



IGNACIO TOWN BOARD MEETING AGENDA
Monday, December 12, 2022 – 6:00 PM
Abel F. Atencio Community Room, 570 Goddard Avenue
or via Remote Public Meeting

The remote meeting is hosted by Zoom and requires Attendees to login to the Zoom meeting website at the following address: <https://us06web.zoom.us/j/86124217884>, or Attendees wishing to participate by phone shall call: [346-248-7799](tel:346-248-7799) and key in Webinar ID Number: [861 2421 7884](https://us06web.zoom.us/j/86124217884).

*There is a Zoom Etiquette file on the Town website that details how Zoom meetings work and what is expected of Attendees. All Attendees will be able to hear and/or see the Town Board meeting. Attendees will be muted until the Mayor takes Attendee comments. Attendees wanting to comment must click on the "Raised Hand" tab at the bottom of the screen, or callers will have to enter *9. The Mayor will acknowledge which Attendee is to speak (by name or phone number) and the meeting host will allow them to speak. The meeting host will unmute the Attendee (or notify the Attendee if they need to unmute themselves by entering *6). The Attendee shall first provide their name and address before they begin their comments. Failure to follow directions or maintain meeting decorum will result in the muting of your connection.*

- I. CALL REGULAR MEETING TO ORDER:** Pledge of Allegiance
- II. ROLL CALL**
- III. APPROVAL OF AGENDA**
- IV. PUBLIC COMMENTS:** *The Town Board values public comment and allows this time for citizens to voice their thoughts and concerns. The Mayor will open the comment period and prior to addressing the Board, state your name and address, and limit your comments to five (5) minutes. Meeting decorum will be maintained and failure to maintain composure and respect will result in the closure of your comment period. The Town Board and/or staff may respond to your comments or take your comments under advisement. Please do not comment on items listed on the Agenda, as opportunity will be given to comment during these discussions. Thank you.*
- V. CONSENT AGENDA**
 - A. Regular Town Board Meeting Minutes from November
 - B. Financial Records – November Accounting Reports
- VI. UNFINISHED BUSINESS:** None
 - A. Ordinance 352 – Fee Waiver Policy – Public Hearing
- VII. NEW BUSINESS**
 - A. Ignacio Community Library Special Event Permit – Public Hearing
 - B. Resolution 12-2023 – E-911 Surcharge – Corrected Numbering
 - C. Utility Rate Changes for 2023 – Public Hearing
 - D. Ordinance 354 – Supplemental Budget for 2022 – Public Hearing
 - E. Resolution 13-2022 – Adopting 2023 Budget
 - F. Ordinance 355 – Appropriating Funds for the 2023 Budget
 - G. Resolution 14-2022 – Certifying the Mill Levy for 2023
 - H. Professional Services Agreement with HomesFund
 - I. Planning Commission Applicant – Shane Roukema
- VIII. STAFF REPORTS**
 - A. Police Department
 - B. Public Works
 - C. Clerk / Treasurer
 - D. Town Manager
 - E. Attorney
- IX. TRUSTEE REPORTS**
- X. MISCELLANEOUS**
- XI. ADJOURNMENT**

TOWN OF IGNACIO
Check Register for Checking
For the Accounting Period: 11/22

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
6314 *	S	1235 4imprint, Inc.	753.13	11/01/22	11/22		
6336	S	42 ANIMAS SURVEYING & MAPPING	3414.20	11/15/22		CL 16312	753.13
-97805	E	893 AT&T	438.84	11/01/22	11/22	CL 16344	3414.20
6315	S	53 AUTO PARTS INC	24.48	11/01/22	11/22	CL 16314	438.84
6337	S	220 BALLANTINE COMMUNICATIONS INC	113.57	11/15/22	11/22	CL 16315	24.48
6338	S	91 BRENNAN OIL COMPANY	147.32	11/15/22	11/22	CL 16333	113.57
6316	S	99 C & J GRAVEL PRODUCTS INC	518.00	11/01/22	11/22	CL 16327	147.32
6339	S	1187 Cardmember Service (TBK Bank)	7231.09	11/15/22	11/22	CL 16309	518.00
						CL 16348	184.65
						CL 16349	147.51
						CL 16350	301.49
						CL 16351	704.91
						CL 16352	626.86
						CL 16353	78.89
						CL 16354	92.48
						CL 16355	180.00
						CL 16356	533.20
						CL 16357	208.45
						CL 16358	73.40
						CL 16359	890.25
						CL 16360	681.63
						CL 16361	800.83
						CL 16362	1726.54
6340	S	921 CASCADE WATER	45.00	11/15/22	11/22	CL 16340	45.00
6317	S	1083 CDPHE	155.00	11/01/22	11/22	CL 16323	155.00
6341	S	121 CIRSA	2272.55	11/15/22	11/22	CL 16364	2272.55
6318	S	1108 ENERGY WORLDNET INC	1189.00	11/01/22	11/22	CL 16318	1189.00
6342	S	971 FASTTRACK COMMUNICATIONS INC	127.13	11/15/22	11/22	CL 16328	127.13
6319	S	1240 Ferguson Waterworks #1116	675.67	11/01/22	11/22	CL 16320	675.67
6320	S	902 FORT LEWIS COLLEGE	326.00	11/01/22		CL 16311	326.00
6321	S	257 FOUR CORNERS WELDING & GAS SUPPLY	7.00	11/01/22	11/22	CL 16307	7.00
6343	S	257 FOUR CORNERS WELDING & GAS SUPPLY	7.00	11/15/22	11/22	CL 16329	7.00

12/07/22
14:52:54

TOWN OF IGNACIO
Check Register for Checking
For the Accounting Period: 11/22

Page: 2 of 3
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
6322	S	263 GALLS, LLC.	186.68	11/01/22	11/22		
6344	S	263 GALLS, LLC.	115.19	11/15/22	11/22	CL 16313	186.68
6345	S	695 GFL Environmental	2742.50	11/15/22		CL 16336	115.19
6346	S	981 HI PERFORMANCE CARWASH LLC	77.56	11/15/22	11/22	CL 16346	2742.50
6347	S	1130 IMAGENET CONSULTING LLC	311.25	11/15/22	11/22	CL 16337	77.56
6348	S	999999 JENNY GOMEZ C/O DELORES GOMEZ	346.97	11/15/22	11/22	CL 16331	311.25
6323	S	1239 Just Click Printing, Inc.	157.75	11/01/22	11/22	CL 16341	346.97
6349	S	894 KRISTIN ROEHRS	406.25	11/15/22	11/22	CL 16316	157.75
-97806	E	974 LA PLATA ELECTRIC ASSN INC	2024.22	11/01/22	11/22	CL 16338	406.25
6324	S	1046 LAW OFFICE OF DAVID LIBERMAN	2341.70	11/01/22	11/22	CL 16310	2024.22
6350	S	1046 LAW OFFICE OF DAVID LIBERMAN	2322.00	11/15/22	11/22	CL 16310	2341.70
6351	S	1228 Lawn Slingers & the Works	3750.00	11/15/22	11/22	CL 16302	2322.00
6352	S	394 LEWIS TRUE VALUE MERCANTILE	79.98	11/15/22	11/22	CL 16363	3750.00
6325	S	825 M LEEDER CONSTRUCTION INC	60.00	11/01/22	11/22	CL 16343	79.98
6326	S	1087 MARK GARCIA - GOV-PLUS LLC	9600.00	11/01/22	11/22	CL 16332	60.00
6327	S	979 PR DIAMOND PRODUCTS INC	3108.00	11/01/22	11/22	CL 16317	9600.00
6328	S	999999 RAY OR JUANITA LUCERO	482.62	11/01/22		CL 16326	3108.00
6329	S	1112 RYAN BOYCE	780.00	11/01/22	11/22	CL 16306	482.62
6353	S	590 SAN JUAN BASIN HEALTH DEPARTMENT	35.00	11/15/22	11/22	CL 16305	780.00
6330	S	1109 SGM	196.00	11/01/22	11/22	CL 16303	35.00
6354	S	1172 Short Elliott Hendrickson, Inc.	12028.91	11/15/22	11/22	CL 16339	196.00
6355	S	600 SOUTHERN UTE UTILITIES DIVISION	58075.95	11/15/22	11/22	CL 16325	12028.91
6356	S	730 SOUTHWEST AG	87.98	11/15/22	11/22	CL 16347	58075.95
6331	S	1215 Southwestern Systems, Inc.	36289.48	11/01/22	11/22	CL 16345	87.98
						CL 16334	36289.48
						CL 16308	

12/07/22
14:52:54

TOWN OF IGNACIO
Check Register for Checking
For the Accounting Period: 11/22

Page: 3 of 3
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
6332	S	1236 State of CO Department of Human Services	408.38	11/01/22			
-97804	E	143 STATE OF COLORADO-SALES TAX	1345.04	11/15/22	11/22	CL 16304	408.38
6357	S	650 TOWN OF IGNACIO	859.07	11/15/22	11/22	CL 16342	1345.04
6358	S	675 UTILITY NOTIFICATION CENTER OF CO	18.20	11/15/22	11/22	CL 16335	859.07
6333	S	1238 Vermeer Colorado	92640.00	11/01/22	11/22	CL 16330	18.20
6334	S	690 WACI-CI TRADING COMPANY	279.98	11/01/22	11/22	CL 16319	92640.00
6335	S	692 WALKER DO IT BEST HARDWARE	242.00	11/01/22	11/22	CL 16322	279.98
						CL 16321	242.00
Total for Claim Checks			248843.64				
Count for Claim Checks				48			

* denotes missing check number(s)

of Checks: 48 Total: 248843.64

TOWN OF IGNACIO

2021 City Sales Tax	Month	Year-To-Date	2022 City Sales Tax	331310 Month	Difference	% up/down from PYM	Year-To-Date	Difference	% up/down from PYT
Jan	45,778.54	45,778.54	1 Feb/Jan	50,799.76	5,021.22	10.97%	50,799.76	5,021.22	10.97%
Feb	34,956.77	80,735.31	2 Mar/Feb	41,290.95	6,334.18	7.85%	92,090.71	11,355.40	14.06%
Mar	34,875.59	115,610.90	3 Apr/Mar	43,286.70	8,411.11	7.28%	135,377.41	19,766.51	17.10%
Apr	40,256.52	155,867.42	4 May/Apr	44,081.72	3,825.20	2.45%	179,459.13	23,591.71	15.14%
May	39,924.32	195,791.74	5 Jun/May	43,055.54	3,131.22	1.60%	222,514.67	26,722.93	13.65%
June	40,842.76	236,634.50	6 Jul/Jun	47,274.66	6,431.90	2.72%	269,789.33	33,154.83	14.01%
July	47,265.88	283,900.38	7 Aug/Jul	47,798.20	532.32	0.19%	317,587.53	33,687.15	11.87%
Aug	46,527.60	330,427.98	8 Sep/Aug	51,699.44	5,171.84	1.57%	369,286.97	38,858.99	11.76%
Sept	41,298.20	371,726.18	9 Oct/Sep	50,334.22	9,036.02	2.43%	419,621.19	47,895.01	12.88%
Oct	44,132.78	415,858.96	10 Nov/Oct	50,282.82	6,150.04	1.48%	469,904.01	54,045.05	13.00%
Nov	46,196.31	462,055.27	11 Dec/Nov						0.00%
Dec	44,605.31	506,660.58	12 Jan/Dec						0.00%
2021 City Total	506,660.58		2022 City Total	469,904.01					14.32%
2021 BUDGET		360,000.00	2022 BUDGET		xx% Increase		460,000.00		

2021 County Sales Tax	Month	Year-To-Date	2022 County Sales Tax	331330 Month	Difference	% up/down from PYM	Year-To-Date	Difference	% up/down from PYT
Mar/Jan	78,241.00	78,241.00	1 Mar/Jan	86,662.00	8,421.00	10.76%	86,662.00	8,421.00	10.76%
Apr/Feb	75,662.00	153,903.00	2 Apr/Feb	83,423.00	7,761.00	5.04%	170,085.00	16,182.00	10.51%
May/Mar	93,841.00	247,744.00	3 May/Mar	100,800.00	6,959.00	2.81%	270,885.00	23,141.00	9.34%
June/Apr	88,608.00	336,352.00	4 June/Apr	93,125.00	4,517.00	1.34%	364,010.00	27,658.00	8.22%
July/May	99,100.00	435,452.00	5 July/May	106,167.00	7,067.00	1.62%	470,177.00	34,725.00	7.97%
Aug/June	109,515.00	544,967.00	6 Aug/June	115,145.00	5,630.00	1.03%	585,322.00	40,355.00	7.41%
Sept/July	112,626.00	657,593.00	7 Sept/July	116,545.00	3,919.00	0.60%	701,867.00	44,274.00	6.73%
Oct/Aug	105,307.00	762,900.00	8 Oct/Aug	118,060.00	12,753.00	1.67%	819,927.00	57,027.00	7.48%
Nov/Sept	109,105.00	872,005.00	9 Nov/Sept	111,831.00	2,726.00	0.31%	931,758.00	59,753.00	6.85%
Dec/Oct	97,095.00	969,100.00	10 Dec/Oct						0.00%
Jan/Nov	92,362.00	1,061,462.00	11 Jan/Nov						0.00%
Feb/Dec	111,170.00	1,172,632.00	12 Feb/Dec						0.00%
2021 County Total	1,172,632.00		2022 County Total	931,758.00					10.21%
2021 BUDGET		850,000.00	2022 BUDGET		xx% Increase		1,000,000.00		

12/07/22
14:54:48

TOWN OF IGNACIO
Cash Report
For the Accounting Period: 11/22

Page: 1 of 1
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
100 GENERAL FUND						
110100 Petty Cash	100.00	0.00	0.00	0.00	0.00	100.00
110230 Operating Account	-374,876.46	170,729.63	4.50	144.27	264,976.67	-469,263.27
110250 Savings Account	245,650.80	30.29	0.00	0.00	0.00	245,681.09
110270 Investment Account	1,641,029.63	4,871.94	0.00	0.00	0.00	1,645,901.57
Total Fund	1,511,903.97	175,631.86	4.50	144.27	264,976.67	1,422,419.39
300 CAPITAL IMPROVEMENT FUND						
110230 Operating Account	156,955.31	25,141.41	0.00	0.00	1,517.25	180,579.47
110270 Investment Account	431,943.17	1,361.68	0.00	0.00	0.00	433,304.85
Total Fund	588,898.48	26,503.09			1,517.25	613,884.32
400 CONSERVATION TRUST FUND						
110230 Operating Account	8,726.47	0.00	0.00	0.00	0.00	8,726.47
110270 Investment Account	77,908.77	245.60	0.00	0.00	0.00	78,154.37
Total Fund	86,635.24	245.60				86,880.84
500 ECONOMIC DEVELOPMENT FUND						
110230 Operating Account	49,138.98	0.00	0.00	0.00	0.00	49,138.98
110270 Investment Account	13,531.72	344.10	0.00	0.00	0.00	13,875.82
Total Fund	62,670.70	344.10				63,014.80
610 WATER FUND						
110230 Operating Account	89,038.95	23,836.37	0.00	12.18	9,004.02	103,859.12
110270 Investment Account	44,652.97	140.77	0.00	0.00	0.00	44,793.74
Total Fund	133,691.92	23,977.14		12.18	9,004.02	148,652.86
620 GAS FUND						
110230 Operating Account	165,150.22	36,137.74	0.00	743.17	66,766.83	133,777.96
110270 Investment Account	137,223.38	432.60	0.00	0.00	0.00	137,655.98
Total Fund	302,373.60	36,570.34		743.17	66,766.83	271,433.94
630 SEWER FUND						
110230 Operating Account	115,557.18	45,841.59	0.00	0.00	31,140.60	130,258.17
110270 Investment Account	193.02	0.60	0.00	0.00	0.00	193.62
Total Fund	115,750.20	45,842.19			31,140.60	130,451.79
640 IRRIGATION FUND						
110230 Operating Account	25,914.16	6,172.84	0.00	0.00	30.58	32,056.42
110270 Investment Account	10,382.13	32.73	0.00	0.00	0.00	10,414.86
Total Fund	36,296.29	6,205.57			30.58	42,471.28
910 PAYROLL CLEARING FUND						
110230 Operating Account	9,135.88	0.00	124,687.81	121,067.85	0.00	12,755.84
930 CLAIMS CLEARING FUND						
110230 Operating Account	12,494.82	0.00	248,843.64	252,963.52	0.00	8,374.94
Totals	2,859,851.10	315,319.89	373,535.95	374,930.99	373,435.95	2,800,340.00

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

12/07/22
14:55:27

TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 11 / 22

Page: 1 of 1
Report ID: B110F

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
100 GENERAL FUND	171,002.16	1,713,603.49	1,984,766.00	271,162.51	86 %
300 CAPITAL IMPROVEMENT FUND	26,503.09	214,278.00	230,180.00	15,902.00	93 %
400 CONSERVATION TRUST FUND	245.60	8,964.68	80,450.00	71,485.32	11 %
500 ECONOMIC DEVELOPMENT FUND	344.10	49,538.97	50.00	-49,488.97	*** %
610 WATER FUND	3,585.01	246,578.83	327,125.00	80,546.17	75 %
620 GAS FUND	5,543.56	412,478.04	317,055.00	-95,423.04	130 %
630 SEWER FUND	1,969.18	475,003.90	528,500.00	53,496.10	90 %
640 IRRIGATION FUND	319.73	40,452.44	40,525.00	72.56	100 %
Grand Total:	209,512.43	3,160,898.35	3,508,651.00	347,752.65	90 %

12/07/22
14:55:59

TOWN OF IGNACIO
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 11 / 22

Page: 1 of 1
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL FUND	264,039.47	2,219,111.00	1,966,514.00	1,966,514.00	-252,597.00	113 %
300 CAPITAL IMPROVEMENT FUND	1,517.25	32,362.84	175,000.00	175,000.00	142,637.16	18 %
400 CONSERVATION TRUST FUND	0.00	0.00	120,000.00	120,000.00	120,000.00	0 %
500 ECONOMIC DEVELOPMENT FUND	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
610 WATER FUND	9,004.02	139,484.52	295,929.00	295,929.00	156,444.48	47 %
620 GAS FUND	66,766.83	301,807.16	309,854.00	309,854.00	8,046.84	97 %
630 SEWER FUND	31,140.60	332,814.44	515,538.00	515,538.00	182,723.56	65 %
640 IRRIGATION FUND	30.58	7,556.54	37,133.00	37,133.00	29,576.46	20 %
Grand Total:	372,498.75	3,033,136.50	3,429,968.00	3,429,968.00	396,831.50	88 %

12/07/22
14:56:43

TOWN OF IGNACIO
Payroll Summary For Payrolls from 11/01/22 to 11/30/22

Page: 1 of 2
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	67.50		
COMP HOURS (Comp Time Used)	52.50		1,206.80
HOL HOURS (Holiday Pay)	142.00		4,393.76
J004 HOURS (CELL PHONE ALLO)	0.00		166.14
*Non Taxable (added to gross wages, no addition to SS, Med, FIT & SIT bases)			
J015 HOURS (IN LIEU OF INSU)	0.00		416.26
OVER HOURS (Overtime)	133.50		6,389.81
REG HOURS (Regular Time)	2,300.25		71,129.67
SICK HOURS (Sick Time)	131.75		4,097.31
VACA HOURS (Vacation Time Used)	369.00		13,555.29
GROSS PAY	101,355.04	0.00	
NET PAY	72,856.00	0.00	
NET PAY (CHECKS)	14,189.08		
NET PAY (DIRECT DEPOSIT)	58,666.92		
AFLAC-AFTERTAX	245.58	363.68	
AFLAC-PRETAX	1,008.82	63.68	
CEBT DENTAL	39.80	688.20	
CEBT HEALTH	2,888.94	11,720.06	
CEBT LIFE	136.45	42.98	
CEBT VISION	5.00	86.00	
EMPL WEAPONS AD	100.00	0.00	
FIT	8,763.22	0.00	
FPPA	5,096.44	3,822.32	
FPPA DROP	1,044.86	0.00	
FPPA-457	916.74	0.00	
FPPA-AD&D	0.00	1,418.40	
GARNISHMENT2	46.14	0.00	
ICMA RET 401	1,398.72	1,534.28	
MEDICARE	1,408.12	1,408.12	
SIT	3,417.56	0.00	
SOCIAL SECURITY	1,982.65	1,982.65	
UNEMPL. INSUR.	0.00	202.40	
BANK 4	3,970.97	0.00	
BANK 8-SAVINGS	3,245.44	0.00	
COMM BANK OF CO	9,318.47	0.00	
CU OF COLORADO	3,301.55	0.00	
SANDIA LAB FCU	100.00	0.00	
USAA	3,865.20	0.00	
VECTRA BANK CO	69.26	0.00	
WELLS FARGO	32,576.03	0.00	
WELLS FARGO N.A	138.52	0.00	
WELLS FARGO NEV	69.26	0.00	
WELLS FARGO OR	2,012.22	0.00	
FIT/SIT BASE	88,653.13	0.00	
MEDICARE BASE	97,109.89	0.00	
SOC SEC BASE	31,978.35	0.00	
UN BASE	101,188.90	0.00	

12/07/22
14:56:43

TOWN OF IGNACIO
Payroll Summary For Payrolls from 11/01/22 to 11/30/22

Page: 2 of 2
Report ID: P130

Total 23,332.77
Total Payroll Expense (Gross Pay + Employer Contributions): 124,687.81

Check Summary

Payroll Checks Prev. Out. \$23.07
Payroll Checks Issued \$14,235.22
Payroll Checks Redeemed \$14,235.22
Payroll Checks Outstanding \$23.07
Electronic Checks \$106,832.63

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----	-----	-----	-----	-----
Social Security	3965.30	3965.30		221700
Medicare	2816.24	2816.24		221710
Unempl. Insur.	202.40		378.95	221760
FIT	8763.22	8763.22		221720
SIT	3417.56		3417.56	221730
FPPA	8918.76	8918.76		221742
AFLAC-PRETAX	1072.50	1072.50		221757
EMPL WEAPONS AD	100.00	100.00		221782
FPPA-457	916.74	916.74		221742
FPPA-AD&D	1418.40	1418.40		221743
ICMA RET 401	2933.00	2933.00		221741
AFLAC-AFTERTAX	609.26	609.26		221757
CEBT DENTAL	728.00	728.00		221754
CEBT HEALTH	14609.00	14609.00		221751
CEBT LIFE	179.43	179.43		221755
CEBT VISION	91.00	91.00		221756
GARNISHMENT2	46.14	46.14		221781
FPPA DROP	1044.86	1044.86		221742
Total Ded.	51831.81	48211.85	3796.51	

**** Carried Forward column only correct if report run for current period.



Application for a Special Event Permit

In order to qualify for a Special Event Permit, you MUST be Nonprofit AND one of the following:

- | | | | |
|------------------------------------|---|--|--|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Religious Institution | <input checked="" type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Political | <input type="checkbox"/> Political Candidate | <input checked="" type="checkbox"/> Municipality, County or Special District |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Chartered Branch, Lodge or Chapter of a National Organization or Society | | |

Type of Special Event Applicant is Applying For:

☐ Fermented Malt Beverage

☐ Malt, Vinous and Spirituous Liquor

Name of Applicant Organization or Political Candidate:

Ignacio Library/Friends of the Library

State Sales Tax Number (Required):

30-0324823

Mailing Address of Organization or Political Candidate:

P.O. Box 886 Ignacio Co 81137

Address of Proposed Location for Special Event:

470 Goddard Ave.

Name of Officer of Organization: Kate Lehman Grayson, President

Date of Birth: _____

Home Address: _____

Cell Phone: _____

Event Manager: Kate Lehman Grayson/ Dorothy Williams

Date of Birth: _____

Home Address: _____

Cell Phone: _____

Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

☒ No

☐ Yes

Contact me please!

How Many Days? _____

Are premises now licensed under the State liquor and beer code?

☒ No

☐ Yes

☐ To Whom? _____

Does the Applicant have possession or written permission for the use of the premises to be licensed? ☐ Yes

☐ No

List below the Exact Date(s) and Hours for which Application is being made for Permit

Date: January 2nd

Hours: From 6:00 pm

To: 8:00 pm

Date: _____

Hours: From _____

To: _____

Date: _____

Hours: From _____

To: _____

Date: _____

Hours: From _____

To: _____

Oath of Applicant

I declare under penalty of perjury to the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature: Kate Lehman Grayson

Title: President, F.O.L.

Date: 10/6/22

Report and Approval of Local Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S. as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

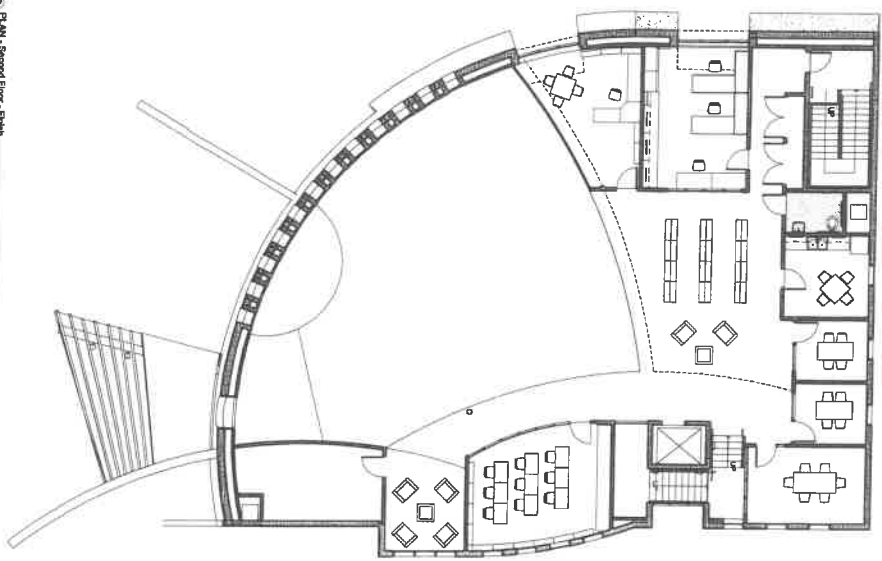
Printed Name of Representative: Kate Lehman Grayson

Title: President, F.O.L.

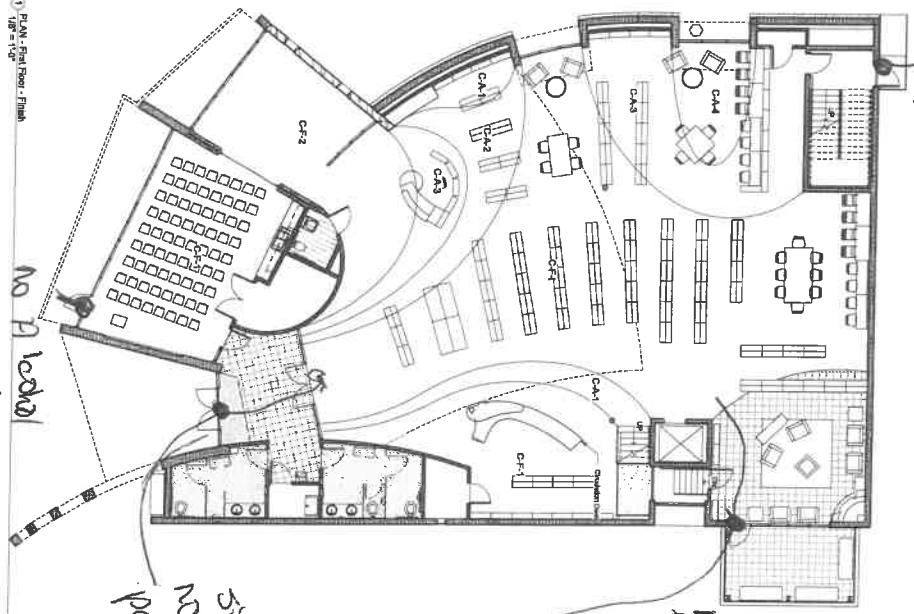
Signature of Representative of Town of Ignacio: _____

Date: _____

2 PLAN - Second Floor - Finish
1/8" = 1'-0"



1 PLAN - First Floor - Finish
1/8" = 1'-0"

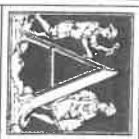


Room	Area	Notes	Comments
C-1	100	100	100
C-2	100	100	100
C-3	100	100	100
C-4	100	100	100
C-5	100	100	100
C-6	100	100	100
C-7	100	100	100
C-8	100	100	100
C-9	100	100	100
C-10	100	100	100

PROVIDED FOR REFERENCE ONLY

IGNACIO LIBRARY

Ignacio Community Library District
470 Goddard Avenue
Ignacio, Colorado 81137



Anderson & Anderson
Architects, PC
ARCHITECTS
INTERIOR DESIGNERS
LANDSCAPE ARCHITECTS
PLANNERS
ENGINEERS
CONSULTANTS
10000 E. 1st Avenue, Suite 100
Denver, Colorado 80231
Tel: 303.733.1100
Fax: 303.733.1101
www.andersonanderson.com

No.	Description	Notes
1	CONSTRUCTION	100
2	100	100
3	100	100
4	100	100
5	100	100
6	100	100
7	100	100
8	100	100
9	100	100
10	100	100

FURNITURE
PLANS
Project Number: 2008210
Date: 02/10/08
Drawn by: Author
Checked by: Checker
Scale: 1/8" = 1'-0"



Ignacio Community Library
470 Goddard Avenue/PO Box 886
Ignacio, CO 81137
970-563-9287

To whom it may concern,

The non-profit group The Friends of the Ignacio Community Library has permission to host a Fundraiser Gala on January 27, 2023 at which they will serve hors-d'oeuvres, wine and beer. A special event permit through the Town of Ignacio has been applied for in accordance with C.R.S. 44-5-102.

Marcia R Vining
Marcia Vining MLS
Library Director
970-563-9287
mvining@ignaciolibrary.org

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

The Friends of the Ignacio Community Library

is a

Nonprofit Corporation

formed or registered on 07/03/2005 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20051256772 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 11/11/2022 that have been posted, and by documents delivered to this office electronically through 11/14/2022 @ 15:29:28 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 11/14/2022 @ 15:29:28 in accordance with applicable law. This certificate is assigned Confirmation Number 14463493 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, December 12, 2022, at 6:00 PM at the Abel F Atencio Community Room, 570 Goddard Avenue, for a Special Event Liquor Application. This Public Hearing will also be accessible via Zoom; attendees can log onto <https://us06web.zoom.us/j/86124217884> or call 346-248-7799 and enter Webinar ID 861 2421 7884.

Pursuant to the Liquor Laws of the State of Colorado, the Ignacio Community Library, 470 Goddard Avenue (PO Box 886, Ignacio, CO 81137) has requested the licensing officials of the Town of Ignacio to grant a Special Event Permit for 470 Goddard Ave to dispense malt, vinous and spirituous liquor on January 27, 2023, from 6:00 PM to 8:00 PM.

If you would like to submit a written comment on this permit application, please mail them to Town of Ignacio, PO Box 459, Ignacio, CO 81137, or drop them off at Town Hall (540 Goddard Avenue in Ignacio). Written comments must be received by 5:00 PM on December 5, 2022. The date of the Application was October 6, 2022.

Published in the Durango Herald on November 25 and December 2, 2022.

RESOLUTION 12-2022

A RESOLUTION OF THE TOWN OF IGNACIO RETAINING THE CURRENT MONTHLY RATE OF SURCHARGE APPLICABLE TO THE PROVISION OF E-911 SERVICES FOR THE YEAR 2023

WHEREAS, the Emergency Telephone Service Association (E911 Association) of La Plata County was previously established and authorized pursuant to that certain Intergovernmental Agreement dated July 31, 2001, to which the Town of Ignacio is a party, to provide emergency telephone service to hard wired telephone users and wireless users; and

WHEREAS, C.R.S. 29-11-100.5 et seq. Authorizes the imposition of a monthly surcharge on all telephone exchanges, including wireless communication access, for the provision of emergency telephone service; and

WHEREAS, the E911 Association is authorized to impose and collect a surcharge on hard wire telephone lines and wireless communications accesses to fund the cost of operating and maintaining the emergency communications center and the cost of acquiring needed capital and equipment, as determined by the E911 Association; and

WHEREAS, C.R.S. 29-11-102 and 29-11-103 requires that the Board of Trustees shall establish the rate of the above-referenced surcharge by December 31st of each year for the following year; and

WHEREAS, the Board of the E911 Association met on October 25, 2022, to review the existing surcharge and has determined that the current surcharge in the amount of \$1.72 is adequate to meet the needs and to fully protect the public welfare, safety, and interests; and

WHEREAS, the Board of the E911 Association has recommended to the Town of Ignacio Board of Trustees that the surcharge remain at the present rate of \$1.72 for hard wire telephone lines and wireless communication access;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of Trustees of the Town of Ignacio, Colorado, that:

1. The E911 Association is hereby authorized to continue to collect a surcharge amount not to exceed one dollar and thirty cents (\$1.72) per month per exchange access facility or wireless communication access in those areas of La Plata County for which emergency telephone service will be provided.
2. The foregoing charge may be imposed only upon service users whose address is in those portions of La Plata County's jurisdiction for which emergency telephone service is provided and shall not be imposed upon any state or local government entity.

3. Such surcharges shall be effective as of January 1, 2023, upon concurrence and adoption of the rate by the City of Durango, Town of Bayfield, La Plata County and the Southern Ute Indian Tribe as signatories to the Intergovernmental Agreement dated July 31, 2001.
4. The proceeds of the foregoing surcharge shall be utilized to pay for emergency telephone service as set forth in C.R.S. 29-11-104(2).
5. The process for collection of such surcharges and any legal action to enforce the collection hereof shall be as set forth in C.R.S. 29-11-102 and 29-11-103.

Approved and adopted this 14th day of November, 2022.

TOWN OF IGNACIO, COLORADO

Clark Craig, Mayor

ATTEST:

Tuggy Dunton, Town Clerk

**IMPORTANT NOTICE TO CUSTOMERS
OF THE SOUTHERN UTE UTILITIES DIVISION
NOTICE OF INCREASE FOR UTILITY RATES**

September 12, 2022

Background

The Southern Ute Indian Tribal Council approved the following rate increase per Resolution Numbers 2019-102 (October 1, 2019-September 30, 2021) for Water and Wastewater and 2004-93 for Natural Gas. Tribal Council also approved the long-term structure for Hauled Water and Trash on August 24, 2009

New Increases Effective FY-2023: October 1, 2022 – September 30, 2023

All other rates and fees will increase annually on October 1 by the change in the June value from the previous year to the June value in the current year of the CPI-U, Housing, Water and Sewer, and Trash Collection Expenditure Category. This year the CPI-U increased by 4.4%

<u>WATER RATES</u>	<u>New Rate</u>	<u>Previous Rate</u>
Standard minimum rate per 6,000 gallons or less:	\$ 67.92	\$ 65.06
Standard rate per each additional 1,000 gallons:	\$ 6.00	\$ 6.00
Tribal minimum rate per 6,000 gallons or less:	\$ 61.43	\$ 58.84
Tribal rate per each additional 1,000 gallons:	\$ 5.00	\$ 5.00
Coin Operated Station rate per 1,000 gallons:	\$ 9.30	\$ 8.94
Commercial Truck Station rate per 1,000 gallons:	\$ 11.16	\$ 10.73

HAULED WATER RATE *(Tribal Members only)*New Monthly Fee: \$401.06Previous Monthly Fee: \$384.16**WATER PIF-TAP FEES**

	<u>New Rate</u>	<u>Previous Rate</u>
5/8 x 3/4 tap:	\$ 8,616	\$ 8,253
3/4 x 3/4 tap:	\$ 12,270	\$ 11,753
1" tap:	\$ 15,337	\$ 14,691
1 1/2" tap:	\$ 34,512	\$ 33,057
2" tap:	\$ 61,360	\$ 58,774
3" tap:	\$137,957	\$132,143
4" tap:	Negotiable	Negotiable

WASTEWATER RATES

	<u>New Rate</u>	<u>Previous Rate</u>
Standard rate per 6,000 gallons	\$ 110.42	\$ 105.77
Tribal rate per 6,000 gallons	\$ 107.60	\$ 102.95

WASTEWATER PIF

	<u>New Rate</u>	<u>Previous Rate</u>
Total:	\$ 10,346	\$ 9,910

Natural Gas

Monthly Natural Gas rates are calculated by Meter Fees, Cost of Gas, plus Distribution Cost. There is **NO CHANGE** in the rate determination method.

NATURAL GAS PIF

	<u>New Rate</u>	<u>Previous Rate</u>
Residential (R275):	\$ 1,050	\$ 1,006
Commercial 1 (R275):	\$ 2,087	\$ 1,999
Commercial 2 (415):	\$ 2,610	\$ 2,500
Commercial 3 (750):	\$ 3,128	\$ 2,996
Commercial 4 (Turbine):	\$ 4,175	\$ 3,999

TRASH

	<u>New Rate</u>	<u>Previous Rate</u>
Tribal Residential Polycart	\$ 36.05	\$ 34.53
Non-Tribal Residential Polycart	\$ 44.99	\$ 43.09
Bear Proof Residential Polycart	\$ 46.87	\$ 44.89

COMMERCIAL

	<u>New Rate</u>	<u>Previous Rate</u>
Polycart	\$ 48.62	\$ 46.57

COMMERCIAL DUMPSTERS

	<u>New Rate</u>	<u>Previous Rate</u>
2 Yard	\$ 162.91	\$ 156.04
3 Yard	\$ 209.56	\$ 200.73
4 Yard	\$ 283.16	\$ 271.22
6 Yard	\$ 365.59	\$ 350.18
8 Yard	\$ 453.74	\$ 434.62

If you have any questions concerning this notice, call the Southern Ute Utilities Division Office at 970-563-5500

TOWN OF IGNACIO

2023 UTILITY RATE SHEET

SUUD Plant Investment Fee (PIF)

WATER		GAS	
5/8"	\$8,616.00	Res (R275)	\$1,050.00
3/4"	\$12,270.00	Com 1 (R275)	\$2,087.00
1"	\$15,337.00	Com 2 (415)	\$2,610.00
1/2"	\$34,512.00	Com 3 (750)	\$3,128.00
2"	\$61,360.00	Com 4 (Turbine)	\$4,175.00
3"	\$137,957.00		
4" or larger tap: Negotiable			

Town of Ignacio Water and Gas Tap Fees

In Town		Out of Town
3/4"	\$1500.00	\$1,700.00
Inspection Fee for New Taps: \$50.00 per new service		
Water Meter - \$200.00		
Gas Meter - \$231.00		

Water Rates

	<u>In-Town</u>	<u>Out-of-Town</u>
Base Charge:	\$28.89	\$28.89
Minimum Usage:	1000 gallons	1000 gallons
Rate:	\$6.26 per thousand for first 6,000 gallons plus 10% Loss Factor and 5% Capital Factor \$6.00 per thousand gallons plus 10% Loss Factor and 5% Capital Factor after 6,000 gallons Examples: 1,000 gallons = \$36.09; 6,000 gallons = \$72.08; 8,000 gallons = \$84.09	
Hydrant Water Rate:	\$6.00/1,000 gallons	
RTS Fee:	\$28.89	

Gas Rates

	<u>In-Town</u>	<u>Out-of-Town</u>
Base Charge:	\$25.92	\$25.92
Gas Usage Charge:	SUUD Monthly Rate plus 10% capital factor	

Sewer Rates

SUUD PIF: \$10,346.00

Town of Ignacio Tap Fee: \$900.00
Town for Inspection Fee: \$50.00

	<u>In-Town</u>	<u>Out-of-Town</u>
Base Charge:	\$19.40	\$19.40
Rate:	\$52.20 per ERT (1 ERT = 3,000 gallons)	
*Note: Usage is based on prior year average winter monthly (Dec/Jan/Feb) water use and rate will be fixed for 12 months		
Standby Fee:	\$19.40	

Irrigation Rates

Town of Ignacio Tap Fee: \$237-1 inch; \$387-2 inch
Town for Inspection Fee: \$50.00

Rate: \$27.50 (per month for six months)

Trash Rates

TR1 (1 cart)	\$11.40 (\$9.19 To Transit Waste + \$2.21 To Town)
TR2 (2 carts)	\$17.50 (\$9.19 + \$3.89 (for 2 nd polycart) + \$4.42)
TR3 (3 carts)	\$23.60 (\$9.19 + \$7.78 (for 2 nd & 3 rd polycart) + \$6.63)

Recycling Rates

64 Gallon Poly Cart: \$10.00

Note: This service is voluntary and customers must sign up at Town Hall.

ORDINANCE NO. 354

**AN ORDINANCE FOR A 2022 SUPPLEMENTAL BUDGET FOR
THE TOWN OF IGNACIO, COLORADO
(Pursuant to Section 29-1-109, C.R.S.)**

WHEREAS, the Ignacio Town Board of Trustees adopted the 2022 Budget on December 13, 2021, identifying anticipated revenues and expenditures for the Town General Fund, Capital Improvement Fund, Conservation Trust Fund, Economic Development Fund, Water Fund, Gas Fund, Sewer Fund, and Irrigation Fund; and

WHEREAS, anticipated revenues for the General Fund, Capital Improvement Fund, Economic Development Fund, Water Fund, Gas Fund, Sewer Fund, and Irrigation Fund were more than estimated; and

WHEREAS, expenditures in the Capital Improvement Fund, Water Fund, and Sewer Fund are estimated to incur additional expenses in some line items but will remain within the overall budgeted expenses; and

WHEREAS, expenditures in the General Fund, Gas Fund, and Irrigation Fund incurred additional expenses exceeding budgeted expenses.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Town of Ignacio:

Section 1. That the following revised sums are hereby appropriated from the revenues of respective funds for the expenditures and purposes detailed in the 2022 Town of Ignacio Budget.

GENERAL FUND:

Current operating expenses	\$2,091,190
<u>Transfers</u>	<u>\$ 0</u>
Total	\$2,091,190

GAS FUND:

Current expenses	\$ 461,339
<u>Transfers</u>	<u>\$ 0</u>
Total	\$ 461,339

IRRIGATION FUND:

Current operating expenses	\$ 41,672
<u>Transfers</u>	<u>\$ 0</u>
Total	\$ 41,672

ADOPTED, this 12th day of December, 2022.

TOWN OF IGNACIO, COLORADO

Clark Craig, Mayor

ATTEST:

Tuggy Dunton, Town Clerk

GENERAL FUND REVENUES							
			2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
Fund #100							
GENERAL GOVERNMENT REVENUES							
Taxes / Unrestricted County-State:							
100.331100	Property Tax		36,567	39,274	39,840	41,600	1
100.331120	Tribe Pmt in Lieu of Taxes		469	450	648	500	1
100.331200	Specific Ownership Tax		4,193	3,000	3,588	3,500	1
100.331310	Town Sales Tax		511,682	460,000	560,705	500,000	2
100.331330	County Sales Tax		1,172,632	1,000,000	1,232,385	1,100,000	3
100.331420	Cigarette Tax		1,927	1,800	1,298	1,500	
100.331510	CO HUTF Highway Users		30,292	29,703	26,484	31,000	
100.331520	LP Co Motor Vehicle License		7,674	5,000	3,833	5,000	
100.331530	LP County Road & Bridge		3,093	3,000	3,084	3,000	
100.331810	Severance Tax		916	2,000	73,519	5,000	
100.331820	Franchise Tax		271	500	186	500	
100.331830	Co Fed Mineral Dist. Tax		8,693	10,000	16,865	10,000	
Total Taxes/Unrestricted County-State:			1,778,407	1,554,727	1,962,436	1,701,600	
Licenses & Permits:							
100.332100	Business License Fee		2,590	2,200	1,955	2,200	
100.332110	Liquor License Fee		2,200	2,500	2,443	2,500	
100.332210	Building Permit & Inspection Fee		5,190	4,000	6,806	5,200	
100.332250	Vendor Permit Fee		160	200	530	200	
100.332260	Animal License Fee		380	300	503	400	
100.332270	Business Service License		3,010	2,250	3,170	3,000	
100.332275	Excavation Permit Fee		70	-	10	-	
100.332275	Other Permit Fee			100		100	
Total Licenses and Permits:			13,600	11,550	15,416	13,600	
Grants / Restricted Funds:							
100.333150	State-Imposed Bag Fees					500	
100.333158	HIDTA		92,440	92,712	105,286	95,000	4
100.333400	LGGF Gaming Grant		46,016	10,444	10,444	22,400	5
100.333405	DS (Drug & Seizure) Monies		-	5,000	-	5,000	
100.333530	Snow Removal		-	2,000	2,225	2,200	6
100.333590	DOLA Coronavirus Relief Fund		5,655	-		-	
100.333591	DOLA American Rescue Plan Act		-	114,113	114,113	228,226	
Total Grants / Restricted Funds:			144,111	224,269	232,068	353,326	
Fines / Fees:							
100.334110	Court Costs/Fines/Citations		899	1,000	540	1,000	
100.334130	Plan / Zone Fees		-	1,500	-	1,500	
100.334140	Reproduction Fees		-	20	-	20	
100.334150	Other Legal Service					-	
100.334160	NSF Fees		140	100	350	100	
100.334170	Notary Public Fees		10	100	25	100	
100.334240	VIN Inspections		70	150	120	150	
100.334400	Residential Trash		39,712	40,000	40,877	41,280	7
100.334401	Recycling		3,058	2,400	5,320	5,760	7
Total for Fines / Fees:			43,889	45,270	47,232	49,910	
Other Income:							
100.336040	Equipment Sales			-	8,010	-	
100.336050	Misc. Income		2,923	100	285	100	

GENERAL FUND REVENUES							
			2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
	Fund #100						
	100.336060	Police Department Reimbursemen	3,068	4,000	1,809	4,000	
	100.336061	School Resource Officers	94,500	144,000	144,000	151,200	8
	100.336100	Interest Income	697	750	21,897	10,000	
	100.336300	Building Space Rental	215	100	50	100	
		Total Other Income:	101,403	148,950	176,051	165,400	
	In House Transfers:						
	100.339100	Transfers In	-			-	
		Total In House Transfers In:	-	-	-	-	
		Total Administration Revenues & Transfers:	2,081,410	1,984,765	2,433,202	2,283,836	

GENERAL FUND - ADMINISTRATION EXPENSES							
			2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
	Fund #100						
	Administration Expenses						
	Legislative:						
	100.411000.1150	Town Board Salaries	7,200	7,200	7,500	7,200	
	100.411000.2200	FICA	446	446	465	450	
	100.411000.2250	Medicare	105	105	109	104	
	100.411000.2500	Unemployment Insurance	22	22	15	14	
	100.411000.5800	Travel, Training, Meetings	186	3,000	5,698	4,000	
	100.411000.5810	Hosting Joint Meetings	1,198	1,500	471	1,500	
	100.411000.8500	Town Board Cost Allocation Offset	(1,944)		(1,950)	(1,960)	
		Total Legislative:	7,213	12,273	12,308	11,309	
	Judicial:						
	100.412000.3200	Professional Service - Judge	1,450	3,000	3,000	1,650	
	100.412000.5800	Travel, Training, Meetings	932	1,000	-	1,050	
		Total Judicial:	2,382	4,000	3,000	2,700	
	Elections:						
	100.414000.1105	Election Judges		1,250	1,000		
	100.414000.4600	Election Supplies		1,000	662		
		Total Elections:	-	2,250	1,662	-	
	Administration Salaries & Benefits:						
	100.415000.1100	Salaries Manager	-	83,200	-	87,360	
	100.415000.1101	Salaries Clerk/Treasurer	61,946	62,608	62,608	65,749	
	100.415000.1102	Salaries Deputy Clerk/Treasurer	40,275	41,330	39,619	45,864	
	100.415000.1103	Salaries Admin Assist/Fin Coord	46,298	55,874	44,135	58,710	
	100.415000.1200	Overtime	-	2,066	-	2,293	9
	100.415000.2100	Health Insurance	12,126	15,078	19,101	19,944	
	100.415000.2101	Life Insurance	67	67	76	67	
	100.415000.2102	Dental Insurance	504	504	1,008	912	
	100.415000.2103	Vision Insurance	72	60	120	120	
	100.415000.2104	Aflac	4,864	4,864	1,216	-	
	100.415000.2200	FICA	9,239	15,195	9,230	10,789	
	100.415000.2250	Medicare	2,161	3,554	2,159	2,503	
	100.415000.2300	Retirement	4,997	9,983	5,534	5,581	
	100.415000.2500	Unemployment Insurance	448	490	299	345	
	100.415000.2502	Enterprise Salary / Benefit Alloc.		(133,181)	(133,181)		
		Total Administration Salaries & Benefits:	182,996	161,692	51,924	300,237	
	Administration Operating:						
	100.416000.2600	Workers Compensation Ins.	13,892	36,489	36,567	33,089	10
	100.416000.2700	Insurance / PC	12,827	41,662	41,059	39,065	10
	100.416000.3000	Contract Work	112,290	10,000	108,680	10,000	11
	100.416000.3201	Legal Service - Attorney	8,589	10,000	17,995	15,000	
	100.416000.3203	Prof. Service - Audit	5,606	17,000	17,000	17,000	
	100.416000.4110	Utilities - Water	965	3,300	3,226	3,300	
	100.416000.4120	Utilities - Sewer	370	2,500	2,972	2,800	
	100.416000.4130	Utilities - Electric	2,379	8,200	6,588	7,500	
	100.416000.4150	Utilities - Gas	997	2,200	5,124	2,200	
	100.416000.4155	Irrigation Expense	-		130	156	
	100.416000.4160	Telephone	2,406	5,912	6,230	5,912	

GENERAL FUND - ADMINISTRATION EXPENSES							
			2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
	Fund #100						
	100.416000.4162	Cell Phone - AT&T	2,564	7,100	6,823	7,100	
	100.416000.4164	IT Services & Maintenance	5,605	16,769	28,524	33,400	12
	100.416000.4165	Internet Line	371	2,315	1,535	2,315	
	100.416000.4166	IT Equipment & Supplies	555	6,000	4,689	15,000	
	100.416000.4191	Recording Fees	28	200	271	400	
	100.416000.4304	Building R & M	4,019	2,500	500	2,500	
	100.416000.4444	Intergovernmental Payments	20,308	28,008	28,008	28,308	13
	100.416000.4950	Misc. Expense	165	1,200	2,453	1,200	
	100.416000.4951	Community Christmas	81	200	100	200	
	100.416000.4952	Community Support	3,021	1,500	1,000	1	
	100.416000.5400	Advertising / Public Notices	400	2,500	2,154	2,500	
	100.416000.5420	Cleaning Service	3,676	3,500	3,626	3,600	
	100.416000.5430	Office Equipment L & M	1,096	1,452	3,763	1,500	
	100.416000.5440	Publication Legal Notice	635	1,000	400	1,000	
	100.416000.5500	Printing Services	1,726	4,000	5,423	5,000	
	100.416000.5550	Bank Service Charges	564	800	2,392	1,500	
	100.416000.5600	Office Supplies	2,086	7,000	3,934	7,000	
	100.416000.5650	Operating Supplies	3,496	4,000	1,347	4,000	
	100.416000.5800	Travel, Training, Meetings	1,321	3,000	2,919	3,000	
	100.416000.5820	Special Events / Swag	-	2,000	2,760	2,000	
	100.416000.6150	Postage	1,607	4,500	1,814	4,500	
	100.416000.6260	Gas, Oil, Etc.	1,732	1,500	3,602	1,500	
	100.416000.6450	Membership Fees / Subscriptions	8,804	11,035	11,035	7,411	14
	100.416000.6453	Flexile Spending Account (FSA)		413	-		
	100.416000.8501	Admin Salaries & Benefits Offset	(158,965)	(51,427)	(51,427)	(198,865)	
	100.416000.9000	Capital Outlay	149,781		280,000		15
	100.416000.9140	Transfer Out	90,000	200,000			16
		Total Administration Operating:	304,998	398,328	593,216	72,092	
	Community Development:						
	100.419000.1104	Building Inspect/Code Enforcem	(56)				
	100.419000.1200	Overtime					
	100.419000.2100	Health Insurance					
	100.419000.2101	Life Insurance					
	100.419000.2102	Dental Insurance					
	100.419000.2103	Vision Insurance					
	100.419000.2104	Aflac					
	100.419000.2200	FICA					
	100.419000.2250	Medicare					
	100.419000.2300	Retirement					
	100.419000.2500	Unemployment Insurance					
	100.419000.2501	Prof. Services Planning Services	17,452	20,000	33,748	20,000	17
	100.419000.5650	Operating Supplies		500		500	18
	100.419000.5800	Travel, Training, Meetings	30	1,000		1,000	
	100.419000.6450	Membership Fees/Subscriptions		250		250	19
	100.419000.9140	Transfer Out				238,226	20
		Total Community Development:	17,426	21,750	33,748	259,976	
		Total Administration Expenses:	515,015	600,292	695,858	646,313	

GENERAL FUND - PUBLIC SAFETY EXPENSES							
			2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
	Fund #100						
	Public Safety Salaries & Benefits:						
	100.420000.1106	Salaries Chief	119,510	113,194	117,547	118,851	
	100.420000.1107	Salaries Sergeant	91,447	89,107	90,607	93,558	
	100.420000.1108	Salaries Officers	387,287	337,106	330,630	357,344	21
	100.420000.1110	School Resource Officer	57,077	124,773	134,994	131,019	22
	100.420000.1180	P/T Clerk	2,434	2,201	2,201	2,312	
	100.420000.1200	Overtime	41,171	55,099	39,441	58,192	23
	100.420000.2100	Health Insurance	72,858	88,242	91,436	95,748	
	100.420000.2101	Life Insurance	261	269	281	302	
	100.420000.2102	Dental Insurance	6,870	4,032	6,720	6,660	
	100.420000.2103	Vision Insurance	1,014	480	852	876	
	100.420000.2104	Aflac	(0)	9,600	1,515	370	
	100.420000.2130	Legal Insurance	1,179	2,100	1,592	1,592	
	100.420000.2200	FICA	151	136	136	144	
	100.420000.2250	Medicare	9,331	9,663	10,011	11,039	
	100.420000.2350	Police Pension	42,650	49,589	48,735	55,283	
	100.420000.2450	Death & Disability	15,944	21,254	18,085	19,431	
	100.420000.2500	Unemployment Insurance	2,095	1,443	1,471	1,523	
	Total Public Safety Salaries & Benefits:		851,279	908,287	896,253	954,244	
	Public Safety Operating:						
	100.421000.3415	Clinic & Hospital	880	600		600	
	100.421000.4306	Vehicle R & M	16,836	7,000	4,123	7,000	
	100.421000.4444	Intergovernmental Payments	15,853	14,163	14,163	16,862	24
	100.421000.4950	Misc. Expense	500	300		300	
	100.421000.4980	Animal Control	-	300		300	
	100.421000.5420	Cleaning Service	649	585	670	585	
	100.421000.5650	Operating Supplies	6,555	10,000	8,669	10,000	
	100.421000.5800	Travel, Training, Meetings	6,164	3,000	5,266	3,000	
	100.421000.6110	Uniforms	1,856	3,000	2,640	3,000	
	100.421000.6140	Other DS Costs		-		-	
	100.421000.6160	Dispatch (Radio) Services	-	10,000	-	10,000	
	100.421000.6230	Firearm Supplies	1,395	1,500	1,302	1,500	
	100.421000.6260	Gas, Oil, Etc.	16,633	17,000	20,668	17,000	
	100.421000.6450	Membership Fees/Subscriptions	3,123	6,065	6,065	10,082	25
	100.421000.6453	Flexible Spending Account (FSA)		-		-	
	100.421000.8400	Contributions to Institutions	-	200		200	
	100.421000.9000	Capital Outlay	-	30,000	-	60,000	26
	100.421000.9010	Capital Outlay - Vehicles	42,562	36,000	25,000	40,000	27
	Total Public Safety Operating:		113,006	139,713	88,566	180,429	
	Total Public Safety Expenses:		964,285	1,048,000	984,819	1,134,673	

GENERAL FUND PUBLIC WORKS - PARKS EXPENSES							
	Fund #100		2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
	Public Works Salaries & Benefits:						
	100.430000.1109	Salaries Public Works Director	52,423	70,720	68,901	76,440	
	100.430000.1111	Salaries Foreman	52,641	49,754	48,992	52,250	
	100.430000.1112	Salaries Maintenance Worker I	81,980	84,365	84,365	-	
	100.430000.1113	Salaries Maintenance Worker II	-	-	30,400	132,787	
	100.430000.1200	Overtime	8,190	6,706	6,728	9,252	28
	100.430000.2100	Health Insurance	26,684	34,698	32,015	27,611	
	100.430000.2101	Life Insurance	129	134	136	168	
	100.430000.2102	Dental Insurance	1,302	1,512	785	912	
	100.430000.2103	Vision Insurance	186	180	93	120	
	100.430000.2104	Aflac	1,551	2,000	3,513	3,613	
	100.430000.2200	FICA	12,055	12,700	13,676	16,921	
	100.430000.2250	Medicare	2,819	2,970	3,198	3,926	
	100.430000.2300	Retirement	8,021	10,739	10,833	13,074	
	100.430000.2500	Unemployment Insurance	593	423	447	541	
	100.430000.2502	Enterprise Salary / Benefit Alloc.	(130,626)	(148,371)	(148,371)	(183,556)	
	Total Public Works Salaries & Benefits:		117,947	128,530	155,710	154,058	
	Public Works Operating:						
	100.431000.3000	Contract Work / Hydro Excavation	13,140	12,500	36,289	12,500	
	100.431000.3415	Clinic & Hospital	675	500	500	500	
	100.431000.3910	Residential Trash	32,220	32,000	29,655	32,910	29
	100.431000.3911	Recycle	2,804	2,000	5,210	5,400	
	100.431000.4130	Utilities	1,287	300	258	300	
	100.431000.4225	Rental Equipment / Supplies	1,546	1,000	4,140	1,000	
	100.431000.4300	Equipment R & M	10,388	8,000	11,562	12,000	
	100.431000.4306	Vehicle R & M	9,473	5,000	9,684	9,500	
	100.431000.4308	Bldg. & Prop. R & M	5,461	500	3,872	500	
	100.431000.4309	Mosquito Control	9,558	9,560	9,845	9,560	
	100.431000.4313	Street Repairs	15,123	50,000	21,506	50,000	30
	100.431000.4316	Street Lights - Electric	18,093	20,000	16,256	20,000	
	100.431000.4318	Street Signs	2,859	2,000	1,664	2,000	
	100.431000.4365	Seasonal Decorations	536	500	300	500	
	100.431000.4950	Miscellaneous Expense	919		4,213		
	100.431000.5600	Office Supplies				1,000	
	100.431000.5800	Travel, Training, Meetings	4,388	1,000	2,807	1,000	
	100.431000.6003	R & M Supplies	5,146	4,000	2,246	4,000	
	100.431000.6004	Tools	9,662	500	6,723	1,000	
	100.431000.6005	Shop Supplies				2,500	
	100.431000.6110	Uniforms	1,581	3,000	4,139	3,000	
	100.431000.6260	Gas, Oil, Etc.	9,524	5,000	17,031	14,000	
	100.431000.6450	Memberships / Subscriptions		1,000		1,000	31
	100.431000.6453	Flexible Spending Account (FSA)		1,551		764	
	100.431000.7450	Small Equip/Vehicle Purchases	8,550	5,000	4,751	5,000	32
	100.431000.9010	Capital Outlay - Vehicles			45,000		33
	Total Public Works Operating:		162,932	164,911	237,653	189,934	
	Parks Expenses:						
	100.452000.1114	Salaries Seasonal Worker	1,473	15,080	(18)		
	100.452000.1200	Overtime					
	100.452000.2200	FICA	90	935			
	100.452000.2250	Medicare	21	219			
	100.452000.2500	Unemployment Insurance	4	45			
	100.452000.6003	R & M Supplies	1,502	1,000	2,168	1,000	
	100.452000.7110	Grounds Improvement / Tree Care		5,000	15,000	22,500	
	100.452000.7180	Trails		2,500		2,500	
	Total Parks Operating:		3,090	24,779	17,150	26,000	
	Total Public Works and Parks Expenses:		283,970	318,220	410,514	369,993	

GENERAL FUND SUMMARY				
	2021 Actual	2022 Budget	2022 Estimates	2023 Budget
Fund #100				
BEGINNING FUND BALANCES	1,334,247	943,031	1,574,503	1,916,515
Total Gen Fund Revenues & Transfers In:	2,081,410	1,984,765	2,433,202	2,283,836
Administration Expenses	515,015	600,292	695,858	646,313
Public Safety Expenses	964,285	1,048,000	984,819	1,134,673
Public Works and Parks Expenses	283,970	318,220	410,514	369,993
HB Prior Period Adjustment	24,745			
Total Gen Fund Expenses & Transfers Out	1,841,154	1,966,512	2,091,190	2,150,979
Total General Fund Net Revenues	240,256	18,253	342,012	132,857
ENDING FUND BALANCE	1,574,503	961,284	1,916,515	2,049,372
TABOR Reserve (3% of Expenditures)	55,235	58,995	62,736	64,529
Unallocated Operating Reserve	1,519,269	902,289	1,853,779	1,984,843
TOTAL ENDING FUND BALANCE	1,574,503	961,284	1,916,515	2,049,372

CAPITAL IMPROVEMENT FUND							
			2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
	Fund #300						
	REVENUES						
	Grants / Restricted Funds						
	300.333000	DOLA Grant / Restricted Funds				2,799,998	34
	300.333415	Sales Tax Revenue	255,207	230,000	266,910	250,000	35
	300.333416	ISD Contribution	110,000		-		36
	300.333417	CDOT Contribution	528,000		-		37
	300.333500	Additional Grants / Monies				700,000	38
	Total Grants / Restricted Funds:		893,207	230,000	266,910	3,749,998	
	Other Income:						
	300.336100	Interest Income	152	180	4,726	2,500	
	Total Other Income:		152	180	4,726	2,500	
	In House Transfers:						
	300.339100	Transfer In Utility Funds					
	Total In House Transfers:		-	-	-	-	
	Total Capital Fund Revenues		893,359	230,180	271,636	3,752,498	
	EXPENSES						
	Capital Improvement:						
	300.930000.3204	Prof Svs - Engineer/Consultant		25,000	10,000	100,000	39
	300.930000.6454	CIP Transfer Out		50,000	-	-	40
	300.930000.9202	Project / Labor Match	785,294	-	7,663		41
	300.930000.9230	Capital Projects		100,000	30,000	4,150,000	42
	Total Capital Improvement Expenses		785,294	175,000	47,663	4,250,000	
	Capital Improvement Fund Beginning Balance		323,904	316,202	431,969	655,942	
	Revenues		893,359	230,180	271,636	3,752,498	
	Expenses		785,294	175,000	47,663	4,250,000	
	ENDING FUND BALANCE		431,969	371,382	655,942	158,440	
	<i>Restricted Operating Reserve</i>		431,969	371,382	655,942	158,440	
	Capital Improvement Fund Total Ending Balance:		431,969	371,382	655,942	158,440	

CONSERVATION TRUST FUND							
			2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
	Fund #400						
	REVENUES						
	Grants / Restricted Funds:						
	400.333100	GOCO Grant	-	72,000		72,000	42
	400.333580	Lottery Funds	8,720	8,400	10,484	8,400	
	Total Grants / Restricted Funds:		8,720	80,400	10,484	80,400	
	Other Income:						
	400.336100	Interest Income	33	50	980	400	
	Total Other Income:		33	50	980	400	
	Total Conservation Trust Fund Revenue		8,754	80,450	11,464	80,800	
	EXPENSES						
	Conservation Trust:						
	400.700452.9000	GOCO Grant Expenditure	-	120,000	-	120,000	43
	Total Conservation Trust Fund Expenses		-	120,000	-	120,000	
	Conservation Trust Fund Beginning Fund Balance		69,163	69,162	77,916	89,380	
		Revenues	8,754	80,450	11,464	80,800	
		Expenses	-	120,000	-	120,000	
	CTF Ending Fund Balance		77,917	29,612	89,380	50,180	
	Conservation Trust Fund Total Ending Balance:		77,916	29,612	89,380	50,180	

ECONOMIC DEVELOPMENT FUND							
			2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
	Fund #500						
	REVENUES						
	Grants / Restricted Funds:						
	500.333851	DOLA Broadband Grant			24,920		44
	500.333851	DOLA Housing Study Grant			23,627		45
	Total Grants / Restricted Funds:		-	-	48,547	-	
	Other Income:						
	500.336100	Interest Income	29	50	992	2,784	
	Total Other Income:		29	50	992	2,784	
	In House Transfers:						
	500.339100	Transfers In				238,226	46
	Total In House Transfers:		-	-	-	238,226	
	Total Economic Development Fund Revenues		29	50	49,539	241,010	
	EXPENSES						
	500.500463.3207	Planning Grants	47,859	10,000	-	10,000	47
	500.500463.6454	Transfer Out				10,000	48
	500.500463.9202	Project/Labor Match				228,226	49
	Total		47,859	10,000	-	248,226	
	Total Economic Development Fund Expenses		47,859	10,000	-	248,226	
	Economic Development Fund Beginning Balance		61,305	60,663	13,476	63,015	
	Revenues		29	50	49,539	241,010	
	Expenses		47,859	10,000	-	248,226	
	Ending Fund Balance		13,475	50,713	63,015	55,799	
	Economic Development Fund Total Ending Balance:		13,476	50,713	63,015	55,799	

WATER FUND							
			2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
	Fund #610						
	REVENUES						
	Fines / Fees / Utilities:						
	610.333590	DOLA Coronavirus Relief Fund	4,806				
	610.334120	Late Fees	5,960	5,000	8,722	6,000	
	610.334419	Reconnect Fees	3,750	1,500	40,000	1,500	
	610.334420	Metered Water Sales	249,822	275,000	277,855	286,000	
	610.334430	Tap Fees	3,500	7,600	3,450	7,600	
	610.334440	Ready to Serve Fees	12,763	13,000	9,961	13,000	
	610.334495	Special Meter Read					
		Total Fines / Fees / Utilities:	280,602	302,100	339,988	314,100	
	Other Income:						
	610.336100	Interest Income	7	25	300	100	
		Total Other Income:	7	25	300	100	
	In House Transfers:						
	610.339100	Transfers In		25,000		4,000	50
		Total In House Transfers:	-	25,000	-	4,000	
		Total Water Revenue	280,609	327,125	340,288	318,200	
	EXPENSES						
	Water Operations:						
	610.610416.3000	Contract Work / Hydro Excavation	3,330	7,500	2,480	1,000	
	610.610416.3204	Prof. Service - Engineer	-	25,000	-	1,000	
	610.610416.5800	Training, Travel & Meetings	1,074	1,000	2,547	3,000	
	610.610416.5901	Enterprise Salary & Benefit Allocation	87,326	88,107	88,107	101,771	
	610.610416.5902	Enterprise General Services Allocation	16,058	19,047	19,047	21,645	
	610.610416.6003	R & M Supplies	815	1,500	33,390	25,000	51
	610.610416.6004	Tools	320	500	162	2,500	
	610.610416.6025	Water Tests	2,389	3,000	2,137	3,000	
	610.610416.6100	Purchased Water	130,051	150,000	124,407	150,000	52
	610.610416.6450	Membership Fees/Subscriptions	275	275	523	275	
	610.610416.7450	Small Equipment Purchases					
	610.610416.9000	Capital Outlay	-				
	610.610416.9010	Capital Outlay - Vehicles			3,978		53
		Total Water Operations:	241,637	295,929	276,777	309,191	
		Total Water Expenses	241,637	295,929	276,777	309,191	
		Water Fund Beginning Fund Balance	23,013	14,727	44,652	108,163	
		Revenues	280,609	327,125	340,288	318,200	
		Expenses	241,637	295,929	276,777	309,191	
		Water Fund Subtotal	61,985	45,923	108,163	117,172	
		Water Fund Total Ending Balance:	44,652	45,923	108,163	117,172	

GAS FUND							
			2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
	Fund #620						
	REVENUES						
	Fines / Fees / Utilities:						
	620.333000	COLA Coronavirus Relief Fund	9,114				
	620.334412	Gas Residential	230,283	200,000	256,819	305,000	
	620.334413	Gas Commercial	124,145	90,000	123,915	150,000	
	620.334415	Gas Stand-By Fees	10,901	9,000	9,655	11,700	
	620.334430	Tap Fees	3,562		3,562		
	620.334470	Gas Taxes	23,095	18,000	23,786	35,000	
		Total Fines / Fees / Utilities:	401,100	317,000	417,737	501,700	
	Other Income:						
	620.336050	Misc Income		-			
	620.336100	Interest Income	35	55	948	450	
		Total Other Income:	35	55	948	450	
	In House Transfers:						
	620.339100	Transfers In				4,000	54
		Total In House Transfers:	-	-	-	4,000	
		Total Gas Fund Revenue	401,136	317,055	418,685	506,150	
	EXPENSES						
	Gas Fund Operations:						
	620.620416.3000	Contract Work / Hydro Excavation	372	6,000	2,758	1,000	
	620.620416.3204	Prof. Service - Engineer					
	620.620416.3410	CDOT Physicals, Drug Tests	-	500		500	
	620.620416.4300	Equipment R & M	992	1,000		3,000	
	620.620416.4306	Vehicle R & M	-	500		1,500	
	620.620416.4950	Misc Expense	-	500		500	
	620.620416.5800	Travel, Training, Meetings	1,214	1,500	3,119	3,000	
	620.620416.5901	Enterprise Salary & Benefit Allocation	85,410	88,107	88,107	101,771	
	620.620416.5902	Enterprise General Services Allocation	16,058	19,047	19,047	21,645	
	620.620416.6003	R & M Supplies	9,014	3,000	19,444	20,000	
	620.620416.6004	Tools	298	300	7,025	2,500	
	620.620416.6210	Natural Gas Purchases	217,057	170,000	253,638	275,000	55
	620.620416.6220	Gas Sales Tax	16,590	15,500	18,092	20,000	
	620.620416.6250	Energy Outreach Colorado	1,688	1,700	1,360	1,700	56
	620.620416.6260	Gas, Oil, Etc.	-	2,000	2,200	4,000	
	620.620416.6450	Membership Fees / Subscriptions	98	200	1,605	200	
	620.620416.8400	Contribution					
	620.620416.9000	Capital Outlay - Gas Line					
	620.620416.9010	Capital Outlay - Vehicle			44,945		57
	620.620416.9140	Transfer Out					
		Total Gas Fund Operations:	348,790	309,854	461,339	456,316	
	Total Gas Fund Expenses & Transfers		348,790	309,854	461,339	456,316	
	Gas Fund Beginning Fund Balance		96,688	73,955	137,226	94,571	
		Revenues	401,136	317,055	418,685	506,150	
		Expenses	348,790	309,854	461,339	456,316	
		Gas Fund Subtotal	149,034	81,156	94,571	144,405	

	GAS FUND						
			2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
	Fund #620						
		Gas Fund Total Ending Balance:	137,226	81,156	94,571	144,405	

SEWER FUND							
			2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
	Fund #630						
	REVENUES						
	Fines / Fees / Utilities:						
	630.333000	DOLA Coronavirus Relief Fund	9,920	2,500			
	630.334430	Tap Fees	1,900	2,500	1,850	2,500	
	630.334460	Sewage Collection	478,969	501,000	532,721	550,000	
	630.336000	Other Income				75,000	58
	Total Fines / Fees / Utilities:		490,789	506,000	534,571	627,500	
	Other Income:						
	630.336100	Interest Income	-		20	100	
	Total Other Income:		-	-	20	100	
	In House Transfers:						
	630.339100	Transfer In	90,000	25,000		2,000	59
	Total In House Transfers:		90,000	25,000	-	2,000	
	Total Sewer Operating Revenue		580,789	531,000	534,591	629,600	
	EXPENSES						
	Sewer Operations:						
	630.630416.3000	Contract Work / Hydro Excavation	9,553	5,000	2,480	1,000	
	630.630416.3204	Prof. Service - Engineer/Filming	980	25,000		1,000	
	630.630416.5800	Travel, Training, Meetings	894	500		500	
	630.630416.5901	Enterprise Salary & Benefit Allocati	87,326	80,014	80,014	91,759	
	630.630416.5902	Enterprise General Services Allocat	8,029	9,524	9,524	10,822	
	630.630416.6003	R & M Supplies	2,221	2,000	8,282	25,000	
	630.630416.6004	Tools	-	500	-	500	
	630.630416.6240	SUIT - Treatment	414,591	393,000	335,309	400,000	60
	630.630416.6450	Membership Fees / Subscriptions			333	350	
	630.630416.6452	Reimbursable Exp (Burns Ave Proj)			25,700	50,000	61
	630.630416.7450	Small Equipment Purchases					
	630.630416.9010	Capital Outlay - Vehicles			3,978		62
	Total Sewer Operations		523,593	515,538	465,619	580,931	
	Total Sewer Fund Expense:		523,593	515,538	465,619	580,931	
	Sewer Fund Beginning Fund Balance		(72,576)	-	193	69,164	
		Revenues	580,789	531,000	534,591	629,600	
		Expenses	523,593	515,538	465,619	580,931	
	Sewer Fund Subtotal		(15,380)	15,462	69,164	117,833	
	Sewer Fund Total Ending Balance:		193	15,462	69,164	117,833	

IRRIGATION FUND						
IRRIGATION FUND		2021 Actual	2022 Budget	2022 Estimates	2023 Budget	Notes
Fund #640						
REVENUES						
Fines / Fees / Utilities:						
640.333000	DOLA Coronavirus Relief Fund	418	500			
640.334430	Tap Fees	861	500	574	600	
640.334480	Irrigation Water Charges	39,260	40,000	44,308	44,000	
Total Fines / Fees / Utilities:		40,539	40,500	44,882	44,600	
Other Income:						
640.336100	Interest Income	5	25	132	100	
Total Other Income:		5	25	132	100	
In House Transfers:						
640.339100	Transfer In					
Total In House Transfers:		-	-	-	-	
Total Irrigation Fund Revenue		40,544	40,525	45,014	44,700	
EXPENSES						
Irrigation Operations:						
640.640416.3000	Contract Work / Hydro Excavation	-	2,000		2,000	
640.640416.3204	Prof. Service - Engineer	-	500		500	
640.640416.4130	Utilities - Electric (Pumphouse)				258	
640.640416.4315	BIA Water Rights	3,387	3,500	3,459	3,500	63
640.640416.5400	Advertising/Public Notices					
640.640416.5901	Enterprise Salary & Benefit Allocation	32,950	25,324	25,324	28,679	
640.640416.5902	Enterprise General Services Allocation	3,212	3,809	3,809	4,329	
640.640416.6003	R & M Supplies	1,899	2,000	9,080	5,000	
640.640416.9000	Capital Outlay - Infrast. Impr. Proj.					
Total Irrigation Operations:		41,449	37,133	41,672	44,266	
Total Irrigation Fund Expenses		41,449	37,133	41,672	44,266	
Irrigation Fund Beginning Fund Balance		10,862	10,362	10,373	13,715	
Revenues		40,544	40,525	45,014	44,700	
Expenses		41,449	45,345	41,672	44,266	
Irrigation Fund Subtotal		9,957	5,542	13,715	14,149	
Irrigation Fund Total Ending Balance:		10,373	5,542	13,715	14,149	

2023 FUNDS SUMMARY				
	Estimated Beginning Fund Balance	2023 REVENUES	2023 EXPENSES	Estimated Ending Fund Balance
FUND				
General	1,916,515	2,283,836	2,150,979	2,049,372
Capital Improvement	655,942	3,752,498	4,250,000	158,440
Conservation Trust	89,380	80,800	120,000	50,180
Economic Development	63,015	241,010	248,226	55,799
Total Governmental Funds	2,724,852	6,358,144	6,769,205	2,313,791
ENTERPRISE				
Water	108,163	318,200	309,191	117,172
Gas	94,571	506,150	456,316	144,405
Sewer	69,164	629,600	580,931	117,833
Irrigation	13,715	44,700	44,266	14,149
Total Enterprise Funds	285,613	1,498,650	1,390,704	393,559
TOTAL ALL FUNDS:	3,010,465	7,856,794	8,159,908	2,707,350

Note #	BUDGET NOTES
1	2021 mill levy is 4.305; 2022 mill levy is 4.448. 2023 mill levy is 4.780.
2	Town sales tax rate is 2%.
3	Town receives 3.55% of the 2% La Plata County sales tax.
4	Grant funding for one (1) full-time officer including salary, benefits and overtime hours.
5	Local Government Limited Gaming Impact Grant.
6	Snow removal compensation from CDOT and Library.
7	Residential trash and recycling billing revenue.
8	Reimbursement from Ignacio School District for 2 School Resource Officers.
9	Overtime calculated at 5% of Deputy Clerk's salary.
10	CIRSA Worker's Compensation and Property & Casualty Insurance for Town and Enterprise Funds.
11	Contracted Town Manager (offset by Admin Manager Salary) and other contractor expenses.
12	IT for Town Administration, Public Safety, Public Works and Enterprise Funds.
13	2021: SOCO \$15,000, Axis \$1000, Comm Conn \$2500, HF \$1808, ICD \$1000, SASO \$1700; 2022: SoCoCAA \$15,000, Axis \$1000, Comm Conn \$2500, Homesfund \$1808, ICD \$5000, SASO \$2700; 2023: SoCoCAA \$18,000, Axis \$1000, Comm Conn \$2500, HF \$1808, ICD \$5000.
14	CML, R9, La Plata Economic Alliance, RHA, Ignacio Chamber of Commerce, POB renewal, IIMC, CMCA, Durango Herald, Fort Lewis CSBDC, CCCMA, CGFOA, Amazon Prime.
15	2021: Capital Outlay Lot 2 Williams Subdivision property acquisition (\$144,780.94); 2022: Goddard Avenue lot purchases.
16	2021: Transfer out \$90K to Sewer Fund for fund balance support; 2022: ELHI ownership agreement requires no cash up front, will use to offset Goddard Ave lots purchase.
17	Contract Planning Services.
18	Census materials.
19	Colorado/International Code Council Membership.
20	Transfer Out \$228,226 ARPA funds to Economic Development Fund to be used for Affordable Housing project in 2023, and \$10K to ECD Fund marked for potential Tap Fee Waivers in the Enterprise Funds.
21	Salaries for 5 full-time officers with one position funded through HIDTA.
22	Two School Resource Officer for Ignacio School District.
23	Overtime is calculated at 10% of sergeant's and officers' salaries.
24	2021: IGA Detox \$7189 & Youth Services \$9800; 2022: IGA Detox \$5362.50, Youth Services Contributions \$8800; 2023: IGA Detox \$5362.50, La Plata Youth Services \$8500, SASO \$3000.
25	2023: RMS eForce, CCNC, Wolfcom, Lexipol, CPPA, NTOA, Sams Club, Justice Clearinghouse, and Colorado Association of Chiefs (CACF), Axon added in 2023 \$3916.80 for cloud-based storage of body cam information.
26	Public Safety Department radios.
27	Public Safety Department vehicles.
28	Overtime is calculated at 5% of salaries except PW Director who is exempt (exceptions approved by Town Manager).
29	Trash hauling fees charged to the Town.
30	Street paving, patching, crack sealing.
31	Environmental Systems Research Institute (ESRI) gis mapping.
32	Used trucks purchased in 2022 expensed to Water and Sewer Funds equally.
33	2022 Vac Truck purchase to be split as follows: \$45K General Fund and \$45K Gas Fund.
34	2023: DOLA \$199,998K for Browning Sewer project and \$2.6M for DOH Rock Creek project.
35	Beginning July 2018, sales tax revenue of 1% restricted for Capital Improvement Projects.
36	2021 Contribution: \$110,000 from Ignacio School District for Becker/Goddard Intersection Project.
37	2021 Contribution: \$528,000 Colorado Department of Transportation for Becker/Goddard Intersection Project.
38	2023 LPC Tribal Consistency Grant.
39	2021: Transfer out for water and sewer feasibility studies (\$25,000 each) not going to happen; 2023: Browning storm sewer drain
40	Goddard Becker Crosswalk reclassified to 2021.
41	Browning CDOT storm drain \$200K to start 10/2022 continuing into 2023. Also 2023: 150K CDOT sidewalk, 400K storm drain match, 3.3M Rock Creek, 300K ELHI are 2023 projects.
42	2021 GOCO Planning Grant for Ben Nighthorse Campbell Park (60/40% Funding/Match) extended to 2023.
43	GOCO Grant expenditure in 2023.
44	2021 DOLA Broadband Grant.
45	2021 DOLA Housing Study Grant.
46	2023: Transfer In from Gen Fund ARPA money (tranche 1 and 2, \$114,113 each=\$228,226), and Transfer in \$10K to be used for potential Tap Fee Waivers in Enterprise Funds.
47	University of Colorado Technical Assistance Program.
48	2023: Transfer out \$4K to Water Fund, \$4K to Gas Fund, and \$2K to Sewer for potential tap fee waivers.
49	2023: Expense out ARPA restricted funds thru DOLA to be used for affordable housing groundbreaking.
50	2021: CIP Fund transfer in for Water Feasibility Study not going to happen. 2023: Transfer In \$4K from ECD Fund for potential tap fee waivers.

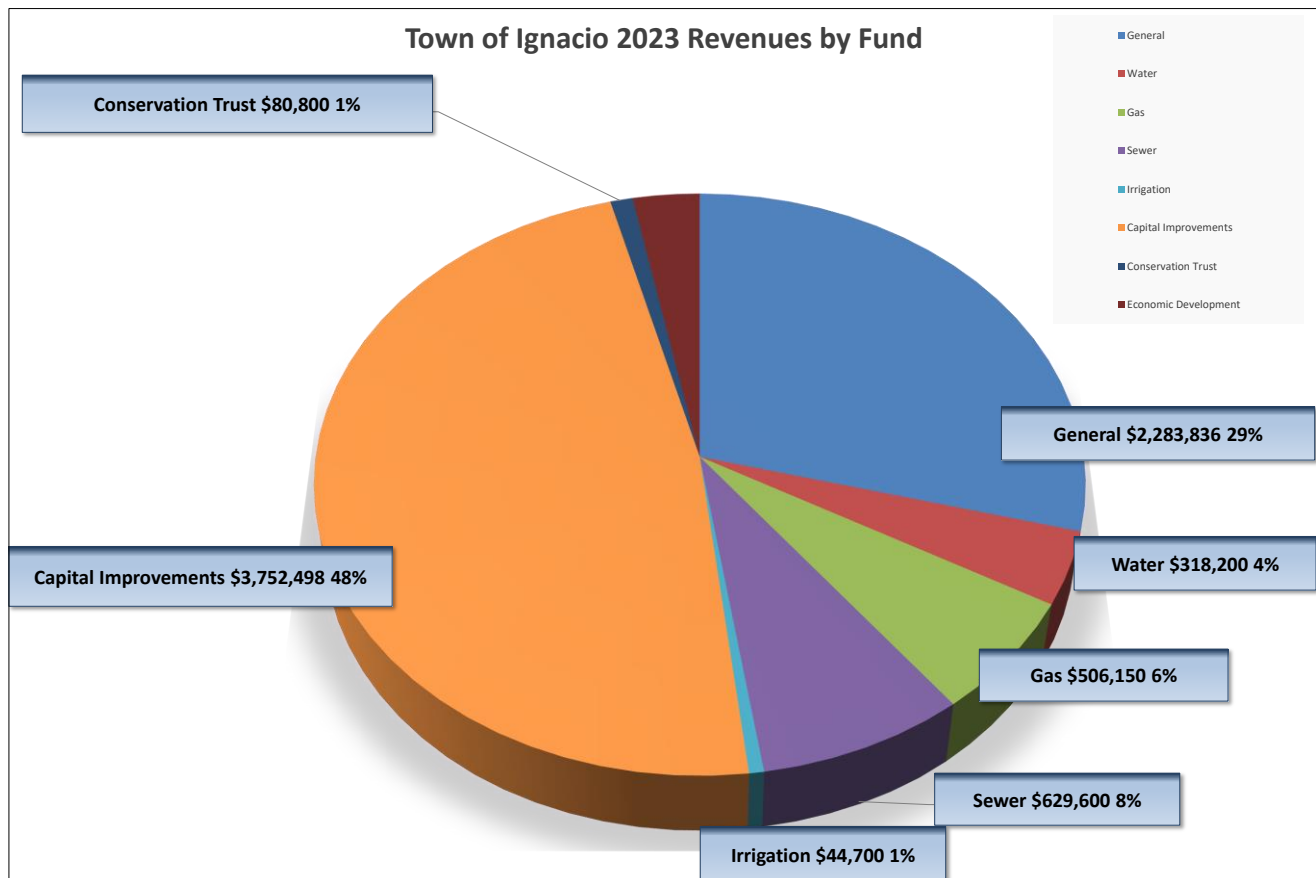
Note #	BUDGET NOTES
51	2022: One load 800 foot of pipe for 320A Project.
52	Purchased water expense from Southern Ute Utility Department.
53	Half of PW 2022 used trucks purchase.
54	2023: Transfer In \$4K from ECD for potential tap fee waivers.
55	Natural gas purchased from Southern Ute Utility Department.
56	Energy Outreach contributions for low income customer gas bill payment assistance.
57	2022 Vac Truck purchase to be split as follows: \$45K General Fund and \$45K Gas Fund.
58	Burns Ave project expenses to be reimbursed by 3 resident accounts in their utility bills within ONE YEAR.
59	2021: Transfer in \$90K from General Fund for fund balance support; 2022: Budgeted Transfer in \$25K for Water Feasibility Study not going to happen; 2023: Transfer in \$2K from ECD for potention tap fee waivers.
60	Wastewater treatment cost from Southern Ute Utility Department.
61	2022-2023 Burns Ave project expenses to be reimbursed by 3 resident accounts in their utility bills within ONE YEAR.
62	Half of PW 2022 used trucks purchase.
63	Raw water irrigation charge from the Bureau of Indian Affairs.

2023 Enterprise Salary & Benefit and General Service Allocations						
Manager Salary & Benefits	108,273	Admin - 59%	63,881	General Service Expenses		Amounts
		Water - 12%	12,993	Town Board		7,769
		Gas - 12%	12,993	Audit		17,000
		Sewer - 12%	12,993	Workman Comp		33,089
		Irrigation - 5%	5,414	Insurance / PC		39,065
Clerk/Treasurer Salary & Benefit	83,863	Admin - 59%	49,479	Attorney		15,000
		Water - 12%	10,064	Utilities Water		3,300
		Gas - 12%	10,064	Utilities Sewer		2,800
		Sewer - 12%	10,064	Utilities Electric		7,500
		Irrigation - 5%	4,193	Utilities Gas		2,200
Dep Clerk/Treasurer Salary & Benefit	61,403	Admin - 59%	36,228	Telephone		5,912
		Water - 12%	7,368	Cell Phone		7,100
		Gas - 12%	7,368	IT Services & Maintenance		33,400
		Sewer - 12%	7,368	Internet Line		2,315
		Irrigation - 5%	3,070	IT Equipment & Supplies		15,000
Admin Assist/Fin Cord Salary & Benefit	66,313	Admin - 45%	29,841	Advertising/Public Notice		2,500
		Water - 17%	11,273	Office Equipment L&M		1,500
		Gas - 17%	11,273	Printing Services		5,000
		Sewer - 17%	11,273	Bank Service Charges		1,500
		Irrigation - 4%	2,653	Uniforms		6,000
PW Director Salary & Benefits	95,939	Public Works - 45%	43,173	Office Supplies		4,000
		Water - 18%	17,269	Postage		4,500
		Gas - 18%	17,269	Total		216,449
		Sewer - 15%	14,391			
		Irrigation - 4%	3,838	2023 General Services Allocation		
Foreman	68,616	Public Works - 45%	30,877	Administration	37%	80,086
		Water - 18%	12,351	Public Work (Streets&Parks)	16%	34,632
		Gas - 18%	12,351	Public Safety	20%	43,290
		Sewer - 15%	10,292	Irrigation	2%	4,329
		Irrigation - 4%	2,745	Sewer	5%	10,822
MW I (1 FTE)	0	Public Works - 45%	0	Gas	10%	21,645
		Water - 18%	0	Water	10%	21,645
		Gas - 18%	0	Total	100%	216,449
		Sewer - 15%	0			
		Irrigation - 4%	0	Enterprise General Service Allocation	27%	58,441
MW II (2FTE)	169,183	Public Works - 45%	76,132			
		Water - 18%	30,453	2023 Enterprise Salary & Benefit Allocation		
		Gas - 18%	30,453	Admin (non-Enterprise)		179,429
		Sewer - 15%	25,377	Admin (Enterprise)		140,423
		Irrigation - 4%	6,767	Public Works (non-Enterprise)		150,182
Total:	653,591		653,591	Public Works (Enterprise)		183,556
				Total:		653,591
				Water		101,771
				Gas		101,771
				Sewer		91,759
				Irrigation		28,679



Town of Ignacio 2023 Revenues by Fund

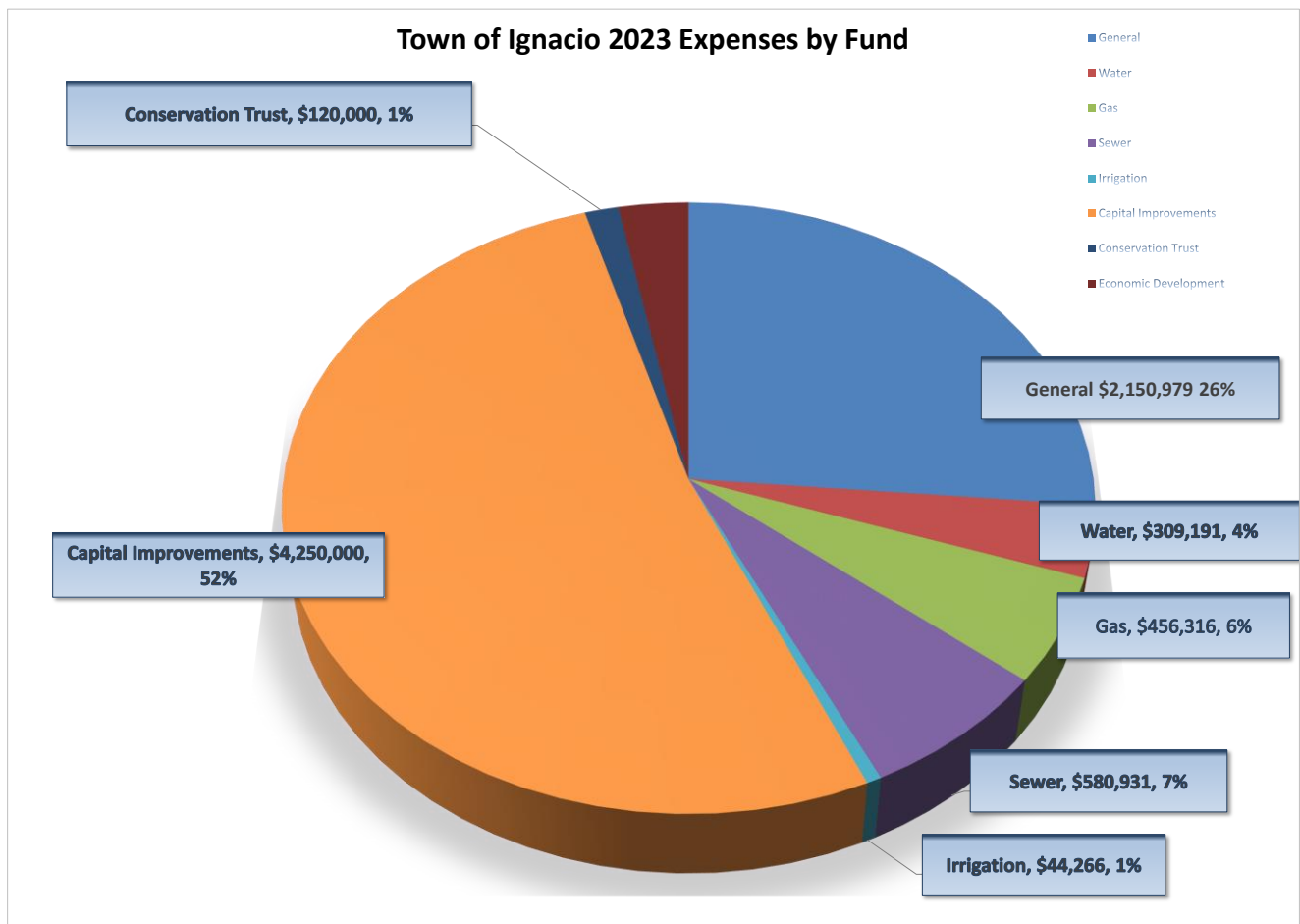
General	\$2,283,836
Water	\$318,200
Gas	\$506,150
Sewer	\$629,600
Irrigation	\$44,700
Capital Improvements	\$3,752,498
Conservation Trust	\$80,800
Economic Development	\$241,010
TOTAL:	\$7,856,794





Town of Ignacio 2023 Expenses by Fund

General	\$2,150,979
Water	\$309,191
Gas	\$456,316
Sewer	\$580,931
Irrigation	\$44,266
Capital Improvements	\$4,250,000
Conservation Trust	\$120,000
Economic Development	\$248,226
TOTAL:	\$8,159,908



RESOLUTION NO. 13-2022

A RESOLUTION SUMMARIZING BUDGETED REVENUES AND EXPENDITURES FOR ALL FUNDS AND ADOPTING A BUDGET FOR THE TOWN OF IGNACIO, COLORADO, FOR THE 2023 CALENDAR YEAR.

WHEREAS, the Ignacio Board of Trustees and Town staff have worked to prepare and submit the proposed budget of said governing body at the proper time, and;

WHEREAS, the Town Staff prepared a proposed budget and published notice of a public hearing to review the proposed 2023 Town of Ignacio budget, and;

WHEREAS, upon due and proper notice, the draft budget was presented during the published public hearing on October 10, 2022, and subject budget was available for public review at Town Hall during business hours, and;

WHEREAS, noticed work sessions with the Board of Trustees were completed to refine the budget and adjust revenues and expenditures in accordance with department and capital improvement needs, and;

WHEREAS, a final budget has been reviewed by the Board of Trustees and is now ready for adoption, and details estimated revenues and expenditures for all funds for the 2023 calendar year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF IGNACIO:

Section 1. Estimated expenditures for each fund are as follows:

General Fund	\$ 2,150,979
Capital Improvement Fund	\$ 4,250,000
Conservation Trust Fund	\$ 120,000
Economic Development Fund	\$ 248,226
Water Fund	\$ 309,191
Gas Fund	\$ 456,316
Sewer Fund	\$ 580,931
Irrigation Fund	\$ 44,266
Total	\$ 8,159,909

Section 2. Estimated revenues and beginning fund balances for each fund are as follows:

General Fund:

From sources other than General Property Tax	\$ 2,242,236
General Property Tax	\$ 41,600
<u>Estimated Beginning Balance</u>	<u>\$ 1,916,515</u>
Total	\$ 4,200,351

Capital Improvement Fund:

CIP Income/Project Funding	\$ 3,749,998
Interest	\$ 2,500
<u>Estimated Beginning Balance</u>	<u>\$ 655,942</u>
Total	\$ 4,408,440

Conservation Trust Fund:

GOCO Grant	\$ 72,000
Lottery Income	\$ 8,400
Interest	\$ 400
<u>Estimated Beginning Balance</u>	<u>\$ 89,380</u>
Total	\$ 170,180

Economic Development Fund:

Income	\$ 0
Interest	\$ 2,784
Transfer In	\$ 238,226
<u>Estimated Beginning Balance</u>	<u>\$ 63,016</u>
Total	\$ 304,026

Water Fund:

Fees	\$ 6,000
Transfer In	\$ 4,000
Metered Sales	\$ 286,000
Ready to serve fees	\$ 13,000
Reconnect fees	\$ 1,500
Tap Fees	\$ 7,600
Interest	\$ 100
<u>Estimated Beginning Balance</u>	<u>\$ 108,163</u>
Total	\$ 426,363

Gas Fund:

Gas sales residential	\$ 305,000
Gas sales commercial	\$ 150,000
Gas stand-by fee	\$ 11,700
Gas taxes	\$ 35,000
Transfer In	\$ 4,000
Interest	\$ 450
<u>Estimated Beginning Balance</u>	<u>\$ 94,571</u>
Total	\$ 600,721

Sewer Fund:

Tap Fees	\$ 2,500
Sewage Collection	\$ 550,000
Transfers In	\$ 2,000
Interest	\$ 100
Other Income	\$ 75,000
<u>Estimated Beginning Balance</u>	<u>\$ 69,164</u>
Total	\$ 698,764

Irrigation Fund:

Unmetered water	\$ 44,000
Tap Fees	\$ 600
Interest	\$ 100
<u>Estimated Beginning Balance</u>	<u>\$ 13,715</u>
Total	\$ 58,415

Section 3. The budget as herein above summarized by fund, is hereby approved and adopted as the budget of the Town of Ignacio for the 2023 calendar year.

Section 4. The budget hereby approved and adopted shall be signed by Mayor Clark Craig and made a part of the public records of the Town.

ADOPTED, this 12th day of December, 2022.

TOWN OF IGNACIO, COLORADO

Clark Craig, Mayor

ATTEST:

Tuggy Dunton, Town Clerk/Treasurer

ORDINANCE NO. 355

AN ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF IGNACIO, COLORADO FOR THE 2023 BUDGET YEAR.

WHEREAS, the Board of Trustees has made provisions for revenues in an amount equal to or greater than the total proposed expenditures as set forth in the 2023 budget, and;

WHEREAS, in order to ensure the essential operations of the Town and as required by law, the necessary revenues are appropriated into the budget as described below.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Town of Ignacio, Colorado;

Section 1. The following sums are hereby appropriated from the revenues of respective funds for the expenditures and purposes detailed in the 2023 Town of Ignacio Budget.

GENERAL FUND:

Administration, Public Safety and Public Works Expenses	\$ 2,150,979
<u>Transfers Out</u>	<u>\$ 0</u>
Total	\$ 2,150,979

CAPITAL IMPROVEMENT FUND:

Capital Projects	\$ 4,250,000
<u>Transfers Out</u>	<u>\$ 0</u>
Total	\$ 4,250,000

CONSERVATION TRUST FUND:

Operating expenses	\$ 120,000
<u>Transfers Out</u>	<u>\$ 0</u>
Total	\$ 120,000

ECONOMIC DEVELOPMENT FUND:

Operating expenses	\$ 228,226
Planning grants	\$ 10,000
<u>Transfers</u>	<u>\$ 10,000</u>
Total	\$ 248,226

WATER FUND:

Current Operating expenses	\$	309,191
Capital Projects	\$	0
<u>Transfers</u>	\$	0
Total	\$	309,191

GAS FUND:

Current Operating expenses	\$	456,316
Capital Projects	\$	0
<u>Transfers Out</u>	\$	0
Total	\$	456,316

SEWER FUND:

Current operating expenses	\$	580,931
Capital Projects	\$	0
<u>Transfers</u>	\$	0
Total	\$	580,931

IRRIGATION FUND:

Current operating expenses	\$	44,266
Capital Projects	\$	0
<u>Transfers</u>	\$	0
Total	\$	44,266

ADOPTED, this 12th day of December, 2022.

TOWN OF IGNACIO, COLORADO

Clark Craig, Mayor

ATTEST:

Tuggy Dunton, Town Clerk

RESOLUTION NO. 14-2022

**A RESOLUTION TO SET MILL LEVIES NECESSARY TO DETERMINE
PROPERTY TAX REQUIRED TO HELP DEFRAID THE COSTS OF
GOVERNMENT FOR THE TOWN OF IGNACIO, COLORADO,
FOR THE 2023 BUDGET YEAR**

WHEREAS, the Ignacio Town Board of Trustees will adopt the annual budget in accordance with the Local Government Budget Law, on December 12, 2022, and;

WHEREAS, the 2022 valuation for assessment for the Town of Ignacio as certified by the La Plata County Assessor is \$8,715,670.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Ignacio, Colorado:

Section 1. For the purpose of meeting general operating expenses of the Town of Ignacio during the 2023 budget year, there is hereby levied a tax of 4.780 mills upon each dollar of the total assessed valuation for all taxable property within the Town for the year 2023.

Section 2. The Budget Officer is hereby authorized and directed to certify the mill levies for the Town of Ignacio, and forward this Resolution to the La Plata County Assessor/Treasurer upon approval by the Ignacio Board of Trustees.

ADOPTED, this 12th day of December 2022.

TOWN OF IGNACIO, COLORADO

Clark Craig, Mayor

ATTEST:

Tuggy Dunton, Clerk/Treasurer



Application for Board or Commission Appointment

PLEASE PRINT CLEARLY

On which of the Commissions or Boards are you interested in serving on?

X Planning Commission _____ Board of Adjustment _____ Board of Trustees

Is this a reappointment request? NO If yes, how long have you served? _____

NAME:

Shane Roukema

PHYSICAL ADDRESS:

MAILING ADDRESS:

PO Box 1244, Ignacio CO 81137

CONTACT PHONE:

WORK PHONE:

EMAIL ADDRESS: _____

LENGTH OF TIME AT CURRENT ADDRESS:

8yr

OCCUPATION:

Builder

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements, or the omission of important information made on this application or any time during the process, may disqualify me from serving in this position. I understand that the Board of Trustees must appoint members to all Boards and Commissions.

Shane Roukema

Applicant's Signature

10/17/22

Date

1. Tell us briefly about yourself, why you are interested in being appointed and what experience or education would you bring to this Board or Commission?

I have been in planning & building for over 30 years. I like golf, fishing and working hard.

2. Why do you wish to be appointed/reappointed to this Board or Commission?

As a multi Property owner in Ignacio, I would like to see it grow.

3. Are you aware of the time commitment and do you have the personal time to devote to this Board or Commission?

Yes I do.

Thank you for your interest and time commitment in serving your community.

Ignacio Police Department

December 2022



The Taste of Christmas parade was held on 12/02 and was well attended. There were no major issues, but we will work for better communication from all involved for next year's event.

All IPD Officers have completed their mandatory POST training requirements for 2022.

The PD is in need of replacing a patrol vehicle. We normally obtain our vehicles directly from the manufacturer through the GSA. However, due to supply chain issues we were not able to order a vehicle in 2022. The GSA also has vehicle auctions in Farmington, N.M. periodically and is having one on 12/14. We will be looking at a couple of used vehicles with low milage that might fit our needs. We will get to look at these potential vehicles prior to attending the live auction, if we determine a vehicle will work as police vehicle.

If you have any questions, please stop by the office or call at 563-4206. Thanks and Happy Holidays!



Town of Ignacio

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Public works Department Staff Report

12/5/2022

Compliance

120 Piedra Compliant of dogs barking Owner out of town situation resolved
630 Browning Complaint trash in back yard and around home resolution in progress
1101 Goddard Mud on roadway and parking lot issue of who owns property

Natural Gas System

Monthly meter reads, re-reads and Shut offs
Leak Survey
Mercaptan Testing
Energy World Net operator qualification Compliance for D.O.T. compliance
State compliance and filing
DOT training
OQ training
System maintenance and repair

Sewer and Storm Drain System

Monthly line flushing
System maintenance and repair
State compliance training and filing
Working with CDOT SUIT and Darren Stewart with SEH to finalize storm drain route for Phase 1 of the Browning Ave Project
Sanitary sewer jet-rodde and video of lines completed by Southwestern Service Reviewing camera footage for final report





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Drinking Water system

Monthly meter reads, re-reads and shut offs
Monthly water sampling
System maintenance and repair
State compliance training and filing
New water meter installs and pit repairs
Meter inventory and leak survey
Lead and Copper water sampling
Working with the SUIT Water utilities to correct some PRV issues
Meter pits insulated

Irrigation System

System maintenance and repair
Monitor irrigation pond level
Irrigation will be shut down for the season on 10/10/2022 Winterize system

Parks

Irrigation line, pump and sprinkler repair
Special Event preparation
End of season preparations

Roadways and Alleys

Street sweeping
Asphalt patching
Drainage maintenance and repair

General Maintenance

UNCC locates completed filed and reported
Daily and weekly trash collection
Daily Utilities issues and complaint call outs addressed
Maintain and clean up the burn pile area
Tree removal
Snow removal Equipment installed
Salt slicer hauled on site





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Equipment and Vehicles

Daily maintenance
Monthly maintenance
DOT Inspections completed
Repair snow removal equipment

Building code enforcement

270 Goddard Ave is currently under re model. Near completion. Certificate of Occupancy scheduled in September. Plumbing issues Plumber scheduled November 4th COO issued 11/15/2022

815 Shoshone Building Permit submitted for resident re model and window replacement 4/28/2022

610 Browning Exterior panel and window replacement. Permit issued and approved on 4/24/2022 Estimated completion October Pending

111 Maple Ave Room addition plans submitted and approved building permit issued on 4/8/2022 near completion electrical and plumbing inspection pending

New residence for Rokfor, LLC Lot 4 Walkers first adds 150 County Road 320A Plans on hold per Contractor's request

315 Ignacio St Ignacio High School Stadium booth addition Plans submitted and approved Building permit issued on 5/11/22 Project near completion Waiting on final electrical inspection COO issued on 11/21/22

503 Tranquillo Ct new construction single family residence. Excavation permits approved. Building plans approved, building permit submitted and approved framing inspection completed on 7/3/2022 Near completion, tap fees required for gas, water, sewer and irrigation prior to meter installation Final inspection 12/7/2022

110 Maple New rear attached rear patio permit issued 11/15/22

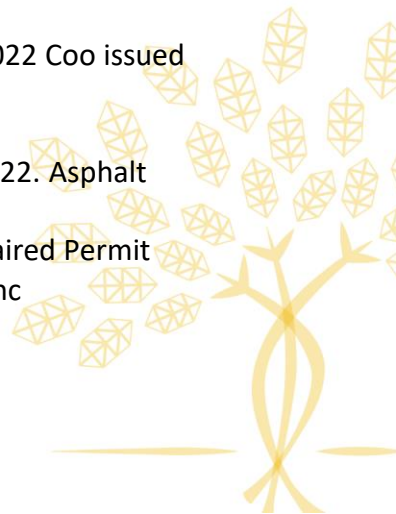
505 Tranquillo Ct new construction single family residence plans approved building permit issued on 6/14/22 Footing and stem wall inspection completed on 7/12/2022 Roof inspection 8/12/2022

118 Maple Ave garage extension inspection final inspection request on 10/10/2022 CoO issued 10/19/2022

457 Burns Ave remodel building permit approved and issued

270 Burns Ave Sewer service repair. Sewer line repaired and inspected 10/13/2022. Asphalt pathing scheduled November 1st

455 Browning Roof replacement Home and Garage decking damaged needs repaired Permit required. Application approved and issued on 10/27/2022 Amcat Construction Inc





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CROSS CONNECTION CONTROL PROGRAM

CDPHE 11.39 (3) Cross Connection Control

All businesses required have been established and contacted with positive response.

Continue to work and communicate with various plumbing services to monitor and implement the regulation requirements Goal to be full compliant by the end of 2022





Town Clerk / Treasurer Report

December 2022

Honorable Mayor and Trustees,

The following is a report of my activities since the last Town Board Meeting.

Treasurer:

The Accounting Reports for November are included in the consent agenda.

The final budget will be presented this evening; all the appropriate Ordinances and Resolutions are on the agenda for action at this evening's meeting.

Year-End Staff Bonuses were missed during the budget workshops. As you consider bonuses for this year, I wanted to let you know that in the past few years they were set at \$300.00 net for full time employees and \$150.00 net for part time employees.

Human Resources:

Administrative Assistant: Interviews are set for Wednesday afternoon (December 14) and I hope we will have a new Administrative Assistant by the beginning of 2023.

Events:

December 26, 2022 and January 2, 2023 – Town Hall will be closed in observance of Christmas and the New Year. Happy Holidays!

January 9, 2023 – Regular Town Board Meeting

2023 LPBCC Joint Work Sessions dates: March 23, July 13, and November 9. LPBCC will host the March and November Work Sessions; the Town will host the July Work Session.

Licenses:

- Animal: 47 current licenses
- Business: 67 current licenses
- Business Service Licenses: 68 current licenses
- Liquor Licenses – The Friends of the Library have requested a Special Event Permit for January 27, 2023. They have submitted a completed application packet, a redacted copy of which is included in your packet. There will be a properly noticed Public Hearing this evening, and I look forward to your action on this item. I have included the notice with my report.

Miscellaneous:

- Resolution 11-2022 (E-911) that was passed at the November meeting was numbered incorrectly. I administratively corrected the first page to read Resolution 12-2022, which is the correct number (Resolution 11-2022 was used for the Municipal Judge Appointment). A copy of the corrected Resolution is attached to my report for your reference.
- HB 21-1162, imposing a 10 cent fee per paper or plastic bag and/or Styrofoam containers, will take effect beginning January 1, 2023. I have included some information that I sent to the retailers in Town that this applies to (Family Dollar and 7-2-11). Attorney Liberman has reviewed this information, and it is also posted on our website.

Please contact me with any questions. Thank you.

Tuggy

Plastic Restrictions & State Imposed Bag Fee

Under a bill passed by the Colorado State Legislature in 2021, HB 21-1162 titled, “Concerning the Management of Plastic Products,” starting Jan. 1, 2024, stores and retail food establishments will no longer be allowed to provide single use plastic carry out bags. If plastic bags were part of a business’s inventory prior to Jan. 1, 2024, it can continue providing those bags to customers until June 1, 2024, but customers must still pay a bag fee. Retail food establishments don’t have to comply if they prepare or serve food in individual portions for immediate on- or off-premises consumption and are not a grocery store or convenience store; in other words, restaurants will not be subject to this plastic bag ban.

Additionally, in HB 21-1162, stores are defined to exclude “small stores,” which are stores that (1) operate solely in Colorado, (2) have three or fewer locations in the state, and (3) are not part of a franchise, corporation, or partnership that has physical locations outside of Colorado. This means that individual “mom-and-pop” stores will also not be subject to the plastic bag ban.

Also starting Jan. 1, 2024, all retail food establishments will not be permitted to distribute expanded polystyrene product (i.e. Styrofoam) for use as a container for ready-to-eat food. If a retail food establishment has remaining inventory that it purchased before Jan. 1, 2024, it can distribute that inventory until it is depleted. The retail food establishment exception discussed above for plastic bags, does not apply here.

Also, there will be a state-imposed bag fee which goes into effect Jan. 1, 2023, which requires stores to charge customers a fee of at least 10 cents per bag. Between Jan. 1, 2023, and Jan. 1, 2024, that fee applies to both recycled paper bags and single use plastic bags. After the plastic bag ban goes into effect Jan. 1, 2024, the fee still applies to paper bags and any remaining inventory of plastic bags.

The local government where the store is located will receive 60% of the fee, and 40% of the fee is kept by the store. Municipalities are permitted to use the fee revenue for (1) administrative and enforcement costs incurred because of the bag fee; and (2) any recycling, composting, or other waste diversion programs and related outreach and education activities. Stores are directed to start remitting the local government’s portion of the fee revenue on a quarterly basis starting April 1, 2024. The gap between the fee start date of Jan. 1, 2023, and the fee remission date of April 1, 2024, is the result of a drafting error. Municipalities can work with local businesses to allow business to start remitting the fee in 2023, rather than waiting until 2024.

Local governments cannot waive the fee.

There are exceptions; please see the outline below for the Fee on Disposable Bags.

FEE ON DISPOSABLE PLASTIC AND PAPER BAGS (Effective Jan. 1, 2023)

Covered under the ban and bag fee	Exemptions from the ban and bag fee
<ul style="list-style-type: none">• Major* grocery stores and supermarkets• Major convenience stores• Major liquor stores• Pharmacies and drug stores• Major retailers• Other major stores or retail food establishments providing single use plastic carryout bags• Major Temporary Vendors <p>*those with more than three locations or with locations outside Colorado</p>	<ul style="list-style-type: none">• Smaller** stores• Restaurants• Farmers and roadside markets• Bags for loose, bulk items including hardware, bolts, screws, nuts, fruits, vegetables, grains, candy, greeting cards, seed, livestock feed, or pet feed• Bags for dry cleaning, laundry, or garments, prescription medication, frozen food, meat, seafood, plants, flowers and other items that could otherwise contaminate other items• Bags for unwrapped food or bakery goods such as those used by restaurants for take-home or to-go food• Bags for small pets like fish, crustaceans, mollusks and insects• Newspaper bags, door-hanger bags, laundry-dry cleaning bags, or bags sold in packages containing multiple bags for uses such as food storage, garbage, pet waste, or yard waste. <p>**those with three or fewer locations operating solely in Colorado and which are not part of a franchise, corporation, or partnership that has physical locations outside of Colorado. This means that individual “mom-and pop” stores will also not be subject to the plastic bag ban.</p>

POLYSTYRENE (STYROFOAM) (Effective Jan. 1, 2024)

Covered under the ban	Exemptions from the ban
<ul style="list-style-type: none">• Restaurants• Major grocery stores and supermarkets• Major convenience stores• Other major retail food establishments providing expanded polystyrene containers• Cafeterias in schools, prisons, and businesses	<ul style="list-style-type: none">• Farmers and roadside markets• Stores whose primary sales revenue does not come from food products

Additionally, the carryout bag fee does not apply to a customer that provides evidence to the store that the customer is a participant in a local federal or state food assistance program. Examples include Electronic Benefit Transfer (EBT) (including Supplemental Nutrition Assistance Program (SNAP); Women, Infants

and Children (WIC); Temporary Assistance to Needy Families (TANF); and Colorado Cash Assistance Programs), Get: FoCo, and Health First (Medicaid) cardholders.

Frequently Asked Questions

What is the reason for the Fee on Disposable Bags? The State of Colorado adopted the Fee on Disposable Bags to reduce environmental impacts caused by disposable bags. A mandatory fee on disposable bags has been shown to significantly reduce the number of disposable bags used.

How much is the fee? The fee is ten cents (\$0.10) per disposable bag (plastic, paper, or other material including but not limited to compostable material) provided at the checkout.

Where will the paper bag fee go? Monies from the disposable bag fee will be split 40/60 between the retailer and the Town of Ignacio. The Town is required to use the fees for the administration and enforcement costs incurred resulting from this new law or to support further efforts for recycling, composting, or other waste diversion programs and related outreach and educational activities. The fee is due quarterly, beginning April 2024, and must be received by the Town of Ignacio prior to the last business day of the month in January (for the fourth quarter of the previous year), April, July, and October.

Do I have to pay sales tax on the bag fee? No, customers should not be charged sales tax on the 10-cent bag fees, for retailers that are required to collect and remit the fee to the Town.

What disposable bags are not included in the Disposable Bag Ordinance?

- bags to store loose or bulk items, such as fruits, vegetables, nuts, grains, candy, or greeting cards; nails, bolts, screws, or other small hardware items; live insects, fish, crustaceans, mollusks, or other small species; and bulk seed, bulk livestock feed, or bulk pet feed;
- bags that contain or wrap frozen foods, meat, seafood, fish, flowers, potted plants, or other items that, if they were to come in contact with other items, could dampen or contaminate the other items; or
- bags that contain unwrapped prepared foods or bakery goods.
- bags used to protect a purchased item from damaging or contaminating other items when placed in a reusable bag;
- bags provided by pharmacists to contain prescription drugs; or
- newspaper bags, door-hanger bags, laundry-dry cleaning bags, or bags sold in packages containing multiple bags for uses such as food storage, garbage, pet waste, or yard waste.

What if I'm a retailer that would like to be a part of this but are not required to? If your business is not a major retailer or covered under the ban and bag fee you may NOT collect the 10-cent fee from customers for remittance to the Town. If you would like to have a similar impact, you can simply discontinue providing disposable bags to customers.

What will I do to replace the plastic bags I use for (i.e., cat litter, dog bags, small trash cans, etc.)? While the reuse of plastic bags has been a great way to extend the life of what otherwise would be a single-use bag, the switch to reusable, compostable, or recyclable materials in our daily lives is essential. Examples of switching from plastic bags include using paper bags instead of plastic, using pet food bags

or other unavoidable bags or packaging for waste disposal, or purchasing bags made from renewable resources, recycled content, or compostable.

How will the paper bag fee impact pick-up and delivery services at impacted stores? You will be charged the 10-cent bag fee when placing pick-up and delivery orders at impacted stores.

Where can I get reusable bags? New and used reusable bags are available at grocery stores, retail stores, thrift stores and on online shopping platforms and groups. Most households need between 5-10 reusable bags.

How should I care for my reusable bags? Reusable bags require regular cleaning, just like any other item that comes into contact with food. Like a dirty fork or dish towel, wash your reusable bags or wipe them down after use.

What if I forgot my reusable bags but am already in the checkout line? To remember reusable bags, we suggest keeping some in a purse or backpack or storing them in your mode of transportation (i.e., car, bike trailer, backpack on the bus, etc.). For example, if you left your reusable bags in the car, most stores would let you pack your purchases back into the cart without bags, and you can transfer them to your car or bike trailer.