



IGNACIO TOWN BOARD MEETING AGENDA
Monday, December 4, 2023 – 6:00 PM
Abel F. Atencio Community Room, 570 Goddard Avenue
or via Remote Public Meeting

The remote meeting is hosted by Zoom and requires Attendees to login to the Zoom meeting website at the following address: <https://us06web.zoom.us/j/88305273875>, or Attendees wishing to participate by phone shall call: [346-248-7799](tel:346-248-7799) and key in Webinar ID Number: [883 0527 3875](tel:883-0527-3875).

*There is a Zoom Etiquette file on the Town website that details how Zoom meetings work and what is expected of Attendees. All Attendees will be able to hear and/or see the Town Board meeting. Attendees will be muted until the Mayor takes Attendee comments. Attendees wanting to comment must click on the “Raised Hand” tab at the bottom of the screen, or callers will have to enter *9. The Mayor will acknowledge which Attendee is to speak (by name or phone number) and the meeting host will allow them to speak. The meeting host will unmute the Attendee (or notify the Attendee if they need to unmute themselves by entering *6). The Attendee shall first provide their name and address before they begin their comments. Failure to follow directions or maintain meeting decorum will result in the muting of your connection.*

- I. CALL REGULAR MEETING TO ORDER:** Pledge of Allegiance
- II. ROLL CALL**
- III. APPROVAL OF AGENDA**
- IV. PUBLIC COMMENTS:** *The Town Board values public comment and allows this time for citizens to voice their thoughts and concerns. The Mayor will open the comment period and prior to addressing the Board, state your name and address, and limit your comments to five (5) minutes. Meeting decorum will be maintained and failure to maintain composure and respect will result in the closure of your comment period. The Town Board and/or staff may respond to your comments or take your comments under advisement. Please do not comment on items listed on the Agenda, as opportunity will be given to comment during these discussions. Thank you.*
- V. CONSENT AGENDA – Action Item**
 - A. Regular Town Board Meeting Minutes from November
 - B. Financial Records – November Accounting Reports
- VI. UNFINISHED BUSINESS**
 - A. Rock Creek Update
- VII. NEW BUSINESS**
 - A. Ordinance 359 – Amended Budget for 2022 – Public Hearing & Action Item
 - B. Resolution Adopting 2024 Budget – Public Hearing
 - C. Professional Services Agreement with HomesFund – Action Item
- VIII. STAFF REPORTS**
 - A. Police Department
 - B. Public Works
 - C. Clerk / Treasurer
 - D. Town Manager
 - E. Attorney
- IX. TRUSTEE REPORTS**
- X. MISCELLANEOUS**
- XI. ADJOURNMENT**

11/30/23
15:05:21

TOWN OF IGNACIO
Check Register for Checking
For the Accounting Period: 11/23

Page: 1 of 4
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-97730	E	974 LA PLATA ELECTRIC ASSN INC	2040.14	11/01/23	11/23	CL 17079	2040.14
-97729	E	893 AT&T	394.28	11/01/23	11/23	CL 17081	394.28
-97728	E	845 HOME DEPOT CREDIT SERVICES	36.29	11/01/23	11/23	CL 17090	36.29
-97727	E	737 PITNEY BOWES INC	503.50	11/14/23	11/23	CL 17103	503.50
-97726	E	143 STATE OF COLORADO-SALES TAX	847.57	11/14/23	11/23	CL 17113	847.57
-97725	E	1187 Cardmember Service (TBK Bank)	262.40	11/14/23	11/23	CL 17116	262.40
-97724	E	1187 Cardmember Service (TBK Bank)	164.45	11/14/23	11/23	CL 17117	164.45
-97723	E	1187 Cardmember Service (TBK Bank)	1816.23	11/14/23	11/23	CL 17118	1816.23
-97722	E	1187 Cardmember Service (TBK Bank)	236.95	11/14/23	11/23	CL 17119	236.95
-97721	E	1187 Cardmember Service (TBK Bank)	100.98	11/14/23	11/23	CL 17120	100.98
-97720	E	1187 Cardmember Service (TBK Bank)	314.53	11/14/23	11/23	CL 17121	314.53
-97719	E	1187 Cardmember Service (TBK Bank)	554.43	11/14/23	11/23	CL 17122	554.43
-97718	E	1187 Cardmember Service (TBK Bank)	339.86	11/14/23	11/23	CL 17123	339.86
-97717	E	1187 Cardmember Service (TBK Bank)	36.35	11/14/23	11/23	CL 17124	36.35
-97716	E	1187 Cardmember Service (TBK Bank)	86.35	11/14/23	11/23	CL 17125	86.35
-97715	E	1187 Cardmember Service (TBK Bank)	507.73	11/14/23	11/23	CL 17126	507.73
-97714	E	1187 Cardmember Service (TBK Bank)	1984.81	11/14/23	11/23	CL 17127	1984.81
-97713	E	1187 Cardmember Service (TBK Bank)	433.21	11/14/23	11/23	CL 17128	433.21
-97712	E	1187 Cardmember Service (TBK Bank)	819.23	11/14/23	11/23	CL 17129	819.23
-97711	E	1187 Cardmember Service (TBK Bank)	429.00	11/14/23	11/23	CL 17130	429.00
6978 *	S	53 AUTO PARTS INC	182.75	11/01/23	-----	CL 17095	182.75
6979	S	220 BALLANTINE COMMUNICATIONS INC	28.86	11/01/23	-----	CL 17093	28.86
6980	S	1271 Cathodic Protection Supply Company	1898.99	11/01/23	-----	CL 17085	1898.99
6981	S	1125 IGNACIO FAMILY MEDICINE	460.00	11/01/23	-----	CL 17084 CL 17091	220.00 240.00

11/30/23
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TOWN OF IGNACIO
Check Register for Checking
For the Accounting Period: 11/23

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
6982	S	999999 IRENE CRUZ	23.50	11/01/23	_____	CL 17086	23.50
6983	S	999999 JILL NEELY-SMITH	32.75	11/01/23	_____	CL 17087	32.75
6984	S	1046 LAW OFFICE OF DAVID LIBERMAN	1239.50	11/01/23	_____	CL 17078	1239.50
6985	S	1173 Metron-Farnier, LLC	11790.13	11/01/23	_____	CL 17094	11790.13
6986	S	1264 Republic Services #657	1862.06	11/01/23	_____	CL 17089	1862.06
6987	S	1172 Short Elliott Hendrickson, Inc.	8432.97	11/01/23	_____	CL 17088	8432.97
6988	S	626 SUMMIT SUPPLY	174.54	11/01/23	_____	CL 17083	174.54
6989	S	675 UTILITY NOTIFICATION CENTER OF CO	95.46	11/01/23	_____	CL 17092	95.46
6990	S	920 VANDEGRIFT DIESEL	2294.02	11/01/23	_____	CL 17082	2294.02
6991	S	1257 ZITO Media	111.46	11/01/23	_____	CL 17080	111.46
6996 *	S	1273 Bondad Landfill - 4657	1879.21	11/14/23	_____	CL 17132	1879.21
6997	S	91 BRENNAN OIL COMPANY	175.94	11/14/23	_____	CL 17107	175.94
6998	S	99 C & J GRAVEL PRODUCTS INC	199.64	11/14/23	_____	CL 17098	199.64
6999	S	921 CASCADE WATER	82.50	11/14/23	_____	CL 17114	82.50
7000	S	1227 CJB Auto Supply	274.64	11/14/23	_____	CL 17111	274.64
7001	S	1108 ENERGY WORLDNET INC	1559.00	11/14/23	_____	CL 17131	1559.00
7002	S	971 FASTTRACK COMMUNICATIONS INC	402.22	11/14/23	_____	CL 17102	402.22
7003	S	257 FOUR CORNERS WELDING & GAS SUPPLY	7.00	11/14/23	_____	CL 17106	7.00
7004	S	279 GREEN ANALYTICAL LABORATORIES	289.00	11/14/23	_____	CL 17101	289.00
7005	S	756 HONNEN EQUIPMENT	416.76	11/14/23	_____	CL 17096	416.76
7006	S	1130 IMAGENET CONSULTING LLC	2339.66	11/14/23	_____	CL 17104 CL 17110	614.66 1725.00
7007	S	894 KRISTIN ROEHRS	600.00	11/14/23	_____	CL 17105	600.00
7008	S	1228 Lawn Slingers & the Works	2140.00	11/14/23	_____	CL 17112	2140.00

11/30/23
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TOWN OF IGNACIO
Check Register for Checking
For the Accounting Period: 11/23

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
7009	S	394 LEWIS TRUE VALUE MERCANTILE	102.15	11/14/23	_____	CL 17108	102.15
7010	S	1264 Republic Services #657	2987.06	11/14/23	_____	CL 17133	2987.06
7011	S	590 SAN JUAN BASIN HEALTH DEPARTMENT	70.00	11/14/23	_____	CL 17100	70.00
7012	S	600 SOUTHERN UTE UTILITIES DIVISION	46381.27	11/14/23	_____	CL 17115	46381.27
7013	S	730 SOUTHWEST AG	13.80	11/14/23	_____	CL 17099	13.80
7014	S	1147 TDL RECYCLING, LLC	510.00	11/14/23	_____	CL 17097	510.00
7015	S	650 TOWN OF IGNACIO	908.37	11/14/23	_____	CL 17109	908.37
7020 *	S	1098 CASEY MARTIN	540.00	11/29/23	_____	CL 17141	540.00
Total for Claim Checks			102413.50				
Count for Claim Checks			55				

* denotes missing check number(s)

of Checks: 55 Total: 102413.50

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TOWN OF IGNACIO
Fund Summary for Claim Check Register
For the Accounting Period: 11/23

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Fund/Account	Amount
100 GENERAL FUND	
110230	\$24,443.77
300 CAPITAL IMPROVEMENT FUND	
110230	\$12,174.24
610 WATER FUND	
110230	\$21,953.88
620 GAS FUND	
110230	\$13,144.63
630 SEWER FUND	
110230	\$30,447.22
640 IRRIGATION FUND	
110230	\$249.76
Total:	\$102,413.50

TOWN OF IGNACIO

2022			2023	331310		% up/down			% up/down
City Sales Tax	Month	Year-To-Date	City Sales Tax	Month	Difference	from PYM	Year-To-Date	Difference	from PYT
			<i>hit bank</i>						
		-	1 Jan	50,873.14					
Jan	50,799.76	50,799.76	2 Feb	59,491.23	8,691.47	17.11%	59,491.23	8,691.47	17.11%
Feb	41,290.95	92,090.71	3 Mar	46,445.64	5,154.69	5.60%	105,936.87	13,846.16	15.04%
Mar	43,286.70	135,377.41	4 Apr	44,651.23	1,364.53	1.01%	150,588.10	15,210.69	11.24%
Apr	44,081.72	179,459.13	5 May	48,413.47	4,331.75	2.41%	199,001.57	19,542.44	10.89%
May	43,055.54	222,514.67	6 Jun	48,118.71	5,063.17	2.28%	247,120.28	24,605.61	11.06%
Jun	47,274.66	269,789.33	7 Jul	51,416.18	4,141.52	1.54%	298,536.46	28,747.13	10.66%
Jul	47,798.20	317,587.53	8 Aug	47,069.92	-728.28	-0.23%	345,606.38	28,018.85	8.82%
Aug	51,699.44	369,286.97	9 Sep	51,249.72	-449.72	-0.12%	396,856.10	27,569.13	7.47%
Sep	50,334.22	419,621.19	10 Oct	50,337.91	3.69	0.00%	447,194.01	27,572.82	6.57%
Oct	50,282.82	469,904.01	11 Nov	52,000.17	1,717.35	0.37%	499,194.18	29,290.17	6.23%
Nov	49,555.69	519,459.70	12 Dec						
Dec	50,873.14	570,332.84	Jan						
City Total Total	570,332.84		City Total	550,067.32					10.51%
2022 BUDGET		460,000.00	2023 BUDGET			108.70% Budget Incr		500,000.00	

2022			2023	331330		% up/down			% up/down
County Sales Tax	Month	Year-To-Date	County Sales Tax	Month	Difference	from PYM	Year-To-Date	Difference	from PYT
			<i>hit bank</i>						
		-	1 Jan	97,118.00					
		-	2 Feb	115,286.00					
Jan	86,662.00	86,662.00	3 Mar	87,867.00	1,205.00	1.39%	87,867.00	1,205.00	1.39%
Feb	83,423.00	170,085.00	4 Apr	89,282.00	5,859.00	3.44%	177,149.00	7,064.00	4.15%
Mar	100,800.00	270,885.00	5 May	98,894.00	-1,906.00	-0.70%	276,043.00	5,158.00	1.90%
Apr	93,125.00	364,010.00	6 Jun	93,396.00	271.00	0.07%	369,439.00	5,429.00	1.49%
May	106,167.00	470,177.00	7 Jul	105,714.00	-453.00	-0.10%	475,153.00	4,976.00	1.06%
Jun	115,145.00	585,322.00	8 Aug	118,127.00	2,982.00	0.51%	593,280.00	7,958.00	1.36%
Jul	116,545.00	701,867.00	9 Sep	119,823.00	3,278.00	0.47%	713,103.00	11,236.00	1.60%
Aug	118,060.00	819,927.00	10 Oct	118,596.00	536.00	0.07%	831,699.00	11,772.00	1.44%
Sep	111,831.00	931,758.00	11 Nov	115,270.00	3,439.00	0.37%	946,969.00	15,211.00	1.63%
Oct	103,265.00	1,035,023.00	12 Dec						
Nov	97,118.00	1,132,141.00	Jan						
Dec	115,286.00	1,247,427.00	Feb						
County Total	1,247,427.00		County Total	1,159,373.00					1.78%
2022 BUDGET		1,000,000.00	2023 BUDGET			110.00% Budget Incr		1,100,000.00	

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 11 / 23

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Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
100 GENERAL FUND	203,953.96	2,228,366.10	2,283,836.00	55,469.90	98 %
300 CAPITAL IMPROVEMENT FUND	26,000.09	376,158.55	3,752,498.00	3,376,339.45	10 %
400 CONSERVATION TRUST FUND	0.00	11,918.88	80,800.00	68,881.12	15 %
500 ECONOMIC DEVELOPMENT FUND	0.00	609,694.48	241,010.00	-368,684.48	253 %
610 WATER FUND	106.08	272,079.77	318,200.00	46,120.23	86 %
620 GAS FUND	2,993.60	718,414.07	506,150.00	-212,264.07	142 %
630 SEWER FUND	5,870.28	525,489.39	629,600.00	104,110.61	83 %
640 IRRIGATION FUND	-33.55	43,188.19	44,700.00	1,511.81	97 %
Grand Total:	238,890.46	4,785,309.43	7,856,794.00	3,071,484.57	61 %

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TOWN OF IGNACIO
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 11 / 23

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Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL FUND	221,390.19	2,828,177.84	2,150,979.00	2,150,979.00	-677,198.84	131 %
300 CAPITAL IMPROVEMENT FUND	12,174.24	247,500.09	4,250,000.00	4,250,000.00	4,002,499.91	6 %
400 CONSERVATION TRUST FUND	0.00	0.00	120,000.00	120,000.00	120,000.00	0 %
500 ECONOMIC DEVELOPMENT FUND	0.00	10,000.00	248,226.00	248,226.00	238,226.00	4 %
610 WATER FUND	21,953.88	157,693.30	309,191.00	309,191.00	151,497.70	51 %
620 GAS FUND	13,144.63	417,249.44	456,316.00	456,316.00	39,066.56	91 %
630 SEWER FUND	30,447.22	468,811.83	580,931.00	580,931.00	112,119.17	81 %
640 IRRIGATION FUND	216.21	5,870.69	44,266.00	44,266.00	38,395.31	13 %
Grand Total:	299,326.37	4,135,303.19	8,159,909.00	8,159,909.00	4,024,605.81	51 %

11/30/23
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TOWN OF IGNACIO
Payroll Summary For Payrolls from 11/01/23 to 11/30/23

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Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	34.50		
COMP HOURS (Comp Time Used)	113.25		3,336.29
HOL HOURS (Holiday Pay)	446.00		15,344.90
J004 HOURS (CELL PHONE ALLO)	0.00		249.21
*Non Taxable (added to gross wages, no addition to SS, Med, FIT & SIT bases)			
J015 HOURS (IN LIEU OF INSU)	0.00		1,891.53
OVER HOURS (Overtime)	104.50		5,210.99
REG HOURS (Regular Time)	3,782.75		127,955.35
SICK HOURS (Sick Time)	33.75		1,016.46
VACA HOURS (Vacation Time Used)	304.25		10,200.09
GROSS PAY	165,204.82	0.00	
NET PAY	117,603.62	0.00	
NET PAY (CHECKS)	11,985.79		
NET PAY (DIRECT DEPOSIT)	105,617.83		
AFLAC-AFTERTAX	355.32	1,138.74	
AFLAC-PRETAX	1,038.96	60.08	
CEBT DENTAL	0.00	732.00	
CEBT HEALTH	4,508.32	11,636.68	
CEBT LIFE	136.45	45.78	
CEBT VISION	0.00	102.00	
EMPL WEAPONS AD	300.00	0.00	
FIT	14,634.96	0.00	
FPPA	8,057.37	6,378.75	
FPPA DROP	1,645.62	0.00	
FPPA-457	1,473.78	0.00	
FPPA-AD&D	0.00	1,915.92	
GARNISHMENT2	69.21	0.00	
MEDICARE	2,309.49	2,309.49	
MISSIONSQUARE/I	3,054.18	2,902.44	
SIT	5,680.93	0.00	
SOCIAL SECURITY	4,336.61	4,336.61	
UNEMPL. INSUR.	0.00	329.95	
BANK 4	6,318.79	0.00	
BANK 8-SAVINGS	4,946.94	0.00	
COMM BANK OF CO	14,447.16	0.00	
CU OF COLORADO	5,321.90	0.00	
SANDIA LAB FCU	225.00	0.00	
TBK BANK	10,200.18	0.00	
USAA	9,009.11	0.00	
VECTRA BANK CO	69.26	0.00	
WELLS FARGO	51,687.34	0.00	
WELLS FARGO N.A	138.52	0.00	
WELLS FARGO NEV	69.26	0.00	
WELLS FARGO OR	3,184.37	0.00	
FIT/SIT BASE	145,040.93	0.00	
MEDICARE BASE	159,271.88	0.00	
SOC SEC BASE	69,945.36	0.00	
UN BASE	164,955.61	0.00	

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TOWN OF IGNACIO
Payroll Summary For Payrolls from 11/01/23 to 11/30/23

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Total 31,888.44
Total Payroll Expense (Gross Pay + Employer Contributions): 197,093.26

Check Summary

Payroll Checks Prev. Out. \$247.17
Payroll Checks Issued \$12,055.00
Payroll Checks Redeemed \$0.00
Payroll Checks Outstanding \$12,302.17
Electronic Checks \$184,708.31

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----	-----	-----	-----	-----
Social Security 8673.22		8673.22		221700
Medicare 4618.98		4618.98		221710
Unempl. Insur. 329.95	215.08		545.03	221760
FIT 14634.96		14634.96		221720
SIT 5680.93		5680.93		221730
FPPA 14436.12		14436.12		221742
AFLAC-PRETAX 1099.04		1099.04		221757
EMPL WEAPONS AD 300.00		300.00		221782
FPPA-457 1473.78		1473.78		221742
FPPA-AD&D 1915.92		1915.92		221743
MISSIONSQUARE/I 5956.62		5956.62		221741
AFLAC-AFTERTAX 1494.06		1494.06		221757
CEBT DENTAL 732.00		732.00		221754
CEBT HEALTH 16145.00		16145.00		221751
CEBT LIFE 182.23		182.23		221755
CEBT VISION 102.00		102.00		221756
GARNISHMENT2 69.21		69.21		221781
FPPA DROP 1645.62		1645.62		221742
Total Ded. 79489.64	215.08	79159.69	545.03	

**** Carried Forward column only correct if report run for current period.

ORDINANCE 359

AN ORDINANCE FOR A BUDGET AMENDMENT FOR TRANSFER OF FUNDS FOR THE 2023 BUDGET OF THE TOWN OF IGNACIO, COLORADO (Pursuant to Section 29-1-109, C.R.S.)

WHEREAS, the Ignacio Town Board of Trustees adopted the 2023 Budget on December 12, 2022, identifying anticipated revenues and expenditures for the Town General Fund, Capital Improvement Fund, Conservation Trust Fund, Economic Development Fund, Water Fund, Gas Fund, Sewer Fund, and Irrigation Fund; and

WHEREAS, anticipated revenues for the General Fund, Economic Development Fund, Gas Fund, and Sewer Fund were more than estimated; and

WHEREAS, expenditures in the General Fund, Economic Development Fund, Gas Fund, and Sewer Fund incurred additional expenses exceeding budgeted expenses.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Town of Ignacio:

Section 1. That the following revised sums are hereby appropriated from the revenues of respective funds for the expenditures and purposes detailed in the 2023 Town of Ignacio Budget.

GENERAL FUND:

Current operating expenses	\$2,821,159
<u>Transfers</u>	<u>\$ 0</u>
Total	\$2,921,159

ECONOMIC DEVELOPMENT FUND:

Current operating expenses	\$ 610,579
<u>Transfers</u>	<u>\$ 0</u>
Total	\$ 610,579

GAS FUND:

Current expenses	\$ 757,316
<u>Transfers</u>	<u>\$ 0</u>
Total	\$ 757,316

SEWER FUND:

Current operating expenses	\$ 662,492
<u>Transfers</u>	<u>\$ 0</u>
Total	\$ 662,492

ADOPTED, this 4th day of December, 2023.

TOWN OF IGNACIO, COLORADO

Clark Craig, Mayor

ATTEST:

Tuggy Dunton, Town Clerk

GENERAL FUND REVENUES							
<i>Draft</i>			2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
Fund #100							
GENERAL GOVERNMENT REVENUES							
Taxes / Unrestricted County-State:							
100.331100	Property Tax		38,956	41,600	43,000	45,600	1
100.331120	Tribe Pmt in Lieu of Taxes		648	500	700	700	
100.331200	Specific Ownership Tax		4,372	3,500	3,555	4,000	
100.331310	Town Sales Tax		579,024	500,000	597,680	500,000	2
100.331330	County Sales Tax		1,247,427	1,100,000	1,252,925	1,100,000	3
100.331420	Cigarette Tax		1,216	1,500	1,237	1,200	
100.331510	CO HUTF Highway Users		30,744	31,000	27,807	30,609	
100.331520	LP Co Motor Vehicle License		4,058	5,000	3,433	5,000	
100.331530	LP County Road & Bridge		3,101	3,000	3,922	3,500	
100.331810	Severance Tax		73,519	5,000	36,846	37,000	4
100.331820	Franchise Tax		790	500	551	600	
100.331830	Co Fed Mineral Dist. Tax		16,865	10,000	12,463	13,000	5
Total Taxes/Unrestricted County-State:			2,000,720	1,701,600	1,984,120	1,741,209	
Licenses & Permits:							
100.332100	Business License Fee		2,503	2,200	1,320	2,200	
100.332110	Liquor License Fee		2,543	2,500	3,260	2,550	
100.332210	Building Permit & Inspection Fee		6,883	5,200	10,458	5,200	
100.332250	Vendor Permit Fee		75	200	-	75	
100.332260	Animal License Fee		600	400	443	400	
100.332270	Business Service License		3,520	3,000	3,400	3,000	
100.332275	Excavation Permit Fee		10	-	428	-	
100.332290	Other Permit Fee			100	307	450	
Total Licenses and Permits:			16,134	13,600	19,615	13,875	
Grants / Restricted Funds:							
100.333150	State-Imposed Bag Fees			500	2,000	2,000	6
100.333158	HIDTA		105,194	95,000	95,000	95,000	7
100.333400	LGGF Gaming Grant		32,834	22,400	22,390	25,600	8
100.333405	DS (Drug & Seizure) Monies		-	5,000	-	5,000	
100.333530	Snow Removal		2,750	2,200	2,600	2,500	9
100.333590	DOLA Coronavirus Relief Fund			-	-	-	
100.333591	DOLA American Rescue Plan Act			228,226	228,226	-	10
Total Grants / Restricted Funds:			140,778	353,326	350,216	130,100	
Fines / Fees:							
100.334110	Court Costs/Fines/Citations		410	1,000	526	1,000	
100.334130	Plan / Zone Fees		-	1,500	100	1,500	
100.334140	Reproduction Fees		-	20	-	20	
100.334160	NSF Fees		385	100	233	175	
100.334170	Notary Public Fees		30	100	60	100	
100.334240	VIN Inspections		110	150	67	150	
100.334400	Residential Trash		40,877	41,280	37,998	41,280	11
100.334401	Recycling		5,080	5,760	5,280	5,760	12
Total for Fines / Fees:			46,892	49,910	44,264	49,985	
Other Income:							
100.336040	Equipment Sales		8,010	-	-	-	
100.336050	Misc. Income		70,942	100	-	100	
100.336060	Police Department Reimbursemer		2,430	4,000	12,917	4,000	

	GENERAL FUND REVENUES						
	<i>Draft</i>		2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
	Fund #100						
	100.336061	School Resource Officers	144,000	151,200	151,200	158,687	13
	100.336100	Interest Income	27,598	10,000	90,408	50,000	
	100.336300	Building Space Rental	15	100	3,115	500	
		Total Other Income:	252,996	165,400	257,640	213,287	
	In House Transfers:						
	100.339100	Transfers In	-			-	
		Total In House Transfers In:	-	-	-	-	
		Total Administration Revenues & Transfers:	2,457,519	2,283,836	2,655,854	2,148,456	

	GENERAL FUND - ADMINISTRATION EXPENSES						
	<i>Draft</i>		2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
	Fund #100						
	Administration Expenses						
	Legislative:						
	100.411000.1150	Town Board Salaries	7,500	7,200	7,200	14,400	
	100.411000.2200	FICA	465	450	496	900	
	100.411000.2250	Medicare	109	104	116	209	
	100.411000.2500	Unemployment Insurance	15	14	16	29	
	100.411000.5800	Travel, Training, Meetings	3,085	4,000	5,340	4,000	
	100.411000.5810	Hosting Joint Meetings	652	1,500	-	1,500	
	100.411000.8500	Town Board Cost Allocation Offset	(2,025)	(1,960)	(1,960)	(2,500)	
		Total Legislative:	9,801	11,308	11,209	18,538	
	Judicial:						
	100.412000.3200	Professional Service - Judge	-	1,650		1,650	
	100.412000.5800	Travel, Training, Meetings	2,685	1,050		1,050	
		Total Judicial:	2,685	2,700	-	2,700	
	Elections:						
	100.414000.1105	Election Judges	1,000		-	1,200	
	100.414000.4600	Election Supplies	662		-	700	
		Total Elections:	1,662	-	-	1,900	
	Administration Salaries & Benefits:						
	100.415000.1100	Salaries Manager	-	87,360	75,835	136,510	
	100.415000.1101	Salaries Clerk/Treasurer	63,186	65,749	66,381	69,035	
	100.415000.1102	Salaries Deputy Clerk/Treasurer	40,384	45,864	47,098	48,152	
	100.415000.1103	Salaries Admin Assist/Fin Coord	46,970	58,710	46,793	70,410	
	100.415000.1200	Overtime	120	2,293	-	2,408	14
	100.415000.2100	Health Insurance	15,426	19,944	22,805	25,996	
	100.415000.2101	Life Insurance	62	67	88	101	
	100.415000.2102	Dental Insurance	798	912	963	456	
	100.415000.2103	Vision Insurance	95	120	157	120	
	100.415000.2104	Aflac	1,216	-	312	-	
	100.415000.2200	FICA	9,265	10,789	14,519	20,407	
	100.415000.2250	Medicare	2,167	2,503	3,398	4,734	
	100.415000.2300	Retirement	5,853	5,581	9,057	5,859	
	100.415000.2500	Unemployment Insurance	300	345	470	653	
		Total Administration Salaries & Benefits:	185,842	300,237	287,876	384,842	
	Administration Operating:						
	100.416000.2600	Workers Compensation Ins.	13,345	33,089	33,894	34,087	15
	100.416000.2700	Insurance / PC	15,192	39,065	40,509	55,740	16
	100.416000.3000	Contract Work	110,740	10,000	49,410	10,000	
	100.416000.3201	Legal Service - Attorney	6,658	15,000	28,653	15,000	
	100.416000.3203	Prof. Service - Audit	6,290	17,000	18,322	18,322	
	100.416000.4110	Utilities - Water	1,193	3,300	4,295	3,300	
	100.416000.4120	Utilities - Sewer	1,100	2,800	3,724	2,800	
	100.416000.4130	Utilities - Electric	2,253	7,500	4,613	7,500	
	100.416000.4150	Utilities - Gas	1,728	2,200	9,545	2,200	
	100.416000.4155	Irrigation Expense	130	3,607	145	3,607	
	100.416000.4160	Telephone	2,011	5,912	5,259	5,912	
	100.416000.4162	Cell Phone - AT&T	2,540	7,100	7,432	7,100	

	GENERAL FUND - ADMINISTRATION EXPENSES						
	<i>Draft</i>		2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
	Fund #100						
	100.416000.4164	IT Services & Maintenance	10,554	33,400	46,791	34,526	17
	100.416000.4165	Internet Line	625	2,315	6,436	9,315	
	100.416000.4166	IT Equipment & Supplies	1,735	15,000	15,000	23,174	18
	100.416000.4191	Recording Fees	284	400	35	400	
	100.416000.4304	Building R & M	283	2,500	1,406	2,500	
	100.416000.4444	Intergovernmental Payments	27,008	28,308	28,308	29,100	19
	100.416000.4950	Misc. Expense	25,222	1,200	1,556	1,200	
	100.416000.4951	Community Christmas	39	200	207	200	
	100.416000.4952	Community Support	856	1,000	1,948	1,000	
	100.416000.5400	Advertising / Public Notices	804	2,500	1,182	2,500	
	100.416000.5420	Cleaning Service	3,591	3,600	6,021	6,000	
	100.416000.5430	Office Equipment L & M	1,392	1,500	900	1,500	
	100.416000.5440	Publication Legal Notice	261	1,000	41	1,000	
	100.416000.5500	Printing Services	2,010	5,000	4,837	5,000	
	100.416000.5550	Bank Service Charges	958	1,500	2,234	1,500	
	100.416000.5600	Office Supplies	1,407	7,000	3,677	7,000	
	100.416000.5650	Operating Supplies	1,867	4,000	2,786	4,000	
	100.416000.5800	Travel, Training, Meetings	2,577	3,000	5,045	5,000	
	100.416000.5820	Special Events / Swag	2,760	2,000	913	2,000	
	100.416000.6150	Postage	674	4,500	5,072	4,500	
	100.416000.6260	Gas, Oil, Etc.	3,664	1,500	1,912	1,500	
	100.416000.6450	Membership Fees / Subscriptions	8,513	7,411	8,500	8,500	20
	100.416000.8501	Admin Sal & Ben/ Gen Services Offset	(157,160)	(198,865)	(198,865)	(243,103)	
	100.416000.9000	Capital Outlay	324,945		11,279		21
	100.416000.9140	Transfer Out					
		Total Administration Operating:	427,385	76,542	163,021	73,881	
		Community Development:					
	100.419000.1104	Building Inspect/Code Enforcem					
	100.419000.1200	Overtime					
	100.419000.2100	Health Insurance					
	100.419000.2101	Life Insurance					
	100.419000.2102	Dental Insurance					
	100.419000.2103	Vision Insurance					
	100.419000.2104	Aflac					
	100.419000.2200	FICA					
	100.419000.2250	Medicare					
	100.419000.2300	Retirement					
	100.419000.2500	Unemployment Insurance					
	100.419000.2501	Prof. Services Planning Services	33,748	20,000		20,000	22
	100.419000.5650	Operating Supplies		500		500	23
	100.419000.5800	Travel, Training, Meetings		1,000	200	1,000	
	100.419000.6450	Membership Fees/Subscriptions		250		250	24
	100.419000.9140	Transfer Out		238,226	604,893	376,667	25
		Total Community Development:	33,748	259,976	605,093	398,417	
		Total Administration Expenses:	661,123	650,763	1,067,199	880,278	

	GENERAL FUND - PUBLIC SAFETY EXPENSES						
	<i>Draft</i>		2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
	Fund #100						
	Public Safety Salaries & Benefits:						
	100.420000.1106	Salaries Chief	122,307	118,851	131,156	122,408	
	100.420000.1107	Salaries Sergeant	95,128	93,558	103,304	98,238	
	100.420000.1108	Salaries Officers	361,607	357,344	366,767	375,232	26
	100.420000.1110	School Resource Officer	139,014	131,019	136,756	137,571	27
	100.420000.1180	P/T Clerk	2,234	2,312	2,825	2,427	
	100.420000.1200	Overtime	48,725	58,192	40,061	61,104	28
	100.420000.2100	Health Insurance	91,436	95,748	87,555	102,576	
	100.420000.2101	Life Insurance	281	302	296	281	
	100.420000.2102	Dental Insurance	6,720	6,660	7,347	1,368	
	100.420000.2103	Vision Insurance	852	876	975	180	
	100.420000.2104	Aflac	1,515	370	218	206	
	100.420000.2130	Legal Insurance	1,592	1,592	1,592	1,592	
	100.420000.2200	FICA	139	144	175	152	
	100.420000.2250	Medicare	10,471	11,039	10,625	11,556	
	100.420000.2350	Police Pension	49,690	55,283	73,711	73,325	
	100.420000.2450	Death & Disability	18,439	19,431	19,782	22,868	
	100.420000.2500	Unemployment Insurance	1,535	1,523	1,598	1,594	
	Total Public Safety Salaries & Benefits:		951,684	954,244	984,743	1,012,678	
			962,424				
	Public Safety Operating:						
	100.421000.3415	Clinic & Hospital	-	600	900	600	
	100.421000.4306	Vehicle R & M	3,837	7,000	5,046	7,000	
	100.421000.4444	Intergovernmental Payments	11,481	16,862	16,862	16,239	29
	100.421000.4950	Misc. Expense	47,001	300	300	300	
	100.421000.4980	Animal Control	-	300	-	300	
	100.421000.5420	Cleaning Service	634	585	1,063	585	
	100.421000.5650	Operating Supplies	8,491	10,000	11,391	14,829	30
	100.421000.5800	Travel, Training, Meetings	5,803	3,000	3,393	3,000	31
	100.421000.6110	Uniforms	3,527	3,000	3,000	3,000	
	100.421000.6140	Other DS Costs	364	-	-	-	
	100.421000.6160	Dispatch (Radio) Services	-	10,000	-	10,000	
	100.421000.6230	Firearm Supplies	1,202	1,500	1,807	1,500	
	100.421000.6260	Gas, Oil, Etc.	21,653	17,000	19,740	17,000	
	100.421000.6450	Membership Fees/Subscriptions	5,014	10,082	10,082	10,230	32
	100.421000.8400	Contributions to Institutions	100	200		200	
		Cost Allocations	38,807		39,000	40,000	
	100.421000.9000	Capital Outlay		60,000	60,000	-	33
	100.421000.9010	Capital Outlay - Vehicles		40,000		110,000	34
	Total Public Safety Operating:		147,914	180,429	172,583	234,783	
	Total Public Safety Expenses:		1,099,598	1,134,673	1,157,326	1,247,461	

GENERAL FUND PUBLIC WORKS - PARKS EXPENSES							
	<i>Draft</i>		2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
	Fund #100						
	Public Works Salaries & Benefits:						
	100.430000.1109	Salaries Public Works Director	73,312	76,440	86,092	82,451	
	100.430000.1111	Salaries Foreman	51,803	52,250	56,100	57,054	
	100.430000.1112	Salaries Maintenance Worker I	81,257	-	43,038	-	
	100.430000.1113	Salaries Maintenance Worker II	31,567	132,787	93,743	141,606	
	100.430000.1200	Overtime	7,656	9,252	17,982	11,994	35
	100.430000.2100	Health Insurance	33,739	27,611	38,184	45,849	
	100.430000.2101	Life Insurance	143	168	177	168	
	100.430000.2102	Dental Insurance	807	912	963	936	
	100.430000.2103	Vision Insurance	95	120	127	132	
	100.430000.2104	Aflac	3,663	3,613	14,235	9,531	
	100.430000.2200	FICA	15,113	16,921	19,239	18,319	
	100.430000.2250	Medicare	3,535	3,926	4,498	4,250	
	100.430000.2300	Retirement	11,887	13,074	13,408	14,056	
	100.430000.2500	Unemployment Insurance	494	541	631	586	
	100.430000.2502	Enterprise Salary / Benefit Alloc.	-	(183,556)			
	Total Public Works Salaries & Benefits:		315,070	154,059	388,415	386,933	
	Public Works Operating:						
	100.431000.3000	Contract Work / Hydro Excavation	36,289	12,500	281		
	100.431000.3415	Clinic & Hospital	506	500	1,099	500	
	100.431000.3910	Residential Trash	25,798	32,910	33,885	33,000	36
	100.431000.3911	Recycle	3,920	5,400	6,240	5,500	
	100.431000.4130	Utilities - Electric	1,211	300	1,327	1,400	
	100.431000.4225	Rental Equipment / Supplies	4,140	1,000	1,164	1,000	
	100.431000.4300	Equipment R & M	10,071	12,000	30,880	15,000	
	100.431000.4304	Building R & M			196	200	
	100.431000.4306	Vehicle R & M	8,146	9,500	11,949	10,000	
	100.431000.4308	Bldg. & Prop. R & M	4,206	500	3,419	1,500	
	100.431000.4309	Mosquito Control	9,845	9,560	10,437	10,000	
	100.431000.4313	Street Repairs	21,528	50,000	77,678	50,000	37
	100.431000.4316	Street Lights - Electric	14,902	20,000	17,791	20,000	
	100.431000.4318	Street Signs	1,664	2,000	-	2,000	
	100.431000.4365	Seasonal Decorations	35	500	300	500	
	100.431000.4950	Miscellaneous Expense	4,266		14		
	100.431000.5600	Office Supplies	609	1,000	1,148	1,000	
	100.431000.5650	Operating Supplies			100	1,500	
	100.431000.5800	Travel, Training, Meetings	3,442	1,000	650	1,000	
	100.431000.6003	R & M Supplies	2,246	4,000	1,270	4,000	
	100.431000.6004	Tools	7,887	1,000	5,924	3,500	
	100.431000.6005	Shop Supplies		2,500	5,469	4,500	
	100.431000.6110	Uniforms	2,866	3,000	1,231	3,000	
	100.431000.6260	Gas, Oil, Etc.	17,550	14,000	19,963	20,000	
	100.431000.6450	Memberships / Subscriptions	-	1,000	584	600	38
	100.431000.6453	Flexible Spending Account (FSA)	-	764			
	100.431000.7450	Small Equip/Vehicle Purchases	5,331	5,000	4,714	5,500	39
	100.431000.8520	Enterprise Salary / Benefit Alloc.	(181,840)		(183,556)	195,754	
	100.431000.9010	Capital Outlay - Vehicles	44,945		125,700	80,000	40
	Total Public Works Operating:		49,563	189,934	179,857	470,954	
	Parks Expenses:						
	100.452000.1114	Salaries Seasonal Worker	(18)				
	100.452000.1200	Overtime					
	100.452000.2200	FICA					
	100.452000.2250	Medicare					
	100.452000.2500	Unemployment Insurance					
	100.452000.6003	R & M Supplies	2,168	1,000	3,621	2,000	
	100.452000.7110	Grounds Improvement / Tree Care	15,000	22,500	24,740	22,500	
	100.452000.7180	Trails	-	2,500	-	2,500	
	Total Parks Operating:		17,150	26,000	28,361	27,000	
	Total Public Works and Parks Expenses:		381,783	369,993	596,634	884,887	

GENERAL FUND SUMMARY				
<i>Draft</i>	2022 Actual	2023 Budget	2023 Estimates	2024 Budget
Fund #100				
BEGINNING FUND BALANCES	1,574,503	1,916,515	1,889,518	1,724,213
Total Gen Fund Revenues & Transfers In:	2,457,519	2,283,836	2,655,854	2,148,456
Administration Expenses	661,123	646,313	1,067,199	880,278
Public Safety Expenses	1,099,598	1,134,673	1,157,326	1,247,461
Public Works and Parks Expenses	381,783	369,993	596,634	884,887
Total Gen Fund Expenses & Transfers Out	2,142,504	2,150,979	2,821,159	3,012,625
Total General Fund Net Revenues	315,015	132,857	-165,305	-864,169
ENDING FUND BALANCE	1,889,518	2,049,372	1,724,213	860,044
TABOR Reserve (3% of Expenditures)	64,275	64,529	84,635	90,379
Unallocated Operating Reserve	1,825,243	1,984,843	1,639,578	769,665
TOTAL ENDING FUND BALANCE	1,889,518	2,049,372	1,724,213	860,044

CAPITAL IMPROVEMENT FUND							
	<i>Draft</i>		2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
	Fund #300						
	REVENUES						
	Grants / Restricted Funds						
	300.333001	DOLA DOH IHOI - RC		2,600,000	300,000	1,700,000	41
	300.333002	DOLA EIAF- Browning Storm Drain		199,998	50,000	149,998	42
	300.333003	DOLA EIAF- Gas Project					
	300.333415	Sales Tax Revenue	289,512	250,000	353,610	300,000	43
	300.333500	LPEDA Catalyst Fund - RC			50,000	100,000	44
	300.333501	LPC Tribal Consistency - RC		700,000		690,000	45
	Total Grants / Restricted Funds:		289,512	3,749,998	753,610	2,939,998	
	Other Income:						
	300.336100	Interest Income	6,311	2,500	22,500	15,000	
	Total Other Income:		6,311	2,500	22,500	15,000	
	In House Transfers:						
	300.339100	Transfer In Utility Funds					
	Total In House Transfers:		-	-	-	-	
	Total Capital Fund Revenues		295,823	3,752,498	776,110	2,954,998	
	EXPENSES						
	Capital Improvement:						
	300.930000.3204	Prof Svs - Engineer/Consultant	7,004	100,000	15,000	100,000	46
	300.930000.6010	Sidewalk R & M			13,936	195,064	47
	300.930000.9202	Project / Labor Match	7,663	-			48
	300.930000.9231	Capital Projects - BSD			100,000	100,000	49
	300.930000.9232	Capital Projects - RC	18,184	4,150,000	205,938	1,094,062	50
		Transfers Out				1,220,000	
	Total Capital Improvement Expenses		32,851	4,250,000	334,874	2,709,126	
	Capital Improvement Fund Beginning Balance		431,969	655,942	694,941	1,136,178	
	Revenues		295,823	3,752,498	776,110	2,954,998	
	Expenses		32,851	4,250,000	334,874	2,709,126	
	ENDING FUND BALANCE		694,941	158,440	1,136,178	1,382,050	
	<i>Restricted Operating Reserve</i>		<i>694,941</i>	<i>158,440</i>	<i>1,136,178</i>	<i>1,382,050</i>	
	Capital Improvement Fund Total Ending Balance:		694,941	158,440	1,136,178	1,382,050	

	CONSERVATION TRUST FUND						
	<i>Draft</i>		2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
	Fund #400						
	REVENUES						
	Grants / Restricted Funds:						
	400.333100	GOCO Grant		72,000	-	72,000	51
	400.333580	Lottery Funds	10,897	8,400	11,322	12,000	
	Total Grants / Restricted Funds:		10,897	80,400	11,322	84,000	
	Other Income:						
	400.336100	Interest Income	1,266	400	4,057	2,500	
	Total Other Income:		1,266	400	4,057	2,500	
	Total Conservation Trust Fund Revenue		12,163	80,800	15,379	86,500	
	EXPENSES						
	Conservation Trust:						
	400.700452.9000	GOCO Grant Expenditure	-	120,000	-	120,000	52
	Total Conservation Trust Fund Expenses		-	120,000	-	120,000	
	Conservation Trust Fund Beginning Fund Balance		77,916	69,162	90,079	105,458	
		Revenues	12,163	80,800	15,379	86,500	
		Expenses	-	120,000	-	120,000	
	CTF Ending Fund Balance		90,079	29,962	105,458	71,958	
	Conservation Trust Fund Total Ending Balance:		90,079	29,962	105,458	71,958	

	ECONOMIC DEVELOPMENT FUND						
	<i>Draft</i>		2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
	Fund #500						
	REVENUES						
	Grants / Restricted Funds:						
	500.333851	DOLA Grants	48,547			25,000	53
		Other grant				25,000	
		REDI Grant				150,000	54
		DOH IHOI - Rock Creek Housing				434,000	
		LPC Tribal Consistency Housing				510,000	
		Rock Creek Housing In					
	Total Grants / Restricted Funds:		48,547	-	-	1,144,000	
	Other Income:						
	500.336100	Interest Income	1,392	2,784	5,686	2,900	
	Total Other Income:		1,392	2,784	5,686	2,900	
	In House Transfers:						
	500.339100	Transfers In		238,226	604,893	1,596,667	55
	Total In House Transfers:		-	238,226	604,893	1,596,667	
	Total Economic Development Fund Revenues		49,939	241,010	610,579	2,743,567	
	EXPENSES						
	500.500463.3207	Planning Grants	-	10,000		75,000	56
		REDI Grant expense				150,000	
		Rock Creek Housing Out				1,004,000	
	500.500463.6454	Transfer Out		10,000	10,000	10,000	57
	500.500463.9202	Project/Labor Match		228,226	-	100,000	58
		From CIP				1,220,000	
	500.500463.6456	ELHI Property			366,667	366,667	
	Total		-	248,226	376,667	2,925,667	
	Total Economic Development Fund Expenses		-	248,226	376,667	2,925,667	
	Economic Development Fund Beginning Balance		13,476	60,663	63,415	297,327	
		Revenues	49,939	241,010	610,579	2,743,567	
		Expenses	-	248,226	376,667	2,925,667	
	Ending Fund Balance		63,415	53,447	297,327	115,227	
	Economic Development Fund Total Ending Balance:		63,415	53,447	297,327	115,227	

	WATER FUND						
	<i>Draft</i>		2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
	Fund #610						
	REVENUES						
	Fines / Fees / Utilities:						
	610.334120	Late Fees	10,482	6,000	5,600	6,000	
	610.334419	Reconnect Fees	4,700	1,500	3,893	3,000	
	610.334420	Metered Water Sales	261,475	286,000	256,188	286,000	
	610.334430	Tap Fees	3,450	7,600	7,050	7,600	
	610.334440	Ready to Serve Fees	11,953	13,000	10,813	13,000	
	610.334495	Special Meter Read					
		Total Fines / Fees / Utilities:	292,060	314,100	283,545	315,600	
	Other Income:						
	610.336100	Interest Income	464	100	2,326	1,000	
		Total Other Income:	464	100	2,326	1,000	
	In House Transfers:						
	610.339100	Transfers In		4,000	4,000	4,000	59
		Total In House Transfers:	-	4,000	4,000	4,000	
		Total Water Revenue	292,524	318,200	289,871	320,600	
	EXPENSES						
	Water Operations:						
	610.610416.3000	Contract Work / Hydro Excavation	2,480	1,000	-	1,000	
	610.610416.3204	Prof. Service - Engineer	-	1,000	-	1,000	
	610.610416.5800	Training, Travel & Meetings	2,632	3,000	4,782	3,000	
	610.610416.5901	Enterprise Salary & Benefit Allocation	95,297	101,771	101,771	103,000	
	610.610416.5902	Enterprise General Services Allocation	20,752	21,645	21,645	25,000	
	610.610416.6003	R & M Supplies	28,025	25,000	20,451	25,000	
	610.610416.6004	Tools	162	2,500	300	2,500	
	610.610416.6025	Water Tests	2,172	3,000	1,898	3,000	
	610.610416.6100	Purchased Water	124,307	150,000	140,952	156,000	60
	610.610416.6450	Membership Fees/Subscriptions	523	275	1,302	275	
	610.610416.7450	Small Equipment Purchases					
	610.610416.9000	Capital Outlay					
	610.610416.9010	Capital Outlay - Vehicles	1,087				
		Total Water Operations:	277,436	309,191	293,100	319,775	
		Total Water Expenses	277,436	309,191	293,100	319,775	
		Water Fund Beginning Fund Balance	44,652	14,727	42,406	39,177	
		Revenues	292,524	318,200	289,871	320,600	
		Expenses	277,436	309,191	293,100	319,775	
		Water Fund Subtotal	59,739	23,736	39,177	40,002	
		Water Fund Total Ending Balance:	42,406	23,736	39,177	40,002	

	GAS FUND						
	<i>Draft</i>		2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
	Fund #620						
	REVENUES						
	Fines / Fees / Utilities:						
	620.334412	Gas Residential	365,451	305,000	410,275	400,000	
	620.334413	Gas Commercial	197,437	150,000	265,177	200,000	
	620.334415	Gas Stand-By Fees	11,715	11,700	11,431	11,900	
	620.334430	Tap Fees	3,562		6,890	6,500	
	620.334470	Gas Taxes	35,214	35,000	54,396	35,500	
		Total Fines / Fees / Utilities:	613,380	501,700	748,168	653,900	
	Other Income:						
		DOLA EIAF Gas Pipeline Grant				200,000	
	620.336050	Misc Income		-			
	620.336100	Interest Income	1,726	450	7,148	4,000	
		Total Other Income:	1,726	450	7,148	4,000	
	In House Transfers:						
	620.339100	Transfers In		4,000	2,000	2,000	61
		Total In House Transfers:	-	4,000	2,000	2,000	
		Total Gas Fund Revenue	615,106	506,150	757,316	659,900	
	EXPENSES						
	Gas Fund Operations:						
	620.620416.3000	Contract Work / Hydro Excavation	2,758	1,000	7,114	1,000	
	620.620416.3204	Prof. Service - Engineer			640	1,000	
	620.620416.3410	CDOT Physicals, Drug Tests	-	500	-	500	
	620.620416.4300	Equipment R & M	-	3,000	-	3,000	
	620.620416.4306	Vehicle R & M	-	1,500	200	1,500	
	620.620416.4950	Misc Exp - depreciation/net change	168,308	500	20	500	
	620.620416.5800	Travel, Training, Meetings	3,119	3,000	3,519	3,000	
	620.620416.5901	Enterprise Salary & Benefit Allocation	102,104	101,771	101,771	102,000	
	620.620416.5902	Enterprise General Services Allocation	20,407	21,645	21,645	25,000	
	620.620416.6003	R & M Supplies	19,552	20,000	3,519	20,000	
	620.620416.6004	Tools	7,025	2,500	3,220	2,500	
	620.620416.6210	Natural Gas Purchases	292,890	275,000	395,443	295,000	62
	620.620416.6220	Gas Sales Tax	19,542	20,000	43,351	45,000	
	620.620416.6250	Energy Outreach Colorado	1,019	1,700	1,804	1,700	63
	620.620416.6260	Gas, Oil, Etc.	2,200	4,000	2,496	4,000	
	620.620416.6450	Membership Fees / Subscriptions	1,986	200	545	200	
	620.620416.8400	Contribution					
	620.620416.9000	Capital Outlay - Gas Line				300,000	
	620.620416.9010	Capital Outlay - Vehicle	44,945				64
	620.620416.9140	Transfer Out					
		Total Gas Fund Operations:	685,854	456,316	585,285	805,900	
		Total Gas Fund Expenses & Transfers	685,854	456,316	585,285	805,900	
		Gas Fund Beginning Fund Balance	137,226	73,955	66,478	238,509	
		Revenues	615,106	506,150	757,316	659,900	
		Expenses	685,854	456,316	585,285	805,900	
		Gas Fund Subtotal	66,478	123,789	238,509	92,509	
		Gas Fund Total Ending Balance:	66,478	123,789	238,509	92,509	

	SEWER FUND						
	<i>Draft</i>		2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
	Fund #630						
	REVENUES						
	Fines / Fees / Utilities:						
	630.334430	Tap Fees	1,850	2,500	3,350	2,500	
	630.334460	Sewage Collection	592,870	550,000	581,700	550,000	
		Total Fines / Fees / Utilities:	594,720	552,500	585,050	552,500	
	Other Income:						
	630.336000	Other Income - Burns Avenue		27,500	6,000	21,500	65
		Other Income - Goddard Avenue		47,500	67,431	47,644	66
	630.336100	Interest Income	1	100	10	50	
		Total Other Income:	1	75,100	73,442	69,194	
	In House Transfers:						
	630.339100	Transfer In		2,000	4,000	4,000	67
		Total In House Transfers:	-	2,000	4,000	4,000	
		Total Sewer Operating Revenue	594,721	629,600	662,492	625,694	
	EXPENSES						
	Sewer Operations:						
	630.630416.3000	Contract Work / Hydro Excavation	2,480	1,000	-	1,000	
	630.630416.3204	Prof. Service - Engineer/Filming	-	1,000	-	1,000	
		Depreciation	16,255				
	630.630416.5800	Travel, Training, Meetings	-	500	-	500	
	630.630416.5901	Enterprise Salary & Benefit Allocati	94,918	91,759	91,759	95,000	
	630.630416.5902	Enterprise General Services Allocat	10,376	10,822	10,822	12,500	
	630.630416.6003	R & M Supplies	7,608	25,000	3,000	25,000	
	630.630416.6004	Tools	-	500	1,000	500	
	630.630416.6240	SUIT - Treatment	362,960	400,000	360,294	400,000	68
	630.630416.6450	Membership Fees / Subscriptions	333	350	500	350	
	630.630416.6452	Reimbursable Exp (Burns Ave Proj)	25,700		-	-	69
	630.630416.6452	Reimbursable Exp (Goddard Ave Proj)		50,000	166,935	40,000	70
	630.630416.7450	Small Equipment Purchases					
	630.630416.9010	Capital Outlay - Vehicles	3,688				71
		Total Sewer Operations	524,317	580,931	634,310	575,850	
		Total Sewer Fund Expense:	524,317	580,931	634,310	575,850	
		Sewer Fund Beginning Fund Balance	193	-	86,171	114,352	
		Revenues	594,721	629,600	662,492	625,694	
		Expenses	524,317	580,931	634,310	575,850	
		Sewer Fund Subtotal	70,598	48,669	114,352	164,196	
		Sewer Fund Total Ending Balance:	86,171	48,669	114,352	164,196	

	IRRIGATION FUND						
	<i>Draft</i>		2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Notes
	Fund #640						
	REVENUES						
	Fines / Fees / Utilities:						
	640.334430	Tap Fees	574	600	574	600	
	640.334480	Irrigation Water Charges	39,736	44,000	42,158	44,000	
		Total Fines / Fees / Utilities:	40,310	44,600	42,732	44,600	
	Other Income:						
	640.336100	Interest Income	181	100	541	350	
		Total Other Income:	181	100	541	350	
	In House Transfers:						
	640.339100	Transfer In					
		Total In House Transfers:	-	-	-	-	
		Total Irrigation Fund Revenue	40,491	44,700	43,272	44,950	
	EXPENSES						
	Irrigation Operations:						
	640.640416.3000	Contract Work / Hydro Excavation	-	2,000	-	2,000	
	640.640416.3204	Prof. Service - Engineer	-	500	-	500	
	640.640416.4130	Utilities - Electric (Pumphouse)		258	500	258	
	640.640416.4315	BIA Water Rights	3,459	3,500	3,607	3,500	72
	640.640416.5400	Advertising/Public Notices			-		
	640.640416.5901	Enterprise Salary & Benefit Allocation	23,893	28,679	28,679	29,000	
	640.640416.5902	Enterprise General Services Allocation	4,150	4,329	4,329	4,500	
	640.640416.6003	R & M Supplies	4,508	5,000	2,313	5,000	
	640.640416.9000	Capital Outlay - Infrast. Impr. Proj.					
		Total Irrigation Operations:	36,011	44,266	39,429	44,758	
		Total Irrigation Fund Expenses	36,011	44,266	39,429	44,758	
		Irrigation Fund Beginning Fund Balance	10,373	13,715	15,269	19,113	
		Revenues	40,491	44,700	43,272	44,950	
		Expenses	36,011	44,266	39,429	44,758	
		Irrigation Fund Subtotal	14,853	14,149	19,113	19,305	
		Irrigation Fund Total Ending Balance:	15,269	14,149	19,113	19,305	

2024 FUNDS SUMMARY				
<i>Draft</i>	Estimated Beginning Fund Balance	2024 REVENUES	2024 EXPENSES	Estimated Ending Fund Balance
FUND				
General	1,724,213	2,148,456	3,012,625	860,044
Capital Improvement	1,136,178	2,954,998	2,709,126	1,382,050
Conservation Trust	105,458	86,500	120,000	71,958
Economic Development	297,327	2,743,567	2,925,667	115,227
Total Governmental Funds	3,263,176	7,933,521	8,767,419	2,429,278
ENTERPRISE				
Water	39,177	320,600	319,775	40,002
Gas	238,509	659,900	805,900	92,509
Sewer	114,352	625,694	575,850	164,196
Irrigation	19,113	44,950	44,758	19,305
Total Enterprise Funds	411,151	1,651,144	1,746,283	316,012
TOTAL ALL FUNDS:	3,674,327	9,584,665	10,513,702	2,745,290

Note #	BUDGET NOTES
1	2022 mill levy was 4.448. 2023 mill levy is 4.783. 2024 milly levy will be 4.595.
2	Town sales tax rate is 2%.
3	Town receives 3.55% of the 2% La Plata County sales tax.
4	Annual DOLA payment of nonrenewable natural resources in Colorado that are removed from the earth like oil, gas, coal, etc.
5	Annual Federal Mineral Lease non-bonus payments.
6	Collection begins in 2023, Town 60% and store 40%; Town 60% allotted to enforcement, recycle, compost. Can not waive.
7	Grant funding for one (1) full-time officer including salary, benefits and overtime hours.
8	Local Government Limited Gaming Impact Grant.
9	Snow removal compensation from CDOT and Library.
10	ARPA funds must be obligated no later than the end of 2024 and fully expended no later than the end of 2026.
11	Residential trash billing revenue.
12	Residential recycling billing revenue.
13	Reimbursement from Ignacio School District for 2 School Resource Officers.
14	Overtime calculated at 5% of Deputy Clerk's salary.
15	CIRSA Worker's Compensation Insurance for Town and Enterprise Funds.
16	CIRSA Property & Casualty Insurance for Town and Enterprise Funds.
17	IT for Town Administration, Public Safety, Public Works and Enterprise Funds: Google license \$1617/yr, Sensus meter reader \$1950/yr, BMS \$10,259/yr, server configuration and mtc (1725*12.)
18	2023: New server (currently share 2 but want 1 big one) + firewall + switches + internet router; 2024: Comm Rm Audio Visual equip \$20K and 2 Admin workstations \$7935.15/ea.
19	2022: SoCoCAA \$15,000, Axis \$1000, Comm Conn \$2500, Homesfund \$1808, ICD \$5000, SASO \$2700; 2023-2024: SoCoCAA \$18,000, Axis \$1000, Comm Conn \$2500, HF \$1808/2600, ICD \$5000.
20	CML, R9, La Plata Economic Alliance, RHA, Ignacio Chamber of Commerce, POB renewal, IIMC, CMCA, Durango Herald, Fort Lewis CSBDC, CCCMA, CGFOA, Amazon Prime.
21	2022: Goddard Avenue lot purchases; 2023: HP Printer purchase from Imagenet Consulting LLC.
22	Contract Planning Services.
23	Census materials.
24	Colorado/International Code Council Membership (building inspection duties/support and training for Garry.)
25	2023: Transfer Out to ECD 228,226 ARPA, \$10K tap fee waivers (to be distributed to Water, Gas and Sewer for tap fee waivers as needed in the respective amounts \$4K, \$4K, \$2K both years), + \$366,667 ELHI purchase; 2024: Transfer Out to ECD \$10K + \$366,667 ELHI purchase.
26	Salaries for 5 full-time officers with one position funded through HIDTA.
27	Two School Resource Officer for Ignacio School District (approximate 5% increase each year.)
28	Overtime is calculated at 10% of sergeant's and officers' salaries.
29	2022: IGA Detox and Youth Services Contributions; 2023: IGA Detox, La Plata Youth Services and SASO; 2024: IGA Detox \$5439.19, La Plata Youth Services \$8800, SASO \$3000.
30	2024: Operating Supplies includes additional \$4829 for 6 taser upgrades to be paid annually for 5 years.
31	99% of Public Safety Travel, Training and Meetings reimbursed by grant monies annually which can be seen in General Revenue portion of budget.
32	RMS eForce, CCNC, Wolfcom, Lexipol, CPPA, NTOA, Sams Club, Justice Clearinghouse, and Colorado Association of Chiefs (CACP), Axon added in 2023 \$3916.80 for cloud-based storage of body cam information.
33	Public Safety Department 2023: \$60K radios - chief working on grant to be fully reimbursed.
34	Public Safety Department vehicles (two \$45K/each trucks and \$10K/each accessories ordered in 2023 to arrive and expend in March 2024.)
35	Overtime is calculated at 5% of salaries except PW Director who is exempt (exceptions approved by Town Manager).
36	Trash hauling fees charged to the Town.
37	Street paving, patching, crack sealing.
38	Environmental Systems Research Institute (ESRI) gis mapping.
39	Used trucks purchased in 2022 expensed to Water and Sewer Funds equally.
40	2022: Vac Truck purchase split \$45K General Fund and \$45K Gas Fund; 2023: Mini Excavator \$117,700 and Jet Rodder \$8K; 2024: Vehicle/Truckpurchase.
41	2023: DOLA Division of Housing (DOH) Rock Creek Grant request for \$2.6M; 2024: DOH approved \$2M of the \$2.6M for Rock Creek infrastructure.
42	2023-2024: DOLA Browning Storm Drain Project construction grant \$199,998K and TOI expense will be \$200K.
43	Beginning July 2018, sales tax revenue of 1% restricted for Capital Improvement Projects.
44	2023: LPEDA Alliance Catalyst Fund Grant for design on Rock Creek; 2024: Expecting county to give \$100K for improved design on CR320.
45	2023-2024 \$700K La Plata County Tribal Consistency Grant for Rock Creek infrastructure funding approved for \$690K - no match required.

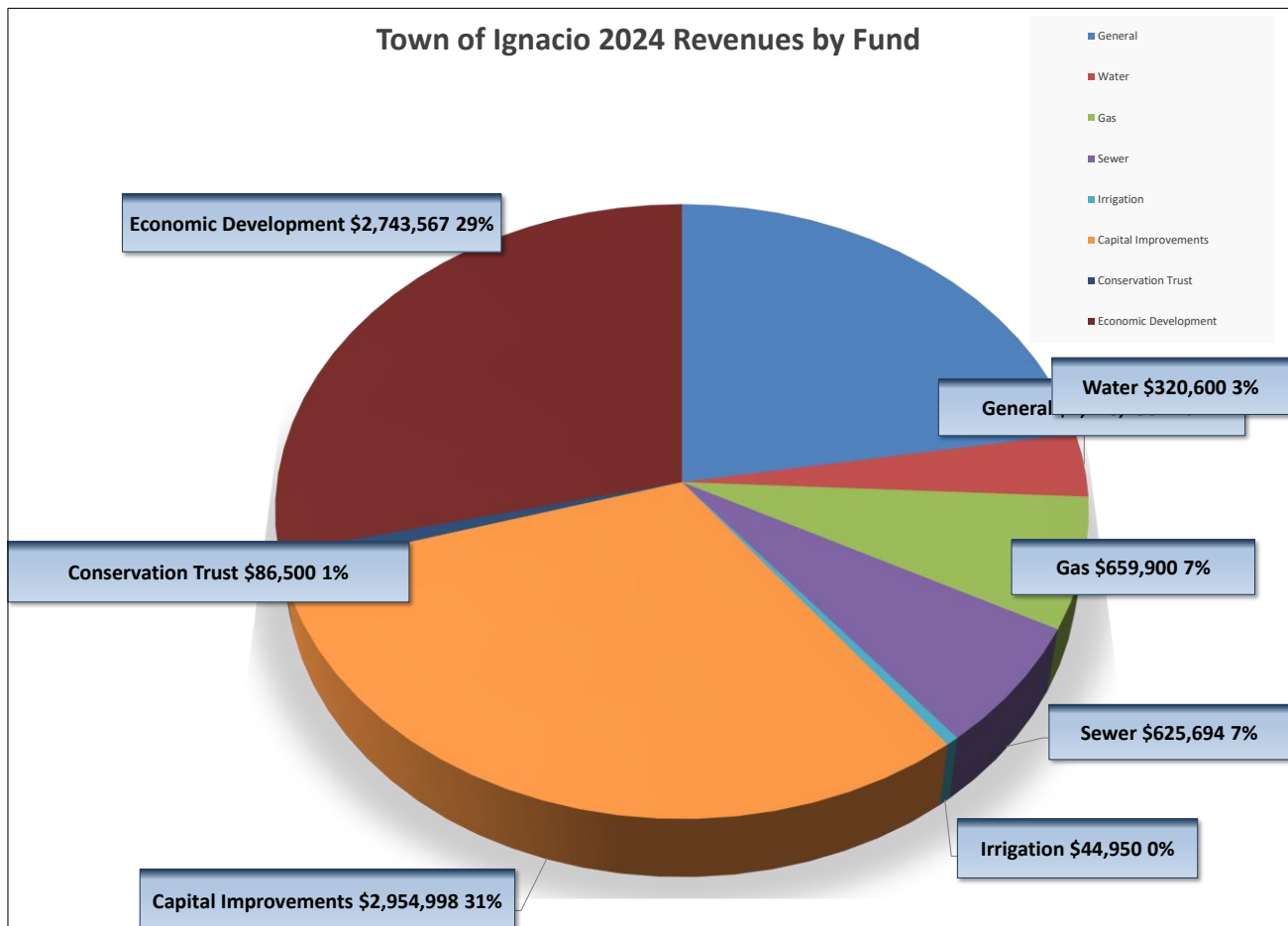
Note #	BUDGET NOTES
46	2023: Browning Storm Drain construct planning; 2024: CR320 planning for Rock Creek Subdivision.
47	2023-2024: \$150K sidewalk improvements increased to \$209K with TB approval 4/10/23, CDOT does work; 2024: TOI pays.
48	2022: Final Goddard Becker Crosswalk expenses.
49	2023-2024: Browning Storm Drain Project match (DOLA 199,998 + TOI 200K.)
50	2023-2024: DOH approved \$2M in grant funding toward Rock Creek Subdivision Project with \$1.3M TOI match.
	CIP transfer out
51	GOCO Planning Grant for Ben Nighthorse Campbell Park (60%/40% funding match) in 2023 extended to 2024.
52	GOCO Grant expenditure in 2023 extended to 2024.
53	2022: DOLA Broadband and Housing Study Grant monies for 2021.
54	2023: Mark is working to secure REDI Grant money that the Town can receive for local nonprofit construct of Dancing Spirit who has \$276K gap as of 10.10.23; to be confirmed before 2024 budget adoption.
55	2023: Transfer In from Gen Fund ARPA money (tranche 1 and 2, \$114,113 each=\$228,226), \$10K to be used for potential Tap Fee Waivers in Enterprise Funds, and \$366,667 ELHI purchase pmt #1 of 3; 2024: \$10K to be used for potential Tap Fee Waivers in Enterprise Funds, and \$366,667 ELHI purchase pmt #2 of 3.
56	2023 University of Colorado Technical Assistance Program extended to 2024.
57	2023 and 2024: Transfer out \$10K (\$4K to Water Fund, \$4K to Gas Fund, and \$2K to Sewer for potential tap fee waivers.)
58	2023: Expense out ARPA restricted funds thru DOLA to be used for affordable housing groundbreaking or broadband. ARPA funds must be obligated no later than the end of 2024, and fully expended no later than the end of 2026.
59	2023: Transfer In \$4K from ECD Fund for potential tap fee waivers.
60	Purchased water expense from Southern Ute Utility Department.
61	2023 and 2024: Transfer In \$4K from ECD for potential tap fee waivers.
62	Natural gas purchases from Southern Ute Utility Department.
63	Energy Outreach contributions for low income customer gas bill payment assistance.
64	2022 Vac Truck purchase to be split as follows: \$45K General Fund and \$45K Gas Fund.
65	4Q2022-2024: Burns Ave sewer services replacement expenses to be reimbursed by residents within one year of being invoiced by the Town.
66	2023-2024: Goddard Ave sewer services replacement expenses to be reimbursed by residents within one year of being invoiced by the Town.
67	2023-2024: Transfer in \$2K from ECD for potential tap fee waivers.
68	Wastewater treatment cost from Southern Ute Utility Department.
69	2022-2024: Burns Ave project \$27.5K expenses to be reimbursed by 3 resident accounts within one year of being invoiced by the Town.
70	2023-2024: Goddard Sewer services replacements total is still in progress. Resident accounts to reimburse Town expense within one year of being invoiced by the Town.
71	2022: Half of PW used trucks purchase.
72	Raw water irrigation charge from the Bureau of Indian Affairs.

2024 Enterprise Salary & Benefit and General Service Allocations						
<i>Draft</i>						
Manager Salary & Benefits	163,788	Admin - 59%	96,635	General Service Expenses		Amounts
		Water - 12%	19,655	Town Board		15,538
		Gas - 12%	19,655	Audit		18,322
		Sewer - 12%	19,655	Workman Comp		34,087
		Irrigation - 5%	8,189	Insurance / PC		55,740
Clerk/Treasurer Salary & Benefit	87,575	Admin - 59%	51,669	Attorney		15,000
		Water - 12%	10,509	Utilities Water		3,300
		Gas - 12%	10,509	Utilities Sewer		2,800
		Sewer - 12%	10,509	Utilities Electric		7,500
		Irrigation - 5%	4,379	Utilities Gas		2,200
Dep Clerk/Treasurer Salary & Be	63,988	Admin - 59%	37,753	Telephone		5,912
		Water - 12%	7,679	Cell Phone		7,100
		Gas - 12%	7,679	IT Services & Maitnenance		34,526
		Sewer - 12%	7,679	Internet Line		9,315
		Irrigation - 5%	3,199	IT Equipment & Supplies		23,174
Admin Assist/Fin Cord Salary & B	79,528	Admin - 45%	35,788	Advertising/Public Notice		2,500
		Water - 17%	13,520	Office Equipment L&M		1,500
		Gas - 17%	13,520	Printing Services		5,000
		Sewer - 17%	13,520	Bank Service Charges		1,500
		Irrigation -4%	3,181	Uniforms		6,000
PW Director Salary & Benefits	102,729	Public Works - 45%	46,228	Office Supplies		4,000
		Water - 18%	18,491	Postage		4,500
		Gas - 18%	18,491	Total		259,514
		Sewer - 15%	15,409			
		Irrigation - 4%	4,109	2024 General Services Allocation		
Foreman	74,043	Public Works - 45%	33,319	Administration	37%	96,020
		Water - 18%	13,328	Public Work (Streets&Parks)	16%	41,522
		Gas - 18%	13,328	Public Safety	20%	51,903
		Sewer - 15%	11,106	Irrigation	2%	5,190
		Irrigation - 4%	2,962	Sewer	5%	12,976
MW I (1 FTE)	0	Public Works - 45%	0	Gas	10%	25,951
		Water - 18%	0	Water	10%	25,951
		Gas - 18%	0	Total	100%	259,514
		Sewer - 15%	0			
		Irrigation - 4%	0	Enterprise General Sevice Allocat	27%	70,069
MW II (2FTE)	179,144	Public Works - 45%	80,615			
		Water - 18%	32,246	2024 Enterprise Salary & Benefit Allocation		
		Gas - 18%	32,246	Admin (non-Enterprise)		221,845
		Sewer - 15%	26,872	Admin (Enterprise)		173,035
		Irrigation - 4%	7,166	Public Works (non-Enterprise)		160,162
Total:	750,796		750,796	Public Works (Enterprise)		195,754
				Total:		750,796
Water			#REF!	Water		115,427
Gas			#REF!	Gas		115,427
Sewer			#REF!	Sewer		104,749
Irrigation			#REF!	Irrigation		33,185



Town of Ignacio 2024 Revenues by Fund

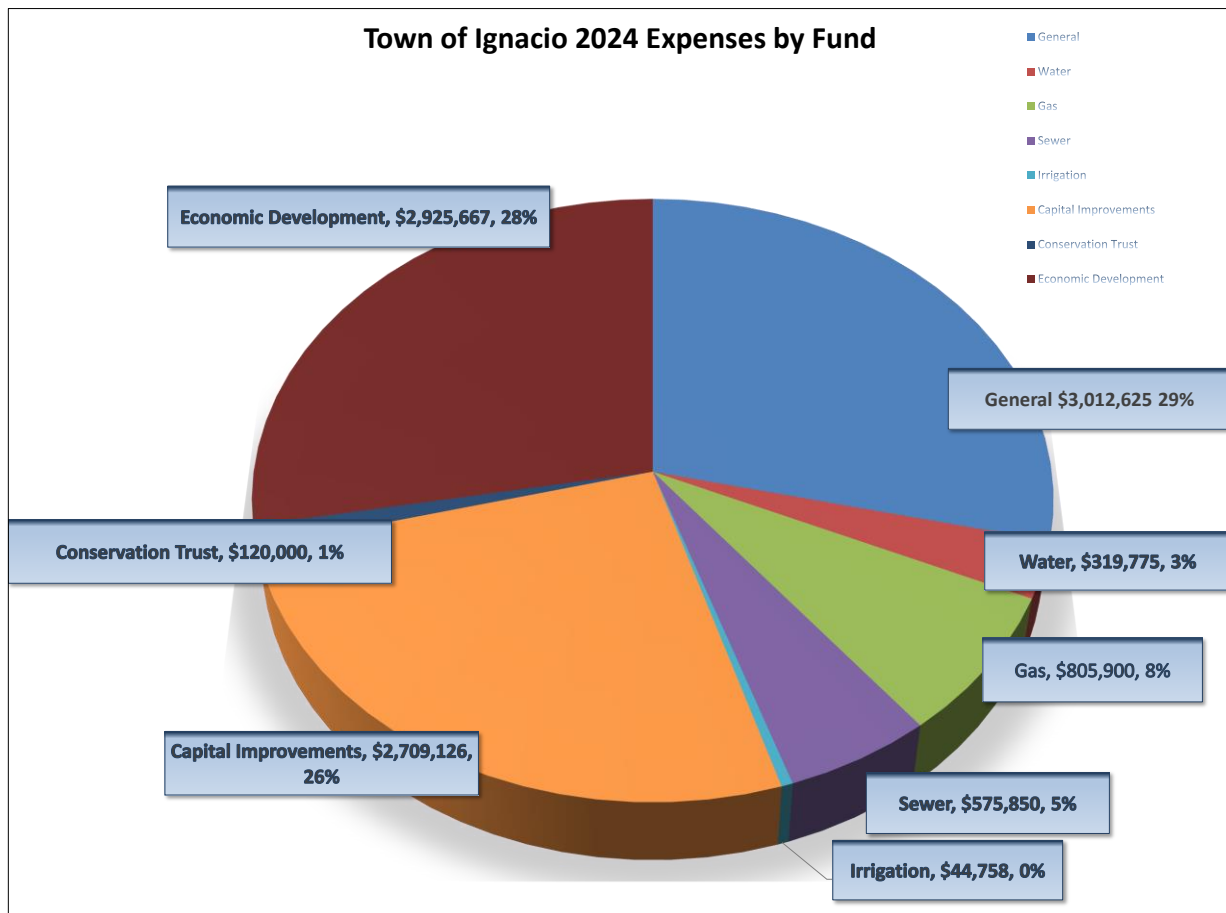
General	\$2,148,456
Water	\$320,600
Gas	\$659,900
Sewer	\$625,694
Irrigation	\$44,950
Capital Improvements	\$2,954,998
Conservation Trust	\$86,500
Economic Development	\$2,743,567
TOTAL:	\$9,584,665





Town of Ignacio 2024 Expenses by Fund

General	\$3,012,625
Water	\$319,775
Gas	\$805,900
Sewer	\$575,850
Irrigation	\$44,758
Capital Improvements	\$2,709,126
Conservation Trust	\$120,000
Economic Development	\$2,925,667
TOTAL:	\$10,513,702



Ignacio Police Department

December 2023



I am happy to report that all IPD officers are fully compliant with their Peace Officer and Standards and Training (POST) required in-service training hours, for 2023. POST requires 24 hours (12 in perishable skills and 12 in other law enforcement fields.)

Officer Martin will be traveling to Las Vegas next week (12/04 – 12/07) to receive advanced training in Cell Phone Triangulation, Searches and Search Warrants related to cellular phones/devices.

Officer Boyce will be attending a 40 hour refresher course on FBI Defensive Tactics, in January, in Durango. This class then re-certifies Officer Boyce to then instruct arrest control techniques to IPD officers.

I am currently reviewing a Rural Grant offering that we would utilize for new in-car video cameras. As you will recall, we purchased new (grant funded) body worn cameras and will be purchasing new Tasers in 2024, that will integrate automatic body camera usage. These in-car cameras would also incorporate this automatic initiation of the camera(s). All of this video is now stored "on the Cloud" and does not require local data storage.

Questions or concerns, please let know. Thanks and Happy Holidays !



Town of Ignacio

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Public works Department Staff Report

11/29/2023

Compliance

Code Enforcement for this month,

270 Browning Ave – Car in right of way, need to have it towed. Talked with property owner and car does not belong to him or renters.

800 Goddard Ave – Trash builds up and rubbish in back yard. Talked with property owner about build up, he will be cleaning area up. Also talked with home owner about trailers and truck being in the right of way, need to be moved for snow removal.

120 Maple Ave – Car in right of way, need to have it moved for snow removal.

114 Piedra Ave – Trailer in right of way, need to have it removed for snow removal.

Lionel Flores
Town of Ignacio





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Natural Gas System

Monthly meter reads, re-reads and Shut offs
Leak Survey
Mercaptan Testing
Energy World Net operator qualification Compliance for D.O.T. compliance
State compliance and filing
DOT training
OQ training
System maintenance and repair
Working with Brad Bean on compliance issues with the State of Colorado
PUC Inspection Complete we have some unsatisfactory results on our inspection
Valve maintenance

Sewer and Storm Drain System

Monthly line flushing
System maintenance and repair
State compliance training and filing
Have identified several problem areas in the Sanitary sewer system that need repaired
Received our permit From CDOT 11/6/2023 to proceed with Phase 1 of the Browning storm drain project

Drinking Water system

Monthly meter reads, re-reads and shut offs
Monthly water sampling
System maintenance and repair
State compliance training and filing
New water meter installs and pit repairs
Meter inventory and leak survey
Lead and Copper water sampling
Valve maintenance





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Irrigation System

System maintenance and repair
Monitor irrigation pond levels
Irrigation will Be shut down by 10/13/2023
System drained

Parks

Repair two levies on the river inlet for Town Park
Replaced irrigation pump at Campbell Park
Irrigation main repair at Town Park
Low water level at the pond inlet addressed
System winterized

Roadways and Alleys

Drainage maintenance and repair
Street sweeping
Pot hole repair
Snow removal

General Maintenance

UNCC locates completed filed and reported
Daily and weekly trash collection
Daily Utilities issues and complaint call outs addressed
Tree removal
Fiber optic construction to begin on 12/4/2023

Equipment and Vehicles

Daily maintenance
Monthly maintenance
Repair vehicles and equipment





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Building code enforcement

Subject: 11/29/2023

Town of Ignacio Building Construction / Inspection

Cross Connection Control Program

From: Garry Montoya

To: Jeremey Mickey

· 610 Browning Exterior panel and window replacement. Permit issued and approved on 4/24/2022 Estimated completion Oct. 2022 (Owner: Luis Valenzuela) Note: Pending investigation (IPD -CBI) 10/05/23 No change. Inquire from

· New Residence for Rokfur, LLC. Lot 4 Walker First Add. 150 County Road 320A. Building permit issued on 3/24/22. Build plans on hold per per-Jeff Seales (Owner-Contractor) New inquiry on building 2/7/23. Owner wants to revise initial build process. Scheduled Meeting on 2/8/23 Building permit application submitted on 3/27/2023. Under review. Building permit approved on 3/29/03. Under construction. Inspected footing for concrete on 4/11/23. As of 5/01/23 Framing is in process. Framing inspected on 6/29/23. Inspected insulation on 7/06/23. Drive way footing n process 10/05/23 Final inspection performed on 10/24/23. Certificate of Occupancy Issued on 10/24/23.

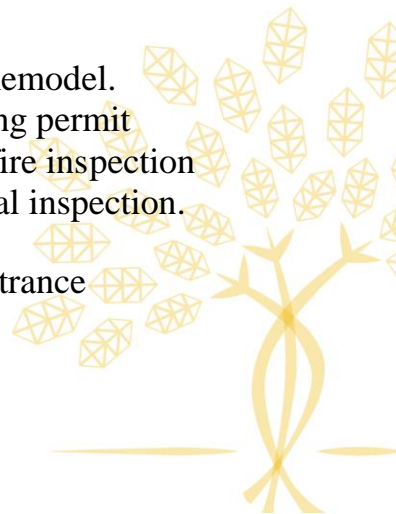
· 457 Burns Ave. Jeremy Schultz (Owner) Residence remodel... Build permit issued on 9/14/22 (No current information or status or progress as of 2/6/23) Contacted Owner on 3/15/2023. Work in process. Estimated completion May 2023. Status has not changed 6/29/23. Demolition permit issued on 7//12/23, Project completed. Residence is near completion 10/05/23 No change 11/29/23

· 110 Maple Ave Jordan Larsen (Owner) New rear attached cover patio. Build permit approved and issued on 11/15/22. Contacted owner 3/13/2023 waiting on weather to improve to continue. 5/01/23 No change. Status has not changed 10/05/23 No change 11/29/23





- 501 Tranquilo ct. Shane Roukema (builder) Land use application submitted on 4/26/23 Excavation permit issued on 5/8/23. Building Permit issued on 5/9/23. Property setbacks inspected on 5/8/23 Footings inspected on 5/11/23 Stem wall inspected on 5/16/23 Framing inspected on 10/11/23
- 355 Goddard Ave. Restaurant Interior remodel, Cuevas and J. Rosas (Owner Contractor) Building permit Issued on 12/15/22. Excavation permit issued on 1/20/23 for new gas line install. Note: New gas line installed and inspected on 2/01/23. Interior remodel near completion. San Juan Basin Health is scheduled mid-June for inspection. No status changes 11/29/23
- 455 Shoshone Margret and Butch Gomez (Owner) Residence remodel. Building Permit Issued on 1/26/23. Contractor Gary Hansen. As of 5/01/23 Remodel in process. Sewer was filmed on 10/04/23 awaiting results. Sewer line damaged, needs replacement 11/29/23
- 465 Goddard Dancing Spirit. Build plans are final and approved as of 6/01/20/23 Excavation permit issued on 5/24/23. Building permit issued on 6/1/23 Concrete footing inspected on 6/27/23 Stem wall form inspected on 6/28/23. Framing in process 10/05/23. No worked performed as of 11/29/28
- 515 Burns Ave. Roger Kimsey contractor. Remodel and renovation. Building permit and excavation permit issued on 7/20/23. No progress 10/5/23
- 107 Piedra Ave Craton Godac. New back yard shed construction. Excavation permit issued on 5/25/23. Building permit issued on 6/1/23. Inspected footing on 6/1/23. Inspected framing on 7/7/23. Near completion 10/5/23 Received call from Craton on 11/26/23, ready for final inspection on 11/30/23
- 630 Goddard Ave. Travis Kirkpatrick Owner. KP Venture properties Remodel. Interior wall removal for access to 640 Goddard KW Pawn shop. Building permit approved and issued on 9/29/23. Renovation in process 10/5/23. Failed fire inspection (Brad) needs gas pipe protection (bollard) on the South wall, prior to final inspection.
- 117 Piedra Ave. Laura Sanchez (owner) Paul Lee Contractor. Porch entrance addition. Excavation and building permit issued on 11/20/23





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- 518 Tranquilo ct. Southern Ute Growth Fund. Single Family Home. Contractor S&D Do It All. Excavation and Building permit issued on 11/20/23
- 521 Tranquil ct. Southern Ute Growth Fund. Single Family Home. Contractor S&D Do It All. Excavation and building permit issued on 11/20/23
- 815 Shoshone Jeff Lewis owner. New storage shed. Building permit issued on 11/20/23

Cross Connection Control Program

CDPHE Regulation 11.39 (3) Cross Connection Control

Meeting with CDPHE. Water Quality control Division. KC Kay (Environmental Protection Specialist). The meeting in general was an audit for the Back Flow Cross Connection contamination control program. Overall, the audit comprised of compliance issues, monitoring schedule, Test results, Commercial customer compliance within the scope of the regulation. Survey results. There are non-compliance issues that have must be rectified.

All assemblies that are not in compliance have been recognized and the owners have been notified. 14 Assemblies of 14 not tested in 2022 have been tested. 6 business remain non-compliant. A date has been established. All business owners that are non-compliant have 30 days (March 31) for compliance. (Ray Sanchez)

Note: Testing compliance ratio has been achieved (90 %). Acceptable per CDPHE Requirements, goal is to achieve 100% compliance. (Ray Sanchez) 5/01/23)

Note:

All information has been submitted to CDPHE on 6/2/23

Currently the compliance ratio is at 93% and CDPHE has closed out the non-compliance violation. 8/03/23





Town Clerk / Treasurer Report

December 2023

Honorable Mayor and Trustees,

The following is a report of my activities since the last Town Board Meeting.

Clerk:

- The minutes from the November 13 Board Meeting are on the drive for your review.

Treasurer:

- The Accounting Reports for November are included in the consent agenda.
- Although this is typically when the budget would be approved, with the new legislation that is now in place through the passage of SB23B-001, the adoption of the budget will be postponed. I have included a copy of the notice from DOLA regarding the updated calendar that needs to be followed for this year.

Utilities:

- Nothing to report at this time.

Licenses:

- Animal: 54 current licenses
- Business: 73 current licenses
- Business Service Licenses: 69 current licenses
- Liquor Licenses: None

Human Resources:

- Work is continuing on the Policies and Procedures Manual.

Events:

- Monday, December 11 – Town Hall closed in observance of Leonard C Burch Day
- Monday, December 25 – Town Hall closed in observance of Christmas Day
- Monday, January 1, 2024 – Town Hall closed in observance of New Year's Day
- Monday, January 8 – Next regularly scheduled Board Meeting

Meetings Attended:

- Ignacio Creative District Board Meeting & Work Session
- Chamber of Commerce Board Meeting and General Membership Meeting

Please contact me with any questions. Thank you.

Tuggy



MEMORANDUM

To: County Assessors and Staff
From: JoAnn Groff
Property Tax Administrator
Date: November 22, 2023
Subject: 2023 Extraordinary Session Update
Distribution: Review with appropriate staff

With the passage of SB23B-001 in the 2023 Extraordinary Session there are changes that affect the 2023 assessment calendar, the 2023 actual value adjustment for residential property, and the 2023 residential assessment rate. The calendar changes are as follows:

Calendar Task	Normal Date	Property Tax Year 2023 Date
Final certification	December 10 th , 2023	January 3 rd , 2024
Local Government & School Board mill levy certification	December 15 th , 2023	January 10 th , 2024
BOCC Certification of Levies	December 22 nd , 2023	January 17 th , 2024
Delivery of the Tax Warrant	January 10 th , 2024	January 24 th , 2024
Reporting Senior and Veteran Exemption Data	January 10 th , 2024	January 24 th , 2024

The residential assessment rate for both multi-family residential property and all other residential property is lowered from 6.765% to 6.7% for property tax year 2023.

The residential property actual value adjustment has been increased from \$15,000 to \$55,000 for property tax year 2023.

Reporting note: assessors will need to report SB23-238 property tax revenue reductions separately from the additional reductions in SB23B-001 due to the fact that the reimbursement dollars will be coming from a different fund than the reimbursement dollars from SB23B-001.



SB23B-001
Bulletin Memo
November 22, 2023

These changes are effective immediately with the governor's signature. Governor Polis signed SB23B-001 on Monday, the 21st of November, 2023.

The Division of Property Tax is currently working on guidance for counties as well as creating a spreadsheet, similar to the one created for the September 15th early reporting, that will assist both assessors and their staff, as well as your local governments, that now have questions about budgeting and backfill.

Once the guidance and the spreadsheet are complete, all counties will be notified.

If you have any questions, please contact Tony Werckman at tony.werckman@state.co.us, or (303) 864-7767.