



IGNACIO TOWN BOARD MEETING AGENDA
Monday, August 9, 2021 – 6:30 PM
Abel F. Atencio Community Room, 570 Goddard Avenue
or via Remote Public Meeting

*The remote meeting is hosted by Zoom and requires Attendees to login to the Zoom meeting website at the following address: <https://zoom.us/j/98671257214>, or Attendees wishing to participate by phone shall call: **346-248-7799** and key in Webinar ID Number: **986 7125 7214**.*

*There is a Zoom Etiquette file on the Town website that details how Zoom meetings work and what is expected of Attendees. All Attendees will be able to hear and/or see the Town Board meeting. Attendees will be muted until the Mayor takes Attendee comments. Attendees wanting to comment must click on the "Raised Hand" tab at the bottom of the screen, or callers will have to enter *9. The Mayor will acknowledge which Attendee is to speak (by name or phone number) and the meeting host will allow them to speak. The meeting host will unmute the Attendee (or notify the Attendee if they need to unmute themselves by entering *6). The Attendee shall first provide their name and address before they begin their comments. Failure to follow directions or maintain meeting decorum will result in the muting of your connection.*

- I. CALL REGULAR MEETING TO ORDER:** Moment of Silence, Moment of Gratitude, Reflection of Hope
- II. ROLL CALL**
- III. PUBLIC COMMENTS:** *The Town Board values public comment and allows this time for citizens to voice their thoughts and concerns. The Mayor will open the comment period and prior to addressing the Board, state your name and address, and limit your comments to five (5) minutes. Meeting decorum will be maintained and failure to maintain composure and respect will result in the closure of your comment period. The Town Board and/or staff may respond to your comments or take your comments under advisement. Please do not comment on items listed on the Agenda as opportunity will be given to comment during these discussions. Thank you.*
- IV. CONSENT AGENDA**
 - A. Regular Town Board Meeting Minutes from July 12, 2021
 - B. Financial Records – July Check Register and July Accounting Reports
 - C. Rose Cafe Liquor License Renewal Application
- V. UNFINISHED BUSINESS**
 - A. Marijuana Issue on the April 2022 Ballot
- VI. NEW BUSINESS**
 - A. Public Hearing on the Special Event Permit Application from Ignacio Chamber of Commerce Green Chile Fest, scheduled for September 4, 2021
 - B. 2021-2023 Strategic Plan Review and Discussion of ARPA Funds
 - C. Contract with Auditor for 2021-2023 Annual Audits – renew with Hinton Burdick or put out an RFP
 - D. Ord 346 – An Ordinance Adopting a Hybrid Public Meeting Policy for the Town of Ignacio, Colorado
 - E. COVID-19 Update
- VII. STAFF REPORTS**
 - A. Police Department
 - B. Public Works
 - C. Clerk / Treasurer
 - D. Town Manager
 - E. Attorney
- VIII. TRUSTEE REPORTS**
- IX. MISCELLANEOUS**
- X. EXECUTIVE SESSION:** To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)
- XI. ADJOURNMENT**

08/05/21
11:19:22

TOWN OF IGNACIO
Check Register for Checking
For the Accounting Period: 7/21

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Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-98616	E	1187 Cardmember Service (TBK Bank)	38.55	07/06/21	7/21	CL 14619	38.55
-98615	E	1187 Cardmember Service (TBK Bank)	44.00	07/06/21	7/21	CL 14620	44.00
-98614	E	1187 Cardmember Service (TBK Bank)	47.00	07/06/21	7/21	CL 14621	47.00
-98613	E	1187 Cardmember Service (TBK Bank)	35.40	07/06/21	7/21	CL 14622	35.40
-98612	E	1187 Cardmember Service (TBK Bank)	42.15	07/06/21	7/21	CL 14623	42.15
-98611	E	1187 Cardmember Service (TBK Bank)	32.93	07/06/21	7/21	CL 14624	32.93
-98610	E	1187 Cardmember Service (TBK Bank)	56.71	07/06/21	7/21	CL 14625	56.71
-98609	E	1187 Cardmember Service (TBK Bank)	38.39	07/06/21	7/21	CL 14626	38.39
-98608	E	1187 Cardmember Service (TBK Bank)	8.00	07/06/21	7/21	CL 14627	8.00
-98607	E	1187 Cardmember Service (TBK Bank)	41.07	07/06/21	7/21	CL 14628	41.07
-98606	E	1187 Cardmember Service (TBK Bank)	42.45	07/06/21	7/21	CL 14629	42.45
-98605	E	1187 Cardmember Service (TBK Bank)	30.69	07/06/21	7/21	CL 14630	30.69
-98604	E	1187 Cardmember Service (TBK Bank)	27.49	07/06/21	7/21	CL 14631	27.49
-98603	E	1187 Cardmember Service (TBK Bank)	42.51	07/06/21	7/21	CL 14632	42.51
-98602	E	1187 Cardmember Service (TBK Bank)	43.10	07/06/21	7/21	CL 14633	43.10
-98601	E	1187 Cardmember Service (TBK Bank)	7.00	07/06/21	7/21	CL 14634	7.00
-98600	E	1187 Cardmember Service (TBK Bank)	7.00	07/06/21	7/21	CL 14636	7.00
-98599	E	1187 Cardmember Service (TBK Bank)	9.71	07/06/21	7/21	CL 14637	9.71
-98598	E	1187 Cardmember Service (TBK Bank)	40.68	07/06/21	7/21	CL 14638	40.68
-98597	E	1187 Cardmember Service (TBK Bank)	37.51	07/06/21	7/21	CL 14639	37.51
-98596	E	1187 Cardmember Service (TBK Bank)	34.63	07/06/21	7/21	CL 14640	34.63
-98595	E	1187 Cardmember Service (TBK Bank)	33.52	07/06/21	7/21	CL 14641	33.52
-98594	E	1187 Cardmember Service (TBK Bank)	34.10	07/06/21	7/21	CL 14642	34.10
-98593	E	1187 Cardmember Service (TBK Bank)	47.00	07/06/21	7/21	CL 14643	47.00

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-98592	E	1187 Cardmember Service (TBK Bank)	43.00	07/06/21	7/21	CL 14644	43.00
-98591	E	1187 Cardmember Service (TBK Bank)	42.00	07/06/21	7/21	CL 14645	42.00
-98590	E	1187 Cardmember Service (TBK Bank)	24.24	07/06/21	7/21	CL 14646	24.24
-98589	E	1187 Cardmember Service (TBK Bank)	30.22	07/06/21	7/21	CL 14647	30.22
-98588	E	1187 Cardmember Service (TBK Bank)	56.97	07/06/21	7/21	CL 14648	56.97
-98587	E	1187 Cardmember Service (TBK Bank)	51.36	07/06/21	7/21	CL 14649	51.36
-98586	E	1187 Cardmember Service (TBK Bank)	39.49	07/06/21	7/21	CL 14650	39.49
-98585	E	1187 Cardmember Service (TBK Bank)	66.32	07/06/21	7/21	CL 14651	66.32
-98584	E	1187 Cardmember Service (TBK Bank)	28.39	07/06/21	7/21	CL 14652	28.39
-98583	E	1187 Cardmember Service (TBK Bank)	34.35	07/06/21	7/21	CL 14653	34.35
-98582	E	1187 Cardmember Service (TBK Bank)	28.76	07/06/21	7/21	CL 14654	28.76
-98581	E	1187 Cardmember Service (TBK Bank)	39.80	07/06/21	7/21	CL 14655	39.80
-98580	E	1187 Cardmember Service (TBK Bank)	63.80	07/06/21	7/21	CL 14656	63.80
-98579	E	1187 Cardmember Service (TBK Bank)	54.30	07/06/21	7/21	CL 14657	54.30
-98578	E	1187 Cardmember Service (TBK Bank)	38.60	07/06/21	7/21	CL 14658	38.60
-98577	E	1187 Cardmember Service (TBK Bank)	46.70	07/06/21	7/21	CL 14659	46.70
-98576	E	1187 Cardmember Service (TBK Bank)	31.00	07/06/21	7/21	CL 14660	31.00
-98575	E	1187 Cardmember Service (TBK Bank)	49.82	07/06/21	7/21	CL 14661	49.82
-98574	E	1187 Cardmember Service (TBK Bank)	70.85	07/06/21	7/21	CL 14662	70.85
-98573	E	1187 Cardmember Service (TBK Bank)	29.21	07/06/21	7/21	CL 14663	29.21
-98572	E	1187 Cardmember Service (TBK Bank)	90.00	07/06/21	7/21	CL 14664	90.00
-98571	E	1187 Cardmember Service (TBK Bank)	75.00	07/06/21	7/21	CL 14665	75.00
-98570	E	1187 Cardmember Service (TBK Bank)	77.74	07/06/21	7/21	CL 14666	77.74
-98569	E	1187 Cardmember Service (TBK Bank)	75.00	07/06/21	7/21	CL 14667	75.00

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-98568	E	1187 Cardmember Service (TBK Bank)	75.00	07/06/21	7/21	CL 14668	75.00
-98567	E	1187 Cardmember Service (TBK Bank)	24.43	07/06/21	7/21	CL 14669	24.43
-98566	E	1187 Cardmember Service (TBK Bank)	15.45	07/06/21	7/21	CL 14670	15.45
-98565	E	1187 Cardmember Service (TBK Bank)	22.28	07/06/21	7/21	CL 14671	22.28
-98564	E	1187 Cardmember Service (TBK Bank)	75.00	07/06/21	7/21	CL 14672	75.00
-98563	E	1187 Cardmember Service (TBK Bank)	18.26	07/06/21	7/21	CL 14673	18.26
-98562	E	1187 Cardmember Service (TBK Bank)	90.00	07/06/21	7/21	CL 14674	90.00
-98561	E	1187 Cardmember Service (TBK Bank)	79.20	07/06/21	7/21	CL 14675	79.20
-98560	E	1187 Cardmember Service (TBK Bank)	39.65	07/06/21	7/21	CL 14676	39.65
-98559	E	1187 Cardmember Service (TBK Bank)	32.56	07/06/21	7/21	CL 14677	32.56
-98558	E	1187 Cardmember Service (TBK Bank)	75.00	07/06/21	7/21	CL 14678	75.00
-98557	E	1187 Cardmember Service (TBK Bank)	62.69	07/06/21	7/21	CL 14679	62.69
-98556	E	1187 Cardmember Service (TBK Bank)	81.03	07/06/21	7/21	CL 14680	81.03
-98555	E	1187 Cardmember Service (TBK Bank)	75.00	07/06/21	7/21	CL 14681	75.00
-98554	E	1187 Cardmember Service (TBK Bank)	63.28	07/06/21	7/21	CL 14682	63.28
-98553	E	1187 Cardmember Service (TBK Bank)	74.52	07/06/21	7/21	CL 14683	74.52
-98552	E	1187 Cardmember Service (TBK Bank)	117.51	07/06/21	7/21	CL 14684	117.51
-98551	E	1187 Cardmember Service (TBK Bank)	223.39	07/06/21	7/21	CL 14685	223.39
-98550	E	1187 Cardmember Service (TBK Bank)	53.32	07/06/21	7/21	CL 14686	53.32
-98549	E	1187 Cardmember Service (TBK Bank)	19.99	07/06/21	7/21	CL 14687	19.99
-98548	E	1187 Cardmember Service (TBK Bank)	157.56	07/06/21	7/21	CL 14688	157.56
-98547	E	1187 Cardmember Service (TBK Bank)	10.00	07/06/21	7/21	CL 14689	10.00
-98546	E	1187 Cardmember Service (TBK Bank)	67.90	07/06/21	7/21	CL 14690	67.90
-98545	E	1187 Cardmember Service (TBK Bank)	1278.99	07/06/21	7/21	CL 14691	1278.99

TOWN OF IGNACIO
Check Register for Checking
For the Accounting Period: 7/21

Claim Checks

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-98544	E	1187 Cardmember Service (TBK Bank)	175.51	07/06/21	7/21		
-98543	E	1187 Cardmember Service (TBK Bank)	112.25	07/06/21	7/21	CL 14692	175.51
-98542	E	1187 Cardmember Service (TBK Bank)	2835.25	07/06/21	7/21	CL 14693	112.25
-98541	E	1187 Cardmember Service (TBK Bank)	113.37	07/06/21	7/21	CL 14694	2835.25
-98540	E	1187 Cardmember Service (TBK Bank)	551.44	07/06/21	7/21	CL 14695	113.37
-98539	E	1187 Cardmember Service (TBK Bank)	187.50	07/06/21	7/21	CL 14696	551.44
-98538	E	1187 Cardmember Service (TBK Bank)	294.00	07/06/21	7/21	CL 14697	187.50
-98537	E	1187 Cardmember Service (TBK Bank)	400.00	07/06/21	7/21	CL 14698	294.00
-98536	E	1187 Cardmember Service (TBK Bank)	375.00	07/06/21	7/21	CL 14699	400.00
-98535	E	1187 Cardmember Service (TBK Bank)	70.12	07/06/21	7/21	CL 14700	375.00
-98534	E	1187 Cardmember Service (TBK Bank)	829.45	07/06/21	7/21	CL 14701	70.12
-98533	E	1187 Cardmember Service (TBK Bank)	160.00	07/06/21	7/21	CL 14702	829.45
-98532	E	1187 Cardmember Service (TBK Bank)	85.00	07/06/21	7/21	CL 14703	160.00
-98531	E	1187 Cardmember Service (TBK Bank)	306.50	07/06/21	7/21	CL 14704	85.00
-98530	E	845 HOME DEPOT CREDIT SERVICES	155.62	07/06/21	7/21	CL 14706	306.50
-98529	E	845 HOME DEPOT CREDIT SERVICES	132.88	07/06/21	7/21	CL 14729	155.62
-98528	E	845 HOME DEPOT CREDIT SERVICES	101.13	07/20/21	7/21	CL 14730	132.88
-98527	E	893 AT&T	434.50	07/20/21	7/21	CL 14734	101.13
-98526	E	143 STATE OF COLORADO-SALES TAX	733.49	07/20/21	7/21	CL 14735	434.50
-98525	E	974 LA PLATA ELECTRIC ASSN INC	2078.76	07/20/21	7/21	CL 14738	733.49
5462 *	S	91 BRENNAN OIL COMPANY	169.09	07/06/21	7/21	CL 14741	2078.76
5463	S	921 CASCADE WATER	14.20	07/06/21	7/21	CL 14731	169.09
5464	S	121 CIRSA	8148.83	07/06/21	7/21	CL 14718	14.20
5465	S	976 CIRSA WC	9241.25	07/06/21	7/21	CL 14726	8148.83
						CL 14725	9241.25

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TOWN OF IGNACIO
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5466	S	135 COLORADO DEPT OF REVENUE	37.23	07/06/21	7/21	CL 14723	37.23
5467	S	1102 DANA SAFETY SUPPLY INC	1694.00	07/06/21	7/21	CL 14714	1694.00
5468	S	1108 ENERGY WORLDNET INC	92.50	07/06/21	7/21	CL 14705	92.50
5469	S	1130 IMAGENET CONSULTING LLC	289.46	07/06/21	7/21	CL 14720	289.46
5470	S	999999 KRISTIE RIBERA	69.30	07/06/21	7/21	CL 14717	69.30
5471	S	894 KRISTIN ROEHRS	325.00	07/06/21	7/21	CL 14722	325.00
5472	S	1173 Metron-Farnier, LLC	1500.00	07/06/21	7/21	CL 14715	1500.00
5473	S	1172 Short Elliott Hendrickson, Inc.	1386.25	07/06/21	7/21	CL 14716	1386.25
5474	S	730 SOUTHWEST AG	1210.67	07/06/21	7/21	CL 14707	80.00
						CL 14708	45.00
						CL 14709	42.69
						CL 14710	39.99
						CL 14711	42.99
						CL 14712	960.00
5475	C S	626 SUMMIT SUPPLY	0.00	07/06/21		CL 14713	
5476	* S	650 TOWN OF IGNACIO	387.04	07/06/21	7/21	CL 14732	387.04
5477	S	655 TRAUTNER GEOTECH	2194.15	07/06/21	7/21	CL 14721	2194.15
5478	S	675 UTILITY NOTIFICATION CENTER OF CO	27.72	07/06/21	7/21	CL 14728	27.72
5479	S	1100 VECTOR DISEASE CONTROL	1911.68	07/06/21	7/21	CL 14724	1911.68
5482	* S	728 AXIS HEALTH SYSTEMS	446.88	07/20/21		CL 14739	446.88
5483	S	220 BALLANTINE COMMUNICATIONS INC	206.05	07/20/21	7/21	CL 14760	206.05
5484	S	66 BASIN PRINTING & IMAGING	226.26	07/20/21	7/21	CL 14736	226.26
5485	S	921 CASCADE WATER	21.30	07/20/21	7/21	CL 14733	21.30
5486	S	999999 DALE STUDIOS	100.00	07/20/21	7/21	CL 14761	100.00
5487	S	869 DRUG & ALCOHOL TESTING ASSOC	145.00	07/20/21	7/21	CL 14743	145.00
5488	S	975 DURANGO PARTS SOURCE INC	145.52	07/20/21	7/21	CL 14754	145.52

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TOWN OF IGNACIO
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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
5489	S	240 ESSCO PIPE & SUPPLY	3593.60	07/20/21	7/21		
5490	S	971 FASTTRACK COMMUNICATIONS INC	126.95	07/20/21	7/21	CL 14751	3593.60
5491	S	263 GALLS, LLC.	327.99	07/20/21	7/21	CL 14737	126.95
5492	S	278 GRAND JUNCTION PIPE & SUPPLY #1116	662.26	07/20/21	7/21	CL 14744	327.99
5493	S	981 HI PERFORMANCE CARWASH LLC	52.82	07/20/21	7/21	CL 14750	662.26
5494	S	1130 IMAGENET CONSULTING LLC	320.91	07/20/21	7/21	CL 14740	52.82
5495	S	1046 LAW OFFICE OF DAVID LIBERMAN	765.00	07/20/21	7/21	CL 14746	320.91
5496	S	1087 MARK GARCIA - GOV-PLUS LLC	8310.00	07/20/21	7/21	CL 14748	765.00
5497	S	1192 Mitel Networks, Inc.	341.10	07/20/21	7/21	CL 14759	8310.00
5498	S	1172 Short Elliott Hendrickson, Inc.	9300.90	07/20/21	7/21	CL 14749	341.10
5499	S	600 SOUTHERN UTE UTILITIES DIVISION	51827.75	07/20/21	7/21	CL 14742	9300.90
5500	S	730 SOUTHWEST AG	124.98	07/20/21	7/21	CL 14747	51827.75
5501	S	655 TRAUTNER GEOTECH	1037.48	07/20/21	7/21	CL 14758	124.98
5502	S	1100 VECTOR DISEASE CONTROL	1911.68	07/20/21	7/21	CL 14756	1037.48
5503	S	690 WACI-CI TRADING COMPANY	129.97	07/20/21	7/21	CL 14757	1911.68
5504	S	692 WALKER DO IT BEST HARDWARE	92.29	07/20/21	7/21	CL 14755	129.97
5505	S	695 GFL Environmental	2672.68	07/20/21		CL 14752	92.29
						CL 14745	2672.68

Total for Claim Checks
Count for Claim Checks

126560.03
134

* denotes missing check number(s)

of Checks: 134 Total: 126560.03

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TOWN OF IGNACIO
Fund Summary for Claim Check Register
For the Accounting Period: 7/21

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Fund/Account	Amount
100 GENERAL FUND	
110230	\$57,032.31
300 CAPITAL IMPROVEMENT FUND	
110230	\$12,602.65
610 WATER FUND	
110230	\$17,585.11
620 GAS FUND	
110230	\$4,790.52
630 SEWER FUND	
110230	\$34,506.42
640 IRRIGATION FUND	
110230	\$43.02
Total:	\$126,560.03



Summary Statement

July 31, 2021

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Investor ID: CO-01-0721

0000493-0002480 PDF 325510

Town of Ignacio
PO Box 459
Ignacio, CO 81137-0459

COLOTRUST

PLUS+

Average Monthly Yield: 0.0327%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CO-01-0721-8001	GENERAL FUND	870,530.93	150,000.00	0.00	26.11	269.91	938,285.77	1,020,557.04
CO-01-0721-8002	WATER FUND	14,732.11	0.00	0.00	0.38	5.39	14,732.31	14,732.49
CO-01-0721-8003	SEWER FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CO-01-0721-8004	GAS FUND	73,980.44	0.00	0.00	2.07	27.03	73,981.50	73,982.51
CO-01-0721-8005	IRRIGATION FUND	10,365.68	0.00	0.00	0.30	3.92	10,365.84	10,365.98
CO-01-0721-8006	CAPITAL IMPROVEMENT FUND	316,311.33	0.00	0.00	8.77	116.05	316,315.82	316,320.10

Tel: (877) 311-0219

<https://www.colotrust.com/>



Summary Statement

July 31, 2021

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Investor ID: CO-01-0721

Town of Ignacio
PO Box 459
Ignacio, CO 81137-0459

PLUS+ - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CO-01-0721-8007	CONSERVATION TRUST FUND	69,185.85	0.00	0.00	1.91	25.32	69,186.83	69,187.76
CO-01-0721-8010	ECONOMIC DEVELOPMENT FUND	60,683.94	0.00	0.00	1.67	22.21	60,684.79	60,685.61
CO-01-0721-8011	American Rescue Plan Fund	114,113.59	0.00	0.00	3.17	3.97	114,115.21	114,116.76
TOTAL		1,529,903.87	150,000.00	0.00	44.38	473.80	1,597,668.07	1,679,948.25



Account Statement

July 31, 2021

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Account Number: CO-01-0721-8001

GENERAL FUND

Account Summary

Average Monthly Yield: 0.0327%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
PLUS+	870,530.93	150,000.00	0.00	26.11	269.91	938,285.77	1,020,557.04

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
07/01/2021	Beginning Balance			870,530.93	
07/14/2021	Contribution	50,000.00			6039343
07/20/2021	Contribution	100,000.00			6050698
07/31/2021	Income Dividend Reinvestment	26.11			
07/31/2021	Ending Balance			1,020,557.04	



Account Statement

July 31, 2021

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Account Number: CO-01-0721-8002

WATER FUND

Account Summary

Average Monthly Yield: 0.0327%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
PLUS+	14,732.11	0.00	0.00	0.38	5.39	14,732.31	14,732.49

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
07/01/2021	Beginning Balance			14,732.11	
07/31/2021	Income Dividend Reinvestment	0.38			
07/31/2021	Ending Balance			14,732.49	



Account Statement

July 31, 2021

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Account Number: CO-01-0721-8004

GAS FUND

Account Summary

Average Monthly Yield: 0.0327%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
PLUS+	73,980.44	0.00	0.00	2.07	27.03	73,981.50	73,982.51

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
07/01/2021	Beginning Balance			73,980.44	
07/31/2021	Income Dividend Reinvestment	2.07			
07/31/2021	Ending Balance			73,982.51	



Account Statement

July 31, 2021

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Account Number: CO-01-0721-8005

IRRIGATION FUND

Account Summary

Average Monthly Yield: 0.0327%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
PLUS+	10,365.68	0.00	0.00	0.30	3.92	10,365.84	10,365.98

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
07/01/2021	Beginning Balance			10,365.68	
07/31/2021	Income Dividend Reinvestment	0.30			
07/31/2021	Ending Balance			10,365.98	



Account Statement

July 31, 2021

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Account Number: CO-01-0721-8006

CAPITAL IMPROVEMENT FUND

Account Summary

Average Monthly Yield: 0.0327%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
PLUS+	316,311.33	0.00	0.00	8.77	116.05	316,315.82	316,320.10

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
07/01/2021	Beginning Balance			316,311.33	
07/31/2021	Income Dividend Reinvestment	8.77			
07/31/2021	Ending Balance			316,320.10	



Account Statement

July 31, 2021

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Account Number: CO-01-0721-8007

CONSERVATION TRUST FUND

Account Summary

Average Monthly Yield: 0.0327%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
PLUS+	69,185.85	0.00	0.00	1.91	25.32	69,186.83	69,187.76

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
07/01/2021	Beginning Balance			69,185.85	
07/31/2021	Income Dividend Reinvestment	1.91			
07/31/2021	Ending Balance			69,187.76	



Account Statement

July 31, 2021

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Account Number: CO-01-0721-8010

ECONOMIC DEVELOPMENT FUND

Account Summary

Average Monthly Yield: 0.0327%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
PLUS+	60,683.94	0.00	0.00	1.67	22.21	60,684.79	60,685.61

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
07/01/2021	Beginning Balance			60,683.94	
07/31/2021	Income Dividend Reinvestment	1.67			
07/31/2021	Ending Balance			60,685.61	



Account Statement

July 31, 2021

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Account Number: CO-01-0721-8011

American Rescue Plan Fund

Account Summary

Average Monthly Yield: 0.0327%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
PLUS+	114,113.59	0.00	0.00	3.17	3.97	114,115.21	114,116.76

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
07/01/2021	Beginning Balance			114,113.59	
07/31/2021	Income Dividend Reinvestment	3.17			
07/31/2021	Ending Balance			114,116.76	



Daily Rates

July 31, 2021

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COLOTRUST

PLUS+

Date	Dividend Rate	Daily Yield
07/01/2021	0.000000711	0.0259%
07/02/2021	0.000003044	0.0278%
07/03/2021	0.000000000	0.0278%
07/04/2021	0.000000000	0.0278%
07/05/2021	0.000000000	0.0278%
07/06/2021	0.000000720	0.0263%
07/07/2021	0.000000794	0.0290%
07/08/2021	0.000000732	0.0267%
07/09/2021	0.000002517	0.0306%
07/10/2021	0.000000000	0.0306%
07/11/2021	0.000000000	0.0306%
07/12/2021	0.000001052	0.0384%
07/13/2021	0.000001220	0.0445%
07/14/2021	0.000001036	0.0378%
07/15/2021	0.000000950	0.0347%
07/16/2021	0.000002829	0.0344%
07/17/2021	0.000000000	0.0344%
07/18/2021	0.000000000	0.0344%
07/19/2021	0.000000948	0.0346%
07/20/2021	0.000000962	0.0351%
07/21/2021	0.000000927	0.0338%
07/22/2021	0.000000908	0.0331%
07/23/2021	0.000002871	0.0349%
07/24/2021	0.000000000	0.0349%
07/25/2021	0.000000000	0.0349%
07/26/2021	0.000000940	0.0343%
07/27/2021	0.000000939	0.0343%
07/28/2021	0.000000916	0.0334%
07/29/2021	0.000000890	0.0325%
07/30/2021	0.000001830	0.0334%
07/31/2021	0.000000000	0.0334%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

TOWN OF IGNACIO

*our budget reflects this

2020			2021							
City Sales Tax	Month	Year-To-Date	City Sales Tax	Month	Difference	% up/down from PYM	Year-To-Date	Difference	% up/down from PYT	
Jan	32,498.91	32,498.91	1 Jan	39,505.29	7,006.38	21.56%	39,505.29	7,006.38	21.56%	
Feb	30,883.13	63,382.04	2 Feb	45,778.54	14,895.41	23.50%	85,283.83	21,901.79	34.56%	
Mar	29,756.06	93,138.10	3 Mar	34,956.77	5,200.71	5.58%	120,240.60	27,102.50	29.10%	
Apr	29,891.22	123,029.32	4 Apr	34,875.59	4,984.37	4.05%	155,116.19	32,086.87	26.08%	
May	38,046.33	161,075.65	5 May	40,256.52	2,210.19	1.37%	195,372.71	34,297.06	21.29%	
June	37,833.96	198,909.61	6 Jun	39,924.32	2,090.36	1.05%	235,297.03	36,387.42	18.29%	
July	39,765.51	238,675.12	7 July	40,842.76	1,077.25	0.45%	276,139.79	37,464.67	15.70%	
Aug	38,659.53	277,334.65	8 Aug		-38,659.53	-13.94%	276,139.79	-1,194.86	-0.43%	
Sept	44,580.08	321,914.73	9 Sept		-44,580.08	-13.85%	276,139.79	-45,774.94	-14.22%	
Oct	38,046.92	359,961.65	10 Oct		-38,046.92	-10.57%	276,139.79	-83,821.86	-23.29%	
Nov	37,617.48	397,579.13	11 Nov		-37,617.48	-9.46%	276,139.79	-121,439.34	-30.54%	
Dec	36,860.79	434,439.92	12 Dec		-36,860.79	-8.48%	276,139.79	-158,300.13	-36.44%	
2020 City Total	434,439.92		2021 City Total	276,139.79						5.14%
2020 BUDGET		330,000.00	2021 BUDGET			9.09% Inc	360,000.00			

2020			2021						
County Sales Tax	Month	Year-To-Date	County Sales Tax	Month	Difference	% up/down from PYM	Year-To-Date	Difference	% up/down from PYT
Jan	74,268.00	74,268.00	1 Jan	77,691.00	3,423.00	4.61%	77,691.00	3,423.00	4.61%
Feb	83,760.00	158,028.00	2 Feb	94,839.00	11,079.00	7.01%	172,530.00	14,502.00	9.18%
Mar	67,251.00	225,279.00	3 Mar	78,241.00	10,990.00	4.88%	250,771.00	25,492.00	11.32%
Apr	63,809.00	289,088.00	4 Apr	75,662.00	11,853.00	4.10%	326,433.00	37,345.00	12.92%
May	92,195.00	381,283.00	5 May	93,841.00	1,646.00	0.43%	420,274.00	38,991.00	10.23%
June	65,965.00	447,248.00	6 June	88,608.00	22,643.00	5.06%	508,882.00	61,634.00	13.78%
July	76,727.00	523,975.00	7 July	99,100.00	22,373.00	4.27%	607,982.00	84,007.00	16.03%
Aug	86,975.00	610,950.00	8 Aug		-86,975.00	-14.24%	607,982.00	-2,968.00	-0.49%
Sept	94,258.00	705,208.00	9 Sept		-94,258.00	-13.37%	607,982.00	-97,226.00	-13.79%
Oct	92,253.00	797,461.00	10 Oct		-92,253.00	-11.57%	607,982.00	-189,479.00	-23.76%
Nov	97,837.00	895,298.00	11 Nov		-97,837.00	-10.93%	607,982.00	-287,316.00	-32.09%
Dec	87,221.00	982,519.00	12 Dec		-87,221.00	-8.88%	607,982.00	-374,537.00	-38.12%
2020 County Total	982,519.00		2021 County Total	607,982.00					-2.52%
2020 BUDGET		820,000.00	2021 BUDGET			3.66% Inc	850,000.00		

08/05/21
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TOWN OF IGNACIO
Cash Report
For the Accounting Period: 7/21

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Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
100 GENERAL FUND						
110100 Petty Cash	100.00	0.00	0.00	0.00	0.00	100.00
110230 Operating Account	154,744.11	184,538.32	0.00	150,075.18	198,686.65	-9,479.40
110250 Savings Account	245,224.00	30.23	0.00	0.00	0.00	245,254.23
110270 Investment Account	984,644.52	150,029.28	0.00	0.00	0.00	1,134,673.80
Total Fund	1,384,712.63	334,597.83		150,075.18	198,686.65	1,370,548.63
300 CAPITAL IMPROVEMENT FUND						
110230 Operating Account	59,089.75	20,421.38	0.00	0.00	12,602.65	66,908.48
110270 Investment Account	316,311.33	8.77	0.00	0.00	0.00	316,320.10
Total Fund	375,401.08	20,430.15			12,602.65	383,228.58
400 CONSERVATION TRUST FUND						
110230 Operating Account	4,556.76	0.00	0.00	0.00	0.00	4,556.76
110270 Investment Account	69,185.85	1.91	0.00	0.00	0.00	69,187.76
Total Fund	73,742.61	1.91				73,744.52
500 ECONOMIC DEVELOPMENT FUND						
110230 Operating Account	16,285.83	0.00	0.00	0.00	0.00	16,285.83
110270 Investment Account	60,683.94	1.67	0.00	0.00	0.00	60,685.61
Total Fund	76,969.77	1.67				76,971.44
610 WATER FUND						
110230 Operating Account	-13,307.49	25,109.13	0.00	0.00	17,585.11	-5,783.47
110270 Investment Account	14,732.11	0.38	0.00	0.00	0.00	14,732.49
Total Fund	1,424.62	25,109.51			17,585.11	8,949.02
620 GAS FUND						
110230 Operating Account	59,354.30	26,300.07	0.00	0.00	4,790.52	80,863.85
110270 Investment Account	73,980.44	2.07	0.00	0.00	0.00	73,982.51
Total Fund	133,334.74	26,302.14			4,790.52	154,846.36
630 SEWER FUND						
110230 Operating Account	-313,794.95	43,813.76	0.00	0.00	34,506.42	-304,487.61
640 IRRIGATION FUND						
110230 Operating Account	-17,731.58	6,409.99	0.00	0.00	43.02	-11,364.61
110270 Investment Account	10,365.68	0.30	0.00	0.00	0.00	10,365.98
Total Fund	-7,365.90	6,410.29			43.02	-998.63
910 PAYROLL CLEARING FUND						
110230 Operating Account	9,005.15	0.00	141,654.34	141,116.83	0.00	9,542.66
930 CLAIMS CLEARING FUND						
110230 Operating Account	18,255.64	0.00	126,560.03	141,671.85	0.00	3,143.82
Totals	1,751,685.39	456,667.26	268,214.37	432,863.86	268,214.37	1,775,488.79

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 21

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Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
100 GENERAL FUND	180,469.31	1,137,246.02	1,647,512.00	510,265.98	69 %
300 CAPITAL IMPROVEMENT FUND	20,430.15	138,185.97	818,320.00	680,134.03	17 %
400 CONSERVATION TRUST FUND	1.91	4,582.07	79,500.00	74,917.93	6 %
500 ECONOMIC DEVELOPMENT FUND	1.67	22.21	220.00	197.79	10 %
610 WATER FUND	0.38	131,667.92	365,970.00	234,302.08	36 %
620 GAS FUND	5,402.07	197,269.50	257,400.00	60,130.50	77 %
630 SEWER FUND	0.00	237,540.43	536,050.00	298,509.57	44 %
640 IRRIGATION FUND	0.30	13,473.92	40,510.00	27,036.08	33 %
Grand Total:	206,305.79	1,859,988.04	3,745,482.00	1,885,493.96	50 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 21

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100 GENERAL FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
331000 TAXES/UNRESTRICTED COUNTY-STATE REV.					
331100 Property Tax	0.00	32,721.16	37,179.00	4,457.84	88 %
331120 Tribe Pmt In Lieu Of Property Tax	0.00	469.33	450.00	-19.33	104 %
331200 Specific Ownership Tax	0.00	2,039.86	3,000.00	960.14	68 %
331310 City Sales Tax	40,842.76	276,139.79	360,000.00	83,860.21	77 %
331330 County Sales Tax	99,100.00	607,982.00	850,000.00	242,018.00	72 %
331420 Cigarette Tax	0.00	825.31	1,800.00	974.69	46 %
331510 CO HUTF - Highway Users	0.00	11,277.96	22,857.00	11,579.04	49 %
331520 LP County Motor Vehicle License	339.75	5,271.33	5,000.00	-271.33	105 %
331530 LP County Road & Bridge	1,607.01	2,965.07	3,000.00	34.93	99 %
331810 Severance Tax	0.00	0.00	12,000.00	12,000.00	0 %
331820 Franchise tax	0.00	159.86	500.00	340.14	32 %
331830 CO Fed Mineral Dist Tax	0.00	0.00	10,000.00	10,000.00	0 %
Account Group Total:	141,889.52	939,851.67	1,305,786.00	365,934.33	72 %
332000 LICENSES / PERMITS					
332100 Business License Fee	100.00	620.00	2,200.00	1,580.00	28 %
332110 Liquor License Fee	225.00	875.00	2,500.00	1,625.00	35 %
332210 Building Permit & Inspection Fee	0.00	5,165.36	4,000.00	-1,165.36	129 %
332250 Vendor Permit Fee	0.00	160.00	200.00	40.00	80 %
332260 Animal License Fee	0.00	195.00	300.00	105.00	65 %
332270 Business Service License	200.00	1,995.00	2,250.00	255.00	89 %
332275 Excavation Permit Fee	10.00	50.00	150.00	100.00	33 %
Account Group Total:	535.00	9,060.36	11,600.00	2,539.64	78 %
333000 GRANTS / RESTRICTED FUNDS					
333158 HIDTA	23,224.12	71,724.92	100,440.00	28,715.08	71 %
333400 LGGF	0.00	46,016.00	46,016.00	0.00	100 %
333405 DS Monies	0.00	0.00	5,000.00	5,000.00	0 %
333530 Snow Removal	0.00	0.00	2,000.00	2,000.00	0 %
333590 DOLA Coronavirus Relief Fund	12,123.32	12,123.32	0.00	-12,123.32	** %
Account Group Total:	35,347.44	129,864.24	153,456.00	23,591.76	85 %
334000 FINES & FEES					
334110 Court Costs, Fines & Citations	11.76	688.61	1,000.00	311.39	69 %
334130 Plan/Zone Fee	0.00	0.00	1,500.00	1,500.00	0 %
334140 Reproduction Fee	0.00	0.00	20.00	20.00	0 %
334160 NSF Fee	0.00	105.00	100.00	-5.00	105 %
334170 Notary Public Fee	0.00	10.00	100.00	90.00	10 %
334240 VIN Inspection	0.00	0.00	150.00	150.00	0 %
334400 Residential Trash	0.00	19,771.08	40,000.00	20,228.92	49 %
334401 Recycle	0.00	1,462.00	2,400.00	938.00	61 %
Account Group Total:	11.76	22,036.69	45,270.00	23,233.31	49 %
336000 Other Income					
336050 Misc Income	672.00	1,172.00	100.00	-1,072.00	*** %
336060 Police Department Reimbursement	1,944.08	3,067.68	4,000.00	932.32	77 %
336061 Resource Officer - School District	0.00	31,500.00	126,000.00	94,500.00	25 %
336100 Interest Income	59.51	478.38	1,200.00	721.62	40 %
336300 Building Space Rental	10.00	215.00	100.00	-115.00	215 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 21

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100 GENERAL FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
Account Group Total:	2,685.59	36,433.06	131,400.00	94,966.94	28 %
Fund Total:	180,469.31	1,137,246.02	1,647,512.00	510,265.98	69 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
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300 CAPITAL IMPROVEMENT FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
333000 GRANTS / RESTRICTED FUNDS					
333415 Capital Improvement - Sales Tax	20,421.38	138,069.92	818,000.00	679,930.08	17 %
Account Group Total:	20,421.38	138,069.92	818,000.00	679,930.08	17 %
336000 Other Income					
336100 Interest Income	8.77	116.05	320.00	203.95	36 %
Account Group Total:	8.77	116.05	320.00	203.95	36 %
Fund Total:	20,430.15	138,185.97	818,320.00	680,134.03	17 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 21

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400 CONSERVATION TRUST FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
333000 GRANTS / RESTRICTED FUNDS					
333100 GoCo Grant	0.00	0.00	72,000.00	72,000.00	0 %
333580 Lottery Income	0.00	4,556.75	7,200.00	2,643.25	63 %
Account Group Total:	0.00	4,556.75	79,200.00	74,643.25	6 %
336000 Other Income					
336100 Interest Income	1.91	25.32	300.00	274.68	8 %
Account Group Total:	1.91	25.32	300.00	274.68	8 %
Fund Total:	1.91	4,582.07	79,500.00	74,917.93	6 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 21

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500 ECONOMIC DEVELOPMENT FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
336000 Other Income					
336100 Interest Income	1.67	22.21	220.00	197.79	10 %
Account Group Total:	1.67	22.21	220.00	197.79	10 %
Fund Total:	1.67	22.21	220.00	197.79	10 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 21

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610 WATER FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
334000 FINES & FEES					
334120 Late Fee	0.00	0.00	5,000.00	5,000.00	0 %
334419 Reconnect Fee	0.00	0.00	1,500.00	1,500.00	0 %
334420 Metered Water Sales	0.00	123,345.49	318,795.00	195,449.51	39 %
334430 Tap Fee	0.00	1,750.00	7,600.00	5,850.00	23 %
334440 Ready To Serve Fee	0.00	6,567.04	8,000.00	1,432.96	82 %
Account Group Total:	0.00	131,662.53	340,895.00	209,232.47	39 %
336000 Other Income					
336100 Interest Income	0.38	5.39	75.00	69.61	7 %
Account Group Total:	0.38	5.39	75.00	69.61	7 %
339000 In House Transfer					
339100 Transfer In	0.00	0.00	25,000.00	25,000.00	0 %
Account Group Total:	0.00	0.00	25,000.00	25,000.00	0 %
Fund Total:	0.38	131,667.92	365,970.00	234,302.08	36 %

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Statement of Revenue Budget vs Actuals
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620 GAS FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
334000 FINES & FEES					
334412 Gas Residential	5,400.00	118,935.13	160,000.00	41,064.87	74 %
334413 Gas Commercial	0.00	60,372.38	75,000.00	14,627.62	80 %
334415 Gas Stand By Fee	0.00	5,391.25	5,000.00	-391.25	108 %
334430 Tap Fee	0.00	1,781.00	0.00	-1,781.00	** %
334470 Gas Tax	0.00	10,762.71	17,000.00	6,237.29	63 %
Account Group Total:	5,400.00	197,242.47	257,000.00	59,757.53	77 %
336000 Other Income					
336100 Interest Income	2.07	27.03	400.00	372.97	7 %
Account Group Total:	2.07	27.03	400.00	372.97	7 %
Fund Total:	5,402.07	197,269.50	257,400.00	60,130.50	77 %

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630 SEWER FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
334000 FINES & FEES					
334430 Tap Fee	0.00	950.00	2,500.00	1,550.00	38 %
334460 Sewage Collection	0.00	236,590.43	508,550.00	271,959.57	47 %
Account Group Total:	0.00	237,540.43	511,050.00	273,509.57	46 %
339000 In House Transfer					
339100 Transfer In	0.00	0.00	25,000.00	25,000.00	0 %
Account Group Total:	0.00	0.00	25,000.00	25,000.00	0 %
Fund Total:	0.00	237,540.43	536,050.00	298,509.57	44 %

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640 IRRIGATION FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
334000 FINES & FEES					
334430 Tap Fee	0.00	574.00	500.00	-74.00	115 %
334480 Irrigation Water	0.00	12,896.00	40,000.00	27,104.00	32 %
Account Group Total:	0.00	13,470.00	40,500.00	27,030.00	33 %
336000 Other Income					
336100 Interest Income	0.30	3.92	10.00	6.08	39 %
Account Group Total:	0.30	3.92	10.00	6.08	39 %
Fund Total:	0.30	13,473.92	40,510.00	27,036.08	33 %
Grand Total:	206,305.79	1,859,988.04	3,745,482.00	1,885,493.96	50 %

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Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL FUND	198,509.09	838,699.16	1,998,408.00	1,998,408.00	1,159,708.84	42 %
300 CAPITAL IMPROVEMENT FUND	12,602.65	42,392.15	925,000.00	925,000.00	882,607.85	5 %
400 CONSERVATION TRUST FUND	0.00	0.00	120,000.00	120,000.00	120,000.00	0 %
500 ECONOMIC DEVELOPMENT FUND	0.00	13,350.56	0.00	0.00	-13,350.56	*** %
610 WATER FUND	17,585.11	155,957.44	314,457.00	314,457.00	158,499.56	50 %
620 GAS FUND	4,790.52	198,074.48	255,382.00	255,382.00	57,307.52	78 %
630 SEWER FUND	34,506.42	286,031.89	541,034.00	541,034.00	255,002.11	53 %
640 IRRIGATION FUND	43.02	23,204.37	45,344.00	45,344.00	22,139.63	51 %
Grand Total:	268,036.81	1,557,710.05	4,199,625.00	4,199,625.00	2,641,914.95	37 %

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100 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
411000	Legislative						
411000	Legislative						
1150	Town Board Salaries	600.00	4,200.00	7,200.00	7,200.00	3,000.00	58 %
2200	FICA	37.20	260.40	446.00	446.00	185.60	58 %
2250	Medicare	8.72	61.04	104.00	104.00	42.96	59 %
2500	Unemployment Insurance	1.83	12.81	22.00	22.00	9.19	58 %
5800	Travel, Training & Meetings	0.00	0.00	3,000.00	3,000.00	3,000.00	%
5810	Hosting Joint Meetings	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	Account Total:	647.75	4,534.25	12,272.00	12,272.00	7,737.75	37 %
	Account Group Total:	647.75	4,534.25	12,272.00	12,272.00	7,737.75	37 %
412000	Judicial						
412000	Judicial						
3200	Professional Service - Judge	0.00	600.00	3,000.00	3,000.00	2,400.00	20 %
5800	Travel, Training & Meetings	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Account Total:	0.00	600.00	4,000.00	4,000.00	3,400.00	15 %
	Account Group Total:	0.00	600.00	4,000.00	4,000.00	3,400.00	15 %
415000	ADMINISTRATION SALARIES & BENEFITS						
415000	ADMINISTRATION SALARIES & BENEFITS						
1100	Manager Salaries	0.00	0.00	83,200.00	83,200.00	83,200.00	%
1101	Clerk/Treasurer Salaries	6,945.60	35,885.60	60,195.00	60,195.00	24,309.40	60 %
1102	Deputy Clerk/Treasurer Salaries	4,586.40	22,932.02	39,749.00	39,749.00	16,816.98	58 %
1103	Admin Assist/Fin Coordinator Salaries	5,726.73	25,772.96	83,000.00	83,000.00	57,227.04	31 %
1200	Overtime	0.00	0.00	1,987.00	1,987.00	1,987.00	%
2100	Health Insurance	1,140.21	6,579.45	15,292.00	15,292.00	8,712.55	43 %
2101	Life Insurance	5.60	39.20	67.00	67.00	27.80	59 %
2102	Dental Insurance	42.00	294.00	504.00	504.00	210.00	58 %
2103	Vision Insurance	6.00	42.00	72.00	72.00	30.00	58 %
2104	Aflac	405.30	2,837.10	3,924.00	3,924.00	1,086.90	72 %
2200	FICA	1,075.37	5,267.60	16,624.00	16,624.00	11,356.40	32 %
2250	Medicare	251.50	1,231.93	3,888.00	3,888.00	2,656.07	32 %
2300	Retirement	576.60	2,883.00	9,157.00	9,157.00	6,274.00	31 %
2500	Unemployment Insurance	52.12	255.56	430.00	430.00	174.44	59 %
2502	Enterprise Salary & Benefit Allocation	0.00	-82,518.00	0.00	0.00	82,518.00	%
	Account Total:	20,813.43	21,502.42	318,089.00	318,089.00	296,586.58	7 %
	Account Group Total:	20,813.43	21,502.42	318,089.00	318,089.00	296,586.58	7 %
416000	ADMINISTRATION OPERATING						
416000	ADMINISTRATION OPERATING						
2600	Workers Comp	9,241.25	28,305.48	38,974.00	38,974.00	10,668.52	73 %
2700	Insurance	8,148.83	26,431.59	34,414.00	34,414.00	7,982.41	77 %
3000	Contract Work	8,310.00	71,820.00	10,000.00	10,000.00	-61,820.00	718 %
3201	Legal Service - Attorney	765.00	-170.03	10,000.00	10,000.00	10,170.03	-2 %
3203	Professional Service - Audit	0.00	7,200.00	14,250.00	14,250.00	7,050.00	51 %
4110	Utilities - Water	231.48	1,351.62	3,300.00	3,300.00	1,948.38	41 %
4120	Utilities - Sewer	76.97	615.42	2,500.00	2,500.00	1,884.58	25 %
4130	Utilities - Electric	-252.74	3,079.28	8,200.00	8,200.00	5,120.72	38 %
4150	Utilities - Gas	147.89	1,988.84	2,200.00	2,200.00	211.16	90 %
4160	Telephone	468.05	4,151.20	5,912.00	5,912.00	1,760.80	70 %
4162	Cell Phone	628.33	4,042.36	7,100.00	7,100.00	3,057.64	57 %

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100 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
4164	IT Services & Maintenance	0.00	13,516.55	11,769.00	11,769.00	-1,747.55	115 %
4165	Internet Line	77.90	613.20	2,315.00	2,315.00	1,701.80	26 %
4166	IT Equipment & Supplies	1,500.00	-16,851.12	1,000.00	1,000.00	17,851.12	*** %
4191	Recording fees	0.00	0.00	200.00	200.00	200.00	%
4304	Building R & M	0.00	2,674.43	2,500.00	2,500.00	-174.43	107 %
4444	Intergovernmental Payments	0.00	5,308.00	23,008.00	23,008.00	17,700.00	23 %
4950	Misc Expense	100.00	165.28	1,200.00	1,200.00	1,034.72	14 %
4951	Community Christmas	0.00	0.00	200.00	200.00	200.00	%
4952	Community Support	0.00	-555.35	1,500.00	1,500.00	2,055.35	-37 %
5400	Advertising/Public Notice	0.00	333.21	2,500.00	2,500.00	2,166.79	13 %
5420	Cleaning Service	276.25	2,156.87	3,500.00	3,500.00	1,343.13	62 %
5430	Office equipment L & M	0.00	702.16	1,452.00	1,452.00	749.84	48 %
5440	Publication Legal Notice	206.05	407.42	0.00	0.00	-407.42	%
5500	Printing Service	1,143.13	3,144.70	4,000.00	4,000.00	855.30	79 %
5550	Bank Service Charge	75.18	685.92	800.00	800.00	114.08	86 %
5600	Office Supplies	2,835.25	4,383.86	4,000.00	4,000.00	-383.86	110 %
5650	Operating Supplies	1,419.82	1,873.29	4,000.00	4,000.00	2,126.71	47 %
5800	Travel, Training & Meetings	400.00	700.00	3,000.00	3,000.00	2,300.00	23 %
5820	Special Events	0.00	0.00	1,000.00	1,000.00	1,000.00	%
6150	Postage	14.00	2,249.60	4,500.00	4,500.00	2,250.40	50 %
6260	Gas & Oil	227.31	945.61	1,500.00	1,500.00	554.39	63 %
6450	Membership Fees	0.00	7,210.00	8,250.00	8,250.00	1,040.00	87 %
6455	Enterprise General Service Allocation	0.00	-21,999.50	0.00	0.00	21,999.50	%
Account Total:		36,039.95	156,479.89	219,044.00	219,044.00	62,564.11	71 %
Account Group Total:		36,039.95	156,479.89	219,044.00	219,044.00	62,564.11	71 %
419000 COMMUNITY DEVELOPMENT							
419000 COMMUNITY DEVELOPMENT							
2501	Professional Service - Consulting	1,386.25	4,021.25	20,000.00	20,000.00	15,978.75	20 %
5650	Operating Supplies	0.00	0.00	500.00	500.00	500.00	%
5800	Travel, Training & Meetings	0.00	0.00	500.00	500.00	500.00	%
6450	Membership Fees	0.00	0.00	250.00	250.00	250.00	%
Account Total:		1,386.25	4,021.25	21,250.00	21,250.00	17,228.75	19 %
Account Group Total:		1,386.25	4,021.25	21,250.00	21,250.00	17,228.75	19 %
420000 PUBLIC SAFETY SALARIES & BENEFITS							
420000 PUBLIC SAFETY SALARIES & BENEFITS							
1106	Chief Salaries	12,931.20	68,966.40	112,070.00	112,070.00	43,103.60	62 %
1107	Sergeant Salaries	10,297.50	52,311.30	85,675.00	85,675.00	33,363.70	61 %
1108	Officers Salaries	40,861.85	205,844.95	337,750.00	337,750.00	131,905.05	61 %
1110	Resource Officer	6,525.60	32,628.00	103,215.00	103,215.00	70,587.00	32 %
1180	P/T Clerk Salaries	174.72	1,223.04	2,000.00	2,000.00	776.96	61 %
1200	Overtime	3,821.77	22,186.38	52,664.00	52,664.00	30,477.62	42 %
2100	Health Insurance	6,500.93	38,602.25	81,600.00	81,600.00	42,997.75	47 %
2101	Life Insurance	20.58	144.06	269.00	269.00	124.94	54 %
2102	Dental Insurance	555.00	3,885.00	4,032.00	4,032.00	147.00	96 %
2103	Vision Insurance	82.00	574.00	576.00	576.00	2.00	100 %
2104	Aflac	0.00	-0.01	9,600.00	9,600.00	9,600.01	%
2130	Legal Insurance	0.00	0.00	2,100.00	2,100.00	2,100.00	%
2200	FICA	10.83	75.81	124.00	124.00	48.19	61 %
2250	Medicare	1,021.31	5,099.68	9,290.00	9,290.00	4,190.32	55 %

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Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
	2350 Police Pension	4,768.53	23,598.45	44,764.00	44,764.00	21,165.55	53 %
	2450 Death & Disability	1,774.39	8,884.61	17,884.00	17,884.00	8,999.39	50 %
	2500 Unemployment Insurance	224.98	1,150.69	1,916.00	1,916.00	765.31	60 %
	Account Total:	89,571.19	465,174.61	865,529.00	865,529.00	400,354.39	54 %
	Account Group Total:	89,571.19	465,174.61	865,529.00	865,529.00	400,354.39	54 %
421000	PUBLIC SAFETY OPERATING						
421000	PUBLIC SAFETY OPERATING						
	3415 Clinic & Hospital	0.00	880.00	500.00	500.00	-380.00	176 %
	4306 Vehicle R & M	35.82	4,435.13	7,000.00	7,000.00	2,564.87	63 %
	4444 Intergovernmental Payments	446.88	13,618.79	15,163.00	15,163.00	1,544.21	90 %
	4950 Misc Expense	0.00	0.00	300.00	300.00	300.00	%
	4980 Animal Control	0.00	0.00	300.00	300.00	300.00	%
	5420 Cleaning Service	48.75	380.63	585.00	585.00	204.37	65 %
	5650 Operating Supplies	305.51	2,762.08	10,000.00	10,000.00	7,237.92	28 %
	5800 Travel, Training & Meetings	669.00	2,834.21	3,000.00	3,000.00	165.79	94 %
	6110 Uniforms	327.99	501.66	3,000.00	3,000.00	2,498.34	17 %
	6160 Dispatch (Radio) Service	0.00	0.00	10,000.00	10,000.00	10,000.00	%
	6230 Firearms & Supplies	0.00	-310.50	1,500.00	1,500.00	1,810.50	-21 %
	6260 Gas & Oil	1,412.57	9,074.56	17,000.00	17,000.00	7,925.44	53 %
	6450 Membership Fees	187.50	3,122.50	4,930.00	4,930.00	1,807.50	63 %
	8400 Contribution	0.00	0.00	200.00	200.00	200.00	%
	9000 Capital Outlay	0.00	0.00	30,000.00	30,000.00	30,000.00	%
	9010 Capital - Vehicles	1,694.00	9,146.41	36,000.00	36,000.00	26,853.59	25 %
	Account Total:	5,128.02	46,445.47	139,478.00	139,478.00	93,032.53	33 %
	Account Group Total:	5,128.02	46,445.47	139,478.00	139,478.00	93,032.53	33 %
430000	PUBLIC WORKS SALARIES & BENEFITS						
430000	PUBLIC WORKS SALARIES & BENEFITS						
	1109 Public Works Director Salaries	6,923.05	23,170.96	62,400.00	62,400.00	39,229.04	37 %
	1111 Foreman Salaries	5,789.19	31,313.07	42,598.00	42,598.00	11,284.93	74 %
	1112 Maintenance Worker I Salaries	9,512.00	45,577.34	71,198.00	71,198.00	25,620.66	64 %
	1200 Overtime	767.25	5,455.14	5,690.00	5,690.00	234.86	96 %
	2100 Health Insurance	2,794.10	13,113.30	35,041.00	35,041.00	21,927.70	37 %
	2101 Life Insurance	11.20	72.80	134.00	134.00	61.20	54 %
	2102 Dental Insurance	126.00	672.00	1,512.00	1,512.00	840.00	44 %
	2103 Vision Insurance	18.00	96.00	216.00	216.00	120.00	44 %
	2104 Aflac	85.28	1,124.40	3,000.00	3,000.00	1,875.60	37 %
	2200 FICA	1,425.54	6,518.04	10,924.00	10,924.00	4,405.96	60 %
	2250 Medicare	333.41	1,524.39	2,555.00	2,555.00	1,030.61	60 %
	2300 Retirement	1,002.66	4,344.12	8,810.00	8,810.00	4,465.88	49 %
	2500 Unemployment Insurance	69.78	320.58	529.00	529.00	208.42	61 %
	2502 Enterprise Salary & Benefit Allocation	0.00	-74,104.50	0.00	0.00	74,104.50	%
	Account Total:	28,857.46	59,197.64	244,607.00	244,607.00	185,409.36	24 %
	Account Group Total:	28,857.46	59,197.64	244,607.00	244,607.00	185,409.36	24 %

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100 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
431000	PUBLIC WORKS OPERATING						
431000	PUBLIC WORKS OPERATING						
	3000 Contract Work	0.00	1,472.50	12,500.00	12,500.00	11,027.50	12 %
	3415 Clinic & Hospital	145.00	345.00	500.00	500.00	155.00	69 %
	3910 Residential Trash	2,672.68	18,364.62	32,000.00	32,000.00	13,635.38	57 %
	3911 Recycle	0.00	446.00	2,000.00	2,000.00	1,554.00	22 %
	4130 Utilities - Electric	689.19	1,336.69	300.00	300.00	-1,036.69	446 %
	4225 Rental Equipment & Supplies	200.00	627.60	1,000.00	1,000.00	372.40	63 %
	4300 Equipment R & M	1,615.36	11,604.83	8,000.00	8,000.00	-3,604.83	145 %
	4306 Vehicle R & M	25.00	2,300.70	5,000.00	5,000.00	2,699.30	46 %
	4308 Building & Property R & M	0.00	0.00	500.00	500.00	500.00	%
	4309 Mosquito Control	3,823.36	5,735.04	9,560.00	9,560.00	3,824.96	60 %
	4313 Street Repairs	0.00	4,406.03	50,000.00	50,000.00	45,593.97	9 %
	4316 Street Lights - Electric	2,188.45	11,309.78	20,000.00	20,000.00	8,690.22	57 %
	4318 Street Signs	0.00	30.97	2,000.00	2,000.00	1,969.03	2 %
	4365 Seasonal Decorations	0.00	204.84	500.00	500.00	295.16	41 %
	4950 Misc Expense	0.00	3,730.00	0.00	0.00	-3,730.00	%
	5800 Travel, Training & Meetings	1,033.10	1,136.42	500.00	500.00	-636.42	227 %
	6003 Supplies R & M	646.09	3,051.27	4,000.00	4,000.00	948.73	76 %
	6004 Tools	38.87	307.73	500.00	500.00	192.27	62 %
	6110 Uniforms	129.97	1,698.17	3,000.00	3,000.00	1,301.83	57 %
	6260 Gas & Oil	1,204.31	4,654.73	5,000.00	5,000.00	345.27	93 %
	7450 Small Equipment/Vehicle Purchase	0.00	6,000.00	0.00	0.00	-6,000.00	%
	Account Total:	14,411.38	78,762.92	156,860.00	156,860.00	78,097.08	50 %
	Account Group Total:	14,411.38	78,762.92	156,860.00	156,860.00	78,097.08	50 %
452000	PARKS						
452000	PARKS						
	1114 Seasonal Worker Salaries	1,455.00	1,455.00	15,080.00	15,080.00	13,625.00	10 %
	2200 FICA	90.21	90.21	935.00	935.00	844.79	10 %
	2250 Medicare	21.10	21.10	219.00	219.00	197.90	10 %
	2500 Unemployment Insurance	4.37	4.37	45.00	45.00	40.63	10 %
	6003 Supplies R & M	82.98	410.03	1,000.00	1,000.00	589.97	41 %
	Account Total:	1,653.66	1,980.71	17,279.00	17,279.00	15,298.29	11 %
	Account Group Total:	1,653.66	1,980.71	17,279.00	17,279.00	15,298.29	11 %
	Fund Total:	198,509.09	838,699.16	1,998,408.00	1,998,408.00	1,159,708.84	42 %

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300 CAPITAL IMPROVEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
930000	CAPITAL IMPROVEMENT						
930000	CAPITAL IMPROVEMENT						
	3204 Professional Services - Engineer /	0.00	0.00	25,000.00	25,000.00	25,000.00	%
	6454 CIP Transfer Out	0.00	0.00	50,000.00	50,000.00	50,000.00	%
	9202 Project/Labor Match	12,602.65	42,392.15	750,000.00	750,000.00	707,607.85	6 %
	9230 Professional Service - Capital	0.00	0.00	100,000.00	100,000.00	100,000.00	%
	Account Total:	12,602.65	42,392.15	925,000.00	925,000.00	882,607.85	5 %
	Account Group Total:	12,602.65	42,392.15	925,000.00	925,000.00	882,607.85	5 %
	Fund Total:	12,602.65	42,392.15	925,000.00	925,000.00	882,607.85	5 %

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400 CONSERVATION TRUST FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
700000							
700452	CONSERVATION TRUST						
	9000 Capital Outlay	0.00	0.00	120,000.00	120,000.00	120,000.00	%
	Account Total:	0.00	0.00	120,000.00	120,000.00	120,000.00	%
	Account Group Total:	0.00	0.00	120,000.00	120,000.00	120,000.00	%
	Fund Total:	0.00	0.00	120,000.00	120,000.00	120,000.00	%

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500 ECONOMIC DEVELOPMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
500000							
500463	ECONOMIC DEVELOPMENT						
	3207 DCI Grant	0.00	13,350.56	0.00	0.00	-13,350.56	%
	Account Total:	0.00	13,350.56	0.00	0.00	-13,350.56	%
	Account Group Total:	0.00	13,350.56	0.00	0.00	-13,350.56	%
	Fund Total:	0.00	13,350.56	0.00	0.00	-13,350.56	%

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610 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
610000							
610416	WATER OPERATIONS						
3000	Contract Work	0.00	2,773.13	7,500.00	7,500.00	4,726.87	37 %
3204	Professional Services - Engineer /	0.00	0.00	25,000.00	25,000.00	25,000.00	%
5800	Travel, Training & Meetings	0.00	674.33	500.00	500.00	-174.33	135 %
5901	Enterprise Salary & Benefit Allocation	0.00	46,443.50	92,886.00	92,886.00	46,442.50	50 %
5902	Enterprise General Services Allocation	0.00	8,148.00	16,296.00	16,296.00	8,148.00	50 %
6003	Supplies R & M	3,944.71	7,719.67	1,500.00	1,500.00	-6,219.67	515 %
6004	Tools	0.00	0.00	500.00	500.00	500.00	%
6025	Water Tests	0.00	760.00	3,000.00	3,000.00	2,240.00	25 %
6100	Purchased Water	13,640.40	67,063.81	167,000.00	167,000.00	99,936.19	40 %
6450	Membership Fees	0.00	275.00	275.00	275.00	0.00	100 %
9000	Capital Outlay	0.00	22,100.00	0.00	0.00	-22,100.00	%
	Account Total:	17,585.11	155,957.44	314,457.00	314,457.00	158,499.56	50 %
	Account Group Total:	17,585.11	155,957.44	314,457.00	314,457.00	158,499.56	50 %
	Fund Total:	17,585.11	155,957.44	314,457.00	314,457.00	158,499.56	50 %

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620 GAS FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
620000							
620416	GAS OPERATIONS						
3000	Contract Work	27.72	208.00	6,000.00	6,000.00	5,792.00	3 %
3410	CDOT Physicals & Drug Tests	0.00	0.00	500.00	500.00	500.00	%
4300	Equipment R & M	0.00	991.50	1,000.00	1,000.00	8.50	99 %
4306	Vehicle R & M	0.00	0.00	500.00	500.00	500.00	%
4950	Misc Expense	0.00	0.00	500.00	500.00	500.00	%
5800	Travel, Training & Meetings	0.00	1,214.37	1,500.00	1,500.00	285.63	81 %
5901	Enterprise Salary & Benefit Allocation	0.00	46,443.50	92,886.00	92,886.00	46,442.50	50 %
5902	Enterprise General Services Allocation	0.00	8,148.00	16,296.00	16,296.00	8,148.00	50 %
6003	Supplies R & M	311.15	1,728.03	2,000.00	2,000.00	271.97	86 %
6004	Tools	0.00	15,729.01	0.00	0.00	-15,729.01	%
6210	Natural Gas Purchase	3,680.93	113,345.06	115,000.00	115,000.00	1,654.94	99 %
6220	Gas Sales Tax	733.49	9,159.98	15,500.00	15,500.00	6,340.02	59 %
6250	Energy Outreach Colorado	0.00	1,009.50	1,500.00	1,500.00	490.50	67 %
6260	Gas & Oil	0.00	0.00	2,000.00	2,000.00	2,000.00	%
6450	Membership Fees	37.23	97.53	200.00	200.00	102.47	49 %
	Account Total:	4,790.52	198,074.48	255,382.00	255,382.00	57,307.52	78 %
	Account Group Total:	4,790.52	198,074.48	255,382.00	255,382.00	57,307.52	78 %
	Fund Total:	4,790.52	198,074.48	255,382.00	255,382.00	57,307.52	78 %

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630 SEWER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
630000							
630416	SEWER OPERATIONS						
3000	Contract Work	0.00	9,552.98	5,000.00	5,000.00	-4,552.98	191 %
3204	Professional Services - Engineer /	0.00	0.00	25,000.00	25,000.00	25,000.00	%
5800	Travel, Training & Meetings	0.00	273.96	500.00	500.00	226.04	55 %
5901	Enterprise Salary & Benefit Allocation	0.00	46,443.50	84,886.00	84,886.00	38,442.50	55 %
5902	Enterprise General Services Allocation	0.00	4,074.00	8,148.00	8,148.00	4,074.00	50 %
6003	Supplies R & M	0.00	-444.36	2,000.00	2,000.00	2,444.36	-22 %
6004	Tools	0.00	0.00	500.00	500.00	500.00	%
6240	SUIT - Treatment	34,506.42	226,131.81	415,000.00	415,000.00	188,868.19	54 %
	Account Total:	34,506.42	286,031.89	541,034.00	541,034.00	255,002.11	53 %
	Account Group Total:	34,506.42	286,031.89	541,034.00	541,034.00	255,002.11	53 %
	Fund Total:	34,506.42	286,031.89	541,034.00	541,034.00	255,002.11	53 %

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640 IRRIGATION FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
640000	IRRIGATION SALARIES & BENEFITS						
640416	IRRIGATIONS OPERATIONS						
3000	Contract Work	0.00	0.00	2,000.00	2,000.00	2,000.00	%
3204	Professional Services - Engineer /	0.00	0.00	500.00	500.00	500.00	%
4315	Water Rights	0.00	3,023.32	3,000.00	3,000.00	-23.32	101 %
5901	Enterprise Salary & Benefit Allocation	0.00	17,292.00	34,585.00	34,585.00	17,293.00	50 %
5902	Enterprise General Services Allocation	0.00	1,629.50	3,259.00	3,259.00	1,629.50	50 %
6003	Supplies R & M	43.02	1,259.55	2,000.00	2,000.00	740.45	63 %
	Account Total:	43.02	23,204.37	45,344.00	45,344.00	22,139.63	51 %
	Account Group Total:	43.02	23,204.37	45,344.00	45,344.00	22,139.63	51 %
	Fund Total:	43.02	23,204.37	45,344.00	45,344.00	22,139.63	51 %
	Grand Total:	268,036.81	0.00				
			1,557,710.05	4,199,625.00	4,199,625.00	2,641,914.95	37 %

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TOWN OF IGNACIO
Payroll Summary For Payrolls from 07/01/21 to 07/31/21

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Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	47.00		
COMP HOURS (Comp Time Used)	78.00		1,751.54
HOL HOURS (Holiday Pay)	125.00		3,824.37
J004 HOURS (CELL PHONE ALLO)	0.00		221.52
*Non Taxable (added to gross wages, no addition to SS, Med, FIT & SIT bases)			
J015 HOURS (IN LIEU OF INSU)	0.00		415.71
OVER HOURS (Overtime)	106.50		5,132.23
REG HOURS (Regular Time)	3,479.25		101,613.77
SICK HOURS (Sick Time)	10.00		310.80
VACA HOURS (Vacation Time Used)	144.00		4,628.17
GROSS PAY	117,898.11	0.00	
NET PAY	83,776.20	0.00	
NET PAY (CHECKS)	4,611.27		
NET PAY (DIRECT DEPOSIT)	79,164.93		
AFLAC-AFTERTAX	231.48	440.26	
AFLAC-PRETAX	1,000.78	50.32	
CEBT DENTAL	0.00	723.00	
CEBT HEALTH	3,760.18	9,648.82	
CEBT LIFE	86.55	37.38	
CEBT VISION	0.00	106.00	
FIT	10,182.38	0.00	
FPPA	6,451.59	4,768.53	
FPPA DROP	1,487.10	0.00	
FPPA-457	1,206.78	0.00	
FPPA-AD&D	0.00	1,774.39	
GARNISHMENT2	69.21	0.00	
ICMA RET 401	1,447.08	1,579.26	
MEDICARE	1,636.04	1,636.04	
SIT	3,923.59	0.00	
SOCIAL SECURITY	2,639.15	2,639.15	
UNEMPL. INSUR.	0.00	353.08	
BANK 4	5,830.12	0.00	
BANK 5	1,810.80	0.00	
BANK 8-SAVINGS	4,707.63	0.00	
COMM BANK OF CO	10,931.26	0.00	
FIRST NATIONAL	69.26	0.00	
SANDIA LAB FCU	150.00	0.00	
USAA	5,583.74	0.00	
WELLS FARGO	46,997.04	0.00	
WELLS FARGO N.A	69.26	0.00	
WELLS FARGO NEV	69.26	0.00	
WELLS FARGO OR	2,946.56	0.00	
FIT/SIT BASE	102,236.53	0.00	
MEDICARE BASE	112,829.08	0.00	
SOC SEC BASE	42,567.36	0.00	
UN BASE	117,676.59	0.00	

Total

23,756.23

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TOWN OF IGNACIO
Payroll Summary For Payrolls from 07/01/21 to 07/31/21

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Total Payroll Expense (Gross Pay + Employer Contributions): 141,654.34

Check Summary

Payroll Checks Prev. Out.	\$69.26
Payroll Checks Issued	\$4,680.48
Payroll Checks Redeemed	\$4,496.05
Payroll Checks Outstanding	\$253.69
Electronic Checks	\$136,620.78

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----	-----	-----	-----	-----
Social Security	5278.30	5278.30		221700
Medicare	3272.08	3272.08		221710
Unempl. Insur.	353.08		465.57	221760
FIT	10182.38	10182.38		221720
SIT	3923.59	3923.59		221730
FPPA	11220.12	11220.12		221742
AFLAC-PRETAX	1051.10	1051.10		221757
EMPL WEAPONS AD	0.00			221782
FPPA-457	1206.78	1206.78		221742
FPPA-AD&D	1774.39	1774.39		221743
ICMA RET 401	3026.34	3026.34		221741
AFLAC-AFTERTAX	671.74	671.74		221757
CEBT DENTAL	723.00	723.00		221754
CEBT HEALTH	13409.00	13409.00		221751
CEBT LIFE	123.93	123.93		221755
CEBT VISION	106.00	106.00		221756
GARNISHMENT2	69.21	69.21		221781
FPPA DROP	1487.10	1487.10		221742
Total Ded.	57878.14	57525.06	465.57	

**** Carried Forward column only correct if report run for current period.

COLORADO DEPARTMENT OF REVENUE

Liquor Enforcement Division

Submit to Local Licensing Authority

ROSE CAFE
PO BOX 1265
Ignacio CO 81137

Fees Due	
Renewal Fee	Waived due to 20B-001
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	Waived due to 20B-001
Related Facility - Campus Liquor Complex \$160.00 per facility	Waived due to 20B-001
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name GUZMAN, JOYCE		Doing Business As Name (DBA) ROSE CAFE		
Liquor License # 03-13662	License Type Hotel & Restaurant (city)	Sales Tax License # 33776519	Expiration Date 08/02/2021	Due Date 06/18/2021
Business Address 940 GODDARD AVENUE Ignacio CO 81137		County La Plata	Phone Number 9705634046	
Mailing Address PO BOX 1265 Ignacio CO 81137		Email		
Operating Manager Joyce Guzman	Date of Birth	Home Address	Phone Number	
1. Do you have legal possession of the premises at the street address above? (Yes) No Are the premises owned or rented? Owned (Rented*) *If rented, expiration date of lease 9/21				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes (No)				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes (No)				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes (No)				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes (No)				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes (No)				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes (No)				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes (No)				

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
Joyce Guzman	owner
Signature	Date
Joyce Guzman	5/26/21

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Local Licensing Authority For		Date
Signature	Title	Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, Joyce S. Guzman am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of The Rose Cafe (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>The Rose Cafe</u>		Social Security Number/Tax Identification Number <u>81-3766982</u>	
Address <u>940 Goddard Ave P.O. Box 1265</u>			
City <u>Ignacio</u>		State <u>CO</u>	Zip <u>81137</u>
Home Phone Number		Business/Work Phone Number <u>970-563-4046</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Joyce S. Guzman</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Joyce Guzman</u>			Date signed <u>5/26/21</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

TO: Ignacio Town Board of Trustees
FROM: Kirk Phillips, Chief of Police *KP*
RE: Rose Liquor License/Renewal
DATE: August 2, 2021

.....

There have been no liquor code violations at the above listed business.



Application for a Special Event Permit

In order to qualify for a Special Event Permit, you MUST be Nonprofit AND one of the following:

- | | | | |
|--|---|--|---|
| <input checked="" type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Religious Institution | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Political | <input type="checkbox"/> Political Candidate | <input type="checkbox"/> Municipality, County or Special District |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Chartered Branch, Lodge or Chapter of a National Organization or Society | | |

Type of Special Event Applicant is Applying For:

- ☐ Fermented Malt Beverage ☒ Malt, Vinous and Spirituous Liquor

Name of Applicant Organization or Political Candidate: Ignacio Chamber of Commerce

State Sales Tax Number (Required): EIN# 20-0568448

Mailing Address of Organization or Political Candidate: PO Box 1982, Ignacio, CO 81137

Address of Proposed Location for Special Event: 535 Goddard Ave, Ignacio, CO 81137

Name of Officer of Organization: Clark Craig Date of Birth: _____

Home Address: _____ Cell Phone: _____

Event Manager: Sharon Craig Date of Birth: _____

Home Address: _____ Cell Phone: _____

Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?
☒ No ☐ Yes How Many Days? _____

Are premises now licensed under the State liquor and beer code?
☒ No ☐ Yes ☐ To Whom? _____

Does the Applicant have possession or written permission for the use of the premises to be licensed? ☒ Yes ☐ No

List below the Exact Date(s) and Hours for which Application is being made for Permit

Date: 9/4/2021 Hours: From 11am To: 5pm

Date: _____ Hours: From _____ To: _____

Date: _____ Hours: From _____ To: _____

Date: _____ Hours: From _____ To: _____

Oath of Applicant

I declare under penalty of perjury to the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature: [Signature] Title: President Ignacio Chamber Date: 7/27/2021

Report and Approval of Local Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S. as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

Printed Name of Representative: _____ Title: _____

Signature of Representative of Town of Ignacio: _____ Date: _____

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- ☒ \$100.00 application fee, payable to the Town of Ignacio
- ☒ Diagram of the area to be licensed on paper not larger than 8 ½" x 11". This diagram must reflect bars, walls, partitions, ingress, egress and dimensions.
NOTE: If the event is to be held outside, please submit evidence of intended control (i.e., fencing, ropes, barriers, etc.)
- ☒ Copy of deed, lease, or written permission of owner for use of the premises
- ☒ Certificate of good corporate standing (nonprofit) issued by the Secretary of State within the last two years; or,
☐ If not incorporated, a nonprofit charter; or
☐ If a political candidate, attach copies of reports and statements that were filed with the Secretary of State.
- ☒ Application must be submitted to the local licensing authority at least 35 days prior to the event.
- ☒ The premises to be licensed must be posted at least 30 days prior to the event.

C.R.S. 44-5-102

A special event permit issued under this article 5 may be issued to an organization, whether or not presently licensed under articles 3 and 4 of this title 44, that has been incorporated under the laws of this state for purposes of a social, fraternal, patriotic, political, educational, or athletic nature, and not for pecuniary gain; or is a regularly chartered branch, lodge, or chapter of a national organization or society organized for the purposes specified in subsection 1)(a)(I) of this section and is nonprofit in nature; or is a regularly established religious or philanthropic institution; or is a state institution of higher education; or is a political candidate who has filed the necessary reports and statements with the secretary of state pursuant to article 45 of title 1; or is any municipality, county, or special district. Notwithstanding any law to the contrary, and subject to this article 5, the state or local licensing authority may issue a special event permit to a state agency, the Colorado wine industry development board, created in section 35-29.5-103, or an instrumentality of a municipality or county that promotes alcohol beverages manufactured in the state; or tourism in an area of the state where alcohol beverages are manufactured.

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on August 9, 2021, at 6:30 PM at the Abel F Atencio Community Room, 570 Goddard Avenue, for a Special Event Liquor Application. This Public Hearing will also be accessible via Zoom; attendees can log onto <https://zoom.us/j/98671257214> or call 346-248-7799 and enter Webinar ID 986 7125 7214.

Pursuant to the Liquor Laws of the State of Colorado, the Ignacio Chamber of Commerce (PO Box 1223, Ignacio, CO 81137) has requested the licensing officials of the Town of Ignacio to grant a Special Event Permit for the parking lot of Farmer's Fresh, 535 Goddard Ave, and Pioneer Street, to dispense malt, vinous and spirituous liquor on September 4, 2021, from 11:00 AM to 5:00 PM.

If you would like to comment on this permit application, please submit your written comments to the Town of Ignacio, PO Box 459, Ignacio, CO 81137, or drop them off at 540 Goddard Avenue in Ignacio. Written comments must be received by 5:00 PM on August 4, 2021. The date of the Application was July 27, 2021.

Published in the Durango Herald on July 30 and August 6, 2021.



Town of Ignacio

Town Board - Strategic Plan

2021 - 2023



Submitted to:

Town of Ignacio - Town Board
& Mark Garcia, Interim Town Manager
Updated: February 3, 2021

Adopted on:

March 8, 2021

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I. About the Town of Ignacio

Ignacio is a small community of about 800 people nestled in the southeast corner of [La Plata County](#) along with the [Southern Ute Indian Tribe](#). We are a quick drive to the [Navajo Lake State Park](#), the [San Juan Mountains and National Forest](#), thousands of acres of State/Federal lands, [Mesa Verde National Park](#), and the Four Corners Region.

The Town consists of a variety of businesses and residential homes with a unique Southwest Colorado feel. Our businesses range from local family run restaurants, galleries, locally owned and run grocery stores, banking, chiropractic and dental clinics, as well as a wide variety of other goods and services. The Ignacio School District serves hundreds of children from the Town all the way to the Colorado/New Mexico Border.

Town Hall is located at [540 Goddard Avenue, Ignacio, CO 81137](#). We provide water, sewer, gas, and seasonal irrigation water to the residents and some of those on the edge of Town boundaries. (Town of Ignacio, 2020)

II. Purpose of the Town's Strategic Plan

This Strategic Plan (the Plan) has been prepared by the Town Board in collaboration with key staff. It establishes a common language and proposes strategies designed to ensure a bright future for Ignacio. Specifically, this Plan creates the following outcomes:

- Defines a new Mission and Vision created by the Town Board
- Establishes a 3-year planning horizon, and provides the basis for an ongoing dialogue between the staff, Board, and the community regarding the direction of the Town and specific strategies

- Identifies the major challenges and opportunities likely to arise during the planning horizon and proposes specific strategies to address these challenges
- Intended to increase confidence among community leaders, partners and residents that the Town is appropriately addressing, opportunities, future risks, and needed investments
- Ensures that proposed strategies and activities are consistent with Town's mission and values
- Provides sufficient information to allow the Town's staff to develop more specific strategies and tasks, and ultimately fulfill Ignacio's Vision for the future

It is important to emphasize that this Strategic Plan does not approve or communicate final policy decisions on specific issues or strategies. Rather, it provides a framework for an ongoing dialogue about maintaining and enhancing quality of life in Ignacio. Each of the Major Strategies in this Plan will require additional collaboration by the Town's staff, advice from experts, and input from the community before the Town Board can make final policy or investment decisions. The Town will provide ample opportunities for citizens to be engaged in the dialogue as specific issues are addressed.

III. Strategic Planning Process

Planning During Uncertain Times

While all strategic planning occurs without knowledge of what the future may hold, 2020 presented a year like no other with the COVID-19 pandemic, deep social unrest nationwide, and the US Presidential election. The pandemic presented numerous challenges for the Town of Ignacio's leaders and community to address, including: public health and safety; restaurant and business restrictions; financial and economic instability; remote schooling, workforce and public meetings; among many other challenges.

The Town Board and Staff engaged in strategic planning in 2020 to envision and plan for the future, recognizing that the world may never return to the "old normal", but instead must innovate and flexibly adapt to the changing circumstances moving forward. This approach builds resilience versus stagnancy, and hope versus despair. The saying "change is the only constant" was thrown into high relief in 2020, and the Town has taken it upon themselves to respond as responsibly, transparently and compassionately as possible while making important decisions with the public's best interest at heart.

Phase 1 Board & Organizational Assessment

Phase 1 Process: In May and June 2020 Sagebrush Ltd., conducted board and organizational assessments for the Town of Ignacio through 1:1 phone calls and video conferencing with Town Trustees, Interim Town Manager, and Key Department Heads. The focus was on identifying each individual's priority areas for the Town of Ignacio in the next several years, to identify key priorities and multi-year strategies, as part of a cohesive, group-facilitated strategic planning process in Phase 2. The Board & Organizational Assessments also sought to illuminate the highest and best use of individuals' passions and expertise and how they envision engaging with and furthering key strategies.

Phase 1 Participants:

Town Board: Stella Cox (Mayor), Alison deKay (Mayor Pro-Tem), Tom Atencio, Edward Box III, Sharon Craig, Sandra Maez, and Dixie Melton

Staff: Mark Garcia (Interim Town Manager), Tuggy Dunton (Town Clerk Treasurer), Kirk Phillips (Chief of Police), Chris Howlett (Director of Public Works)

Phase 1 Documents: "Final Phase I Report - Town of Ignacio - Sagebrush"

Major Themes with most Closely Shared Perspectives & Opinions in Phase 1:

Some major themes had closely shared perspective opinions by most board members & staff.

- *Cohesive Board & Staff - seek to maintain & support*
- *Strong Financial Position - seek to maintain & support*
- *Ignacio Strengths & Assets - seek to maintain & improve quality of life*
- *Relationship with the Tribe - seek to improve when opportunities arise*

Major Themes with Various Perspectives & Opinions in Phase 1:

Several themes stood out with varied responses, opinions and unanswered questions on how and when the Town should move forward with each of them.

- *Utilities Independence*
- *Affordable Housing*
- *Business & Economic Development*
- *Comprehensive Plan & Infrastructure Upgrades*
- *Succession Planning of Leadership Positions*
- *Board Training & Development & Public Engagement*

Phase 2 Strategic Planning

Phase 2 Process: The Town of Ignacio Board Members and Interim Town Manager participated in strategic planning in November and December 2020. Sessions were held virtually due to the COVID-19 pandemic. Participatory methods and consensus building workshops were facilitated by Sagebrush Ltd. to draw out individual and collective insights and commitments to major shared strategies. Three facilitated workshop sessions included: 3 Year Visioning, Innovative Problem-Solving & Solutions, and Mission & Vision Statements.

Phase 2 Participants:

Town Board: Stella Cox (Mayor), Alison deKay (Mayor Pro-Tem), Tom Atencio, Edward Box III, Sharon Craig, Sandra Maez, and Dixie Melton
Staff: Mark Garcia (Interim Town Manager)

IV. Foundation

Town of Ignacio - Mission

To serve our multicultural community by being strong financial stewards, supporting relevant and applicable policy, and by providing beneficial services that promote and enhance the small-town quality of life.

Town of Ignacio - Vision

Ignacio will strive to preserve its deeply rooted heritage while providing a well-balanced foundation upon which all generations can grow and thrive.

Town of Ignacio - Core Values

At the Town of Ignacio, we:
Celebrate our diverse cultural heritage
Lead with integrity and transparency
Engage in strong community partnerships
Make informed decisions and communicate with clarity and compassion
Uphold a family-oriented and safe environment
Serve Ignacio with dedication and commitment

V. Major Strategies

Pursuing Opportunities and Mitigating Risks

The Town of Ignacio engages in planning, makes capital investments, and provides essential services designed to sustain quality of life while preserving our historical and cultural heritage. Consequently, the Town must not only take advantage of opportunities, but analyze and mitigate significant risks, whether these risks relate to the reliability of essential services, the economy, the natural environment, public health, or public-safety. Properly addressing these risks, and pursuing opportunities to improve the community, requires that the Town maintain a robust planning process and recommend prudent policies and investments. The following Major Strategies address these opportunities and risks and are aligned with the Town's Core Values. They provide the basis for further collaboration and ultimately policy decisions by the Town's Board.

Using Major Strategies to Describe the Future

The Town of Ignacio's Strategic Plan employs several criteria for assessing future challenges and opportunities. These criteria include the following:

- *Ensuring that the Town is adhering to its mission statement and steadily pursuing its vision*
- *Making sure that the Town remains compliant with established standards*
- *Continuing to enhance the Town's workforce, leadership and performance*

- *Anticipating and planning for changes in regulations or legal requirements*
- *Responding to economic trends and evolving needs of Ignacio's residents and businesses*

Based on the criteria above, the Town has developed a series of six Major Strategies.

List of Major Strategies

The following Major Strategies describe the issues, discussions, and decisions likely to come before Ignacio's Town Board within a 3-year planning horizon. As stated above, they do not represent final decisions by the Board or staff, rather they provide enough detail for staff to continue clarifying the issues, collaborating with experts, and leading a community dialogue.

Each Major Strategy lists Core Values, and is designed to align with the Town's mission statement, which is "to serve our multicultural community by being strong financial stewards, supporting relevant and applicable policy, and by providing beneficial services that promote and enhance the small-town quality of life". These strategies and associated activities may have implications well beyond the planning horizon, consistent with the need to have a long-term view. In summary, "Ignacio will strive to preserve its deeply rooted heritage while providing a well-balanced foundation upon which all generations can grow and thrive". The following Major Strategies address these fundamental realities in an integrated manner.

Strategy 1: Community Engagement & Collaboration

Strategy 2: Downtown Community Revitalization & Business Development

Strategy 3: Affordable & Attainable Housing Development for Families & Workforce

Strategy 4: Improved Infrastructure with Future Vision & Planning

Strategy 5: Manageable Utility Rates through Independence or Adjustment

Strategy 6. Stable & Effective Organizational Leadership

Major Strategies in Detail

Strategy 1: Community Engagement & Collaboration

Applicable Core Values: Lead with Integrity & Transparency, Engage in Strong Community Partnerships, Make Informed Decisions & Communicate with Clarity & Compassion, Serve Ignacio with Dedication & Commitment

BACKGROUND

A. Community Relations & Engagement

The essential competencies for any municipality are to provide beneficial services and to ensure that the community is planning appropriately for future quality of life for its residents. Especially as a small-town community where people know each other and whose shared history may go back generations, appropriate planning and investment requires that the Town staff and Board are trusted and transparent, are listening to its residents, and are leading a meaningful dialogue with the community on important issues and policy decisions.

One of the Town's strengths is celebrating Ignacio's multicultural and diverse population of people and communities. The staff and Board strive to listen and understand community needs from a variety of sources. This has involved accepting our common bond as residents of Ignacio while also embracing our differences.

B. Tribal Collaborations

The Town of Ignacio is located within the exterior boundaries of the Southern Ute Indian Tribe (SUIT) reservation. Relationships between the Town and Tribe have varied over the years. The Town seeks to collaborate with the Tribe as a key partner and neighbor, while maintaining Town residents' quality of life.

CHALLENGE & OPPORTUNITY

A. Community Relations & Engagement

A specific challenge is for residents to feel they are being heard by the Town staff and Board, have ample opportunity to make their opinions heard, and receive clear and consistent follow-up communication related to their issues or concerns.

In the past, low turnout at Town Board meetings, participation on community boards, and informed feedback on community decisions and processes, led the Town to experience low community engagement on important issues. However, in 2020 some issues generated high levels of community engagement including: some community members pressing for a permanent town manager, utility rate discussions, and controversy during the COVID-19 pandemic. Town Board Meetings in March - December 2020 were held virtually due to the pandemic, which also may have

led to increased convenience for community participation.

The Town seeks to answer the **Key Questions:**

- How might the Town effectively communicate with and engage our community?
- How might the Town help residents better understand how the Town works and functions, so they can be most informed and effective in their civic engagement?

B. Tribal Collaborations

There is a general feeling on the Town Board of “we all live in this community together and should support one another, in the best interest of residents and Tribal members.” Town leadership have made numerous attempts to collaborate and partner with the Tribe in a variety of ways over recent years, including: quarterly meetings with Tribal Council, strategic planning sessions on shared public concerns and opportunities including utility services and rates. These attempts at partnership and collaboration with the Tribe in recent years have not resulted in resolution of the issues between the Town and Tribe. Other potential areas of collaboration could be through: parks and recreation; joint community branding and cultural tourism; multicultural community events, parades and festivals; public works and on-call emergency services; infrastructure improvements and more. There has been a level of collaboration around public safety through the Town & Tribe’s police departments and shared training efforts, which may serve as a potential model for partnership.

The Town seeks to answer the **Key Question:**

- When does the Town seek to collaborate with the Tribe on shared public issues, and when does the Town act independently in advocating for and advancing quality of life for Ignacio residents and the best interests of the Town?
- How can the Town ensure proper procedure in seeking representation from stakeholder groups [i.e. soliciting Tribal Council for appropriate representative(s) on joint committees to foster two-way communication]?

SOLUTION

A. Community Relations & Engagement

1. Town Board & Staff to abide by our Core Values in all interactions, communication and engagement with the public and stakeholders, including: being transparent, humble, attentive, patient, understanding and respectful of others’ opinions.
2. Keep the community informed of opportunities for civic engagement through multiple channels and pathways including:
 - a. Be proactive in communications, getting ahead of important community issues
 - b. Provide information that is brief, relevant, and emphasizes the Town’s Core Values
 - c. Provide ample access for the public to provide input on major strategies and policy decisions
 - d. Providing timely notice of meetings, including continuing to post meeting notices at the Library, Post Office, Town Hall and Town website - and consider new posting opportunities and avenues (radio, other partners or locations?)

- e. Finding solutions for holding in-person meetings safely during the pandemic while offering the convenience of remote options as well going forward
- f. Utilize our monthly newsletter and consider developing a monthly or quarterly Town Board communication flyer to the public
- g. Boost engagement with our social media by encouraging the community to follow our Facebook page
- h. Develop new creative ways to engage our community outside of meetings (coffee & cookies with the Town Board, conversation hours, etc)
- i. Engage community members through their interests: such as developing special interest groups for research and action on public issues
- j. Youth Engagement:
 - i. Consider recognizing students or adults that receive Character Counts Awards at Town Board Meetings
 - ii. Consider holding joint meetings with Ignacio High School Student Council and the Tribal Sunshine Cloud Smith Youth Council (Fall, Spring)
 - iii. Train or recruit our youth for roles in the community
- 3. See Strategy 6 on adopting a more formalized process during Board Meetings for addressing public comment, researching issues, getting back to citizens, and moving forward in meetings and with issues
- 4. Consider researching and adopting a Home Rule Charter and moving the Town from statutory rule status. Home Rule gives local municipalities the power to make legislation relevant to their areas, exercising control over issues of “local concern” while minimizing state intervention in municipal affairs. Home rule allows for greater flexibility in other areas of municipal government, including local elections, organizational structure and municipal courts.
- 5. Implement an ongoing community building effort that brings people together to discuss their needs and aspirations for Ignacio
 - a. Use this Strategic Plan and the Major Strategies in this plan to facilitate discussions about the future of Ignacio, making this part of the community-building process
 - b. Enlist Ignacio’s Police Department to be part of the community building process to build trust and unity
 - c. Document input from people in the community to develop a stronger understanding of their values, concerns, and, specific needs
 - d. Integrate public feedback into the ongoing process of planning and policy decisions
 - e. Conduct periodic Community Survey

B. Tribal Collaborations

- 1. Seek ways to build more engagement with Tribal Council and tribal members
- 2. Continue to collaborate with the Tribe on all relevant strategies and appropriate initiatives

KEY PARTNERS

Town Boards & Commissions - ELHI - Ignacio School District - SUIT

DOCUMENTS & PLANS

Town Municipal Code - needs updating

Strategy 2: Downtown Community Revitalization & Business Development

Applicable Core Values: Celebrate Our Diverse Cultural Heritage, Engage in Strong Community Partnerships, Uphold a Family-Oriented & Safe Environment

BACKGROUND

Preserving the small-town feel and community pride in Ignacio's multicultural and rural heritage are essential to honoring what makes Ignacio unique, while allowing opportunities for appropriate growth and economic development. Ignacio's cultural, creative and business economies should produce benefits for the residents of Ignacio in terms of amenities, jobs, wages, infrastructure, and revenue for the Town that, in turn, improve quality of life.

CHALLENGE & OPPORTUNITY

There is a balance to uphold in Ignacio's self-image as a "diamond in the rough" or "hidden gem", that maintains the unique rural character and quality of life current residents enjoy, while pursuing improvements for economic vitality for current and future residents and businesses. There is a strong feeling of community pride, which is why many residents and families love living in Ignacio.

As the Town is surrounded by Tribal lands, options for expanding Town boundaries for growth and development are limited. Therefore, economic development opportunities primarily lie in revitalization of the downtown area as a hub for community life and business opportunity. Options to relocate Town services off Goddard Avenue and repurpose Town buildings for community amenities or commercial spaces exist. Opportunities to expand residential housing outside of downtown could expand options for business access and use of the downtown corridor to increase economic vitality.

The Town and Planning Commission are currently working to adopt a new Land Use Development Code (LUDC), which will define how business is planned for the downtown district.

Strong collaboration with the Ignacio Creative District and Ignacio Chamber of Commerce, as well as other community partners such as ELHI Community Center, Ignacio Community Library, Ignacio School District, and others would lead to strength and alignment of projects through

collective impact.

Centering Ignacio's creative, cultural and business communities and economies will be essential to authentic and desirable downtown community revitalization and business development. Finding ways to reduce barriers for new businesses to start or relocate in Ignacio to provide beneficial amenities, services and jobs for current and future residents and visitors, will build vibrancy and fuller commercial occupancy downtown.

The Town has implemented a new community brand that was developed through community involvement, and has a new logo and tagline, "Ignacio: Rooted in Culture." The Town should continue implementing various aspects of the marketing and branding plan for consistency, wayfinding & signage, welcoming visitors, promotional videos on the Town of Ignacio, and boosting community pride and engagement.

The Town seeks to answer the **Key Questions:**

- How might the Town involve our community in making change while recognizing & respecting why they live in our community?
- How might the Town, along with our partners, build interest and advance opportunities for people wanting to live, do business in and visit Ignacio?

SOLUTION

A. Overall

1. Build strong ongoing relationships with community leaders (influencers)
2. Engage in an ongoing dialogue with the community about vision, goals strategies, plans, and pending decisions
3. Analyze threats to current assets, events, and economic development plans, and the various ramifications of economic development and growth
4. Ensure that infrastructure, parking, and housing plans support planned economic development
5. Develop a mechanism for reporting on progress and engaging in periodic community outreach

B. Revitalization & Beautification: Attracting Visitors & Residents

1. Develop clear plan for enhancing the downtown experience for residents, and therefore visitors
2. Partner with Ignacio Creative District to build a stakeholder group (citizens, business owners, property owners on Goddard and Board Members) to envision and implement downtown revitalization and beautification, maintain or improve empty and occupied lots, and increase Ignacio pride.
3. Continue to implement Ignacio Branding & Marketing plan increasing visibility, wayfinding, connectivity
4. Partner with media and stakeholders to improve our image
5. Create and distribute introductory / promotional video(s) about Ignacio to improve local and regional recognition of Ignacio as a great place to live and work (focus on the small community feel, a place where people can get around easily, know your neighbors and

community, safety, great schools, improving infrastructure, etc.)

6. Encourage a Shop Local Campaign with Ignacio Chamber of Commerce
7. Work with CDOT on mitigating traffic noise, dust and speed through the downtown corridor
8. Take advantage of being in route to Navajo Lake by encouraging recreators to stop in Ignacio for dining and shopping on the way to or from the lake
9. Encourage tourism to move south from the Sky Ute Casino and Southern Ute Museum & Cultural Center to downtown corridor through improving wayfinding signage, pedestrian sidewalks or river walks, advertising and marketing
10. Consider advancing Ignacio as a government, business, and recreational hub for the area
11. Evaluate and enhance marketing for special events and Ignacio as a cultural tourism destination and optimize economic activity and revenues from current events and visitors

C. Attracting Businesses & Increasing Jobs

1. Identify and recruit businesses that fulfill regional needs and are consistent with Ignacio's brand, residents, visitors, and lifestyle
2. Revisit business requirements through LUDC to attract business to come to Ignacio
3. Follow up with businesses who chose not to locate to Ignacio to determine reasons why, and seek to address these barriers
4. Use connections with, and seek advice from La Plata Economic Development Alliance, Region 9, CO Municipal League, Economic Developers Council of Colorado and others in attracting new businesses, primarily family-owned, independent businesses that support our community's needs
5. Reconsider membership of Planning Commission and Boards to possibly allow for business owners who live out of Town to serve on Commission or Boards, if allowed by State Statutes.
6. Increase professional job opportunities outside of the School District and Tribal Organizations

D. Promote Community Gathering

1. Design and develop community gathering spaces and infrastructure in partnership with Ignacio Creative District, ELHI, SUIT and others
2. Encourage family-friendly community events, festivals, parades and celebrations

KEY PARTNERS

Ignacio Creative District - Ignacio Chamber of Commerce - ELHI - Ignacio School District
SUIT - La Plata Economic Development Alliance - Southwest Colorado Accelerator Program for Entrepreneurs
SWCO Small Business Development Center & FLC Innovation Center - Region 9 - Local Religious Organizations - SOCOCA

DOCUMENTS & PLANS

Town of Ignacio Branding Plan - 2018 - Land Use Development Code - 2021 - Ignacio Creative District plans

Strategy 3: Affordable & Attainable Housing Development for Families & Workforce

Applicable Core Values: Engage in Strong Community Partnerships, Uphold a Family-Oriented & Safe Environment

BACKGROUND

The availability and affordability of housing is a central issue in determining the character of a community, including who can afford to live in the community, and quality of life and its authenticity. It directly contributes to the success and sustainability of businesses in Ignacio, and affects the ability of the Town government, School District, Tribe and businesses to attract high-quality employees.

CHALLENGE & OPPORTUNITY

The Town of Ignacio has completed a recent housing study as part of the Rock Creek Housing Plan which demonstrates Ignacio's older housing stock of single family and manufactured housing with the average build date of 1953. Housing development is needed to replace older, non-historic homes. More affordable multi-family housing units currently do not exist in Ignacio.

As of June 2020, the cost of housing in Colorado was the fifth highest in the nation at 71% higher than the national average. Ignacio is no exception when it comes to high housing costs. The following housing **Challenges** apply to Ignacio:

- High water and wastewater tap fees make new construction and development less attractive when compared to other nearby communities. The utilities rates and wastewater plant investment fees from the Southern Ute Utilities Division (SUUD) are the highest in the region.
- Due to Ignacio's limited boundaries, increased housing density will likely be necessary to work within physical constraints, and once areas are developed, options to change the housing mix will be severely limited.
- Given Ignacio's small size and rural location, construction costs for new dwellings is high, and it is difficult for developers to profit from more affordable housing.
- The high cost of housing and low availability of housing means that it is difficult for businesses, school district and the government to recruit employees.
- Housing costs and availability will represent a significant concern for business or entrepreneurs who might consider locating in Ignacio.
- It is difficult for people who have grown up in Ignacio to remain in Ignacio, related to availability of jobs and housing.

Ignacio has several **Opportunities** to develop affordable and attainable housing, including by not limited to:

- The Town has land banking that could support housing, and could be a valuable strategy to aggressively pursue. Obtaining land when it becomes available, as a strategic land asset for the Town and community, could be leveraged as the Town moves towards housing

development.

- The Ignacio School District's Enterprise Fund seeks to continue providing housing for their teachers and workforce. Collaborations on land acquisition, swaps and housing development could be strategic and mutually beneficial.
- Providing a mix of affordable and attainable housing for both homeownership and some rentals is desirable to the Town. A housing development project on the Rock Creek property is being conceptualized and the Slaughterhouse property also has future development potential.
- Partnerships with regional housing stakeholders and players will be valuable in advancing this strategy (ISD, HomesFund, etc).

The Town seeks to answer the **Key Questions:**

- How might we retain our current residents, workforce and future generations, and attract new residents and workforce through affordable and attainable housing?
- How might we identify the community's housing needs and opportunities, seek funding for infrastructure and partner with developers to address these needs?

SOLUTION

A. Overall

1. Recent housing plans that align with Ignacio's vision and economic development plans.
2. Housing that supports a diverse population, including all ages, ethnicities and income groups and creates a more balanced and affordable housing mix that supports citizens and young families.
3. Housing that provides a wide range of housing types in family-oriented neighborhoods.
4. Expand active participation in the county-wide conversation about housing, and work actively with partners, including RHA, on efforts to provide affordable housing.
5. Assess current housing prices and availability, its impacts on the community, and future trends if there is no intervention.
6. Develop a specific vision for future housing that is aligned with Ignacio's vision, desired population mix in 15 years, and economic development plans.

B. Affordable Housing

1. **Rock Creek** is currently being explored as a development concept to meet the affordable housing strategy with a mix of townhouses and apartments (60% affordable housing density), that optimizes the density on a five acre parcel the Town owns.
2. Three concepts have been developed by SEH Engineering. The Town intends to complete the plan and pursue partnership with developers on the build-out. The Town would provide the table and write grants to subsidize the cost. The developer would provide the construction.

The Regional Housing Alliance or Homesfund could provide the homeowners (along with homeowner education and financial assistance) or renters to fill the units.

3. The next steps will be to decide on the final concept and develop a glossy document to bring to developers to market the plan.

C. Attainable Housing

1. This means investment-worthy single-family housing. For homeowners to invest, this housing stock must not be too inexpensive or “affordable” that it doesn’t build or retain value.
2. A potential property site could be the **Slaughterhouse** property on 21 acres, which is better suited for single-family, investment-worthy housing.
3. Build single-family homes and keep costs manageable.
4. Seek community engagement and create a stakeholder group (citizens, property owners near Rock Creek, Tribal representation, etc) to help develop ideas on housing needs and wants for the community, and to assist with development plans.
5. Partner with regional housing stakeholders in advancing this strategy: Regional Housing Alliance, Ignacio School District, HomesFund, etc.
6. Finish Land Use Development code revision to make it easier for development and streamline the permitting process.
 - a. Consider downtown redevelopment while addressing housing needs in the LUDC. Combination of live/work spaces downtown with commercial/retail space on the ground floor and housing on the 2nd floor.
7. Seek grants or funding sources for infrastructure, including DOLA and USDA to provide a variety of housing needs (not just affordable housing, also attainable housing and workforce housing).
8. Partner and negotiate with the Tribe to reduce tap fees to create new development in the interest of Ignacio. See if the Tribe is interested in developing housing near Rock Creek as well.
9. Explore mortgage/ investing/ finance education in the community and for highschool students in collaboration with local and regional partners (ISD, HomesFund, Library, nonprofits, etc.)
10. Advertise regionally to attract families interested in single-family home living at a more attainable rate than neighboring communities.

KEY PARTNERS

Regional Housing Authority - HomesFunds - Housing Solutions - Ignacio School District - DOLA/DOH
USDA - SUIT - La Plata Economic Development Alliance - The Durango Herald - USDA

DOCUMENTS & PLANS

Ignacio’s Recent Housing Plan - LUDC

Strategy 4: Improved Infrastructure with Future Vision & Planning

Applicable Core Values: Engage in Strong Community Partnerships, Make Informed Decisions & Communicate with Clarity & Compassion, Uphold a Family-Oriented & Safe Environment

BACKGROUND

The Town's infrastructure is vital to supporting a strong economy and quality of life standards. Additionally, planning is an essential component of managing any municipality or community. The challenge is to determine the appropriate level of planning and infrastructure, given the community's economy and government resources. Poor planning, or the lack of planning, can lead to negative outcomes in terms of inadequate infrastructure, degraded public services and quality of life, or negative impacts on the environment.

CHALLENGE, OPPORTUNITY & SOLUTION

Planning can be an ambitious process, and the most innovative plans often come from a willingness to be flexible in the face of unique or difficult challenges. The Town needs to strike a balance between the need for comprehensive planning, meeting key planning standards, and addressing specific initiatives, opportunities and problems. The challenge is to implement priority infrastructure improvements without creating an undue burden on residents and taxpayers. Encouraging positive community involvement at meetings and during the planning process for any infrastructure changes will be crucial to its public acceptance and approval of the initiatives.

Balancing Critical Infrastructure & Rural Character:

- *Proactive maintenance and modernization of critical infrastructure*
- *Support a small-town look and feel for Ignacio*
- *Maintain standards that support new development while managing risks to the Town*

Priority Infrastructure Initiatives may include:

A. Water & Wastewater Treatment Facilities

1. High Priority to address.
2. Please see "Strategy 5: Manageable Utility Rates through Independence or Adjustment."

B. Broadband/Fiber Internet

1. Very High Priority to obtain.
2. High speed internet service has been less than desirable throughout the community, without multiple service providers. The COVID-19

pandemic has highlighted the need for high speed internet for businesses, residents and students working and learning remotely.

3. The Town has partnered with FastTracks through a DORA grant to provide fiber and internet services to the premises for businesses and residents.

C. Land Use Development Plan (LUDC)

1. The Town's Land Use Development code was revamped from cover to cover in 2020 with public input. The plan is currently being finalized by the Planning Commission and Town Board. The LUDC is primarily focused on creating a more streamlined process for business and new homes, to be more user-friendly for applicants throughout the planning process, and to encourage appropriate economic development within the Town. The LUDC provides a structure and system for how the town will develop.
2. Review new LUDC to make sure that it's consistent with Ignacio's vision and economic development plans.
3. Maintain land-use codes that are current with new development, engineering, regulatory, and technology standards.

D. Comprehensive Plan for the future

1. With the new Land Use Code nearing completion, a Comprehensive Plan appears to be the next logical step and will help the Town plan for future, long-term growth, development, and associated infrastructure upgrades. Town boundaries are for the most part locked by surrounding SUI lands. Planning for effective use of available land within the Town for future appropriate growth, development and quality of life for residents is important and needed.
2. Plan and implement infrastructure as needed to support current and future development initiatives.
3. Update the Capital Improvement Plan, which sunsets in 2022.
4. Highlight key planning standards in planning documents and investment proposals.
5. Prioritize planning needs as they relate to the specific opportunities associated with the Major Objectives in this Strategic Plan.

E. Town Facilities

1. Town Hall and administrative offices are currently located on Goddard Ave, the main avenue in Town. The Town secured property by the Post Office, as a potential site for building a new Town Hall, and is considering other options including ELHI as well. Essentially, the Town seeks to create more central business opportunities in prime locations, by relocating to a secondary street, while also addressing their own administrative space and capacity needs. Grant opportunities from DOLA might make this move possible.
2. There is also a need to expand or move the Public Works and Police Department buildings to meet current and future needs. The Public Works shop that services all Town vehicles and equipment could function more smoothly with increased space.

F. Streets & Sidewalks Plan

1. As Highway 172 runs through the middle of town as Goddard Avenue, CDOT is conducting an overlay on Goddard Ave in 2022, since it is also a state highway. The Ignacio Corridor Access Plan (ICAP) 2011 was funded by CDOT to control access to state Highway 172 and assess how highway intersections are impacted in communities. A full movement signalized intersection at the Becker/Goddard intersection is funded and planned for 2021.
2. CDOT has asked the Town to work on sidewalk improvements including ADA sidewalks, to support the 2022 overlay project. Heavy truck traffic on the highway through town causes dust, noise and safety concerns that could be improved through this CDOT project. Another option might be a highway bypass off Goddard - but could lead to unintended consequences of lowering downtown business visibility.
3. The sidewalk improvements could be an opportunity for wider sidewalks to allow for outside dining, business visibility, and community revitalization, especially with the Ignacio Chamber and Ignacio Creative District partnerships. This is especially relevant due to the COVID-19 pandemic and need for outdoor dining and shopping.
4. Many roads in town need to be reconstructed and repaved. The 1% sales tax generates revenue for these improvements through the Capital Improvement fund.
5. Transportation system that facilitates pedestrian, bicycle, and vehicular movements throughout the Town, making it easy to get around Ignacio at any time of the day.
6. Provide sufficient parking, especially for businesses and specific events venues.

G. Parks, Open Space, Trails & Recreation

1. To continue to increase quality of life for residents, more walking trails could be added throughout town, and more sidewalks could be added to certain neighborhoods, including Candelaria Heights.
2. RiverWalk nature trails could be added along the river, connected to art installations in partnership with the SUIT, Ignacio Creative District, and/or cultural history displays.
3. Park and open space system that provides for recreational needs and protects sensitive landscapes, meeting key water quality, habitat improvement, and wildlife standards.
4. Further coordinate outdoor recreation, tourism, events marketing, and regional partner collaboration to increase visitation.

H. Investments & Funding

1. Infrastructure investments that support approved economic development plans.
2. Be aware of needed adjustments in finances.
3. Balance infrastructure investment needs with the cost burden placed on residents and taxpayers.
4. Develop resources to aggressively seek grant funding.
5. Actively apply for open space related grants such as Great Outdoors Colorado (GOCO).
6. Assess and address the human resources to maintain needed planning activities.

KEY PARTNERS

SUIT - CDOT - ISD - DOLA - USDA - GOCO - CO State Trails Program & Committee - SWCCOG

DOCUMENTS & PLANS

5 Year Capital Improvement Plan: Russell Planning & Engineering (sunsets in 2022) - LUDC
SWCCOG - CDOT ICAP - Ignacio Corridor Access Plan (2011) - LPEA - FastTracks

Strategy 5: Manageable Utility Rates through Independence or Adjustment

Applicable Core Values: Lead with Integrity & Transparency, Engage in Strong Community Partnerships, Make Informed Decisions & Communicate with Clarity & Compassion, Serve Ignacio with Dedication & Commitment

BACKGROUND

Manageable utility rates are directly related to improving quality of life standards, developing affordable housing and increasing economic development potential in Ignacio. Strategy 4 also discusses relevant infrastructure initiatives. Once again, the challenge is to implement priority infrastructure improvements without creating an undue burden on residents and taxpayers.

CHALLENGE & OPPORTUNITY

The Town of Ignacio manages and bills Town residents and businesses for water, sewer, gas, trash, and seasonal irrigation water systems. Treated water and wastewater (sewer) treatment is provided to the Town by the Southern Ute Utilities Division (SUUD). The treatment plant investment fees from SUUD are the highest in the region, and the Town is not in agreement on the rate analysis completed by SUUD.

The high utility rates and fees for water and wastewater utilities are of high public interest. The current rates and fees are seen as a burden to current residents and business, and a deterrent to attracting new residents and businesses to Ignacio. Over the years, the Town has negotiated and sought to collaborate with the SUIT. Seeking alternatives they have also sought to partner with La Plata Archuleta Water District (LAPLAWD), but due to easement concerns with the SUIT and Ignacio not being located within LAPLAWD's current district boundaries, the utility collaboration has not come to fruition.

In January 2020 the Town revamped utility rates for water, wastewater and natural gas rates, in an effort to balance the utility budget. Water and sewer utility rates continue to be a challenge as the Town has avoided raising rates higher and to levels that would result in each utility being

financially self-sustaining.

With the high cost of water and wastewater fees from the SUUD, the Town is considering investing in building their own water system and wastewater treatment facilities. With potential funding available through grants and state sources, the potential to build an approximately \$5 million wastewater treatment facility may be possible. The question is whether the Town builds these expensive facilities and systems in the short term, to result in lower utility rates and development fees to customers in the long term. Developing a utility partnership which keeps utility rates manageable for current and future customers is crucial. So far, the cost of building a new facility or system separate from the Tribe's has proven more cost-prohibitive and complicated than sticking with the current, problematic contract.

More affordable utilities rates and fees would benefit not just current residents, but would also draw future residents, paired with the new housing development plans. New water and wastewater facilities and lower costs could provide an incentive for new buyers, and would also help spread the cost of new facilities out between more customers - creating a win-win.

SOLUTION

A. Water Loss

- The first step has been understanding and fixing water loss issues. In 2020 the Town also performed a water loss analysis, and is actively addressing water leaks and loss throughout the system. New water meters were installed in 2020 to more accurately measure and bill water users. (In 2019 the Town also installed new gas meters all throughout town).

B. Tribal Negotiations

- Renegotiating with the Tribe on utility rates needs to remain on the table. Establishing rates that are validated by actual facility or partnership costs could ensure legitimate rate burden by Town customers. Another utility solution could be entering into an Energy Partnership with the Tribe (possibly renewable energy).

C. Independence through new Town Wastewater Facilities

- The Town is considering investing in a feasibility analysis to determine whether the Town can provide wastewater treatment directly to town residents at more affordable rates and fees over the long term. The Town has funding in the 2020 and 2021 budget for consultant studies, and needs Town Board approval to contract the work. Compiling a comprehensive study on what grants and funding are available to help offset the cost of the project may be essential.

D. Treated Water Partnerships

- For water, the Town could creatively explore partnerships with other water providers, and what options exist for Town's in this situation

of limited market options. LAPLAWD might also be contacted again to determine if they would be willing to negotiate a partnership.

E. Community Engagement

- For whatever decisions are made around utilities in the future, encouraging positive community involvement at meetings and during the planning process for any rate or infrastructure changes will be crucial to its public acceptance and approval of the plan.

KEY PARTNERS

LAPLAWD - USDA - DOLA - Water & Power Authority - SUUD - Renewable Energy Resources/Divisions

DOCUMENTS & PLANS

Rate Analysis by SUUD and Town of Ignacio - Town of Ignacio: Wastewater Conceptual Study

Strategy 6. Stable & Effective Organizational Leadership

Applicable Core Values: Lead with Integrity & Transparency, Make Informed Decisions & Communicate with Clarity & Compassion, Serve Ignacio with Dedication & Commitment

BACKGROUND

Efficient, effective, responsive and responsible municipal governments ultimately depend upon the people who operate, serve and lead the Town. This includes Staff, Town Manager and the Town Board of Trustees. Taking care of the community's natural, financial, infrastructural, and societal resources entrusted to the Town begin with taking care of the Town's own internal human resources, and expand outwards from there.

CHALLENGE, OPPORTUNITY & SOLUTION

The Town has a cohesive Board and Staff, and according to members they work well together and support one another, even when they disagree. The COVID-19 pandemic spreading to Ignacio in 2020 presented numerous challenges for Town leaders and staff to address. The challenge and opportunity highlighted the collective strength of the Town Staff, Manager and Board in making crucial decisions on behalf of the public good.

Due to five plus years of strong leadership, the Town is in a strong financial position and is debt free. In 2020 when other municipalities were struggling, Ignacio was able to keep all of their staff employed during COVID. Town Board and Staff shall be responsible financial stewards of the Town's funds to maintain its strong financial standing.

Three Key Objectives:

A. Permanent Town Manager

1. Mark Garcia has served as Interim Town Manager for Ignacio since 2015. He has brought strong professional leadership, resources and experiences to the Town. Previously, the Town lacked stability in the Town Manager position. Despite what Mr. Garcia has brought to the Town, in 2020 there was some public demand for a permanent Town Manager who lives in the community.
2. Overall, ensuring a permanent Town Manager for continuity of leadership is a high priority for the Town Board.
3. Annual evaluation of the Interim Town Manager (in the near future) by the Town Board, and discussion of the permanent Town Manager position.
4. The board will encourage close working relationships between the Manager, Staff and Board.

B. Staff Training and Retainage

1. Focus on retention of qualified staff by providing support, professional development training and instituting competitive pay and benefits.
2. Hire qualified employees through competitive salaries, and training.
3. Align staffing with the Town's evolving needs and growth.
4. Develop succession plans for and with key department heads to ensure smooth leadership transitions for the future.
5. Making sure all certifications are met to comply with State Regulations

C. Electeds - Board Training, Development and Effective Meeting Execution

1. Providing Board orientation, training and development would ensure more intentional onboarding for new Town Trustees, and further develop current Trustees knowledge and ability to serve as a publicly elected official. The Colorado Municipal League provides many opportunities for training for electeds, and resources on best practices.
2. As it takes a while to understand and get up to speed on the complex history and background of various local topics and issues, new Trustees receiving orientation (including on the documents listed below and this Strategic Plan), and initial support by the Town Manager and other Trustees will be essential for them to build the knowledge and confidence needed for sound decision making.
3. In terms of public engagement, the Board intends to continue developing a more formalized process for addressing public comment, researching issues, getting back to citizens, and moving forward in meetings and with issues. Training and shared agreement on processes will be helpful to this end.

KEY PARTNERS

Town of Ignacio Key Staff - Colorado Municipal League (CML) - CO Interagency Risk Sharing Association (CIRSA)

DOCUMENTS & PLANS - Ongoing staff training and professional development using CML, CIRSA and other resources

VI. Concluding Remarks

The execution of the Town Board's Strategic Plan will begin by assigning each of the Major Strategies to a Board Subcommittee or staff champion. The subcommittee or champion shall facilitate ongoing collaboration and decision making, however is not responsible for finding all the answers or performing all the work. This should include internal collaboration with the Town Board and staff, soliciting advice from experts, and ensuring that the appropriate public outreach is completed before the Board makes final policy decisions. The financial implications of implementing the Major Strategies will be reflected in the Town's annual budget, specific policy proposals, and discussions with the community during outreach efforts. In addition, as important policy issues come before the Board, the supporting information provided by the staff will reference the relevant Major Strategy from this Strategic Plan.

To ensure this plan remains an active, living document, the Town is committed to implementing this plan, reflecting the mission, vision, and values of the Town. If at any time the Town Board or staff feel that this Plan needs to be updated to be relevant to the issues of the time, or prevailing sentiments in the community, then the Plan will be altered accordingly. The Town anticipates this Plan should be revisited quarterly by the Town Manager and reviewed annually in August by the Town Board, prior to the annual Budgeting Process. The Strategic Plan will be subjected to a formal update in 2-3 years. This will not be a recreation of the plan, but an update that reflects progress, new insights, and feedback received during outreach efforts.

VII. Appendix & References

Action Calendar Template

Strategy #	SMART Goals	Key Actions	Champion / Board Subcommittee	Staff / Department	Milestones	Priority

Sample 1 Year Implementation Tracking Spreadsheet:

- [Implementation Plan Tracking - Sagebrush](#)

References

- Town of Eagle Strategic Plan. (2017) Adopted September 26, 2017. <https://www.townofeagle.org/DocumentCenter/View/13182/Eagle-Strategic-Plan-?bidId=>
- Town of Ignacio. Website (2020). <https://townofignacio.colorado.gov>

ORDINANCE NO. 346

**AN ORDINANCE ADOPTING A HYBRID PUBLIC MEETING POLICY FOR THE
TOWN OF IGNACIO, COLORADO**

WHEREAS, on March 19, 2020, the Town of Ignacio passed Resolution 05-2020 in accordance with Colorado Revised Statute Section 24-33.5-79, declaring a local emergency due to the health and economic impacts of the COVID-19 pandemic; and

WHEREAS, in order to adhere to Public Order 20-23 and reduce the spread of COVID-19, and protect elected officials, Town staff and citizens, the Town adopted Ordinance 343 on March 26, 2020, which created a Remote Public Meeting Policy for inclusion in the Town Municipal Code; and

WHEREAS, the novel coronavirus (COVID-19) pandemic has impacted the desire for people to gather in enclosed places; and

WHEREAS, the availability and implementation of various remote meeting services coupled with limited in-person attendance has become more accepted since the issuance of the of emergency COVID-19 vaccines; and

WHEREAS, the current Municipal Code language adopted in Ordinance 343 does not recognize or allow a mix of remote and in-person meeting protocols that are now called hybrid meetings; and

WHEREAS, the Town Board seeks to modify the Municipal Code to establish language and protocols necessary to conduct hybrid meetings.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Ignacio, Colorado, that:

1. The Town Municipal Code, Chapter I, Section 1 will be modified with language necessary to define a Hybrid Public Meeting Policy.
2. Exhibit A attached herein is also adopted and details the new policy.

PASSED AND APPROVED BY THE Board of Trustees at the regular meeting on August 9, 2021, by an affirmative vote of the Board of Trustees.

TOWN OF IGNACIO, COLORADO

Stella Cox, Mayor

ATTEST:

Tuggy Dunton, Town Clerk

Exhibit A to Ordinance 346 – Adopting A Hybrid Public Meeting Policy

Listed below are the changes to the Town of Ignacio Municipal Code:

1. Chapter I: Administration is amended and shall read as defined below:

1-3 Board of Trustees' Meeting.

1-3-1 Regular Meetings.

The Town Board of Trustees shall have regular meetings as called by the Mayor or Mayor Pro-Tem, with time and date to be posted in advance at designated locations.

1-3-2 Special Meetings.

Special meetings of the Town Board of Trustees may be called by the Mayor by written request signed by at least three (3) members of the Board of Trustees. A notice of such meeting, signed by the Mayor, fixing the time and place of such meeting shall be given to each Board member at least twenty-four (24) hours prior to the time of such meeting.

1-3-3 Public Meeting Policy and Procedures.

(1) Purpose.

The Public Meeting Policy is established in order to define procedures for different meetings that may be conducted by the Town Board of Trustees. Different meetings allow for Town Board, Town staff and public attendance and includes in-person meetings, remote meetings and a hybrid meeting which allows for both in-person and remote attendance. The Town Board of Trustees, as denoted above, will designated which meeting format will be utilized and the meeting type will be denoted on the meeting agenda. All meetings will function in accordance with all usual meeting requirements, protocols and decorum consistent with Town policies and procedures, and statutory requirements.

(2) In-Person Public Meeting Procedures.

An in-person meeting will require Town Board, Town staff and public to attend in-person. All pertinent health orders regarding occupancy, separation or other requirements will be part of the meeting protocol. The Town Board may also establish specific criteria at the beginning of the meeting.

(3) Remote Public Meeting Procedures.

A Remote Public Meeting (RPM) may be held if the Mayor or Mayor Pro Tem determines that an in-person regular or special meeting would not be prudent because of certain conditions. The Town will utilize a web-based meeting or conferencing service that provides video and audio connection for all users, with some limitations based on which service is utilized. If a RPM is scheduled, the following provisions shall apply:

- (a) RPM meeting information including a meeting agenda with meeting login or call-in information must be posted in all regular meeting posting locations and on the Town website. Meeting posting shall be done in accordance with Town policies and procedures.
- (b) The Mayor, Mayor Pro Tem, Trustees, Town staff, meeting host(s) and other designees (all designated as Panelists) will remotely connect using the provided login information and utilizing their Town issued computer or other computer at their disposal. The web-based service will allow for communication between the Panelists. The Mayor or designated meeting chairperson will conduct the meeting in accordance with the meeting agenda using typical meeting protocols and decorum.
- (c) The public or meeting Attendees will also be able to remotely connect to the meeting using a personal device such as a computer or cellular phone. Attendees will utilize the login information provided with the RPM agenda. A remote meeting etiquette paper will be available on the Town website detailing how the meeting will be conducted and what is expected of Attendees. Once Attendees have logged in and the meeting has begun they will be able to see and/or hear the Panelists, dependent upon the device the Attendee is using. The Attendee's remote connection to the meeting will be seen by the Panelists on the live webpage. All Attendees will be muted and unable to be heard by the Panelists. There will be opportunity for Attendees to speak and the Mayor or meeting chairperson will provide instructions on how and when Attendees will be able to speak. It is incumbent on the Attendee that their device has audio and/or video capabilities, and that all background noise be minimized when they are speaking. The meeting should proceed in typical fashion with usual meeting decorum and only the remote nature will be different from usual in-person meetings.
- (d) If the web-based meeting or Internet service has technical difficulties during the meeting, one (1) reconnection will be attempted by Panelists and Attendees, and if successful, the meeting will resume from where the meeting left off relative to the meeting agenda. If other technical difficulties are experienced the Mayor or meeting chairperson can end the meeting and no further Town Board action will be taken.
- (e) The RPM will be recorded and minutes will be created in accordance with Town policies and procedures.

(4) Hybrid Public Meeting Policy Procedures.

A Hybrid Public Meeting (HPM) is a combination of the in-person and remote meeting procedures and allows for in-person and remote attendance

by Town Board Trustees, Town staff and the public. All procedures defined above for In-Person or Remote Public Meetings will be adhered to during the meeting. Again, the meeting type will be denoted on the meeting agenda and specific conditions may be imposed by the Town Board at the beginning of the meeting. Depending on the type of meeting, the following provisions shall apply:

- (f) All Town Board meetings will be properly noticed at required locations and detail all pertinent meeting information.
- (g) In-person Town Board meetings will be conducted in their usual manner with attendance by Trustees, Town staff and the public in accordance with any executive orders regulating occupancy, separation and other requirements. The Town Board can also stipulate specific meeting criteria for all attendees at the beginning of the meeting.
- (h) *Hybrid Public Meeting* information, including a meeting agenda with meeting login or call-in information, must be posted in accordance with Town policies and procedures.
- (i) The Mayor, Mayor Pro Tem, Trustees, Town staff, meeting host(s) and other designees (all designated as Panelists) *may* remotely connect using the provided login information and utilizing their Town issued computer or other computer at their disposal. The web-based service will allow for communication between the Panelists. The Mayor or designated meeting chairperson will conduct the meeting in accordance with the meeting agenda using typical meeting protocols and decorum.
- (j) The public meeting Attendees will also be able to remotely connect to the meeting using a personal device such as a computer or cellular phone. Attendees will utilize the login information provided with the Hybrid Public Meeting (HPM) agenda. A remote meeting etiquette paper will be available on the Town website detailing how the meeting will be conducted and what is expected of Attendees. Once Attendees have logged in and the meeting has begun they will be able to see and/or hear the Panelists, dependent upon the device the Attendee is using. The Attendee's remote connection to the meeting will be seen by the Panelists on the live webpage. All Attendees will be muted and unable to be heard by the Panelists. There will be opportunity for Attendees to speak, and the Mayor or meeting chairperson will provide instructions on how and when Attendees will be able to speak. It is incumbent on the Attendee that their device has audio and/or video capabilities, and that all background noise be minimized when they are speaking. The meeting should proceed in typical fashion with usual meeting decorum and only the *optional* remote nature will be different from usual in-person meetings.
- (k) If the web-based meeting or Internet service has technical difficulties during the meeting, one (1) reconnection will be attempted by Panelists and Attendees and, if successful, the meeting will resume from where the meeting left off relative to the meeting agenda. If other technical difficulties are experienced, the Mayor or meeting chairperson can end the meeting and no further Town Board action will be taken.

- (l) The *Hybrid* Public Meeting will be recorded and minutes will be created in accordance with Town policies and procedures.

1-3-4 Remote or Hybrid Executive Session Meeting Policy and Procedures.

In the event an executive session is required and voted on by the Town Board of Trustees, the regular meeting will be adjourned and the Executive Session will be convened using required citations and specific remote meeting login information for required Panelists. No Attendees will be allowed access to this remote meeting. All remote or hybrid executive sessions will be conducted in accordance with all laws and statutes, and applicable Town procedures.

ORDINANCE NO. 346

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TOWN OF IGNACIO, COLORADO**

WHEREAS, on March 19, 2020, the Town of Ignacio passed Resolution 05-2020 in accordance with Colorado Revised Statute Section 24-33.5-79, declaring a local emergency due to the health and economic impacts of the COVID-19 pandemic; and

WHEREAS, in order to adhere to Public Order 20-23 and reduce the spread of COVID-19, and protect elected officials, Town staff and citizens, the Town adopted Ordinance 343 on March 26, 2020, which created a Remote Public Meeting Policy for inclusion in the Town Municipal Code; and

WHEREAS, the novel coronavirus (COVID-19) pandemic has impacted the desire for people to gather in enclosed places; and

WHEREAS, the availability and implementation of various remote meeting services coupled with limited in-person attendance has become more accepted since the issuance of the of emergency COVID-19 vaccines; and

WHEREAS, the current Municipal Code language adopted in Ordinance 343 does not recognize or allow a mix of remote and in-person meeting protocols that are now called hybrid meetings; and

WHEREAS, the Town Board seeks to modify the Municipal Code to establish language and protocols necessary to conduct hybrid meetings.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Ignacio, Colorado, that:

1. The Town Municipal Code, Chapter I, Section 1 will be modified with language necessary to define a Hybrid Public Meeting Policy.
2. Exhibit A attached herein is also adopted and details the new policy.

PASSED AND APPROVED BY THE Board of Trustees at the regular meeting on August 9, 2021, by an affirmative vote of the Board of Trustees.

TOWN OF IGNACIO, COLORADO

Stella Cox, Mayor

ATTEST:

Tuggy Dunton, Town Clerk

Exhibit A to Ordinance 346 – Adopting A Hybrid Public Meeting Policy

Listed below are the changes to the Town of Ignacio Municipal Code:

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The Town Board of Trustees shall have regular meetings as called by the Mayor or Mayor Pro-Tem, with time and date to be posted in advance at designated locations.

1-3-2 Special Meetings.

Special meetings of the Town Board of Trustees may be called by the Mayor by written request signed by at least three (3) members of the Board of Trustees. A notice of such meeting, signed by the Mayor, fixing the time and place of such meeting shall be given to each Board member at least twenty-four (24) hours prior to the time of such meeting.

1-3-3 Public Meeting Policy and Procedures.

(1) Purpose.

The Public Meeting Policy is established in order to define procedures for different meetings that may be conducted by the Town Board of Trustees. Different meetings allow for Town Board, Town staff and public attendance and includes in-person meetings, remote meetings and a hybrid meeting which allows for both in-person and remote attendance. The Town Board of Trustees, as denoted above, will designated which meeting format will be utilized and the meeting type will be denoted on the meeting agenda. All meetings will function in accordance with all usual meeting requirements, protocols and decorum consistent with Town policies and procedures, and statutory requirements.

(2) In-Person Public Meeting Procedures.

An in-person meeting will require Town Board, Town staff and public to attend in-person. All pertinent health orders regarding occupancy, separation or other requirements will be part of the meeting protocol. The Town Board may also establish specific criteria at the beginning of the meeting.

(3) Remote Public Meeting Procedures.

A Remote Public Meeting (RPM) may be held if the Mayor or Mayor Pro Tem determines that an in-person regular or special meeting would not be prudent because of certain conditions. The Town will utilize a web-based meeting or conferencing service that provides video and audio connection for all users, with some limitations based on which service is utilized. If a RPM is scheduled, the following provisions shall apply:

- (a) RPM meeting information including a meeting agenda with meeting login or call-in information must be posted in all regular meeting posting locations and on the Town website. Meeting posting shall be done in accordance with Town policies and procedures.
- (b) The Mayor, Mayor Pro Tem, Trustees, Town staff, meeting host(s) and other designees (all designated as Panelists) will remotely connect using the provided login information and utilizing their Town issued computer or other computer at their disposal. The web-based service will allow for communication between the Panelists. The Mayor or designated meeting chairperson will conduct the meeting in accordance with the meeting agenda using typical meeting protocols and decorum. *If the Mayor or any member of the Board is appearing at a meeting electronically, all votes will be conducted by roll call.*
- (c) The public or meeting Attendees will also be able to remotely connect to the meeting using a personal device such as a computer or cellular phone. Attendees will utilize the login information provided with the RPM agenda. A remote meeting etiquette paper will be available on the Town website detailing how the meeting will be conducted and what is expected of Attendees. Once Attendees have logged in and the meeting has begun they will be able to see and/or hear the Panelists, dependent upon the device the Attendee is using. The Attendee's remote connection to the meeting will be seen by the Panelists on the live webpage. All Attendees will be muted and unable to be heard by the Panelists. There will be opportunity for Attendees to speak and the Mayor or meeting chairperson will provide instructions on how and when Attendees will be able to speak. It is incumbent on the Attendee that their device has audio and/or video capabilities, and that all background noise be minimized when they are speaking. The meeting should proceed in typical fashion with usual meeting decorum and only the remote nature will be different from usual in-person meetings.
- (d) If the web-based meeting or Internet service has technical difficulties during the meeting, one (1) reconnection will be attempted by Panelists and Attendees, and if successful, the meeting will resume from where the meeting left off relative to the meeting agenda. If other technical difficulties are experienced the Mayor or meeting chairperson can end the meeting and no further Town Board action will be taken.
- (e) The RPM will be recorded and minutes will be created in accordance with Town policies and procedures.

(4) Hybrid Public Meeting Policy Procedures.

A Hybrid Public Meeting (HPM) is a combination of the in-person and remote meeting procedures and allows for in-person and remote attendance by Town Board Trustees, Town staff and the public. All procedures defined above for In-Person or Remote Public Meetings will be adhered to during the meeting. Again, the meeting type will be denoted on the meeting agenda and specific conditions may be imposed by the Town Board at the beginning of the meeting. Depending on the type of meeting, the following provisions shall apply:

- (a) All Town Board meetings will be properly noticed at required locations and detail all pertinent meeting information.
- (b) In-person Town Board meetings will be conducted in their usual manner with attendance by Trustees, Town staff and the public in accordance with any executive orders regulating occupancy, separation and other requirements. The Town Board can also stipulate specific meeting criteria for all attendees at the beginning of the meeting.
- (c) Hybrid Public Meeting information, including a meeting agenda with meeting login or call-in information, must be posted in accordance with Town policies and procedures.
- (d) The Mayor, Mayor Pro Tem, Trustees, Town staff, meeting host(s) and other designees (all designated as Panelists) may remotely connect using the provided login information and utilizing their Town issued computer or other computer at their disposal. The web-based service will allow for communication between the Panelists. The Mayor or designated meeting chairperson will conduct the meeting in accordance with the meeting agenda using typical meeting protocols and decorum. *If the Mayor or any member of the Board is appearing at a meeting electronically, all votes will be conducted by roll call.*
- (e) The public meeting Attendees will also be able to remotely connect to the meeting using a personal device such as a computer or cellular phone. Attendees will utilize the login information provided with the Hybrid Public Meeting (HPM) agenda. A remote meeting etiquette paper will be available on the Town website detailing how the meeting will be conducted and what is expected of Attendees. Once Attendees have logged in and the meeting has begun they will be able to see and/or hear the Panelists, dependent upon the device the Attendee is using. The Attendee's remote connection to the meeting will be seen by the Panelists on the live webpage. All Attendees will be muted and unable to be heard by the Panelists. There will be opportunity for Attendees to speak, and the Mayor or meeting chairperson will provide instructions on how and when Attendees will be able to speak. It is incumbent on the Attendee that their device has audio and/or video capabilities, and that all background noise be minimized when they are speaking. The meeting should proceed in typical fashion with usual meeting decorum and only the optional remote nature will be different from usual in-person meetings.
- (f) If the web-based meeting or Internet service has technical difficulties during the meeting, one (1) reconnection will be attempted by

Panelists and Attendees and, if successful, the meeting will resume from where the meeting left off relative to the meeting agenda. If other technical difficulties are experienced, the Mayor or meeting chairperson can end the meeting and no further Town Board action will be taken.

- (g) The Hybrid Public Meeting will be recorded and minutes will be created in accordance with Town policies and procedures.

1-3-4 Remote or Hybrid Executive Session Meeting Policy and Procedures.

In the event an executive session is required and voted on by the Town Board of Trustees, the regular meeting will be adjourned and the Executive Session will be convened using required citations and specific remote meeting login information for required Panelists. No Attendees will be allowed access to this remote meeting. All remote or hybrid executive sessions will be conducted in accordance with all laws and statutes, and applicable Town procedures. The Mayor and all Board members participating in an executive session electronically shall have a secure telephone or electronic connection, and certify that they are the only person in the room and that no other person has access to the Executive Session.

1-3-5 Quasi-Judicial Hearings by Remote Participation

If the Town provides for a Remote or Hybrid hearing of a quasi-judicial matter, the Town will advise the applicant of such circumstances and present the applicant with two options for proceeding with the application. The applicant shall authorize the Town, in writing, to proceed with one of the following options.

1. Conduct the public hearing under this policy with accommodations made for electronic participation and waive any legal challenge to the hearing being conducted electronically; or
2. Suspend the scheduling of the applicant's public hearings until a mutually agreed upon time or until the Town Board schedules a regular in-person only meeting.

The Town shall hold electronic quasi-judicial hearings only if all parties presenting to the Board or involved in the proceeding are able to participate electronically and members of the public are able to be heard electronically. Written evidence and comments shall also be accepted and made part of the record.

Electronic Participation at in-person quasi-judicial hearing by the Mayor or Board Member(s) is permitted, consistent with these regulations.

Ignacio Police Department
Monthly Report – August 2021

KB

Our new officer, Neal Lott has started and is currently going through the orientation/field training program. After that training period is complete, he will be assigned to be a patrol officer and officer Miguel Perez will become a School Resource Officer.

We had no issues for the San Ignacio Fiesta weekend or parade. The next event will be the Green Chili Fest scheduled for September 4th. We will shut down Pioneer Street, (the north side of Farmer's Fresh) from Goddard Avenue to Browning Avenue for the event.

We applied for and received a POST training grant for online access to a law enforcement training provider. This allows officers to obtain their required training hours.

If you have any questions or concerns, please call me at 563-4206 ext. 3001.
Thanks.



Town of Ignacio

P.O. Box 459
540 Goddard Ave
Ignacio, CO 81137

970/563-9494
townofignacio.com

Public works Department Staff Report

8/3/2021

Compliance

275 pine ST 7/5/2021 letter sent to PO Box 635
855 Shoshone Ave 7/14/2021 first contact
855 Shoshone Ave 7/16/2021 left compliance letter
102 Piedra 7/28/2021 made contact issue resolved the next day
855 Shoshone Ave 7/29/2021 sending certified letter
930 Goddard 7/30/2021 made contact with the owner issue in the process of being resolved

Natural Gas System

Monthly meter reads
Leak Survey
Mercaptan Testing
Purchased a Heath Consultant RMLD leak detector delivery date 8/31/2021
Energy World Net operator qualification Compliance for D.O.T. compliance
P.U.C filing and compliance
State compliance and filing
Anode readings and reports

Sewer and Storm Drain System

Monthly line flushing
Cleaned several drainage ditches around town to alleviate flooding issues because of heavy rains
Cleaned Storm drains and grates
We will be sending a remote camera in to problem areas of the storm drain system to asses needed repairs
Schedule jet rodding to clean debris and roots from storm drains
State compliance training and filing
Confined space training
H2s training
In the process of finding a contractor with the correct camera set up





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Drinking Water system

Monthly meter reads and re reads
Monthly hydrant flushing
Finished installing meters barrels and cone in all open pits
Monthly water sampling
State compliance training and filing
Received 10 20" x36" and 15 20"x36" meter barrels for next phase of new water meter installations
Ordered 5- 1" meters

Irrigation System

Various repairs around town
Daily monitoring of inlet pond and irrigation system

Parks

Watering
Mowing
Weed Control
Trimming
Fertilizing
Sprinkler system repair
Pond and inlet maintenance at Shoshone Park
Daily inspection
Special events prep

Roadways and Alleys

Daily meetings with Morton Electric on Hwy 172 Becker signal
Alley Maintenance grading trimming of trees and weeds around utilities and fire hydrants
Street sweeping
Asphalt patching
Brush hog road ways and alleys as needed





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General Maintenance

UNCC locates completed filed and reported
Colton meets with Daniel Orris with Farnsworth Group on utilities location for the CDOT ADA ramp project on Goddard Ave
Daily and weekly trash collect
Daily Utilities issues and complaint call outs addressed
Received 12 new poly carts from Waste Management
Working with Steve Kirk SGM to schedule GIS training

Equipment and Vehicles

Daily maintenance
Monthly maintenance
Bobcat skid steer being inspected and a general service being performed at Durango Bobcat service center delivery date 8/4/2021
Removed sanding box, chains and plow on the dump truck

Building code enforcement

County road 320 A water and gas line extension project still waiting on a start date
County road 320 sewer tap location still pending we will meet with Mr. Walker on 8/5/2021 to establish a possible route for new sewer tap





Town Clerk / Treasurer Report

August 2021

Honorable Mayor and Trustees,

The following is a report on some of my activities since the Board Meeting in July.

Treasurer:

The finance reports for the month of July 2021 are included in the consent agenda.

Hinton Burdick has completed their three-year contract. It is an agenda item for discussion regarding whether you would like to simply renew their contract for another three years or put out an RFP for auditors.

Utility Billing:

We have had seven (7) individuals complete a repayment agreement. All have expressed appreciation for the Town's willingness to work with them through this very difficult and trying time. We currently have about 60 accounts with past due balances, all of which are scheduled for shut-off on August 10 if payment is not received prior to that date. I anticipate a lot more people coming in to complete repayment agreements after they experience utility shut-offs.

Licenses:

Animal: 52 current

Business: 65 current

Business Service: 59 current

Liquor Licensing:

- The Rose Café Liquor License Renewal Application is included in your packet, along with a memo from Chief that there have been no violations. Because this is a routine renewal, it is included in the consent agenda.
- Ignacio Chamber of Commerce submitted an application for a Special Event Permit on July 27, 2021 for the 5th Annual Green Chile Fest that will take place on Saturday, September 4, 2021. This requires a Public Hearing and approval by the Board. The Public Hearing was published on July 30 and August 6 for a Public Hearing at this evening's meeting. The application and published notice are in your packet.

Town of Ignacio Online:

The completed audit has been uploaded to the website.

Meetings Attended:

Ignacio Chamber of Commerce Board of Directors Meeting and General Membership Meeting, Ignacio Creative District Board Meeting and Work Session, Region 9 Board of Directors Meeting.

Events:

August 11, 6:00 PM - Town Board & Planning Commission Work Session

September 6 - Labor Day, offices closed

Miscellaneous:

CML sent an email about the Policy Committee members, which I have attached to my Board Report. Sharon Craig currently serves on the CML Policy Committee, and is willing to continue in that role unless there is a different Trustee that desires to serve in that position. Please discuss and advise me how to respond to CML.

Please contact me with any questions. Thank you.

Tuggy



Tuggy Dunton <tdunton@townofignacio.com>

2022 CML Policy Committee

1 message

Colorado Municipal League <swerner@cml.org>

Reply-To: swerner@cml.org

To: tdunton@townofignacio.com

Thu, Jul 29, 2021 at 2:51 PM



COLORADO
MUNICIPAL
LEAGUE

303 831 6411 / 866 578 0936

303 860 8175

www.cml.org

1144 Sherman St., Denver, CO 80203

TO: Mayors, managers and clerks

FROM: **Meghan Dollar**, CML legislative advocacy manager

SUBJECT: 2022 CML Policy Committee

It is again time for member municipalities to make appointments to the CML Policy Committee and determine whether or not your municipality will make any legislative or policy proposals for the committee to consider. Members of the 2020-2021 committee are presumed to carry over, unless League staff is otherwise informed. A committee roster, current as of August, is available [here](#) for verification. If you have additions or changes, please email them to Meghan Dollar at mdollar@cml.org before Aug. 27.

This memo contains the link for members to propose CML-initiated legislation or a policy position. Please ensure any recommendations are those of the municipality (or section) you represent, as opposed to an individual position, and that they have been fully vetted. If you have additional questions on the initiated legislation process, please email Meghan Dollar (mdollar@cml.org). Proposals are due no later than COB Wednesday, Sept. 15.

The linked **memo** and **roster** will also be sent to current members of the policy committee.

Please email **Meghan Dollar** with any questions.

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20
21

CML SPECIAL CONFERENCE

WESTMINSTER | SEPT. 22-24

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Colorado Municipal League | [1144 Sherman St., Denver, CO 80203](#) | 303 831 6411

If you no longer wish to receive emails from CML, [unsubscribe here](#).



Full Name	Company Sort	Title	Position
David Brand	PLATTEVILLE	Public Works Director	ALT
John Brennan	FORT MORGAN	Deputy City Manager/City Clerk/PIO	ALT
Peter Brixius	CRAIG	City Manager	ALT
Katy Brown	CHERRY HILLS VILLAGE	Mayor Pro Tem	ALT
Michael Carson	ALAMOSA	Council Member	ALT
Carl Castillo	BOULDER	Chief Policy Advisor	ALT
Roy Chaney	MANITOU SPRINGS	Deputy City Administrator	ALT
Nathan Clay	DELTA	Mayor	ALT
Megan Davis	LOUISVILLE	Deputy City Manager	ALT
David DeMott	WESTMINSTER	Mayor Pro Tem	ALT
Sean Doherty	FIRESTONE	Trustee	ALT
Detra Duncan	FOUNTAIN	Council Member	ALT
Clint Folsom	SUPERIOR	Mayor	ALT
Mike Foreman	MONUMENT	Town Manager	ALT
John Gates	GREELEY	Mayor	ALT
Matt Gordon	GREEN MOUNTAIN FALLS	Town Clerk/Treasurer	ALT
Karen Griego	TRINIDAD	Mayor Pro Tem	ALT
Jill Hassman	WIDNER JURAN LLP	Attorney	ALT
Todd Hendreks	PARKER	Councilmember	ALT
Judith Hilton	GREENWOOD VILLAGE	Council Member	ALT
Kelly Houghteling	WELLINGTON	Deputy Town Administrator	ALT
Tim Howard	SUPERIOR	Trustee	ALT
Belinda Kurtz	ORDWAY	Trustee	ALT
Jacob LaBure	LAKEWOOD	Council Member	ALT
Gary J. Lagrimanta	KERSEY	Mayor	ALT
William Lindstedt	BROOMFIELD	Council Member	ALT
José Madrigal	DURANGO	City Manager	ALT
Andrew Marsh	IDAHO SPRINGS	City Administrator	ALT
Wynetta P. Massey	COLORADO SPRINGS	City Attorney	ALT
Adam Matkowsky	THORNTON	Council Member	ALT
Troy Mellon	JOHNSTOWN	Council Member	ALT

Kathi Meyer	STEAMBOAT SPRINGS	Council President Pro Tem	ALT
James Miles	GUNNISON	Mayor Pro Tem	ALT
Gregory Mills	BRIGHTON	Mayor	ALT
Adam Morehead	DACONO	Mayor Pro Tem	ALT
Susan Noble	COMMERCE CITY	Council Member	ALT
Luke Palmisano	AURORA	Intergovernmental Relations Manager	ALT
Michael Penny	CASTLE PINES	City Manager	ALT
Kristin Read	CASTLE ROCK	Assistant Town Manager	ALT
Rachel Richards	ASPEN	Council Member	ALT
Abigail R. Robbins, MPA	CENTRAL CITY	Finance Director/HR Director	ALT
Brian Rudy	EVANS	Mayor	ALT
Andrea Samson	LOVELAND	Councilor	ALT
Sandi Seader	LONGMONT	Assistant City Manager	ALT
Andrew Shaffer	RANGELY	Mayor	ALT
Wynne Shaw	LONE TREE	Council Member	ALT
Carolyn Skowrya	DILLON	Mayor	ALT
Laura Solano	PUEBLO	Chief of Staff	ALT
Greg Tacha	LIMON	Town Manager	ALT
Angela Ternus	ELIZABETH	Mayor Pro Tem	ALT
Donald D. Volger	PAGOSA SPRINGS	Mayor	ALT
May Wescott	LOCHBUIE	Trustee	ALT
Anita Seitz	WESTMINSTER	Mayor	CHAIR
Tom Acre	WIGGINS	Town Manager	MEM
David Acunto	THORNTON	Council Member	MEM
Marlo Alston	CENTENNIAL	Council Member	MEM
Dave Appelhans	STERLING	Mayor	MEM
Filbert Archuleta	GARDEN CITY	Mayor	MEM
Larry Atencio	PUEBLO	City Council President	MEM
Rick Bain	BRUSH	Mayor	MEM
Mike Bennett	FRUITA	City Manager	MEM
Kendra Black	DENVER	Council Member	MEM
Cathy G. Boyd	DELTA	Councilmember District A	MEM

Greg Brinck	CEDAREDGE	Town Administrator	MEM
Cathie Brunnick	LONE TREE	Mayor Pro Tem	MEM
Thomas Bruton	GRAND LAKE	Trustee	MEM
Pauline Christensen	LONGMONT	Council Member	MEM
Laurie Clark	MONUMENT	Trustee	MEM
Tyron Coleman	ALAMOSA	Mayor	MEM
Sharon Craig	IGNACIO	Trustee	MEM
Anne-Marie Crampton	LAMAR	Council Member	MEM
Chris Cross	FORT LUPTON	City Administrator	MEM
Sally Daigle	SHERIDAN	Council Member	MEM
Karina Danforth	CRESTONE	Mayor	MEM
James DePue	WRAY	City Manager	MEM
Tim Dietz	CASTLE ROCK	Council Member	MEM
A.J. Euckert	DACONO	City Manager	MEM
Dave Frank	MONTROSE	Mayor Pro Tem	MEM
Patti Garcia	WELLINGTON	Town Administrator	MEM
James Gelwicks	GUNNISON	Mayor	MEM
Steve Glammeyer	FORT MORGAN	City Manager	MEM
Derek Glosson	AKRON	Trustee	MEM
Ben Goldstein	LAKEWOOD	Deputy City Manager	MEM
Robert Gordanier, Jr.	LAKESIDE	Mayor	MEM
Nicholas Gradisar	PUEBLO	Mayor	MEM
Jeff Greene	COLORADO SPRINGS	Chief of Staff	MEM
Dana Gutwein	LAKEWOOD	Council Member	MEM
Shane Hale	WINDSOR	Town Manager	MEM
John S. Hamrick	CANON CITY	Mayor Pro Tem	MEM
Jamie Harkins	LAFAYETTE	Mayor	MEM
Ryan Hess	CRAIG	Council Member	MEM
Michael Hillman	IDAHO SPRINGS	Mayor	MEM
Emily Hogan	LOUISVILLE	Assistant City Manager for Communications & Special Projects	MEM
Rick Holman	BRECKENRIDGE	Town Manager	MEM

Denise Howell	MANITOU SPRINGS	City Administrator	MEM
Ryan Hyland	SILVERTHORNE	Town Manager	MEM
Stan Jezierski	BROOMFIELD	Council Member	MEM
Matt Johnston	BRIGHTON	Mayor Pro Tem	MEM
Lisa Jones	FOXFIELD	Mayor	MEM
Junie Joseph	BOULDER	Mayor Pro Tem	MEM
Susan Jung	ROCKY FORD	Mayor	MEM
Nicholas Kempin	MT. CRESTED BUTTE	Council Member	MEM
David Kerber	GREENWOOD VILLAGE	Mayor Pro Tem	MEM
Clint Kinney	SNOWMASS VILLAGE	Town Manager	MEM
Hilary LaBarre	WOODLAND PARK	Mayor Pro Tem	MEM
Mark Lacis	SUPERIOR	Mayor Pro Tem	MEM
Mike Lavey	CORTEZ	Mayor	MEM
Angela Lawson	AURORA	Council Member	MEM
Matthew LeCerf	JOHNSTOWN	Town Manager	MEM
Chuck Line	GLENDALE	Deputy City Manager	MEM
Dara MacDonald	CRESTED BUTTE	Town Manager	MEM
Sonja Macys	STEAMBOAT SPRINGS	Councilor	MEM
Oscar Madera	COMMERCE CITY	Council Member	MEM
Dan Maples	EDGEWATER	City Manager	MEM
John Marriott	ARVADA	Council Member	MEM
Stuart McArthur	PARACHUTE	Town Manager	MEM
J.D. McCrumb	COLUMBINE VALLEY	Town Administrator/Town Clerk	MEM
Samantha Meiring	FIRESTONE	Trustee	MEM
Scott Melin	LITTLETON	Mayor Pro Tem	MEM
Daniel Miera	CENTRAL CITY	City Manager	MEM
Greg Mikolai	PALISADE	Mayor	MEM
Rob Molloy	LOVELAND	Councilor	MEM
Christian Morgan	KERSEY	Town Manager	MEM
Deborah Mulvey	CASTLE PINES	Council Member	MEM
Candace Nolf	HUDSON	Council Member	MEM
David E. Ott	LOCHBUIE	Mayor Pro Tem	MEM

Roy Otto	GREELEY	City Manager	MEM
Shawn Pagnotta, CMC	LA JARA	Town Clerk	MEM
Michael Patterson	FLORENCE	City Manager	MEM
Brett Payton	GREELEY	Council Member	MEM
Andrea Phillips	PAGOSA SPRINGS	Town Manager	MEM
Cheryl Poage	PARKER	Councilmember	MEM
Robert Reed	GOLDEN	Councilor	MEM
Troy Renken	PLATTEVILLE	Town Manager	MEM
Phil Rico	TRINIDAD	Mayor	MEM
Scott Robson	VAIL	Town Manager	MEM
Meghan Rozell	CRIPPLE CREEK	Council Member	MEM
Jessica Sandgren	THORNTON	Mayor Pro Tem	MEM
Jennifer Stark	DOLORES	Trustee	MEM
Russell Stewart	CHERRY HILLS VILLAGE	Mayor	MEM
Trish Stiles	BENNETT	Town Administrator	MEM
Anna Stout	GRAND JUNCTION	Mayor Pro Tem	MEM
Skye Stuart	DENVER	Senior Advisor - Policy and Legislation	MEM
Sharon Thompson	FOUNTAIN	Council Member	MEM
Kathy Turley	CENTENNIAL	Mayor Pro Tem	MEM
Zachary Urban	WHEAT RIDGE	Council Member	MEM
Megan Vasquez	ELIZABETH	Mayor	MEM
Edward Vela	LA JUNTA	Council Member	MEM
Eileen Waldow	FRASER	Mayor Pro Tem	MEM
JC Watkins	ORDWAY	Trustee	MEM
Sam Weaver	BOULDER	Mayor	MEM
Nicholas J. Wharton, MPA	SEVERANCE	Town Administrator	MEM
Jenny Willford	NORTHGLENN	Mayor Pro Tem	MEM
Charlie Willman	GLENWOOD SPRINGS	Mayor Pro Tem	MEM
Cheryl Wink	ENGLEWOOD	Council Member	MEM
Paul Wisor	GARFIELD & HECHT, P.C.	Of Counsel Attorney	MEM
Melissa MI Youssef	DURANGO	Councilor	MEM
William E. Bell	MONTROSE	City Manager	SECTCHAIR

Rick Brandt	EVANS	Chief of Police	SECTCHAIR
Carrie Daggett	FORT COLLINS	City Attorney	SECTCHAIR
Elizabeth Dunaway	CENTENNIAL	Purchasing Manager	SECTCHAIR
Doug Hall	WESTMINSTER	Fire Chief	SECTCHAIR
Dan Hodges	COLORADO ASSOCIATION OF MUNICI	Executive Director	SECTCHAIR
Katie Kurtz		Judge	SECTCHAIR
Diane LaPierre	LOVELAND	Library Director	SECTCHAIR
Joni Marsh	LONGMONT	Assistant City Manager	SECTCHAIR
Karla McCrimmon	CASTLE ROCK	Court Administrator	SECTCHAIR
Lauren Mueller	FREDERICK	Human Resources Director	SECTCHAIR
Kelli Narde	LITTLETON	Director of Cultural & Media Services	SECTCHAIR
Chris J. Neves	LOUISVILLE	Director of Information Technology	SECTCHAIR
Karen Palus	COLORADO SPRINGS	Director of Parks, Recreation and Cultural Services	SECTCHAIR
Cheryl Pattelli	BOULDER	Chief Financial Officer	SECTCHAIR
Keith A. Reester	LITTLETON	Public Works Director	SECTCHAIR
Christian Samora	BERTHOUD	Town Clerk	SECTCHAIR
Randall G. Simpson	AURORA	Television Services Production Supervisor	SECTCHAIR
Greg Wheeler	THORNTON	Chief Building Official	SECTCHAIR
Colleen G. Whitlow	MEAD	Mayor	SECTCHAIR
Kevin Bommer	COLORADO MUNICIPAL LEAGUE	Executive Director	STAFF
Meghan Dollar	COLORADO MUNICIPAL LEAGUE	Legislative & Policy Advocate	STAFF
Heather Stauffer	COLORADO MUNICIPAL LEAGUE	Legislative & Policy Advocate	STAFF
Beauclarine Thomas	COLORADO MUNICIPAL LEAGUE	Legislative & Policy Advocate	STAFF
Theresa Booco	WESTMINSTER	Policy & Budget Analyst	STSUPPORT
Danee Brouillard	BROOMFIELD	Executive Operations Manager	STSUPPORT
Justine Bruno	LOVELAND	Assistant to The City Manager	STSUPPORT
Taylor Cohn	DENVER	Council Aide, Marketing & Communications	STSUPPORT
Jessica Diagana	GREELEY	Assistant City Clerk	STSUPPORT
Patricia Ellis	THORNTON	Administrative Specialist II	STSUPPORT
Karen Gay	WESTMINSTER	Executive Assistant	STSUPPORT
Jacqueline Halburnt	FEDERAL HEIGHTS	City Manager	STSUPPORT

Sarah Johnson, MMC	COLORADO SPRINGS	City Clerk	STSUPPORT
Tyler Marr	FORT COLLINS	Deputy Director, Information and Employee Services	STSUPPORT
Dannette Robberson, MPA	PARKER	Assistant Town Administrator	STSUPPORT
Tracey Sample	PUEBLO	Administrative Assistant	STSUPPORT
Virginia Sawyer	FORT COLLINS	Sr Project Manager	STSUPPORT



Town Managers Report

DATE: August 6, 2021

REPORT PERIOD: July 09, 2021 – August 6, 2021

This report focuses on items within the Town Board Meeting Agenda and also on work completed during the report period listed above.

TOWN BOARD MEETING AGENDA ITEMS

V. UNFINISHED BUSINESS:

- A. Marijuana Ballot Discussion: In April, the Town Board heard input from the public regarding the current opt-out stance the Town has regarding no allowance for marijuana businesses. After discussion between the Board it was determined that the question should be posed to the community during an election. The Town will have a municipal election in 2022 and ballot questions regarding marijuana can be on the ballot. If so, work should begin now on ballot language regarding specific allowances and taxation. Staff would like confirmation from the Board on this issue so work can begin with staff and the Town Attorney. We are not seeking specific language or details which will be worked out in subsequent meetings, but do want to confirm the Board's desire to move this forward. Please contact me with any questions.

VI. NEW BUSINESS:

- A. Special Event Permit for Chili Fest: The Ignacio Chamber is hosting their annual Chili Festival and seeking a special event permit. Information is in your packet. Please contact Tuggy with any questions.
- B. Strategic Plan Review: The Town Board recently completed a Strategic Plan and in doing so committed to reviewing the plan in order to continue work on identified priorities. Please review the plan and be prepared to discuss this during our meeting. I will provide some input during this agenda item. Please contact me with any questions.
- C. Audit Contract Discussion: The Town retained Hinton Burdick (HB) for Town auditing purposes for the last three (3) years following an RFP which resulted in two (2) firms submitting for this work. HB was the previous auditor and was selected again for the most recent term. Staff would like to get direction from the Board on next steps for auditors.
- D. Ordinance 346 – Public Meeting Policy and Procedures: At the beginning of the pandemic in March of 2020, the Town passed Ordinance 343 which established policy and procedures for remote meetings. Now the Town has returned to meeting in person with the option for remote participation for Trustees and the public. This ordinance defines new language for in-person, remote or hybrid meeting policy and procedures. Please contact Tuggy or myself with any questions.
- E. COVID-19 Update: This is the ongoing agenda item pertaining to the COVID-19 Pandemic and the associated Town action or response. There is an increase in positive cases now that the Delta variant is prevalent in our area. No changes have occurred with Town operations since

the last meeting. All departments are working well and contact and activity with the public remains quite and efficient.

VII.D TOWN MANAGER REPORT

Staff Work: All full-time positions are currently full and everyone is working well within their respective departments. Our new police officer is now onboard and working through department policy and procedures. We will be transitioning an officer over to the second school resource officer position once the new officer is able to complete duties unsupervised. Our seasonal employee resigned after finding a full time position elsewhere. Staff morale is again good and everyone is working on their respective tasks.

Planning Commission: The Planning Commission continues work with the Town Board on the draft Land Use and Development Code. A work session is scheduled for August 11th. No other business has come before the PC in the last couple of months.

Becker/Goddard Intersection: Construction continues and all underground work is complete and concrete work continues on all curb, gutter, sidewalk and handicap ramps. The first pay invoice has been processed and the second is in review. The project is on budget and close to being on schedule. Installation of masts and equipment will begin in August and there may be a road closure while mast arms are installed. Please contact Jeremey or myself with any questions.

Planning/Building/Code Enforcement: Requests for building and planning permits and associated information continues to be processed through town staff accordingly. I typically review the initial request and then delegate it to associated staff and work together to meet the project and applicant needs. I continue to work with SEH on some contract planning work associated with annexations (CR 320A area) and other planning items. Code enforcement work is also underway with staff contacting non-compliant property owners and providing direction and guidance.

Rural Housing Alliance: Work on the RHA continues with participation by Mayor Cox and myself. The RHA board is working on resurrecting the Alliance and utilizing the findings from a recent retreat to guide us in our next steps. Our next meeting is in September and will be held in Ignacio. We will tour the Rock Creek and Slaughterhouse properties following the meeting. We will contact you prior to the meeting and see if you can attend the meeting and/or the tour. Please contact Mayor Cox or myself with any questions.

Rock Creek Housing Plan: The DOLA quarterly grant report has been submitted for this project however no other work has occurred. Again, this project may take some shape with the RHA evolution or possibly some other venture that presents itself. There is a lot of grant funding coming down the pipe and we need to be ready to move this project to the next level. Please contact me with any questions.

Broadband Plan: Work has occurred on the Broadband Plan and includes support for FastTracks and their submission of a DORA grant for the second time. We are working on completing a detailed speedtest survey for this grant and you will see information in the utility bills regarding this effort. Please ask your constituents to complete a speedtest and submit the findings. We will be certifying the survey during our September meeting. Also, we have met with Bonfire Engineering and Construction who are representing the SUIT on their broadband deployment. In

our most recent meeting, we learned SUIT has submitted an NTIA (National Telecommunications and Information Administration) grant for their broadband deployment and the grant included the deployment of fiber to the premise within the Town. This grant is for tribes only and if awarded will have a short time frame for execution. We will monitor this and the DORA grant and hopefully one will be funded and we can move forward with broadband deployment within the Town. We also completed the DOLA quarterly report for this grant. Please contact me with any questions.

Downtown Development Plan: The University of Colorado offers a Technical Assistance program to municipalities with a gambit of services provided for research and study on downtown development opportunities. The program is funded by DOLA. There are multiple new grants making their way to municipalities for downtown revitalization and economic benefits. Having a plan is going to be key to securing these funds and also will help with the potential acquisition of the ELHI facility from ISD. I have initiated a grant request for technical assistance and hope to have a draft scope of work finalized with the program rep this month. Ideally the work will begin in September and wrap up in a couple of months with a plan that can assist us with future grant submissions. I will work with key stakeholders (ISD, ELHI, ICD) during the ramp up on this work.

Ignacio Creative District (ICD): I have been working with a colleague on the potential for a live/work concept in Ignacio that may fit well with the ICD mission. There is a lot of new grant funding available for this type of project and like the downtown development plan there's a need for a plan that will be necessary for grant funding. A scoping visit is scheduled for a few days the end of August. Please contact me with any questions.

Zito Media License Agreement: No work has been completed on the draft cable franchise agreement. We continue to operate under the previous agreement.

Raw Water Irrigation Easement: David and I have been working on this issue independently and will be communicating information to you shortly. Please contact me with any questions.

Jurisdiction Agreement: We have forwarded a draft agreement to the tribe for their review. We will report back on any dialogue or response we receive from the tribe.

MEETINGS ATTENDED – I continue to attend numerous conference calls and webinars remotely on a variety matters as well as on the local and state response to the COVID-19 crisis. I attended the RHA meeting in person. I will be in Denver for Transportation Commission meetings during the third week of the month and will balance my schedule out accordingly. I continually exchange multiple emails and phone calls on related town matters and projects.

X. EXECUTIVE SESSION

The Town has received a counter offer for the property discussed during the previous executive session. We will discuss this new offer in the proposed executive session. The seller has asked for confidentiality on the negotiations with this property. I would also like to discuss some other potential property acquisitions with you during our executive session.

Please contact me with any questions on the above material or if in need of anything. Thanks!