



**IGNACIO TOWN BOARD MEETING AGENDA**  
**Monday, July 11, 2022 – 6:00 PM**  
**Abel F. Atencio Community Room, 570 Goddard Avenue**  
**or via Remote Public Meeting**

*The remote meeting is hosted by Zoom and requires Attendees to login to the Zoom meeting website at the following address: <https://us06web.zoom.us/j/82562600644>, or Attendees wishing to participate by phone shall call: **346-248-7799** and key in Webinar ID Number: **825 6260 0644**.*

*There is a Zoom Etiquette file on the Town website that details how Zoom meetings work and what is expected of Attendees. All Attendees will be able to hear and/or see the Town Board meeting. Attendees will be muted until the Mayor takes Attendee comments. Attendees wanting to comment must click on the "Raised Hand" tab at the bottom of the screen, or callers will have to enter \*9. The Mayor will acknowledge which Attendee is to speak (by name or phone number) and the meeting host will allow them to speak. The meeting host will unmute the Attendee (or notify the Attendee if they need to unmute themselves by entering \*6). The Attendee shall first provide their name and address before they begin their comments. Failure to follow directions or maintain meeting decorum will result in the muting of your connection.*

- I. CALL REGULAR MEETING TO ORDER:** Pledge of Allegiance
- II. ROLL CALL**
- III. PUBLIC COMMENTS:** *The Town Board values public comment and allows this time for citizens to voice their thoughts and concerns. The Mayor will open the comment period and prior to addressing the Board, state your name and address, and limit your comments to five (5) minutes. Meeting decorum will be maintained and failure to maintain composure and respect will result in the closure of your comment period. The Town Board and/or staff may respond to your comments or take your comments under advisement. Please do not comment on items listed on the Agenda, as opportunity will be given to comment during these discussions. Thank you.*
- IV. CONSENT AGENDA**
  - A. Regular Town Board Meeting Minutes from June 13, 2022
  - B. Financial Records for June 2022
  - C. Ratify Hydrovac Trailer Expenditure
- V. UNFINISHED BUSINESS:**
  - A. ELHI Facility Update and ISD Negotiations
- VI. NEW BUSINESS**
  - A. Remove the Stigma, Save a Life – Presentation by Candice Seay, Southwest Region Manager for Advocates for Recovery Colorado and Christopher Andrews with Young People in Recovery, Durango
  - B. Hinton Burdick 2021 Audit Presentation
  - C. Special Event Permit Request from the Chamber of Commerce – schedule public hearing
  - D. COVID-19 Update
- VII. STAFF REPORTS**
  - A. Police Department
  - B. Public Works
  - C. Clerk / Treasurer
  - D. Town Manager
  - E. Attorney
- VIII. TRUSTEE REPORTS**
- IX. MISCELLANEOUS**
- X. ADJOURNMENT**



07/06/22  
12:12:16

TOWN OF IGNACIO  
Check Register for Checking  
For the Accounting Period: 6/22

Page: 2 of 3  
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
						CL 16042	2302.85
						CL 16043	113.61
						CL 16044	1160.92
						CL 16047	300.12
6077	S	240 ESSCO PIPE & SUPPLY	3130.62	06/15/22		CL 16011	3130.62
6078	S	257 FOUR CORNERS WELDING & GAS SUPPLY	7.00	06/15/22		CL 16012	7.00
6079	S	278 GRAND JUNCTION PIPE & SUPPLY #1116	127.35	06/15/22		CL 16014	127.35
6080	S	981 HI PERFORMANCE CARWASH LLC	89.68	06/15/22		CL 16015	89.68
6081	S	991 HINTON BURDICK CPA & ADVISORS	2000.00	06/15/22		CL 16029	2000.00
6082	S	1216 Jennifer Coates	862.50	06/15/22		CL 16016	862.50
6083	S	894 KRISTIN ROEHRS	325.00	06/15/22		CL 16017	325.00
6084	S	1228 Lawn Slingers & the Works	3750.00	06/15/22		CL 16018	3750.00
6085	S	394 LEWIS TRUE VALUE MERCANTILE	12.87	06/15/22		CL 16019	12.87
6086	S	1087 MARK GARCIA - GOV-PLUS LLC	7500.00	06/15/22		CL 16049	7500.00
6087	S	590 SAN JUAN BASIN HEALTH DEPARTMENT	35.00	06/15/22		CL 16021	35.00
6088	S	600 SOUTHERN UTE UTILITIES DIVISION	60006.33	06/15/22		CL 16022	60006.33
6089	S	730 SOUTHWEST AG	1142.95	06/15/22		CL 16024	1142.95
6090	S	626 SUMMIT SUPPLY	611.50	06/15/22		CL 16023	611.50
6091	S	650 TOWN OF IGNACIO	594.03	06/15/22		CL 16027	594.03
6092	S	673 US POSTAL SERVICE	130.00	06/15/22		CL 16028	130.00
6093	S	1100 VECTOR DISEASE CONTROL	1969.03	06/15/22		CL 16025	1969.03
6094	S	690 WACI-CI TRADING COMPANY	224.98	06/15/22		CL 16026	224.98
6095	S	999999 EDWARD BOX III	703.88	06/16/22		CL 16051	703.88
6096	S	1147 TDL RECYCLING, LLC	840.00	06/21/22		CL 16054	840.00
Total for Claim Checks			115185.77				
Count for Claim Checks							41

\* denotes missing check number(s)

# of Checks: 41 Total: 115185.77

07/06/22  
12:12:16

TOWN OF IGNACIO  
Fund Summary for Claim Check Register  
For the Accounting Period: 6/22

Page: 3 of 3  
Report ID: AP110

Fund/Account	Amount
100 GENERAL FUND	
110230 Operating Account	\$46,385.00
610 WATER FUND	
110230 Operating Account	\$17,693.83
620 GAS FUND	
110230 Operating Account	\$19,046.40
630 SEWER FUND	
110230 Operating Account	\$30,320.73
640 IRRIGATION FUND	
110230 Operating Account	\$1,739.81
<b>Total:</b>	<b>\$115,185.77</b>



## Summary Statement

June 30, 2022

Page 1 of 11

Investor ID: CO-01-0721

0000490-0002568 PDF 430835

**Town of Ignacio**  
**PO Box 459**  
**Ignacio, CO 81137-0459**

### COLOTRUST

#### PLUS+

Average Monthly Yield: 1.1707%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CO-01-0721-8001	GENERAL FUND	1,322,468.65	0.00	0.00	1,273.06	3,063.93	1,323,084.03	1,323,741.71
CO-01-0721-8002	WATER FUND	14,754.76	0.00	0.00	14.22	34.76	14,761.63	14,768.98
CO-01-0721-8003	SEWER FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CO-01-0721-8004	GAS FUND	74,093.94	0.00	0.00	71.33	174.44	74,128.42	74,165.27
CO-01-0721-8005	IRRIGATION FUND	10,381.60	0.00	0.00	10.00	24.48	10,386.43	10,391.60
CO-01-0721-8006	CAPITAL IMPROVEMENT FUND	316,797.15	0.00	0.00	304.95	745.96	316,944.56	317,102.10

Tel: (877) 311-0219

<https://www.colotrust.com/>



## Summary Statement

June 30, 2022

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Investor ID: CO-01-0721

Town of Ignacio  
PO Box 459  
Ignacio, CO 81137-0459

### PLUS+ - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CO-01-0721-8007	CONSERVATION TRUST FUND	69,292.17	0.00	0.00	66.70	163.17	69,324.41	69,358.87
CO-01-0721-8010	ECONOMIC DEVELOPMENT FUND	60,777.20	0.00	0.00	58.51	143.13	60,805.48	60,835.71
CO-01-0721-8011	American Rescue Plan Fund	114,288.99	0.00	0.00	110.01	269.16	114,342.17	114,399.00
<b>TOTAL</b>		<b>1,982,854.46</b>	<b>0.00</b>	<b>0.00</b>	<b>1,908.78</b>	<b>4,619.03</b>	<b>1,983,777.13</b>	<b>1,984,763.24</b>

# TOWN OF IGNACIO

2021			2022			% up/down from PYM	Year-To-Date	Difference	% up/down from PYT
City Sales Tax	Month	Year-To-Date	City Sales Tax	Month	Difference				
Jan	45,778.54	45,778.54	1 Feb/Jan	50,799.76	5,021.22	10.97%	50,799.76	5,021.22	10.97%
Feb	34,956.77	80,735.31	2 Mar/Feb	41,290.95	6,334.18	7.85%	92,090.71	11,355.40	14.06%
Mar	34,875.59	115,610.90	3 Apr/Mar	43,286.70	8,411.11	7.28%	135,377.41	19,766.51	17.10%
Apr	40,256.52	155,867.42	4 May/Apr	44,081.72	3,825.20	2.45%	179,459.13	23,591.71	15.14%
May	39,924.32	195,791.74	5 Jun/May	43,055.54	3,131.22	1.60%	222,514.67	26,722.93	13.65%
June	40,842.76	236,634.50	6 Jul/Jun						0.00%
July	47,265.88	283,900.38	7 Aug/Jul						0.00%
Aug	46,527.60	330,427.98	8 Sep/Aug						0.00%
Sept	41,298.20	371,726.18	9 Oct/Sept						0.00%
Oct	44,132.78	415,858.96	10 Nov/Oct						0.00%
Nov	46,196.31	462,055.27	11 Dec/Nov						0.00%
Dec	44,605.31	506,660.58	12 Jan/Dec						0.00%
<b>2021 City Total</b>	<b>506,660.58</b>		<b>2022 City Total</b>	<b>222,514.67</b>					14.32%
2021 BUDGET		360,000.00	2022 BUDGET		xx% Increase		460,000.00		

2021			2022			% up/down from PYM	Year-To-Date	Difference	% up/down from PYT
County Sales Tax	Month	Year-To-Date	County Sales Tax	Month	Difference				
Mar/Jan	78,241.00	78,241.00	1 Mar/Jan	86,662.00	8,421.00	10.76%	86,662.00	8,421.00	10.76%
Apr/Feb	75,662.00	153,903.00	2 Apr/Feb	83,423.00	7,761.00	5.04%	170,085.00	16,182.00	10.51%
May/Mar	93,841.00	247,744.00	3 May/Mar	100,800.00	6,959.00	2.81%	270,885.00	23,141.00	9.34%
June/Apr	88,608.00	336,352.00	4 June/Apr	93,125.00	4,517.00	1.34%	364,010.00	27,658.00	8.22%
July/May	99,100.00	435,452.00	5 July/May						0.00%
Aug/June	109,515.00	544,967.00	6 Aug/June						0.00%
Sept/July	112,626.00	657,593.00	7 Sept/July						0.00%
Oct/Aug	105,307.00	762,900.00	8 Oct/Aug						0.00%
Nov/Sept	109,105.00	872,005.00	9 Nov/Sept						0.00%
Dec/Oct	97,095.00	969,100.00	10 Dec/Oct						0.00%
Jan/Nov	92,362.00	1,061,462.00	11 Jan/Nov						0.00%
Feb/Dec	111,170.00	1,172,632.00	12 Feb/Dec						0.00%
<b>2021 County Total</b>	<b>1,172,632.00</b>		<b>2022 County Total</b>	<b>364,010.00</b>					10.21%
2021 BUDGET		850,000.00	2022 BUDGET		xx% Increase		1,000,000.00		

07/06/22  
12:15:23

TOWN OF IGNACIO  
Cash Report  
For the Accounting Period: 6/22

Page: 1 of 1  
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
100 GENERAL FUND						
110100 Petty Cash	100.00	0.00	0.00	0.00	0.00	100.00
110230 Operating Account	-703,288.30	145,070.40	0.00	0.00	203,484.60	-761,702.50
110250 Savings Account	51,102.24	0.00	0.00	0.00	0.00	51,102.24
110270 Investment Account	1,436,757.64	1,383.07	0.00	0.00	0.00	1,438,140.71
<b>Total Fund</b>	<b>784,671.58</b>	<b>146,453.47</b>			<b>203,484.60</b>	<b>727,640.45</b>
300 CAPITAL IMPROVEMENT FUND						
110230 Operating Account	166,216.22	21,527.78	0.00	0.00	0.00	187,744.00
110270 Investment Account	316,797.15	304.95	0.00	0.00	0.00	317,102.10
<b>Total Fund</b>	<b>483,013.37</b>	<b>21,832.73</b>				<b>504,846.10</b>
400 CONSERVATION TRUST FUND						
110230 Operating Account	11,669.10	2,538.99	0.00	0.00	0.00	14,208.09
110270 Investment Account	69,292.17	66.70	0.00	0.00	0.00	69,358.87
<b>Total Fund</b>	<b>80,961.27</b>	<b>2,605.69</b>				<b>83,566.96</b>
500 ECONOMIC DEVELOPMENT FUND						
110230 Operating Account	1,330.25	0.00	0.00	0.00	0.00	1,330.25
110270 Investment Account	60,777.20	58.51	0.00	0.00	0.00	60,835.71
<b>Total Fund</b>	<b>62,107.45</b>	<b>58.51</b>				<b>62,165.96</b>
610 WATER FUND						
110230 Operating Account	164,412.89	29,866.22	0.00	0.00	17,693.83	176,585.28
110270 Investment Account	14,754.76	14.22	0.00	0.00	0.00	14,768.98
<b>Total Fund</b>	<b>179,167.65</b>	<b>29,880.44</b>			<b>17,693.83</b>	<b>191,354.26</b>
620 GAS FUND						
110230 Operating Account	243,573.72	53,654.06	0.00	0.00	19,046.40	278,181.38
110270 Investment Account	74,093.94	71.33	0.00	0.00	0.00	74,165.27
<b>Total Fund</b>	<b>317,667.66</b>	<b>53,725.39</b>			<b>19,046.40</b>	<b>352,346.65</b>
630 SEWER FUND						
110230 Operating Account	140,128.60	46,213.11	0.00	0.00	30,320.73	156,020.98
640 IRRIGATION FUND						
110230 Operating Account	32,128.03	5,321.60	0.00	0.00	1,739.81	35,709.82
110270 Investment Account	10,381.60	10.00	0.00	0.00	0.00	10,391.60
<b>Total Fund</b>	<b>42,509.63</b>	<b>5,331.60</b>			<b>1,739.81</b>	<b>46,101.42</b>
910 PAYROLL CLEARING FUND						
110230 Operating Account	11,927.15	0.00	157,099.60	150,024.57	0.00	19,002.18
930 CLAIMS CLEARING FUND						
110230 Operating Account	127,500.37	0.00	115,185.77	5,036.95	0.00	237,649.19
<b>Totals</b>	<b>2,229,654.73</b>	<b>306,100.94</b>	<b>272,285.37</b>	<b>155,061.52</b>	<b>272,285.37</b>	<b>2,380,694.15</b>

\*\*\* Transfers In and Transfers Out columns should match, with the following exceptions:

1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.

2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.



07/06/22  
12:17:00

TOWN OF IGNACIO  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 6 / 22

Page: 1 of 1  
Report ID: B110F

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
100 GENERAL FUND	141,824.69	722,096.23	1,984,766.00	1,262,669.77	36 %
300 CAPITAL IMPROVEMENT FUND	21,832.73	123,723.68	230,180.00	106,456.32	54 %
400 CONSERVATION TRUST FUND	2,605.69	5,650.80	80,450.00	74,799.20	7 %
500 ECONOMIC DEVELOPMENT FUND	58.51	48,690.13	50.00	-48,640.13	*** %
610 WATER FUND	14.22	122,979.10	327,125.00	204,145.90	38 %
620 GAS FUND	19,776.84	302,206.62	317,055.00	14,848.38	95 %
630 SEWER FUND	0.00	234,904.65	528,500.00	293,595.35	44 %
640 IRRIGATION FUND	10.00	6,967.48	40,525.00	33,557.52	17 %
<b>Grand Total:</b>	<b>186,122.68</b>	<b>1,567,218.69</b>	<b>3,508,651.00</b>	<b>1,941,432.31</b>	<b>45 %</b>

07/06/22  
12:19:41

TOWN OF IGNACIO  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 6 / 22

Page: 1 of 1  
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL FUND	202,562.60	1,318,127.87	1,966,514.00	1,966,514.00	648,386.13	67 %
300 CAPITAL IMPROVEMENT FUND	0.00	218,669.51	175,000.00	175,000.00	-43,669.51	125 %
400 CONSERVATION TRUST FUND	0.00	0.00	120,000.00	120,000.00	120,000.00	0 %
500 ECONOMIC DEVELOPMENT FUND	0.00	19,539.43	10,000.00	10,000.00	-9,539.43	195 %
610 WATER FUND	17,693.83	82,414.01	295,929.00	295,929.00	213,514.99	28 %
620 GAS FUND	19,046.40	257,888.98	309,854.00	309,854.00	51,965.02	83 %
630 SEWER FUND	30,320.73	195,308.47	515,538.00	515,538.00	320,229.53	38 %
640 IRRIGATION FUND	1,739.81	6,217.28	37,133.00	37,133.00	30,915.72	17 %
Grand Total:	271,363.37	2,098,165.55	3,429,968.00	3,429,968.00	1,331,802.45	61 %



Vermeer Sales and Service of CO and WY  
712 Arrowest Court  
Grand Junction, CO 81505  
Phone 970-640-9909 Fax 970-244-6962

# Sales Quotation

Customer Town of Ignacio

Date 06/14/22

Contact

Sales Person Dan Toelle

Address 540 Goddard St.

INVOICE #

Ignacio, CO. 81137

Customer P.O. #

Phone 970-553-0338

Fax

Prices are in Effect for 30 Days Only

E-Mail

QTY	PN	Description	Unit Price	Total Price
1		<b>New 2022 Vermeer Mclaughlin VX50-500</b>	\$ 89,890.00	\$ 89,890.00
		500 Gallon Spoils Tank		
		HIGH CFM Blower @ 1025 CFM		
		5.6 GPM @ 3000 PSI Water Pump		
		2 x 125 Onboard Water Tanks		
		49 HP T4F Turbo Diesel		
		Pressure Offload		
		Primary and Secondary Safety Tank Shut-off Switches		
		Re-Circulation System for Water		
		Standard 1 year/ 1000 Hour warranty		
		Hydraulic Jack	\$ 2,650.00	
		Digital Arrow Board	\$ 1,730.00	
		Dyna Blast Hot Water System	\$ 7,960.00	
		***Extended Warranty Options Available***		

Subtotal	\$ 89,890.00
Trade In Allowance (-)	
Applied Rental	
Discount	
Net Price	\$ 89,890.00
Tax	0.0%
Technical Support From (If Applicable)	
Freight & Prep	
<b>Grand Total</b>	<b>\$ 89,890.00</b>

Thank you for allowing us to quote your business.

Accepted: Vermeer Sales and Service of CO & WY

By \_\_\_\_\_  
(Sales Representative)

Date

PN: SF102

Customer Town of Ignacio  
(Please Print)  
By [Signature]  
(Signature)  
Date 6/14/2022

I (we), promise to pay the Balance Due in cash, or to execute a Time Sale Agreement (Retail Installment Contract) for purchase price of the Equipment, plus additional charges shown thereon, on or before delivery of the Equipment, plus additional charges shown thereon, on or before delivery of the Equipment ordered herein. Despite physical delivery of the Equipment, title shall remain in the seller until one of the foregoing is accomplished.

## Trade:

Model Description	Model Year	Serial #	Trade Value

I (we), offer to sell, transfer and convey the following item(s) at or prior to the time of delivery of the above Equipment, as a "trade in" to be applied against the cash price. Such item(s) shall be free and clear of all security agreements, liens and encumbrances at the time of transfer to you. The following is a description and the price to be allowed for each item. "All warranties, if any, made with respect to this equipment are those warranties made by the manufacturer. DEALER MAKES NO WARRANTIES EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE."

## Notes:

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# Application for a Special Event Permit

In order to qualify for a Special Event Permit, you MUST be Nonprofit AND one of the following:

- |  |   |  |   |
|--|---|--|---|
| <input checked="" type="checkbox"/> Social | <input type="checkbox"/> Athletic   | <input type="checkbox"/> Religious Institution | <input type="checkbox"/> Philanthropic Institution                |
| <input type="checkbox"/> Fraternal         | <input type="checkbox"/> Political  | <input type="checkbox"/> Political Candidate   | <input type="checkbox"/> Municipality, County or Special District |
| <input type="checkbox"/> Patriotic         | <input type="checkbox"/> Chartered Branch, Lodge or Chapter of a National Organization or Society |  |   |

## Type of Special Event Applicant is Applying For:

- ☐ Fermented Malt Beverage ☒ Malt, Vinous and Spirituous Liquor

Name of Applicant Organization or Political Candidate: Ignacio Chamber of Commerce

State Sales Tax Number (Required): EIN# 20-0568448

Mailing Address of Organization or Political Candidate: PO Box 1223, Ignacio, CO 81137

Address of Proposed Location for Special Event: 535 Goddard Ave, Ignacio, CO 81137

Name of Officer of Organization: Annette Gallegos, Vice President Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Event Manager: Sharon Craig Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?  
☒ No ☐ Yes How Many Days? \_\_\_\_\_

Are premises now licensed under the State liquor and beer code?  
☒ No ☐ Yes ☐ To Whom? \_\_\_\_\_

Does the Applicant have possession or written permission for the use of the premises to be licensed? ☐ Yes ☐ No

## List below the Exact Date(s) and Hours for which Application is being made for Permit

Date: 09/03/2022 Hours: From 11 am To: 5 pm

Date: \_\_\_\_\_ Hours: From \_\_\_\_\_ To: \_\_\_\_\_

Date: \_\_\_\_\_ Hours: From \_\_\_\_\_ To: \_\_\_\_\_

Date: \_\_\_\_\_ Hours: From \_\_\_\_\_ To: \_\_\_\_\_

## Oath of Applicant

I declare under penalty of perjury to the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature: Sharon Craig Title: Event Manager Date: 06/30/2022

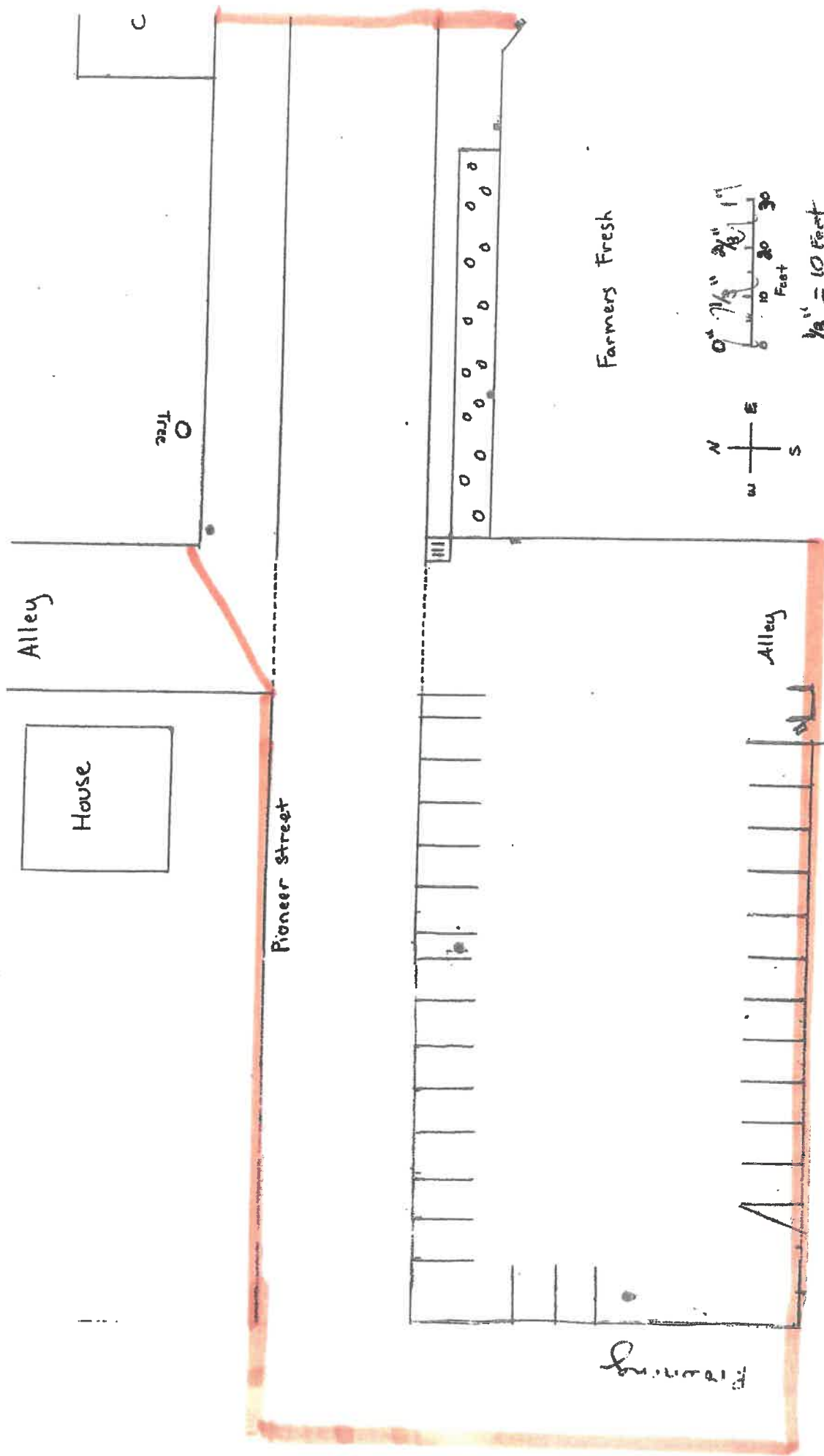
## Report and Approval of Local Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S. as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Printed Name of Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Signature of Representative of Town of Ignacio: \_\_\_\_\_ Date: \_\_\_\_\_



Orange indicates temp fencing and barriers  
 Entrance & Exits will have signage No Alcohol Beyond This Point  
 No Outside Alcohol Allowed

## **Ignacio Police Department**

### **Monthly Report – July 2022**

KP

All officers are in compliance with POST Training Standards and their required hours of training.

We received notice that we were awarded a State POST Training grant for \$621.00 for the department's cost of online training from The Law Enforcement Virtual Academy. This option helps the officers to stay in compliance with training requirements, when sometimes the training is only available in the Denver metro area.

I am re-applying for a JAG Grant (Justice Assistance Grant) for in-car radios. We didn't make the first cut.

The San Ignacio Fiesta Parade will be on July 30<sup>th</sup> at 10AM. Thanks.

Any questions, please let me know.



Town of Ignacio

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# Public Works Department Staff Report

07/01/2022

## Compliance

665 Goddard – sign miss in front of building. – property owner replaced sign with original signage.

120 Maple – talked with a young man about snow mobile next to the gas meter – snow mobile moved on to driveway.

5 El paso – PD cited property owner for trailer being occupied

330 Goddard – called property own about over grown weeds. – Pending

# 5 El Paso – 6/6/22 Trailer parked on Town easement with a couple living in the trailer.  
Pending

## Natural Gas System

Monthly meter reads and re-reads

Leak Survey

Mercaptan Testing

Energy World Net operator qualification Compliance for D.O.T. compliance

State compliance and filing

DOT training

OQ training

System maintenance and repair

Estimated start date for 320A 3" main install 7/20/2022

## Sewer and Storm Drain System

Monthly line flushing

System maintenance and repair

State compliance training and filing

Working with Darren Stewart with SEH to finalize storm drain route for Phase 1 of the Browning Ave Project





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### Drinking Water system

- Monthly meter reads and re- reads
- Monthly water sampling
- System maintenance and repair
- State compliance training and filing
- New water meter installs and pit repairs
- Meter inventory and leak survey
- Lead and Copper water sampling
- Estimated start date for 320 A 6" water main install 7/15/2022

### Irrigation System

- System maintenance and repair
- Monitor irrigation pond level

### Parks

- Irrigation line, pump and sprinkler repair

### Roadways and Alleys

- Street sweeping
- Asphalt patching
- Drainage maintenance and repair
- We are looking at what options we have to alleviate the drainage issue on Sundown Street
- Amos with Farmers Fresh contacted The Public Works Department about the safety concerns they have about the parking and traffic safety on Pioneer Street. We discussed some options on parking alignment and possibly making that a one-way street
- Patch material on order
- Mowing and trimming
- Fallen tree removal







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### General Maintenance

UNCC locates completed filed and reported  
Daily and weekly trash collection  
Daily Utilities issues and complaint call outs addressed  
Maintain and clean up the burn pile area  
Tree removal

### Equipment and Vehicles

4 vehicles and 1 Vac Truck sold at auction  
Daily maintenance  
Monthly maintenance  
DOT Inspections completed

### Building code enforcement

270 Goddard Ave formally CJs Pizza. Currently under re model pending permits and business license (Contractor: Joe Atencio) near completion  
815 Shoshone Building Permit submitted for resident re model and window replacement 4/28/2022  
365 Goddard Ave Section C near completion. Final inspection scheduled due upon completion  
610 Browning Exterior panel and window replacement. Permit issued and approved on 4/24/2022 Estimated completion June 2022  
111 Maple Room addition plans submitted and approved Building permit issued on 4/8/2022 Framing inspection on 6/29/2022  
New residence for Rokfor, LLC Lot 4 Walkers first adds 150 County Road 320A Plans on hold per Contractor's request  
655 Browning Ave residence re-model Permit approved and issued on 4/13/2022  
315 Ignacio St Ignacio High School Stadium booth addition Plans submitted and approved Building permit issued on 5/11/22  
503 Tranquillo Ct new construction single family residence. Excavation permits approved. Building plans approved, building permit submitted pending approval and payment  
110 Romero Ave Owner Luis Ruvacaba. Remodel, window replacement. Permit submitted on 6/03/2022. Approved  
505 Tranquillo Ct new construction single family residence plans approved building permit issued on 6/14/22  
355 Goddard Ave La Papa Loca new restaurant now in full operation San Juan Basin inspected Fire Department inspected Building inspected COO issued on 6/27/22  
CROSS CONNECTION CONTROL PROGRAM





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CDPOHE Regulation 11.93(3) Requires cross control

All business required have been established and contacted with positive response. Continue to work and communicate with plumbing contactors to monitor and implement the regulation requirements. Goal is to be fully compliant at the end of the year 2022





# Town Clerk / Treasurer Report

July 2022

Honorable Mayor and Trustees,

The following is a report of my activities since the last Town Board Meeting and items that need direction from the Board.

## **Treasurer:**

The Accounting Reports for June are included in the consent agenda.

## **Human Resources:**

FAMLI: I have learned that the FAMLI decision from the Town Board needs to be submitted to the State prior to January 1, 2023 (not by the end of July as I had previously understood). Prior to the Board making a decision, there needs to be a public hearing and a notice to employees about the public hearing and their ability to opt into the program even though the Town is opting out. I will schedule a public hearing for the August meeting and the resolution will be on the agenda for approval. The notice will go to the employees by July 15.

## **Meetings Attended:**

This past month I have attended the Chamber of Commerce General Membership Meeting, the Chamber Board Meeting, and the Ignacio Creative District Board Meeting and Work Session.

## **Events:**

July 14 – Joint Work Session with the La Plata County Board of Commissioners at 6:00 PM at the Abel F. Atencio Community Room. They will provide dinner.

July 21 – I will attend the quarterly Region 9 Board Meeting as the Town's representative.

June 11-14, 2023 – CML Annual Conference at the Gaylord Rockies Resort & Convention Center in Aurora, CO. This conference will run Sunday through Wednesday.

## **Licenses:**

- Animal: 46 current licenses
- Business: 66 current licenses
- Business Service Licenses: 55 current licenses
- The Chamber of Commerce has applied for a Special Event Permit for the Green Chile Fest on September 3. There needs to be a Public Hearing prior to action by the Board. I would like to schedule the Public Hearing at the August meeting, as well as have this as an action item on the agenda. Please let me know if this meets with your approval.

## **Miscellaneous:**

RFQ for Municipal Judge has been published in the Durango Herald, the SU Drum, posted on the CML Job Board, on our website, and emailed to the Clerk and Attorney Lists with CML.

Please contact me with any questions. Thank you.

Tuggy

## Ignacio Visioning and Placemaking Planning Survey

1. What activities bring you to downtown Ignacio the most?
  - ☐ Restaurants & Bars
  - ☐ Shopping (grocery, feed store, etc.)
  - ☐ Shopping (local retailer)
  - ☐ City of Ignacio public services
  - ☐ Personal Services (i.e., doctor, barber/salon, daycare etc.)
  - ☐ Recreational opportunities
  - ☐ Special Events
  - ☐ Library
  - ☐ Church
  - ☐ Visiting friends and family
  - ☐ ELHI
  - ☐ I don't go downtown
2. How do you feel about Ignacio's downtown? (Please circle one)
  - ☐ I love Ignacio's downtown
  - ☐ The downtown is good, but could use some improvements
  - ☐ The downtown needs a lot of work
  - ☐ The downtown is deteriorated
3. Which aspects of downtown have gotten *better* over the last five years? (Please circle all that apply)
  - ☐ Restaurants and nightlife
  - ☐ Retail and shopping
  - ☐ Businesses and jobs
  - ☐ Public transportation access
  - ☐ Housing options
  - ☐ Arts and cultural activities
  - ☐ Community activities
  - ☐ Pedestrian and bike friendliness
  - ☐ Cleanliness
  - ☐ Safety
  - ☐ Traffic
  - ☐ Parking
4. Which aspects of downtown have gotten *worse* over the last five years? (Please circle all that apply)
  - ☐ Restaurants & nightlife
  - ☐ Retail & shopping
  - ☐ Businesses & jobs
  - ☐ Public transportation access
  - ☐ Housing options
  - ☐ Arts & cultural activities
  - ☐ Pedestrian & bike friendliness
  - ☐ Community activities

- ☐ Cleanliness
- ☐ Safety
- ☐ Traffic
- ☐ Parking

5. How would you describe the town of Ignacio? (Please circle all that apply)

- ☐ Historic
- ☐ Outdoorsy/Recreational
- ☐ Agricultural
- ☐ Southwestern
- ☐ Western
- ☐ Artsy/Eclectic
- ☐ Tightknit
- ☐ Rich in culture
- ☐ Other (please specify)

6. What are the most important physical goals to achieve a more desired downtown? (Please circle your top 5 options)

- ☐ Fill vacant storefronts
- ☐ Enhance the physical environment (landscaping, trees, etc.)
- ☐ Make downtown more pedestrian and bike friendly
- ☐ Improve downtown safety (lighting, crosswalks, etc.)
- ☐ Parks and playgrounds
- ☐ Civic improvements (streets, signs, seating, etc.)
- ☐ More arts, cultural events, theaters, & museums
- ☐ Daily services (dry cleaners, barber/salon, daycare)
- ☐ Reduce traffic congestion
- ☐ Improve parking
- ☐ Other (Please specify)

7. What are the most important experiential goals to achieve a more desired downtown? (Please circle your top 5 options)

- ☐ More community events on weekends and evenings
- ☐ Attract new employers and jobs
- ☐ Provide resources for existing and new small businesses
- ☐ Cultivate an identity and improve downtown branding and marketing
- ☐ Redevelop ELHI with mixed uses and include more groups & businesses
- ☐ Provide more social services
- ☐ Improve connectivity between Ignacio and Ute Tribal Lands
- ☐ Other (please specify)

8. What is a downtown that you have experienced which exceeded your expectations and *why*?  
What features and characteristics stood out the most?
9. Please add any additional comments and feedback regarding Ignacio's downtown visioning and placemaking

