

CHAPTER I: Administration  
Amended Ord 206, 9-9-03

1-1 Town Seal.

1-1-1 Establishment of Town Seal

1-2 Terms of Office.

1-2-1 Trustees.

The terms of office of members of the Town Board of Trustees shall be four (4) years. Three (3) members of the six person Board, shall be elected every two (2) years.

1-2-2 Mayor.

The term of office for the Mayor shall be four (4) years.

1-2-3 Vacancies.

Vacancies on the Town Board or Mayor position shall be filled in accordance with state law.

1-2-3.1 Appointments

The Town Board will appoint volunteer members to the Planning Commission and the Board of Adjustment. Refer to Zoning Chapter for details on roles, responsibilities.

1-3 Board of Trustees' Meeting.

1-3-1 Regular Meetings.

The Town Board of Trustees shall have regular meetings at the Town Hall in Ignacio, as called by the Mayor or Mayor Pro-Tem, with time and date to be posted in advance at the Town Hall.

1-3-2 Special Meetings.

Special meetings of the Town Board of Trustees may be called by the Mayor by written request signed by at least three (3) members of the Board of Trustees. A notice of such meeting, signed by the Mayor, fixing the time and place of such meeting shall be given to each Board member at least twenty-four (24) hours prior to the time of such meeting.

1-4 Social Security.

1-4-1 Social Security Coverage.

The Town of Ignacio, Colorado, is authorized under state and federal law to execute and deliver to the Department of Employment Security, State of Colorado, a plan or plans, and agreement to extend coverage to employees and officers of the Town of Ignacio, Colorado, and do all other necessary things to effectuate coverage of employees and officers under the Old-Age and Survivors Insurance System.

1-4-2 Establishment of Payroll Deductions.

The Clerk is authorized to establish a system of payroll deduction to be matched by payments by the Town of Ignacio, Colorado, to be made into the contribution of the Social Security Act through the Department of Employment Security, and to make charges of this tax to the fund, or funds, from which wage or salary payments are issued to employees of the Town of Ignacio, Colorado. Such payments are to be made in accordance with the provisions of Section 1400 of the Federal Insurance Contribution Act on all services, which constitute employment within the meaning of that Act. Payments made to the Department of Employment Security, State of Colorado, shall be due and payable according to state law.

1-4-3 Appropriation from Funds.

The Board of Trustees shall make appropriations to the proper fund or funds of the Town of Ignacio, Colorado, in the necessary amount to pay into the contribution fund as provided in Section 3(c)(1) of House Bill No. 291 and in accordance with the Plan or Plans and Agreement, and in accordance with the state Budget law.

1-5 Elections. (Ord 101 7-14-86)

1-5-1 Write-Ins.

No write-in vote for any municipal office shall be counted in any municipal election unless an affidavit of intent has been filed with the Town Clerk by the person whose name has been written in prior to five days before the day of the election indicating that such person desires the office and is qualified to assume the duties of that office if elected.

#### 1-5-2 Canceled Election.

If the only matter before the voters in any municipal election is the election of persons to office and at the close of business on the Friday before the election there are not more candidates than offices to be filled at such election including candidates filing affidavits of intent under Section 1-6-1 hereof, the Clerk shall certify such fact to the Board of Trustees and the Board shall hold a meeting and may cancel the election and by resolution declare the candidates which have been properly nominated elected. Upon the passage of such resolution by the Board of Trustees, the candidates shall be deemed properly elected. In the event an election is canceled hereunder, notice of such cancellation shall be published, if possible, to inform the electors of the municipality of the cancellation. In any event, notice of cancellation shall be posted at each polling place and in not less than one other public place within the Town of Ignacio.

WHERE SHOULD THIS GO?

Ordinance 83 amended by Ord 127 12-9-91 Penalties. Whenever in this Code or any other ordinance of the Town enacted or any section of an order, rule, or regulations promulgated under the provisions of this Code or other ordinances of the Town hereafter enacted, any act is prohibited, made or declared to be unlawful, an offense, nuisance, or misdemeanor, where no specific penalties provided therefor, any person who shall be convicted of the violation of any such provision of this code or other ordinance of the Town hereafter enacted or of such orders, rules or regulation shall be punished by a fine of not more than ONE THOUSAND AND NO/100 (\$1,000) DOLLARS or by imprisonment in jail not exceeding one year, or by both such fine and imprisonment.