



IGNACIO TOWN BOARD MEETING AGENDA
Monday, August 12, 2024 – 6:00 PM
Abel F. Atencio Community Room, 570 Goddard Avenue
or via Remote Public Meeting

Zoom login info: <https://us06web.zoom.us/j/81953343656>

Attendees wishing to participate by phone shall call: [346-248-7799](tel:346-248-7799) and key in Webinar ID Number: [819 5334 3656](https://us06web.zoom.us/j/81953343656)

- I. CALL REGULAR MEETING TO ORDER:** Pledge of Allegiance
- II. ROLL CALL**
- III. APPROVAL OF AGENDA – Action Item**
- IV. PUBLIC COMMENTS**
- V. CONSENT AGENDA – Action Item**
 - A. Regular Town Board Meeting Minutes from July 8, 2024
 - B. Special Town Board Meeting Minutes from August 5, 2024
 - C. July 2024 Accounting Reports
 - D. Wells Liquor South Liquor License Renewal Application
- VI. UNFINISHED BUSINESS**
 - A. Rock Creek Housing Update
- VII. NEW BUSINESS**
 - A. Resolution 11-2024 – Authorizing the Creation of the Ignacio Housing Authority – Public Hearing and Action
 - B. Certification of Creation of the Ignacio Housing Authority – Action Item
 - C. Approval of Bylaws for the Ignacio Housing Authority – Action Item
 - D. Ordinance 363 – Emergency Ordinance Approving Loan From First Southwest Bank – Public Hearing and Action
 - E. Ignacio South Boundary Adjustment Plat Review and Approval – Action Item
 - F. Town Property Proposal Discussion
 - G. Chamber of Commerce Special Event Permit – Public Hearing and Action
 - H. Gaming Grant Application – Action Item
 - I. Attorney Review and Rate Increase Request – Action Item
- VIII. STAFF REPORTS**
 - A. Police Department
 - B. Public Works
 - C. Clerk / Treasurer
 - D. Town Manager
 - E. Attorney
- IX. TRUSTEE REPORTS**
- X. MISCELLANEOUS**
- XI. EXECUTIVE SESSION** for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), concerning Property Development Proposals.
- XII. ADJOURNMENT**

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TOWN OF IGNACIO
Check Register for Checking
For the Accounting Period: 7/24

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Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-97564	E	974 LA PLATA ELECTRIC ASSN INC	2214.60	07/01/24	7/24	CL 17648	2214.60
-97563	E	737 PITNEY BOWES INC	502.25	07/01/24	7/24	CL 17652	502.25
-97562	E	110 CEBT	1905.52	07/15/24	7/24	CL 17666	1905.52
-97561	E	110 CEBT	1905.52	07/15/24	7/24	CL 17669	1905.52
-97560	E	1187 Cardmember Service (TBK Bank)	142.07	07/15/24	7/24	CL 17680	142.07
-97559	E	1187 Cardmember Service (TBK Bank)	216.42	07/15/24	7/24	CL 17681	216.42
-97558	E	1187 Cardmember Service (TBK Bank)	2784.72	07/15/24	7/24	CL 17682	2784.72
-97557	E	1187 Cardmember Service (TBK Bank)	86.78	07/15/24	7/24	CL 17683	86.78
-97556	E	1187 Cardmember Service (TBK Bank)	731.65	07/15/24	7/24	CL 17684	731.65
-97555	E	1187 Cardmember Service (TBK Bank)	190.46	07/15/24	7/24	CL 17685	190.46
-97554	E	1187 Cardmember Service (TBK Bank)	79.19	07/15/24	7/24	CL 17686	79.19
-97553	E	1187 Cardmember Service (TBK Bank)	105.64	07/15/24	7/24	CL 17687	105.64
-97552	E	1187 Cardmember Service (TBK Bank)	295.38	07/15/24	7/24	CL 17688	295.38
-97551	E	1187 Cardmember Service (TBK Bank)	4516.49	07/15/24	7/24	CL 17689	4516.49
-97550	E	1187 Cardmember Service (TBK Bank)	328.03	07/15/24	7/24	CL 17690	328.03
-97549	E	1187 Cardmember Service (TBK Bank)	1577.99	07/15/24	7/24	CL 17691	1577.99
-97548	E	1187 Cardmember Service (TBK Bank)	562.83	07/15/24	7/24	CL 17692	562.83
-97547	E	1187 Cardmember Service (TBK Bank)	403.99	07/15/24	7/24	CL 17693	403.99
-97546	E	1187 Cardmember Service (TBK Bank)	2149.06	07/15/24	7/24	CL 17694	2149.06
-97545	E	143 STATE OF COLORADO-SALES TAX	655.58	07/15/24	7/24	CL 17701	655.58
7438 *	S	728 Axis Health System	1813.08	07/01/24	-----	CL 17642 CL 17643 CL 17644 CL 17649	453.27 453.27 453.27 453.27
7439	S	121 CIRSA	14268.10	07/01/24	-----	CL 17624	14268.10

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TOWN OF IGNACIO
Check Register for Checking
For the Accounting Period: 7/24

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
7440	S	1285 Dancing Spirit	27695.76	07/01/24	-----	CL 17625	27695.76
7441	S	1119 DUB'S AUTO BODY	1558.90	07/01/24	-----	CL 17650	1558.90
7442	S	1298 Fantasia Gallegos	26.80	07/01/24	-----	CL 17637	26.80
7443	S	255 FOUR CORNERS MATERIALS	1164.93	07/01/24	-----	CL 17635	1164.93
7444	S	263 GALLS, LLC.	494.68	07/01/24	-----	CL 17631	494.68
7445	S	1300 HODIAK WILDLIFE SOLUTIONS LLC	1900.00	07/01/24	-----	CL 17636	1900.00
7446	S	999999 JILL NEELY-SMITH	288.20	07/01/24	-----	CL 17626	288.20
7447	S	894 KRISTIN ROEHRS	150.00	07/01/24	-----	CL 17630	150.00
7448	S	1046 LAW OFFICE OF DAVID LIBERMAN	1461.50	07/01/24	-----	CL 17634	1461.50
7449	S	394 LEWIS TRUE VALUE MERCANTILE	10.74	07/01/24	-----	CL 17623	10.74
7450	S	1299 LOS PINOS FIRE PROTECTION DISTRICT	75.00	07/01/24	-----	CL 17633	75.00
7451	S	970 SECOR	233.41	07/01/24	-----	CL 17651	233.41
7453 *	S	1147 TDL RECYCLING, LLC	530.00	07/01/24	-----	CL 17627	530.00
7454	S	673 US POSTAL SERVICE	154.00	07/01/24	-----	CL 17622	154.00
7455	S	675 UTILITY NOTIFICATION CENTER OF CO	552.12	07/01/24	-----	CL 17632	552.12
7456	S	705 WES CRUME	1175.00	07/01/24	-----	CL 17645	1175.00
7457	S	1272 Canyon Construction Company	217150.60	07/01/24	-----	CL 17655	217150.60
7458	S	1172 Short Elliott Hendrickson, Inc.	5691.50	07/01/24	-----	CL 17628	5691.50
7470 *	S	1291 Border States Industries Inc	16691.64	07/15/24	-----	CL 17657	16691.64
7471	S	91 BRENNAN OIL COMPANY	290.74	07/15/24	-----	CL 17663	290.74
7472	S	99 C & J GRAVEL PRODUCTS INC	51.04	07/15/24	-----	CL 17665	51.04
7473	S	921 CASCADE WATER	55.00	07/15/24	-----	CL 17670	55.00
7474	S	1134 Clark or Sharon CRAIG	775.83	07/15/24	-----	CL 17671	775.83
7475	S	135 COLORADO DEPT OF REVENUE	77.44	07/15/24	-----	CL 17658	77.44

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TOWN OF IGNACIO
Check Register for Checking
For the Accounting Period: 7/24

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
7476	S	869 DRUG & ALCOHOL TESTING ASSOC	60.00	07/15/24	-----	CL 17674	60.00
7477	S	1088 Farmer's Fresh Market	375.50	07/15/24	-----	CL 17662	375.50
7478	S	971 FASTTRACK COMMUNICATIONS INC	402.97	07/15/24	-----	CL 17696	402.97
7479	S	1240 Ferguson Waterworks #1116	288.07	07/15/24	-----	CL 17705	288.07
7480	S	257 FOUR CORNERS WELDING & GAS SUPPLY	169.24	07/15/24	-----	CL 17702	169.24
7481	S	263 GALLS, LLC.	196.79	07/15/24	-----	CL 17704	196.79
7482	S	1130 IMAGENET CONSULTING LLC	1725.00	07/15/24	-----	CL 17698	1725.00
7483	S	894 KRISTIN ROEHRS	1200.00	07/15/24	-----	CL 17656	1200.00
7484	S	1286 La Plata County Public Health Dept.	38.50	07/15/24	-----	CL 17660	38.50
7485	S	1046 LAW OFFICE OF DAVID LIBERMAN	1461.50	07/15/24	-----	CL 17699	1461.50
7486	S	1228 Lawn Slingers & the Works	4580.00	07/15/24	-----	CL 17659	4580.00
7487	S	394 LEWIS TRUE VALUE MERCANTILE	81.71	07/15/24	-----	CL 17661	81.71
7488	S	1264 Republic Services #657	3262.71	07/15/24	-----	CL 17678	3262.71
7489	S	1109 SGM	480.00	07/15/24	-----	CL 17703	480.00
7490	S	1172 Short Elliott Hendrickson, Inc.	5671.00	07/15/24	-----	CL 17697	5671.00
7491	S	626 SUMMIT SUPPLY	374.84	07/15/24	-----	CL 17664	374.84
7492	S	650 TOWN OF IGNACIO	913.48	07/15/24	-----	CL 17677	913.48
7493	S	920 VANDEGRIFT DIESEL	1132.28	07/15/24	-----	CL 17675	1132.28
7494	S	1100 VECTOR DISEASE CONTROL	2120.56	07/15/24	-----	CL 17667	2120.56
7495	S	1302 WOMEN'S RESOURCE CENTER	1500.00	07/15/24	-----	CL 17668	1500.00
7501 *	S	385 LPEA	400.00	07/30/24	-----	CL 17743	400.00

Total for Claim Checks 342124.33
Count for Claim Checks 67

* denotes missing check number(s)

of Checks: 67 Total: 342124.33

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TOWN OF IGNACIO
Fund Summary for Claim Check Register
For the Accounting Period: 7/24

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Fund/Account	Amount
100 GENERAL FUND	
110230	63,917.06
300 CAPITAL IMPROVEMENT FUND	
110230	247,504.74
500 ECONOMIC DEVELOPMENT FUND	
110230	27,695.76
610 WATER FUND	
110230	343.67
620 GAS FUND	
110230	2,455.86
640 IRRIGATION FUND	
110230	207.24
Total:	342,124.33

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TOWN OF IGNACIO
Detail Ledger Query
For the Accounting Periods: 7/24 - 7/24

Objects 3200-9500, AND Fund=300,500

Fund/Account/ Doc/Line #	Description	Vendor/Receipt From	Acct. Period	Debit	Credit	Ending Balance
300 CAPITAL IMPROVEMENT FUND						
930000 CAPITAL IMPROVEMENT						
9232	Capital Project - Rock Creek Subdivision					
CL 17628 1	468236 ROCK CREEK SUBDIVISION	Short Elliott	7/24	5,691.50		
CL 17655 1	ROCK CREEK PROJECT	Canyon Construction	7/24	217,150.60		
CL 17657 1	928626282 ROCK CREEK HOUSING PROJE	Border States Industries	7/24	16,691.64		
CL 17697 1	ROCK CREEK SUBDIVISION	Short Elliott	7/24	5,671.00		
CL 17743 1	TEMPORARY ELECTRIC SERVICE APP	LPEA	7/24	400.00		
JV 070424 4	Fading West ACH for Rock Creek		7/24	235,000.00		
JV 070724 2	Fading West Inv #373829		7/24	41,979.00		
	Object Total:			817,802.55 DB		1,340,386.29 DB
	Account Total:			817,802.55 DB		1,340,386.29 DB
	Fund Total:			522,583.74	0.00	

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TOWN OF IGNACIO
Detail Ledger Query
For the Accounting Periods: 7/24 - 7/24

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Objects 3200-9500, AND Fund=300,500

Fund/Account/ Doc/Line #	Description	Vendor/Receipt From	Acct. Period	Debit	Credit	Ending Balance
500 ECONOMIC DEVELOPMENT FUND						
500463 ECONOMIC DEVELOPMENT						
9155 Pass-through Account						
CI 17625 1	REDI 22-397 RFR #4	Dancing Spirit	7/24	27,695.76		
	Object Total:			51,399.94 DB		79,095.70 DB
	Account Total:			27,695.76		79,095.70 DB
	Fund Total:			27,695.76	0.00	
	Grand Total:			550,279.50	0.00	

TOWN OF IGNACIO

2022			2023			331310					
City Sales Tax	Month	Year-To-Date	City Sales Tax	Month	Difference	% up/down from PYM	Year-To-Date	Difference	% up/down from PYT		
			<i>hit bank</i>								
		-	1 Jan	50,873.14							
Jan	50,799.76	50,799.76	2 Feb	59,491.23	8,691.47	17.11%	59,491.23	8,691.47	17.11%		
Feb	41,290.95	92,090.71	3 Mar	46,445.64	5,154.69	5.60%	105,936.87	13,846.16	15.04%		
Mar	43,286.70	135,377.41	4 Apr	44,651.23	1,364.53	1.01%	150,588.10	15,210.69	11.24%		
Apr	44,081.72	179,459.13	5 May	48,413.47	4,331.75	2.41%	199,001.57	19,542.44	10.89%		
May	43,055.54	222,514.67	6 Jun	48,118.71	5,063.17	2.28%	247,120.28	24,605.61	11.06%		
Jun	47,274.66	269,789.33	7 Jul	51,416.18	4,141.52	1.54%	298,536.46	28,747.13	10.66%		
Jul	47,798.20	317,587.53	8 Aug	47,069.92	-728.28	-0.23%	345,606.38	28,018.85	8.82%		
Aug	51,699.44	369,286.97	9 Sep	51,249.72	-449.72	-0.12%	396,856.10	27,569.13	7.47%		
Sep	50,334.22	419,621.19	10 Oct	50,337.91	3.69	0.00%	447,194.01	27,572.82	6.57%		
Oct	50,282.82	469,904.01	11 Nov	52,000.17	1,717.35	0.37%	499,194.18	29,290.17	6.23%		
Nov	49,555.69	519,459.70	12 Dec	60,980.48	11,424.79	2.20%	560,174.66	40,714.96	7.84%		
Dec	50,873.14	570,332.84	Jan	52,435.76	1,562.62	0.27%	612,610.42	42,277.58	7.41%		
City Sales Tax Total	570,332.84		City Total	611,047.80							10.03%
2022 BUDGET	460,000.00		2023 BUDGET			108.70% Budget Incr	500,000.00				

2022			2023			331330					
County Sales Tax	Month	Year-To-Date	County Sales Tax	Month	Difference	% up/down from PYM	Year-To-Date	Difference	% up/down from PYT		
			<i>hit bank</i>								
		-	1 Jan	97,118.00							
		-	2 Feb	115,286.00							
Jan	86,662.00	86,662.00	3 Mar	87,867.00	1,205.00	1.39%	87,867.00	1,205.00	1.39%		
Feb	83,423.00	170,085.00	4 Apr	89,282.00	5,859.00	3.44%	177,149.00	7,064.00	4.15%		
Mar	100,800.00	270,885.00	5 May	98,894.00	-1,906.00	-0.70%	276,043.00	5,158.00	1.90%		
Apr	93,125.00	364,010.00	6 Jun	93,396.00	271.00	0.07%	369,439.00	5,429.00	1.49%		
May	106,167.00	470,177.00	7 Jul	105,714.00	-453.00	-0.10%	475,153.00	4,976.00	1.06%		
Jun	115,145.00	585,322.00	8 Aug	118,127.00	2,982.00	0.51%	593,280.00	7,958.00	1.36%		
Jul	116,545.00	701,867.00	9 Sep	119,823.00	3,278.00	0.47%	713,103.00	11,236.00	1.60%		
Aug	118,060.00	819,927.00	10 Oct	118,596.00	536.00	0.07%	831,699.00	11,772.00	1.44%		
Sep	111,831.00	931,758.00	11 Nov	115,270.00	3,439.00	0.37%	946,969.00	15,211.00	1.63%		
Oct	103,265.00	1,035,023.00	12 Dec	110,432.00	7,167.00	0.69%	1,057,401.00	22,378.00	2.16%		
Nov	97,118.00	1,132,141.00	Jan	99,970.00	2,852.00	0.25%	1,157,371.00	25,230.00	2.23%		
Dec	115,286.00	1,247,427.00	Feb	117,151.00	1,865.00	0.15%	1,274,522.00	27,095.00	2.17%		
County Total	1,247,427.00		County Total	1,269,805.00							1.86%
2022 BUDGET	1,000,000.00		2023 BUDGET			110.00% Budget Incr	1,100,000.00				

TOWN OF IGNACIO
Cash Report
For the Accounting Period: 7/24

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
100 GENERAL FUND						
110100 Petty Cash	100.00	0.00	0.00	0.00	0.00	100.00
110230 Operating Account	-190,659.96	559,724.17	0.00	140,241.12	201,233.92	27,589.17
110250 Savings Account	100,037.24	140,000.00	0.00	0.00	0.00	240,037.24
110270 Investment Account	1,551,429.97	0.00	0.00	385,000.00	0.00	1,166,429.97
Total Fund	1,460,907.25	699,724.17		525,241.12	201,233.92	1,434,156.38
300 CAPITAL IMPROVEMENT FUND						
110230 Operating Account	-174,036.28	25,996.64	0.00	276,979.00	245,604.74	-670,623.38
110270 Investment Account	471,642.87	0.00	0.00	0.00	0.00	471,642.87
Total Fund	297,606.59	25,996.64		276,979.00	245,604.74	-198,980.51
400 CONSERVATION TRUST FUND						
110230 Operating Account	29,312.00	0.00	0.00	0.00	0.00	29,312.00
110270 Investment Account	84,906.04	0.00	0.00	0.00	0.00	84,906.04
Total Fund	114,218.04					114,218.04
500 ECONOMIC DEVELOPMENT FUND						
110230 Operating Account	-46,230.77	0.00	0.00	0.00	27,695.76	-73,926.53
110270 Investment Account	22,745.34	0.00	0.00	0.00	0.00	22,745.34
Total Fund	-23,485.43				27,695.76	-51,181.19
610 WATER FUND						
110230 Operating Account	34,561.85	29,965.15	0.00	0.00	343.67	64,183.33
110270 Investment Account	48,663.45	0.00	0.00	0.00	0.00	48,663.45
Total Fund	83,225.30	29,965.15			343.67	112,846.78
620 GAS FUND						
110230 Operating Account	192,967.28	18,442.76	0.00	0.00	2,455.86	208,954.18
110270 Investment Account	149,547.92	0.00	0.00	0.00	0.00	149,547.92
Total Fund	342,515.20	18,442.76			2,455.86	358,502.10
630 SEWER FUND						
110230 Operating Account	233,573.93	49,317.40	0.00	0.00	0.00	282,891.33
110270 Investment Account	210.25	0.00	0.00	0.00	0.00	210.25
Total Fund	233,784.18	49,317.40				283,101.58
640 IRRIGATION FUND						
110230 Operating Account	-140.48	7,365.61	0.00	0.00	207.24	7,017.89
110270 Investment Account	11,314.59	0.00	0.00	0.00	0.00	11,314.59
Total Fund	11,174.11	7,365.61			207.24	18,332.48
910 PAYROLL CLEARING FUND						
110230 Operating Account	82,846.29	0.00	137,316.86	128,539.16	0.00	91,623.99
930 CLAIMS CLEARING FUND						
110230 Operating Account	2,416,537.11	0.00	342,124.33	21,354.17	0.00	2,737,307.27
Totals	5,019,328.64	830,811.73	479,441.19	952,113.45	477,541.19	4,899,926.92

*** Transfers In and Transfers Out columns should match, with the following exceptions:
 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 24

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Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
100 GENERAL FUND	170,272.24	1,222,783.99	2,206,447.00	983,663.01	55 %
300 CAPITAL IMPROVEMENT FUND	25,996.64	544,536.50	2,477,874.00	1,933,337.50	22 %
400 CONSERVATION TRUST FUND	0.00	7,967.48	39,500.00	31,532.52	20 %
500 ECONOMIC DEVELOPMENT FUND	0.00	53,996.26	1,714,567.00	1,660,570.74	3 %
610 WATER FUND	0.00	156,360.51	330,235.00	173,874.49	47 %
620 GAS FUND	0.00	186,248.95	946,900.00	760,651.05	20 %
630 SEWER FUND	1,545.00	333,349.17	619,982.00	286,632.83	54 %
640 IRRIGATION FUND	0.00	15,284.45	45,058.00	29,773.55	34 %
Grand Total:	197,813.88	2,520,527.31	8,380,563.00	5,860,035.69	30 %

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TOWN OF IGNACIO
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 7 / 24

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Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
100 GENERAL FUND	201,475.04	1,575,014.99	2,697,137.00	2,697,137.00	1,122,122.01	58%
300 CAPITAL IMPROVEMENT FUND	522,583.74	1,389,843.69	2,437,338.00	2,437,338.00	1,047,494.31	57%
400 CONSERVATION TRUST FUND	0.00	0.00	42,000.00	42,000.00	42,000.00	0%
500 ECONOMIC DEVELOPMENT FUND	27,695.76	658,705.70	2,231,560.00	2,231,560.00	1,572,854.30	30%
610 WATER FUND	343.67	76,113.62	326,214.00	326,214.00	250,100.38	23%
620 GAS FUND	2,455.86	102,208.91	1,144,339.00	1,144,339.00	1,042,130.09	9%
630 SEWER FUND	0.00	160,293.73	564,497.00	564,497.00	404,203.27	28%
640 IRRIGATION FUND	207.24	15,475.08	46,730.00	46,730.00	31,254.92	33%
Grand Total:	754,761.31	3,977,655.72	9,489,815.00	9,489,815.00	5,512,159.28	42%

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	76.50		
COMP HOURS (Comp Time Used)	31.75		1,037.12
HOL HOURS (Holiday Pay)	154.00		5,513.07
J004 HOURS (CELL PHONE ALLO)	0.00		147.68
*Non Taxable (added to gross wages, no addition to SS, Med, FIT & SIT bases)			
J013 HOURS (BONUS PAY)	1.00		1,048.94
J015 HOURS (IN LIEU OF INSU)	0.00		840.68
LV2 HOURS (HFWA Hrs for PT Employees)	4.00		71.40
OVER HOURS (Overtime)	30.00		1,622.69
REG HOURS (Regular Time)	2,800.00		87,127.16
SICK HOURS (Sick Time)	61.00		2,517.97
TRMS HOURS (Sick Leave Termination)	21.61		521.88
TRMV HOURS (Vacation Leave Termination)	60.19		1,453.59
VACA HOURS (Vacation Time Used)	160.25		5,952.26
WC HOURS (Workman's Comp Hours)	26.00		949.00
GROSS PAY	108,803.44	0.00	
NET PAY	75,842.43	0.00	
NET PAY (CHECKS)	8,620.98		
NET PAY (DIRECT DEPOSIT)	67,221.45		
AFLAC-AFTERTAX	673.66	563.32	
AFLAC-PRETAG	838.52	0.00	
CEBT DENTAL	595.00	268.00	
CEBT HEALTH	4,640.00	13,872.00	
CEBT LIFE	46.45	42.70	
CEBT VISION	76.00	41.00	
FIT	8,350.93	0.00	
FPPA	6,387.16	5,322.64	
FPPA-457	1,049.10	0.00	
FPPA-AD&D	0.00	1,616.62	
GARNISHMENT2	46.14	0.00	
MEDICARE	1,485.69	1,485.69	
MISSIONSQUARE/I	2,189.82	2,083.62	
SIT	3,582.01	0.00	
SOCIAL SECURITY	3,000.53	3,000.53	
UNEMPL. INSUR.	0.00	217.30	
BANK 4	4,371.06	0.00	
BANK 8-SAVINGS	2,957.82	0.00	
BANK COLORADO	1,634.00	0.00	
COMM BANK OF CO	9,157.20	0.00	
CU OF COLORADO	5,857.15	0.00	
SANDIA LAB FCU	200.00	0.00	
TBK BANK	7,129.06	0.00	
USAA	5,919.85	0.00	
VECTRA BANK CO	69.26	0.00	
WELLS FARGO	27,770.92	0.00	
WELLS FARGO N.A	138.52	0.00	
WELLS FARGO OR	2,016.61	0.00	
FIT/SIT BASE	92,833.71	0.00	

08/06/24
17:49:42

TOWN OF IGNACIO
Payroll Summary For Payrolls from 07/01/24 to 07/31/24

Page: 2 of 2
Report ID: P130

MEDICARE BASE	102,459.79	0.00
SOC SEC BASE	48,396.28	0.00
UN BASE	108,655.76	0.00
Total		28,513.42
Total Payroll Expense (Gross Pay + Employer Contributions):		137,316.86

Check Summary

Payroll Checks Prev. Out.	\$73,909.81
Payroll Checks Issued	\$8,667.12
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$82,576.93
Electronic Checks	\$128,539.16

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	6,001.06	6,001.06		221700
Medicare	2,971.38	2,971.38		221710
Unempl. Insur.	217.30	106.72	110.58	221760
FIT	8,350.93	8,350.93		221720
SIT	3,582.01	3,582.01		221730
FPPA	11,709.80	11,709.80		221742
AFLAC-PRETAX	838.52	838.52		221757
FPPA-457	1,049.10	1,049.10		221742
FPPA-AD&D	1,616.62	1,616.62		221743
MISSIONSQUARE/I	4,273.44	4,273.44		221741
AFLAC-AFTERTAX	1,236.98	1,236.98		221757
CEBT DENTAL	863.00	863.00		221754
CEBT HEALTH	18,512.00	18,512.00		221751
CEBT LIFE	89.15	89.15		221755
CEBT VISION	117.00	117.00		221756
GARNISHMENT2	46.14	46.14		221781
Total Ded.	61,474.43	0.00	61,363.85	110.58

**** Carried Forward column only correct if report run for current period.

DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Submit to Local Licensing Authority

WELLS LIQUOR SOUTH
PO BOX 1953
Ignacio CO 81137

Fees Due	
Annual Renewal Application Fee (\$125 Effective July 1, 2023 - June 30, 2024 and \$250.00 for application received by LED on or after July 1st, 2024)	\$
Renewal Fee	352.50
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$352.50

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one- time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

- Paid by check
- Paid Online

Uploaded to Movelt on Date

Licensee Name

LEE EZRA E

Doing Business As Name (DBA)

WELLS LIQUOR SOUTH

Liquor License Number

12-84254-0000

License Type

Retail Liquor Store (city)

Sales Tax License Number

012842540000

Expiration Date

09/29/2024

Due Date

08/15/2024

Business Address

Street Address

555 GODDARD AVENUE

Phone Number

9705633633

City, State, ZIP Code

Ignacio CO 81137

Mailing Address

Street Address

PO BOX 1953

City, State, ZIP Code

Ignacio CO 81137

Email

Operating Manager

Date of Birth

Emily Archuleta

Home Address

Street Address		Phone Number
<input type="text"/>		<input type="text"/>
City	State	ZIP Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

1. Do you have legal possession of the premises at the street address?..... Yes No
- Are the premises owned or rented? Owned Rented*
- *If rented, expiration date of lease

1. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?..... Yes No
- If yes, please see the table in the upper right hand corner and include all fees due.

2. Are you renewing a takeout and/or delivery permit?..... Yes No
- (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)
- If selecting 'Yes', an additional \$11.00 is required to renew the permit.
- If so, which are you renewing?..... Delivery Takeout Both Takeout and Delivery

3. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... Yes No
- Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?..... Yes No

4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?..... Yes No
- If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

1. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?..... Yes No

If yes, attach a detailed explanation.

2. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?..... Yes No

If yes, attach a detailed explanation.

3. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?..... Yes No

If yes, attach a detailed explanation.


Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Wells Liquor South LLC

Office Manager

Signature:  Date (MM/DD/YY): 07/02/24

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

[Empty box for Local Licensing Authority Name]

Title: [Empty box] Attest: [Empty box]

Signature: [Empty box] Date (MM/DD/YY): [Empty box]

[Empty box for signature]

DR 8495 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Tax Check Authorization, Waiver, and Request to Release Information

I, Brook Lee

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of

(the "Applicant/Licensee")

Wells Liquor South LLC

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

Wells Lignor South LLC

Social Security Number/Tax Identification Number

Home Phone Number

Business/Work Phone Number

9705033633

Street Address

555 Goddard Ave

City

Denver

State

CO

ZIP Code

81137

Printed name of person signing on behalf of the Applicant/Licensee

Brook Lee

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Date Signed

Brook Lee

7/2/24

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

TO: Ignacio Town Board of Trustees

FROM: Wes Crume-Police Chief

RE: Liquor License renewal-Wells Liquor South

DATE: July 22, 2024

.....

There have been NO Liquor Law Violations at the above referenced business.

RESOLUTION NO. 11-2024

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF IGNACIO, COLORADO AUTHORIZING THE CREATION OF THE IGNACIO HOUSING AUTHORITY

WHEREAS, as authorized by C.R.S. §§ 24-4-201, *et seq.*, provides for the creation of a local housing authority;

WHEREAS, on August 12, 2024, pursuant to C.R.S. § 24-4-204, the Town Clerk received petitions signed by 27 residents of the Town setting forth the need for a housing authority to function in the Town (“the Petition”);

WHEREAS, on August 12, 2024 and the Town Board held a properly-noticed public hearing to consider the petitions and to determine whether there is a need for a housing authority in the Town.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF IGNACIO, COLORADO THAT:

Section 1. Findings. The Board of Trustees hereby finds and determines that:

- A. The petition meets the requirements of C.R.S. § 29-4-204(1).
- B. Notice of a public hearing was properly given as required pursuant to C.R.S. § 29-4-204(1)
- C. The public hearing was held on August 12, 2024, at which interested persons were provided an opportunity to be heard on the Petition.
- D. There is a lack of safe or sanitary dwelling accommodations in the Town available to the inhabitants thereof.
- E. There is a need for the creation of a housing authority to function in the Town.

Section 2. Pursuant to § 29-4-204(4), notice of this resolution shall be given to the Mayor of the Town.

Section 3. Pursuant to C.R.S. § 29-4-204(5), the boundaries of the Ignacio Housing Authority (the”Authority”) shall be the same as the municipal boundaries of the Town.

Section 4. Pursuant to C.R.S. § 29-4-205(2), all current members of the Ignacio Board of Trustees shall *el officio* be and hereby are appointed the Commissioners of the Authority. The terms of office for such Commissioners shall be coterminous with the terms of office for the Ignacio Board of Trustees. Commissioners shall receive no

compensation for their services but may be reimbursed for actual and necessary expenses incurred in the performance of official duties pursuant to C.R.S. § 29-4-205(4)

Section 5. Pursuant to C.R.S. § 29-4-205(2), the Mayor of the Ignacio Board of Trustees shall be the *ex officio* Chair of the Authority. The Mayor Pro-Tem of the Ignacio Board of Trustees shall be the *ex officio* Vice-Chair of the Authority.

Section 6. Pursuant to C.R.S. § 29-4-204(4), the Commissioners shall sign a certificate setting forth that a properly-noticed public hearing was held, that the Board of Trustees made a determination that there is a need for creation of the Authority, and that the Ignacio Board of Trustees have been appointed as the Commissioners. The certificate shall be filed with the Division of Local Government in the Department of Local Affairs. Upon the filing of such certificate, the Authority will be created and shall operate in accordance with C.R.S. § 29-4-201, *et seq.*, and other applicable law.

ADOPTED THIS 12th DAY OF AUGUST, 2024.

TOWN OF IGNACIO, COLORADO

Clark Craig, Mayor

Attest:

Tuggy Dunton, Town Clerk

CERTIFICATE OF CREATION OF THE IGNACIO HOUSING AUTHORITY
PURSUANT TO C.R.S. §29-4-204(4)

The undersigned hereby file this certificate pursuant to C.R.S. §29-4-204(4), for the creation of the Ignacio Housing Authority (The “Authority”), stating the following:

1. Pursuant to C.R.S. §29-4-204, the Town Clerk of the Town of Ignacio (The “Town”) received a petition (the “Petition”) signed by 27 residents of the Town setting forth the need for a housing authority to function in the Town.
2. Notice of a public hearing to consider the Petition was properly given as required pursuant to C.R.S. §29-4-204(1).
3. A public hearing was held before the Board of Trustees on August 12, 2024, at which interested persons were provided an opportunity to be heard on the Petition.
4. The Board of Trustees determined that there is a lack of safe or sanitary dwelling accommodations in the Town available to the inhabitants thereof. See Exhibit A (Resolution 11-2024, Authorization for the Creation of the Ignacio Housing Authority).
5. Pursuant to §29-4-205 (2), The current members of the Ignacio Board of Trustees were appointed *ex officio* as Commissioners of the Authority whose terms shall run conterminous with their terms on the Ignacio Board of Trustees.

Pursuant to C.R.S. §29-4-204(4), upon the filing of this certificate with the Division of Local Government in the Department of Local Affairs, the Ignacio Housing Authority, a body corporate and politic, shall be established.

Clark Craig, Mayor

Allison deKay, Mayor Pro-Tem

Joseph Atencio

Tom Atencio

James Jordan Bulwan

Jeremy Schulz

Vacant

BYLAWS OF THE IGNACIO HOUSING AUTHORITY

ARTICLE I THE AUTHORITY

Section 1. Name. The name of the Authority shall be the “Ignacio Housing Authority.”

Section 2. Office. The Office of the Authority shall be the Ignacio Town Hall, 540 Goddard Avenue, Ignacio, Colorado 81137

Section 3. Powers. The Authority shall constitute a body both corporate and politic, exercising public powers and having all the powers necessary or convenient to carry out and effectuate the purpose and provisions of the Housing Authorities Law, Including without limitation, the powers set forth in C.R.S. §29-4-209.

Section 4. Compliance. Pursuant to C.R.S. §29-4-206, the Authority and its commissioners are under a statutory duty to comply or to cause strict compliance with all provisions of the Housing Authorities Law (C.R.S. §§29-4-201, *et seq.*) and in addition thereto, with each term, provision, and covenant in any contract on the part of the Authority to be kept or preformed by the Authority.

ARTICLE II COMMISSIONERS

Section 1. Commissioners and Term of Office. The members of the Ignacio Board of Trustees shall *ex officio* constitute the Commissioners of the Authority. The terms of office of such Commissioners shall be coterminous with the terms of office on the Ignacio Board of Trustees.

Section 2. Officers. The Ignacio Board of Trustees Mayor shall *ex officio* be Chair of the Authority. The Ignacio Board of Trustees Mayor Pro-Tem shall *ex officio* be Vice-Chair of the Authority. The Executive Director of the Authority shall be the Secretary of the Authority. The Authority may elect from among the commissioners or otherwise employ a secretary, technical experts, and such other officers, agents and employees, permanent and temporary, as it may require.

Section 3. Duties.

- (a) Chair. The Chair shall be a Commissioner of the Authority, and he or she shall preside at all meetings of the Authority. Except as otherwise authorized by resolution of the Authority, the Chair shall sign on behalf of the Authority all contacts, deeds and similar documents and instruments.
- (b) Vice Chair The Vice Chair shall preform the duties of the Chair in the absence or incapacity of the Chair.
- (c) Secretary. The Secretary shall ensure that the records of the Authority are properly maintained, shall act as Secretary of the meetings of the Authority and

ensure that all votes are recorded, shall ensure that the records of the proceedings of the Authority are maintained in a proper manner, and shall perform all other duties incident to the office.

Section 4. Compensation. Pursuant to C.R.S. § 29-4-205(4), Commissioners shall not receive compensation for their services but may be reimbursed for actual and necessary expenses incurred in the performance of official duties.

Section 5. Vacancies. Should any officer position becomes vacant, the Commissioners shall elect a successor from its membership at the next regular meeting and such election shall be for the unexpired term of said office.

Section 6. Removal. Removal of a Commissioner shall be in accordance with C.R.S. § 29-4-208 and any other applicable law.

ARTICLE III MEETINGS

Section 1. Annual Meetings. The annual meeting of the Authority shall be held in January of each year and shall be held at a date and time as designated in the notice.

Section 2. Regular Meetings. Regular meetings shall be held monthly; provided that, if there is no business for the Authority to transact, the Chair may cancel any regular meeting.

Section 3. Special Meetings. The Chair shall, when he or she deems it expedient, or upon the request of two Commissioners, call a special meeting of the Authority.

Section 4. Meeting Location. Meetings of the Authority shall be held at the office if the Authority, or at such other place within the Town as may be designated in the notice.

Section 5. Notice to Commissioners. Notice of all meetings shall be given to each Commissioner, via electronic mail, not less than 24 hours before any such meeting. Such notice shall designate the time and place of the meeting and the business proposed to be transacted. Whenever notice is required by these Bylaws or otherwise by law, a waiver may be made by the Commissioner or other person entitled to said notice.

Section 6. Public Notice. The Authority is subject to the Colorado Open Meetings Law, C.R.S. § 24-72-200.1, *et seq.* Notice of all meetings shall be posted in a designated public place within the boundaries of the Town of Ignacio not less than 24 hours prior to the holding of the meeting. The place for posting such notices shall be designated annually at the Authority's first regular meeting of each calendar year. Each meeting notice shall include specific agenda information when possible.

Section 7. Quorum. A majority of the Commissioners of the Authority shall constitute a quorum for the transaction of business at any meeting of the Authority. If less than a majority of

the Commissioners is present at a meeting, a majority of the Commissioners so present may adjourn the meeting.

Section 8. Executive Sessions. The Authority may enter into executive sessions as permitted by the Colorado Open Meetings Law, C.R.S. § 24-6-401, *et seq.* Attendance at executive sessions shall be limited to members of the Authority and such persons the Authority may also invite as required for advice and information.

Section 9. Resolutions and Motions. The Authority may act by motion or resolution. Motions shall be reflected in the meeting minutes. Resolutions shall be recorded in the official record.

Section 10. Voting. The voting on all questions coming before the Authority shall be by voice vote unless a roll-call vote is specifically requested by any one of the Commissioners present at the meeting. If a quorum is present, the affirmative vote of a majority of the Commissioners at the meeting shall decide any question except as otherwise required by law.

Section 11. Conflict of Interest. Pursuant to C.R.S. § 29-4-207, in the event that any Commissioner or employee of the Authority or immediate family member of same has any direct or indirect interest in, or partnership relationship with any individual or organization which proposed to enter into a transaction with the Authority, including without limitation transactions including:

- (a) The sale, purchase, lease, or rental of any property or other asset;
- (b) Employment, or rendering of services, personal or otherwise;
- (c) The award of any grant, contract or subcontract;
- (d) The investment from or deposit of any funds of the organization; and
- (e) Other activities from which one might derive a personal benefit or business benefit;

Such person shall give the Authority notice of such interest or give notice of such conflict of interest at the beginning of the discussion and thereafter refrain from discussing or voting on the particular transaction in which he or she has an interest or otherwise attempt to exert any influence on the decision of the Authority, or any of its committees, to participate or not participate in such transaction. The minutes of the meeting shall reflect that a disclosure was made, and that there was an abstention from discussion and voting on the particular transaction. Failure to so disclose such an interest shall constitute misconduct in office.

ARTICLE IV CONTRACTS, CHECKS, DEPOSITS AND FUNDS

Section 1. Contracts. The Authority may authorize any officer or officers, agent or agents, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of on behalf of the Authority, and such authorization may be general or confined to specific instances.

Section 2. Investments and Loans. Monies of the Authority may be invested in such assets as may from time to time be authorized by the Authority. No loans shall be contracted on behalf of the Authority and no evidences of indebtedness shall be issued in its name unless authorized by resolution of the Authority. Such authorization may be general or confined to specific instances.

Section 3. Deposits. All funds deposited with any bank shall be secured by a pledge of securities of a type and the amount required to be pledged against deposit of state funds under the laws of Colorado.

Section 4. Checks, Drafts, or Orders. All checks, drafts, and orders for the payment of money, notes or other evidence of indebtedness issued in the name of the Authority shall be signed by the Secretary or designee or by an officer or officers as otherwise designated by the Authority.

ARTICLE V BOOKS, RECORDS AND REPORTS

Section 1. Records Generally. The Authority shall maintain adequate and correct accounts and records of its funds, properties and business transactions, and shall maintain such records in accordance with the schedule adopted by the Colorado State Archives office, as applicable. All public records of the Authority shall be open to public inspection as set forth in the Colorado Open Records Act, C.R.S. § 24-6-401, *et seq.*

Section 2. Annual Report. Pursuant to C.R.S. § 29-4-228, the Authority shall, at least once a year, file with the Ignacio Board of Trustees a report of its activities for the preceding year and shall make any recommendations with reference to any additional legislation or other action that may be necessary to carry out the purposes of the Housing Authorities Law.

Section 3. Reports Required by Law, Regulation or Contract. The Authority shall also prepare and present such reports as may be required by law, regulation or contract to any authorized federal, state or local agency or officials to whom such report is required to be made in the course and operation of the Authority.

ARTICLE VI BUDGET

Section 1. Required. Through the Authority is not subject to the Colorado Local Government Budget Law, C.R.S. § 29-1-101, *et seq.*, the Authority shall adopt a budget for each calendar year, which shall be the Authority's fiscal year.

Section 2. Process. Each year, an initial budget for the following year shall be prepared for review and consideration by the Authority's regular meeting in the month of October, or as

otherwise set forth by the Authority. The annual budget for the following year shall be finally approved no later than December 15.

ARTICLE VII INDEMNIFICATION

To the extent permitted by law and as provided in any applicable insurance coverage, each officer of the Authority shall be indemnified by the Authority against expenses reasonably incurred by him or her in connection with any action, suit, or proceeding in which he or she may be made a party by reason of being or having been an officer of the Authority (whether or not he or she continues to be an officer at the time of incurring such expenses), except in relation to matters in which he or she is finally adjudged in such action, suit or proceeding to be personally liable. The foregoing right of indemnification shall not be exclusive of other rights to which and officer may be entitled as a matter of law.

ARTICLE VIII AMENDMENTS

These bylaws may be amended by vote of the commissioners at a regular or special meeting, but only if the proposed amendment(s) have been adopted on first reading at a previous meeting.

ORDINANCE 363

**AN EMERGENCY ORDINANCE OF THE TOWN OF IGNACIO, COLORADO,
APPROVING A LOAN FROM THE FIRST SOUTHWEST BANK TO THE TOWN OF
IGNACIO FOR THE PRINCIPAL AMOUNT OF \$1,590,000.00 MATURING WITHIN
NINETY DAYS, TOGETHER WITH PROMISSORY NOTE, COMMERCIAL
SECURITY AGREEMENT, BUSINESS LOAN AGREEMENT, GOVERNMENTAL
CERTIFICATE, AND AGREEMENT TO PROVIDE INSURANCE; AND DECLARING
AN EMERGENCY THEREFOR**

WHEREAS, the Town of Ignacio Board of Trustees has authority to approve the borrowing of money by ordinance without a TABOR election where the financial obligations do not extend beyond the current fiscal year and where real property is not mortgaged to secure the borrowing; and

WHEREAS, the Town of Ignacio is in the process of obtaining 10 modular residential housing units from Fading West Building Systems, LLC, and needs to borrow in the principal amount of \$1,590,000 in order to fund the purchase of the modular residential housing units within the agreed upon production timeframes, and for associated costs, including delivery, loan fees, interest insurance and site services, and the Town wishes to utilize First Southwest Bank in obtaining the funds; and

WHEREAS, the 10 modular residential housing units are necessary to provide affordable housing to the Town of Ignacio.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Ignacio, Colorado, that:

Section 1. Findings and Intent. The recitals to this ordinance are incorporated by reference and adopted as findings and determinations of the Town Board of Trustees.

Section 2. Borrowing. Loan documents from the First Southwest Bank to the Town of Ignacio for the principal amount of \$1,590,000.00 maturing within ninety days, and in which all of the obligations of the Town of Ignacio in the loan documents shall be subject to and contingent upon the Town of Ignacio Board of Trustees allocating and making monies available for the payment of all obligations under the loan documents in compliance with the Colorado Constitution, and that nothing in the loan documents shall be deemed or construed as creating a multiple-fiscal year direct or indirect debt or other financial obligation of the Town of Ignacio within the meaning of section 20(4) of article X of the Colorado constitution. The draft form of promissory note, commercial security agreement, business loan agreement, governmental certificate, and agreement to provide insurance, are attached hereto as Exhibit A. The Town and First Southwest Bank of Colorado are in the process of negotiating minor modifications to the documents. The Board approves the terms of the loan and the loan documents, subject to final authorization as to form by both the Town Manager and Town Attorney.

Section 3. Approval of Documents. The Loan documents, in substantially the forms on file with the Town Clerk, are in all respects approved, authorized and confirmed, and the Mayor is hereby authorized and directed for and on behalf of the Town to execute and deliver the same, in substantially the forms and with substantially the same contents as are on file with the Town Clerk, provided that such documents may be completed, corrected or revised as deemed necessary or appropriate by the parties thereto in order to carry out the purposes of this Ordinance. The execution of the loan documents by the Mayor shall be conclusive evidence of the approval by the Board of Trustees of such documents in accordance with the terms hereof and thereof.

Section 4. Emergency Clause. For the reasons stated in the recitals to this Ordinance, it is declared that an emergency exists and it is necessary for the preservation of the immediate public health and safety and welfare for this Ordinance to take effect upon its adoption so that the Town can assist in providing affordable housing within the community, and so that the Town can complete its payment obligations to Fading West Building Systems, LLC during its production window in accordance with Town obligations, and for associated costs, including delivery, loan fees, interest insurance and site services.

Section 5. Safety Clause. The Town Board of Trustees finds and declares that this Ordinance is promulgated and adopted for the public health, safety and welfare and this Ordinance bears a rational relation to the legislative object sought to be obtained.

PASSED, APPROVED, ADOPTED AND ORDERED PUBLISHED this 12th day August, 2024, by an affirmative vote of not less than 5 members of the Board of Trustees of the Town of Ignacio, Colorado.

TOWN OF IGNACIO, COLORADO

Clark Craig, Mayor

ATTEST:

Tuggy Dunton, Town Clerk

PUBLISHED ON THE 16TH DAY OF AUGUST, 2024, BY THE AUTHORITY OF THE TOWN CLERK OF IGNACIO, COLORADO.

ATTEST:

Tuggy Dunton, Town Clerk



Hope Community Christian Academy
115 Ute Street
PO Box 2103
Ignacio, CO. 81137
(970) 563-0692
hopecommunitychristianacademy@gmail.com

Dear Mark,

First and foremost, thank you for being our point of contact over the last several months and helping us understand this process. We appreciate the board taking the time to look over and consider our proposal. We are also grateful for your honest feedback in not having overwhelming support in what was presented. This was disappointing, but it is encouraging to hear that there is a desire for Hope Community Christian Academy to stay in Ignacio. As we have stated before, this is where HCCA started. We would love to continue serving this community with our unique "to this area" model.

We understand that there were numerous questions and concerns with the three options we provided in our proposal. We would love the opportunity to address these questions and concerns and, if possible, submit a counter offer that would be focused on a sole purchase of the land in which we take on all maintenance. If this option to purchase this track of land is out of the question, we would also be very interested in having a productive discussion about other avenues TOI staff and board can think of to stay in Ignacio.

We are also curious about the process for approving to proceed or denying the proposal. As it was public when we submitted, will these proposals need to be an agenda item and voted on? We are looking for some clarity and direction and are simply curious about the order of events to understand how to move forward, or not.

We appreciate your time and consideration. We look forward to hearing from you!

Sincerely,
HCCA Building Committee
HCCA Board of Directors

All inquiries with respect to this proposal may be directed to:

Tia Swanemyr, HCCA Building Committee President
970-779-8419 tia.swanemyr@gmail.com
Jennifer Brann, HCCA Secretary
970-563-0692 hopecommunitychristianoffice@gmail.com



Application for a Special Event Permit

In order to qualify for a Special Event Permit, you MUST be Nonprofit AND one of the following:

- Social
- Fraternal
- Patriotic
- Athletic
- Political
- Chartered Branch, Lodge or Chapter of a National Organization or Society
- Religious Institution
- Political Candidate
- Philanthropic Institution
- Municipality, County or Special District
- Chamber of Commerce *

Type of Special Event Applicant is Applying For:

- Fermented Malt Beverage
- Malt, Vinous and Spirituous Liquor

Name of Applicant Organization or Political Candidate: Ignacio Chamber of Commerce

State Sales Tax Number (Required): 20-0568448

Mailing Address of Organization or Political Candidate: P.O. Box 1223, Ignacio, CO 81137

Address of Proposed Location for Special Event: 495 Shoshone Ave., Ignacio, CO 81137

Name of Officer of Organization: Amos Lee Date of Birth: _____

Home Address: _____ Cell Phone: _____

Event Manager: Nicole C Taylor Date of Birth: _____

Home Address: _____ Cell Phone: _____

Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?
 No Yes How Many Days? _____

Are premises now licensed under the State liquor and beer code?
 No Yes To Whom? _____

Does the Applicant have possession or written permission for the use of the premises to be licensed? Yes No

List below the Exact Date(s) and Hours for which Application is being made for Permit

Date: <u>08/31/2024</u>	Hours: From <u>11am</u>	To: <u>5pm</u>
Date: _____	Hours: From _____	To: _____
Date: _____	Hours: From _____	To: _____
Date: _____	Hours: From _____	To: _____

Oath of Applicant

I declare under penalty of perjury to the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature: [Signature] Title: Event Manager Date: 07/26/2024

Report and Approval of Local Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S. as amended. THEREFORE, THIS APPLICATION IS APPROVED.

Printed Name of Representative: _____ Title: _____

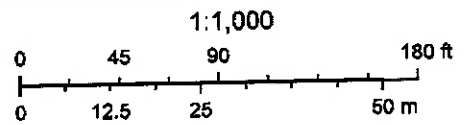
Signature of Representative of Town of Ignacio: _____ Date: _____

* Certain chamber of commerce members, such as those who sell cars, marijuana, gas, or firearms; teachers or child care providers; other liquor licensees; and convenience store owners may not participate in the special event. (HB 24-1156, Effective August 7, 2024)

Green Chile Fest - Town Permit



July 12, 2023



Pink - Outlines Event Area



Town of Ignacio
P.O. Box 459
540 Goddard Ave
Ignacio, CO 81137
970/563-9494 📞
townofignacio.com 🌐

July 26, 2024

Ignacio Chamber of Commerce
ATTN: Nikki Taylor, Event Coordinator
PO Box 1223
Ignacio, CO 81137

Dear Ms. Taylor:

The Town of Ignacio hereby gives the Ignacio Chamber of Commerce permission to use 495 Shoshone Avenue on August 31, 2024 for your annual Ignacio Green Chile Fest.

The Town of Ignacio supports your efforts to raise funds for the Chamber of Commerce through this special event. We wish you the best in your endeavor.

Sincerely,

A handwritten signature in blue ink that reads "Tuggy Dunton". The signature is written in a cursive, flowing style.

Tuggy Dunton
Town Clerk/Treasurer



OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

IGNACIO CHAMBER OF COMMERCE

is a

Nonprofit Corporation

formed or registered on 08/30/2004 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20041299005 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 07/24/2024 that have been posted, and by documents delivered to this office electronically through 07/26/2024 @ 09:08:04 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 07/26/2024 @ 09:08:04 in accordance with applicable law. This certificate is assigned Confirmation Number 16243839 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****
Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/bi-/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."



Tuggy Dunton <tdunton@townofignacio.com>

Attorney Review Town of Ignacio

1 message

Jeremy Schulz <jschulz@townofignacio.com>
To: Tuggy Dunton <tdunton@townofignacio.com>

Fri, Aug 2, 2024 at 3:17 PM

Tuggy,
Please see summary of our discussion with Attorney Liberman below.
Thanks,

Trustee Atencio and Trustee Schulz met with Attorney Liberman on July 25th for a review.

Attorney Liberman has been with the Town of Ignacio for 10 years.
We discussed multiple topics including the raw water easement, Rock Creek housing contract, deed restrictions and AMI as well as some internal topics pertaining to the Town.

Virtual meetings were discussed and there is a substantial cost savings for the Town vs. in person attendance.

We also discussed response times to questions and accuracy of information and feel that Attorney Liberman meets the needs of the Town.

Trustee Atencio would also request that the attorney be more involved in Town business.

Attorney Liberman is requesting a rate increase from \$185.00 to \$200.00 per hour.
We would recommend approval of the increase as it is within the range of attorney's in the area providing similar services.

--

Jeremy Schulz
Town of Ignacio Trustee
(970)769-3499
jschulz@townofignacio.com



Tuggy Dunton <tdunton@townofignacio.com>

Fwd: Town Attorney billing rate effective 8/1/24

Mark Garcia <mgarcia@townofignacio.com>
To: Tuggy Dunton <tdunton@townofignacio.com>

Fri, Aug 9, 2024 at 12:23 PM

Please put this in the board packet. Thanks.

----- Forwarded message -----
From: <davidlibermanlaw@gmail.com>
Date: Fri, Aug 9, 2024 at 12:21 PM
Subject: Town Attorney billing rate effective 8/1/24
To: <mgarcia@townofignacio.com>

Dear Mark and Board of Trustees of Town of Ignacio,

I propose a \$210 hourly billing rate for my legal services as Town Attorney commencing 8/1/24 until the next attorney review period approximately two years from now.

Thank you,

David Liberman

David Liberman
Law Office of David Liberman L.L.C.
1099 Main, Suite 312
Durango, CO 81301
Phone -- 970-375-6265
Fax -- 970-375-2350
Licensed in Colorado

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--

Mark Garcia
Town Manager
970/563-9494 ext. 105
mgarcia@townofignacio.com

TO: Ignacio Board of Trustees

From: Wes Crume Police Chief

Date: 8-9-2024

.....

Ignacio PD has been busy this Summer season with Training, Court, and case work.

Arrests are up for various Criminal activities- Narcotics, Thefts, Shoplifting, Domestic Violence, Violation of Restraining Orders, Probation Violations, DUI's, etc.

Civil Issues have been dealt with also, Land Lord/Tenant issues, Child Custody incidents, Visitation, etc.

We have assisted the School District with Training also.



Town of Ignacio

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Public works Department Staff Report

7/25/2024

Natural Gas System

Monthly meter reads, re-reads and Shut offs.

Leak Survey

Mercaptan Testing

Energy World Net operator qualification Compliance for D.O.T. compliance

State compliance and filing.

DOT training

OQ training

System maintenance and repair

Service installs at dancing spirit.

Regulator replacement at Farmers Fresh

Sewer and Storm Drain System

Monthly line flushing

System maintenance and repair

State compliance training and filing.

Southwest Services Jet rodding and camera sewer mains throughout the Town

Drinking Water system

Monthly meter reads, re-reads and shut offs.

Monthly water sampling

System maintenance and repair

State compliance training and filing.

New water meter install and pit repairs.

Meter inventory and leak survey

Lead and Copper water sampling.

Valve maintenance.

The Town is working with Sunrise Engineering on the lead and copper rule inventory for the Town's potable water system. The Town of Ignacio has 265 unknown customer service lines.





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Sunrise Engineering has issued the Town a questionnaire mailer as well as a QR code survey to be filled out by the home owner.

Service installs at Dancing Spirit

Several service leak repairs

Irrigation System

System maintenance and repair

Monitor irrigation pond levels.

Repair 6 inch and 12-inch mains as well as 2inch services

Parks

Event prep and sprinkler repair

Roadways and Alleys

Drainage maintenance and repair

Street sweeping

Pothole repair

General Maintenance

UNCC locates completed filed and reported.

Daily and weekly trash collection

Daily Utilities issues and complaint call outs addressed.

Tree removal

Daily maintenance

Monthly maintenance

Repair vehicles and equipment.

Building code enforcement





Town of Ignacio

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Subject:

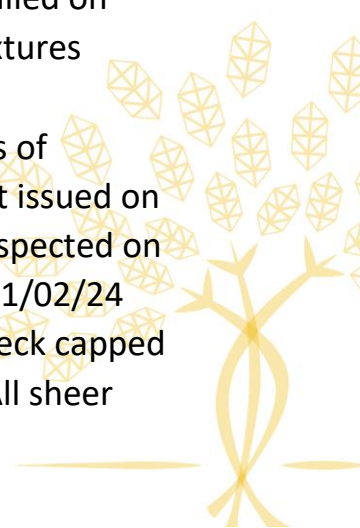
7/01/2024

**Town of Ignacio Building Construction / Inspection
Cross Connection Control Program**

From: Garry Montoya

To: Jeremy Mickey

- 610 Browning Exterior panel and window replacement. Permit issued and approved on 4/24/2022 Estimated completion Oct. 2022 (Owner: Luis Valenzuela) Note: Pending investigation (IPD -CBI) 10/05/23 No c 3/27/24 Safeguard Properties (Diana Finlon) is representing This property for remodel and is working with building inspection for contracting vendor application approval. No change 8/01/24
- 110 Maple Ave Jordan Larsen (Owner) New rear attached cover patio. The building permit approved and issued on 11/15/22. Contacted owner 3/13/2023 waiting on weather to improve to continue. 5/01/23 No change. Status has not changed 7/01/24 **Project completed on 7/02/24.**
- 455 Shoshone Butch Gomez (Owner) Residence remodel. Building Permit Issued on 1/26/23. Contractor Gary Hansen. Remodel work is in process. Sewer was filmed on 10/04/23 awaiting results. Sewer line damaged, needs replacement 1/02/24 Sewer and water line replacement scheduled on the first week of February 2/01/24. Water, gas, sewer and electric all new meters installed as well. Remodel is currently in process. Rough plumbing and electricity have been inspected and approved. Ready for Drywall inspection 3/27/24 Remodel is near complete. New flooring installed on 5//03/24. Needs bathrooms completed., electrical outlets and fixtures installed. No change 8/01//24
- 465 Goddard Dancing Spirit. Build plans are final and approved as of 6/01/20/23 Excavation permit issued on 5/24/23. Building permit issued on 6/1/23 Concrete footing inspected on 6/27/23 Stem wall form inspected on 6/28/23. Framing in process 10/05/23. No work performed as of 1/02/24 Construction wall framing is currently in process 2/01/24. Roof deck capped and nail pattern inspected. Complete framing near completion. All sheer





walls have been firewall installed and inspected. MEP contractors will start instillation material on the first week of April. 3/27/24 Framing complete, rough in plumbing and mechanical passed inspection, rough in electrical passed inspection. Insulation passed fire and commercial inspection. Drywall installation started on 6/04/24. A drywall completed, gas and water meters have been installed. Needs plumber to connect service to the building. 8/01/24

- 515 Burns Ave. Roger Kimsey contractor. Remodel and renovation. Building permit and excavation permit were issued on 7/20/23. No progress 2/01/24 Awaiting annexation to continue remodel 3/27/24. No change 8/01/24
- 117 Piedra Ave. Laura Sanchez (owner) Paul Lee Contractor. Porch entrance addition. Excavation and building permit issued on 11/20/23 Project near completion, waiting on electrical installation 1/02/24. Waiting on contractor to complete construction 2/01/24 near completion. No progress as of 3/27/24. **Project completed on 7/02/24.**
- 518 Tranquilo ct. Southern Ute Growth Fund. Single Family Home. Contractor S&D Do It All. Excavation and Building permit issued on 11/20/23 Foundation was poured and inspected on 12/14/24. Inspected 7/02sewer install on 1/29/24 Stem wall was rejected (not per print) cold joint report is scheduled 2nd week of march. Stem wall cold joint repair completed. Framing is in process. 3/27/24. The driveway is scheduled to pour 6/07/24. The driveway poured and complete. Detailed miscellaneous work needs to be completed. 7/01/24
- 521 Tranquilo ct. Southern Ute Growth Fund. Single Family Home. Contractor S&D Do It All. Excavation and building permit issued on 11/20/23. Foundation dig was complete and base complete, compacted on 12/13/24 Foundation form inspected on 1/30/24 Concrete pour scheduled on 1/31/24. Stem wall formed and poured. Framing is in process 3/27/24. Driveway scheduled to pour on 6/10/24. The driveway poured and complete. Detailed miscellaneous work needs to be completed. 8/01/24





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- 1001 Williams St. Ignacio Post Office. Remodel damaged wall. Contractor Servpro, Contact Reina Tempelton. Building permit approved on 02/06/24. Revised estimate approval pending 3/27/24. The front window has been replaced. Exterior bricks need replacement. 7/01/24 **Project completed on 7/21/24.**
- 630 & 640 Goddard KP pawn Roof replacements. Structure replacement. Building permit issued on 4/11/24 Build in process. 6/04/24, 630 roofs have been replaced and completed 7/01/24 640 is in the completion process.

Cross Connection Control Program

CDPHE Regulation 11.39 (3) Cross Connection Control

Meeting with CDPHE. Water Quality control Division. KC Kay (Environmental Protection Specialist). The meeting in general was an audit for the Back Flow Cross Connection contamination control program. Overall, the audit comprised of compliance issues, monitoring schedule, Test results, Commercial customer compliance within the scope of the regulation. Survey results. There are non-compliance issues that must be rectified.

All assemblies that are not in compliance have been recognized and the owners have been notified. 14 Assemblies of 14 not tested in 2022 have been tested. 6 business remain non-compliant. A date has been established. All business owners that are non-compliant have 30 days (March,31) for compliance. (Ray Sanchez) Note: Testing compliance ratio has been achieved 100%. Acceptable per CDPHE Requirements, goal is to achieve 100% compliance. (Ray Sanchez) 7/01/24

Two customers are out of compliance for cross connection violation and have been notified on several attempts. Registered letters have been issued for non-compliance. Water service will be disconnected until non-compliance is resolved. Water service shutdown is scheduled for 2/29/24.

Note:

All information has been submitted to CDPHE on 6/2/23.

UPDATE: All required business for back flow valve installations are 100 % in compliance and testing is up to date.





Town Clerk / Treasurer Report

August 2024

Honorable Mayor and Trustees,

Following is my report of activities since the last Town Board Meeting. This report also addresses items on the agenda for this meeting on August 12, as well as upcoming events.

Clerk:

- The minutes from the July 8, 2024 Regular Board Meeting and the August 5, 2024 Special Board Meeting are on the drive for your review.
- Attached to my report is a memo from Natalie Castle, the director of the Legislative Council Staff of the Nonpartisan Services for Colorado's Legislature, establishing the rate for CORA Research Fees that became effective on July 1, 2024. Per the requirements outlined in the memo, the updated policy and application form, as well as this memo, are on the Town's website. The updated Records Request Form was published in the Durango Herald on July 19.

Treasurer:

- The Accounting Reports for July 2024 are included in the consent agenda.

Licenses:

- Animal: 48 current licenses
- Business: 68 current licenses
- Business Service Licenses: 73 current licenses
- Liquor Licenses:
 - Wells Liquor South Liquor License Renewal Application, along with the memo from Chief Crume, are included in the Consent Agenda.
 - The Chamber of Commerce is applying for a Special Event Permit for the Annual Green Chile Fest on August 31, 2024. This will be included under New Business on the tonight's agenda. Amos Lee will be available for questions or comments.
 - Following up on our conversation at the Special Meeting on August 5 regarding the Sneak Peek Invitation from Dancing Spirit, I did further research. I have learned that, if an event is by invitation only, it is not a requirement to apply for a Special event permit. I have included C.R.S. 44-5 which covers Special Event Permits; please note section 44-5-108 (on page 3 of the attached document) which explains this exemption. Because no Special Event Permit is required, there will NOT be a Special Board Meeting on August 26, nor will there be a Special Event Permit Application for the CML event on September 24.

Events:

- Thursday, August 29 – CML Effective Governance in Durango, 10:30-2:30
- Monday, September 2 – Town Hall Offices closed in observance of Labor Day
- Monday, September 9 – Next regularly scheduled Board Meeting

Meetings Attended:

- Ignacio Creative District Board Meeting
- Chamber of Commerce Board Meeting and General Membership Meeting; various meetings with Nikki Taylor, Green Chile Fest Coordinator

Miscellaneous:

- CML Policy Committee Appointments are open. Please see the email from Kevin Bommer that is attached to my report. I will ask at the meeting if any Board Member would like to serve on this Committee; please note the time commitment that will be required.
- Dancing Spirit will have its Sneak Peek event on September 7. This invitation-only event is extended for all Town Board Members.

Please contact me with any questions. Thank you.

Tuggy



Legislative Council Staff

Nonpartisan Services for Colorado's Legislature

Memorandum

June 12, 2024

TO: Interested Persons
FROM: Natalie Castle, Director, 303-866-4778
SUBJECT: Colorado Open Records Act Maximum Hourly Research and Retrieval Fee

Summary

Pursuant to Section 24-72-205 (6), C.R.S., the maximum hourly fee for the research and retrieval of public documents in response to a Colorado Open Records Act will increase from \$33.58 to \$41.37 as of July 1, 2024.

State law allows government agencies to charge a fee for the research and retrieval of public documents that shall not exceed this amount, although they shall not charge a fee for the first hour of time expended on each request. Before increasing the fee, government entities must revise and publish their Colorado Open Records Act policies to include the new fee.

Methodology

The \$7.79 increase resulted from inflating \$33.58 by the percentage change in the Denver-Aurora-Lakewood consumer price index for all items and all urban consumers, published by the U.S. Bureau of Labor Statistics, between the first half of calendar year 2019 and the first half of calendar year 2024. Because the index for the first half of 2024 has not yet been released, the index used for the first half of 2024 represents the average of indices published for January, March, and May 2024. Each year's contribution toward the total \$7.79, or 23.2 percent, change is shown in Figure 1.

Figure 1
Annual Contributions Toward the Total \$7.79 (23.2%) Increase
First Half of 2019 to First Half of 2024



Source: Staff calculations using the CPI-U for Denver-Aurora-Lakewood published by the U.S. Bureau of Labor Statistics.

OFFICE USE ONLY

Quantity:	Description:	Charges:
_____	Copies: \$.20 per page (up to 11"x17")	_____
_____	Research: \$41.37 per hour	_____
_____	Electronic format: \$1.00 + compilation time	_____
_____	Scanned: \$1.00 + compilation time	_____
_____	Printed and scanned: \$1.00 + data compilation time + paper copy fee	_____
_____	Video: \$1.00 + data compilation time	_____
_____	Required Deposit: estimated cost of work	_____

Request completed by:	_____	Date: _____
Request denied by:	_____	Date: _____
Date Deposit Received:	_____	Initials: _____
Date Payment Received:	_____	Initials: _____

44-5-101. Special licenses authorized

- (1) The state or local licensing authority, as defined in articles 3 and 4 of this title 44, may issue a special event permit for the sale, by the drink only, of fermented malt beverages, as defined in section 44-4-103¹, or the sale, by the drink only, of malt, spirituous, or vinous liquors, as defined in section 44-3-103, to organizations and political candidates qualifying under this article 5, subject to the applicable provisions of articles 3 and 4 of this title 44 and to the limitations imposed by this article 5.
- (2) For purposes of this article 5, a state institution of higher education includes each principal campus of a state system of higher education.

44-5-102. Qualifications for permit

- (1) A special event permit issued under this article 5 may be issued to:
- (a) An organization, whether or not presently licensed under articles 3 and 4 of this title 44, that:
- (I) Has been incorporated under the laws of this state for purposes of a social, fraternal, patriotic, political, educational, or athletic nature, and not for pecuniary gain;
- (II) Is a regularly chartered branch, lodge, or chapter of a national organization or society organized for the purposes specified in subsection (1)(a)(I) of this section and is nonprofit in nature;
- (III) Is a regularly established religious or philanthropic institution; or
- (IV) Is a state institution of higher education;
- (b) A political candidate who has filed the necessary reports and statements with the secretary of state pursuant to article 45 of title 1; or
- (c) Any municipality, county, or special district.
- (2) Repealed.
- (3) Notwithstanding any law to the contrary, and subject to this article 5, the state or local licensing authority may issue a special event permit to a state agency, the Colorado wine industry development board, created in section 35-29.5-103, or an instrumentality of a municipality or county that promotes:
- (a) Alcohol beverages manufactured in the state; or
- (b) Tourism in an area of the state where alcohol beverages are manufactured.

44-5-104. Fees for special permits

- (1) Special event permit fees are:
- (a) Ten dollars per day for a malt beverage permit;

(b) Twenty-five dollars per day for a malt, vinous, and spirituous liquor permit.

(2) All fees are payable in advance to the department for applications for special event permits submitted to the state licensing authority for approval.

44-5-105. Restrictions related to permits

(1) Each special event permit shall be issued for a specific location and is not valid for any other location.

(2) A special event permit authorizes sale of the beverage or the liquors specified only during the following hours:

(a) Between the hours of five a.m. of the day specified in a malt beverage permit and until twelve midnight on the same day;

(b) Between the hours of seven a.m. of the day specified in a malt, vinous, and spirituous liquor permit and until two a.m. of the day immediately following.

(3) The state or a local licensing authority shall not issue a special event permit to any organization for more than fifteen days in one calendar year.

(4) No issuance of a special event permit shall have the effect of requiring the state or local licensing authority to issue such a permit upon any subsequent application by an organization.

(5) Sandwiches or other food snacks shall be available during all hours of service of malt, spirituous, or vinous liquors, but prepared meals need not be served.

44-5-106. Grounds for denial of special permit

(1) The state or local licensing authority may deny the issuance of a special event permit upon the grounds that the issuance would be injurious to the public welfare because of the nature of the special event, its location within the community, or the failure of the applicant in a past special event to conduct the event in compliance with applicable laws.

(2) Public notice of the proposed permit and of the procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least ten days before approval of the permit by the local licensing authority.

44-5-107. Applications for special permit

(1) Applications for a special event permit shall be made with the appropriate local licensing authority on forms provided by the state licensing authority and shall be verified by oath or affirmation of an officer of the organization or of the political candidate making application.

(2) In addition to the fees provided in section 44-5-104, an applicant shall include payment of a fee established by the local licensing authority, not to exceed one hundred dollars, for both investigation and issuance of a permit. Upon approval of any application, the local licensing authority shall notify the state licensing authority of the approval, except as provided by subsection (5) of this section. The state licensing authority shall promptly act and either approve or disapprove the application. In reviewing an application, the local licensing authority shall apply the same standards for approval and denial applicable to the state licensing authority under this article 5.

(3) The local licensing authority shall cause a hearing to be held if, after investigation and upon review of the contents of any protest filed by affected persons, sufficient grounds appear to exist for denial of a permit. Any protest shall be filed by affected persons within ten days after the date of notice pursuant to section 44-5-106 (2). Any hearing required by this subsection (3) or any hearing held at the discretion of the local licensing authority shall be held at least ten days after the initial posting of the notice, and notice thereof shall be provided to the applicant and any person who has filed a protest.

(4) The local licensing authority may assign all or any portion of its functions under this article 5 to an administrative officer.

(5) (a) A local licensing authority may elect not to notify the state licensing authority to obtain the state licensing authority's approval or disapproval of an application for a special event permit. The local licensing authority is required only to report to the liquor enforcement division, within ten days after it issues a permit, the name of the organization to which a permit was issued, the address of the permitted location, and the permitted dates of alcohol beverage service.

(b) A local licensing authority electing not to notify the state licensing authority shall promptly act upon each application and either approve or disapprove each application for a special event permit.

(c) The state licensing authority shall establish and maintain a website containing the statewide permitting activity of organizations that receive permits under this article 5. In order to ensure compliance with section 44-5-105 (3), which restricts the number of permits issued to an organization in a calendar year, the local licensing authority shall access information made available on the website of the state licensing authority to determine the statewide permitting activity of the organization applying for the permit. The local licensing authority shall consider compliance with section 44-5-105 (3) before approving any application.

44-5-108. Exemptions

An organization otherwise qualifying under section 44-5-102 shall be exempt from the provisions of this article 5 and shall be deemed to be dispensing gratuitously and not to be selling fermented malt beverages or malt, spirituous, or vinous liquors when it serves, by the drink, fermented malt beverages or malt, spirituous, or vinous liquors to its members and their guests at a private function held by the organization on unlicensed premises, so long as any admission or other charge, if any, required to be paid or given by any such member as a condition to entry or participation in the event is uniform as to all without regard to whether or not a member or such member's guest consumes or does not consume such beverages or liquors. For purposes of this section, all invited attendees at a private function held by a state institution of higher education shall be considered members or guests of the institution.

Footnotes

¹ 44-4-103. Definitions - Definitions applicable to this article 4 also appear in article 3 of this title 44. As used in this article 4, unless the context otherwise requires:

(1) [Editor's note: This version of subsection (1) is effective until January 1, 2019.] "Fermented malt beverage" means any beverage obtained by the fermentation of any infusion or decoction of barley, malt, hops, or any similar product or any combination thereof in water containing not less than one-half of one percent alcohol by volume and not more than three and two-tenths percent alcohol by weight or four percent alcohol by volume; except that "fermented malt beverage" shall not include confectionery containing alcohol within the limits prescribed by section 25-5-410 (1)(i)(II).

(1) [Editor's note: This version of subsection (1) is effective January 1, 2019.] (a) "Fermented malt beverage" means beer and any other beverage obtained by the fermentation of any infusion or decoction of barley, malt, hops, or any similar product or any combination thereof in water containing not less than one-half of one percent alcohol by volume.

(b) "Fermented malt beverage" does not include confectionery containing alcohol within the limits prescribed by section 25-5-410 (1)(i)(II).

² 44-3-103. Definitions

(30) [Editor's note: This version of subsection (30) is effective until January 1, 2019.] "Malt liquors" includes beer and shall be construed to mean any beverage obtained by the alcoholic fermentation of any infusion or decoction of barley, malt, hops, or any other similar product, or any combination thereof, in water containing more than three and two-tenths percent of alcohol by weight or four percent alcohol by volume.

(30) [Editor's note: This version of subsection (30) is effective January 1, 2019.] "Malt liquors" includes beer and means any beverage obtained by the alcoholic fermentation of any infusion or decoction of barley, malt, hops, or any other similar product, or any combination thereof, in water containing not less than one-half of one percent alcohol by volume.

(54) "Spirituous liquors" means any alcohol beverage obtained by distillation, mixed with water and other substances in solution, and includes among other things brandy, rum, whiskey, gin, powdered alcohol, and every liquid or solid, patented or not, containing at least one-half of one percent alcohol by volume and which is fit for use for beverage purposes. Any liquid or solid containing beer or wine in combination with any other liquor, except as provided in subsections (30) and (59) of this section, shall not be construed to be fermented malt or malt or vinous liquor but shall be construed to be spirituous liquor.

(59) (a) "Vinous liquors" means wine and fortified wines that:

(I) Contain not less than one-half of one percent and not more than twenty-one percent alcohol by volume; and

(II) Are produced by the fermentation of the natural sugar contents of fruits or other agricultural products containing sugar.

(b) For the purpose of simplifying the administration of this article 3, sake is deemed a vinous liquor.



Effective Governance: *On-the-Road*

August 16 in Sterling | 10 a.m. to 2 p.m.

August 21 in Glenwood Springs | 10 a.m. to 2 p.m.

August 29 in Durango | 10:30 a.m. to 2:30 p.m.

These workshops bring a four-hour version of CML's *Effective Governance* training to a community near you. Topics include:

- Staff-council relations
- Ethics, liability, and conflicts of interest
- Media relations and social media
- Civility
- Grass roots advocacy

Participants also receive a link to a recording of the 2024 CML Annual Conference session on *Finance and Budgeting for Municipalities 101*.

For more information, or to register, visit [cml.org](https://www.cml.org).



Tuggy Dunton <tdunton@townofignacio.com>

2024-2025 CML Policy Committee: Appointments, dates, and instructions for proposing legislation

1 message

Kevin Bommer <kbommer@cml.org>
To: Kevin Bommer <kbommer@cml.org>

Wed, Jul 24, 2024 at 3:44 PM

To: CML Member Mayors, Managers, Attorneys and Clerks

Cc: 2023-2024 Policy Committee Members

From: Kevin Bommer, executive director

Date: July 25, 2024

Subject: 2024-2025 CML Policy Committee - appointments, dates, & instructions for proposing legislation

In preparation for the 2025 legislative session, Colorado Municipal League (CML) member municipalities are now asked to appoint/confirm representatives who will serve on the League's 2024-2025 Policy Committee, as well as for municipal members to submit any legislative or policy proposals for committee consideration and recommendation to the CML Executive Board. Each representative will be expected to read and adhere to the *Policy Committee Roles and Responsibilities*, as outlined in the attachment and covered in more detail below.

CML Policy Committee membership eligibility

Each CML member municipality is entitled to designate at least one representative to the League's Policy Committee. Cities with a population over 100,000 are entitled to appoint two representatives. Municipalities may also designate an alternate in the event a voting member is unable to attend. Alternates may attend meetings but may only vote if a voting member is not in attendance.

Appointments and reappointments to the committee are good through June 2025. **Please note that appointees from the 2023-2024 policy committee (including any members added after April) are presumed to carry over unless the League staff is otherwise informed.** CML asks member municipalities to review the current policy committee roster (Attachment A) to verify their policy committee representative and alternate. If a member municipality has a change in their policy committee representatives, they should email the updated information to Kevin Bommer at kbommer@cml.org by August 31.

The CML Policy Committee is an essential part of the policy development process at CML, and all municipalities are encouraged to take advantage of the opportunity to have their voices heard as part of the discussion on legislation and policies that directly impact municipalities.

Prior to appointment, each policy committee representative and alternate should review the *Policy Committee Roles and Responsibilities* document (Attachment B). General policy committee responsibilities include:

1. Attending and participating in all Policy Committee meetings, in-person or virtually, and voting on policy positions to recommend to the CML Executive Board.

2. Evaluating requests from member municipalities for CML-initiated legislation and making a recommendation to the Executive Board.
3. Reviewing the League's [2024-2025 Policy Statement](#) that guides League positions on policy issues affecting municipalities and proposing revisions, if necessary. (Any recommended changes to the policy statement are voted on by CML members at the Annual Business Meeting that takes place as part of CML's Annual Conference.)

2024-2025 Meeting dates (subject to change)

All meetings are 9:00 - Noon

- Friday, Oct. 11
- Friday, Dec. 6
- Friday, Jan. 17 (Virtual)
- Friday, Feb. 21
- Friday, March 14 (Virtual)

Member Proposals for CML-Initiated Legislation

Each municipality may choose to submit a proposal for CML-initiated legislation (CML staff will create and carry forth the legislation on behalf of member municipalities) to the full committee for consideration. The municipality's Policy Committee member(s) must be prepared to present their municipality's consensus proposal at the October Policy Committee meeting.

Any municipality wanting to submit a proposal for initiated legislation must have a member complete the online form at <https://forms.office.com/r/qs9jcaW8H6>.

In September, CML will distribute the proposals to policy committee members for review and discussion within that member's municipality. Committee members should review proposals with their municipality or constituency and be prepared to discuss and debate each on behalf of their respective municipalities at each meeting.

CML staff may also submit suggested policy and/or legislative items for the committee's consideration.

Requests for Initiated Legislation are due by Monday, September 9.

Updating the Annual Policy Statement

The CML Policy Committee is also the starting point for proposed amendments to the Policy Statement.

The CML Policy Statement is a living document that is approved annually by members at CML's Annual Business Meeting and has evolved throughout the history of the League. When legislation or policy issues are considered, the CML staff, Policy Committee, and Executive Board look first to the Policy Statement to develop recommendations and formal positions. In this way, the policy statement acts as a guide for CML advocacy.

Members can download a copy of the 2024-2025 Policy Statement [here](#). Proposed amendments to the Policy Statement will be discussed at a later meeting, and the due date for requested amendments will be established and announced at the first Policy Committee meeting.

Attachments

- Attachment A: 2023-24 (Prior Year) Policy Committee Roster (does not include section chairs)
- Attachment B: *Policy Committee Roles and Responsibilities*

Until Heather Stauffer returns from leave in September, please direct any questions to me at kbommer@cml.org

Kevin

Kevin Bommer

Executive Director

Colorado Municipal League
1144 Sherman Street

Denver, CO 80203

(303) 831-6411 · (866) 578-0936

kbommer@cml.org · www.cml.org



COLORADO
MUNICIPAL
LEAGUE

Empowered cities and towns, united for a strong Colorado

2 attachments

 **CML Policy Committee Roster as of 07-24-2024.pdf**
107K

 **CML Policy Committee Roles and Responsibilities.pdf**
272K

CML Policy Committee Roster as of 07-24-2024

First Name	Last Name	Title	City/Town	Position
Matt	Benjamin	Council Member	Boulder	23-24 CHAIR
Gillian	Laycock	Town Manager / Interim Public Works Director	Akron	MEM
Tyron	Coleman	Mayor	Alamosa	MEM
Michael	Carson	City Councilor	Alamosa	ALT
Sharon	Davis	Councilmember	Arvada	MEM
Randy	Moorman	Councilmember	Arvada	MEM
John	Doyle	Mayor Pro Tem	Aspen	ALT
Angela	Lawson	Council Member	Aurora	MEM
Liz	Rogers	Intergovernmental Relations Manager	Aurora	MEM
Roberto	Venegas	Deputy City Manager	Aurora	ALT
Trish	Stiles	Town Manager	Bennett	MEM
Tina	Marquis	Council Member	Boulder	MEM
Carl	Castillo	Chief Policy Advisor	Boulder	ALT
Kirsten	Crawford	Town Counsel	Breckenridge	MEM
Gregory	Mills	Mayor	Brighton	MEM
Jim	Snyder	Council Member	Brighton	ALT
James	Marsh-Holschen	Council Member	Broomfield	MEM
Kenny	Nguyen	Council Member	Broomfield	ALT
Alison	Gorrell	Council Member	Brush	MEM
John	Hamrick	Mayor Pro Tem	Canon City	MEM
Roger	Hudson	Council Member	Castle Pines	MEM
Geoffrey	Blue	Council Member	Castle Pines	ALT
Tim	Dietz	Council Member	Castle Rock	MEM
Kristin	Read	Assistant Town Manager	Castle Rock	ALT
Marlo	Alston	Council Member	Centennial	MEM
Don	Sheehan	Council Member	Centennial	MEM
Jill	Hassman	Attorney/Partner	Centennial	ALT
Daniel	Miera	City Manager	Central City	MEM
Abigail	Robbins	Finance Director / HR Director	Central City	ALT
Katy	Brown	Mayor	Cherry Hills Village	MEM
Robert	Eber	Council Member	Cherry Hills Village	ALT
Sallie	Clark	Senior Advisor - Government & Military Engagement	Colorado Springs	MEM
Lynette	Crow-Iverson	Council President Pro Tem	Colorado Springs	MEM
Wynetta	Massey	City Attorney	Colorado Springs	ALT
J.D.	McCrum	Town Administrator / Town Clerk	Columbine Valley	MEM
Susan	Noble	Council Member	Commerce City	MEM
Steven	Douglas	Mayor	Commerce City	ALT
Randy	Looper	Council Member	Craig	MEM
Dara	MacDonald	Town Manager	Crested Butte	MEM
Adam	Morehead	Mayor	Dacono	ALT
Elyse	Ackerman-Casselberry	City Manager	Delta	MEM
William	Tedrow	Mayor Pro Tem (District C)	Delta	ALT
Adam	Burg	Director of State and Federal Affairs	Denver	MEM
Amanda	Sawyer	Council Member	Denver	MEM

CML Policy Committee Roster as of 07-24-2024

Lucas	Palmisano	Senior Legislative Policy Analyst	Denver	ALT
Carolyn	Skowyra	Mayor	Dillon	ALT
Melissa	Youssef	Councilor	Durango	MEM
José	Madrigal	City Manager	Durango	ALT
Liz	Heid	Mayor Pro Tem	Eaton	MEM
Wesley	LaVanchy	Town Administrator	Eaton	ALT
Dan	Maples	City Manager	Edgewater	MEM
Tammy	Payne	Mayor	Elizabeth	ALT
Steven	Ward	Council Member	Englewood	MEM
Kim	Wright	Council Member	Englewood	ALT
Sara	Loflin	Mayor Pro Tem	Erie	MEM
Andrew	Sawusch	Council Member	Erie	ALT
Dan	Kramer	Town Attorney	Estes Park	MEM
Celeste	Arner	Council Member	Federal Heights	MEM
Bonnie	Sellers	Council Member	Federal Heights	ALT
Sean	Doherty	Trustee	Firestone	MEM
Linda	Haney	Trustee	Firestone	ALT
Tricia	Canonico	Council Member	Fort Collins	MEM
Julie	Pignataro	Council Member	Fort Collins	MEM
Jeni	Arndt	Mayor	Fort Collins	ALT
Chris	Cross	City Administrator	Fort Lupton	MEM
Jeanelle	Andersen	Court Administrator	Fort Lupton	ALT
Brent	Nation	City Manager	Fort Morgan	MEM
John	Brennan	Deputy City Manager / City Clerk / PIO	Fort Morgan	ALT
Scott	Trainor	City Manager	Fountain	MEM
Detra	Duncan	Council Member	Fountain	ALT
Lisa	Jones	Mayor	Foxfield	MEM
Ryan	Johnson	Asst Town Mgr - Comm & Economic Development	Frederick	MEM
Leslie	Edwards	Finance Director	Frisco	MEM
Shannon	Vassen	Assistant City Manager	Fruita	MEM
Filbert	Archuleta	Mayor	Garden City	MEM
Chuck	Line	City Manager	Glendale	MEM
Karl	Hanlon	Attorney	Glenwood Springs	MEM
Robert	Reed	Councilor	Golden	MEM
Lisa	Vitry	Councilor	Golden	ALT
Anna	Stout	Council Member	Grand Junction	MEM
Staycie	Coons	Intergovernmental Relations Officer	Greeley	MEM
Dale	Hall	Mayor Pro Tem	Greeley	MEM
Raymond	Lee	City Manager	Greeley	MEM
John	Gates	Mayor	Greeley	ALT
Sunde	King	Mayor Pro Tem	Green Mountain Falls	MEM
David	Kerber	Mayor Pro Tem	Greenwood Village	MEM
James	Gelwicks	Councilor	Gunnison	MEM
Sarah	Stadler	Council Member	Hudson	MEM
Charles	Harmon	Mayor	Idaho Springs	MEM

CML Policy Committee Roster as of 07-24-2024

Andrew	Marsh	City Administrator	Idaho Springs	ALT
Matthew	LeCerf	Town Manager	Johnstown	MEM
Gary	Lagrimanta	Mayor	Kersey	ALT
Audrea	Rendon	Trustee	La Jara	MEM
Shawn	Pagnotta	Town Clerk	La Jara	ALT
Nicole	Samson	Councilor	Lafayette	MEM
Jaideep	Mangat	Mayor	Lafayette	ALT
Robert	Gordnier	Trustee / Police Chief	Lakeside	MEM
Isabel	Cruz	Council Member	Lakewood	MEM
Ben	Goldstein	Deputy City Manager	Lakewood	MEM
Greg	Tacha	Town Manager	Limon	ALT
Pam	Grove	Council Member	Littleton	MEM
Dawn	Coen	Mayor Pro Tem	Lochbuie	MEM
May	Wescott	Trustee	Lochbuie	ALT
Alecia	Brown	Council Member	Lone Tree	MEM
Henry "Jay"	Carpenter	Mayor Pro Tem	Lone Tree	ALT
Marcia	Martin	Council Member	Longmont	MEM
Sandi	Seader	Assistant City Manager	Longmont	ALT
Samma	Fox	Deputy City Manager	Louisville	MEM
Troy	Krenning	Council Member	Loveland	MEM
Erin	Black	Council Member	Loveland	ALT
Denise	Howell	City Administrator	Manitou Springs	MEM
Roy	Chaney	Deputy City Administrator / Public Services Director	Manitou Springs	ALT
Dave	Frank	Mayor Pro Tem	Montrose	MEM
Mitchell	LaKind	Mayor	Monument	MEM
Steve	King	Mayor Pro Tem	Monument	ALT
Paul	Wisor	Town Manager	Mountain Village	MEM
Nicholas	Kempin	Mayor	Mt. Crested Butte	MEM
Nicholas	Walker	Council Member	Northglenn	MEM
Shannon	Lukeman-Hiromasa	Mayor Pro Tem	Northglenn	ALT
JC	Watkins	Trustee	Ordway	MEM
Greg	Mikolai	Mayor	Palisade	MEM
Stefen	Wynn	Town Administrator	Paonia	MEM
Samira	Vetter	Town Clerk	Paonia	ALT
Travis	Elliott	Town Manager	Parachute	MEM
Laura	Hefta	Councilmember	Parker	MEM
Joshua	Rivero	Councilmember	Parker	ALT
Troy	Renken	Town Manager	Platteville	MEM
David	Brand	Public Works Director	Platteville	ALT
Andrew	Shaffer	Mayor Pro Tem	Rangely	ALT
Preston	Neill	Town Manager	Ridgway	MEM
Nicholas	Wharton	Town Manager	Severance	MEM
Lindsay	Radcliff-Coombes	Deputy Town Manager	Severance	ALT
Terrance	Kelly	Council Member	Sheridan	MEM
Michael	Moreno	Council Member	Sheridan	ALT

CML Policy Committee Roster as of 07-24-2024

Clint	Kinney	Town Manager	Snowmass Village	MEM
Gail	Garey	City Council President	Steamboat Springs	MEM
Bryan	Swintek	Councilor	Steamboat Springs	ALT
Luke	Janes	Mayor Pro Tem	Sterling	MEM
Jenn	Kaaoush	Trustee	Superior	MEM
Kathryn	Henson	Council Member	Thornton	MEM
Chris	Russell	Council Member	Thornton	MEM
Roberta	Ayala	Council Member	Thornton	ALT
Karen	Griego	Mayor	Trinidad	MEM
Manuel	Trujillo	Council Member	Trinidad	ALT
Russell	Forrest	Town Manager	Vail	MEM
Patti	Garcia	Town Administrator	Wellington	MEM
Kelly	Houghteling	Deputy Town Administrator	Wellington	ALT
Claire	Carmelia	Councillor	Westminster	MEM
Amber	Hott	Councillor	Westminster	MEM
David	DeMott	Councillor	Westminster	ALT
Bud	Starker	Mayor	Wheat Ridge	MEM
Shane	Hale	Town Manager	Windsor	MEM
James	DePue	City Manager	Wray	MEM
Terri	Frame	Council Member	Yuma	MEM
Marc	Shay	Mayor Pro Tem	Yuma	ALT



Policy Committee Roles and Responsibilities

CML GENERAL GOVERNANCE OVERVIEW

- CML works with and on behalf of Colorado cities and towns to develop and improve municipal government.
- CML provides services that increase the efficiency of Colorado cities and towns.
- CML assists in securing legislative enactments that benefit municipalities while opposing injurious legislation.
- CML always acts in the best interest and for the benefit of all Colorado municipalities and their residents.
- CML conducts all business while adhering to the highest legal and ethical standards.
- CML is governed by an executive board elected by members. The executive board is responsible for setting and establishing policy using existing guidance and recommendations from various committees, including the Policy Committee.

ROLE OF THE POLICY COMMITTEE

- Policy Committee representatives are appointed by their respective municipalities. Each municipality may assign one member and designate an alternate should that member be unable to attend. Cities with a population over 100,000 may appoint two members plus an alternate.
- CML section chairs serve as non-voting members of the committee appointed by their respective sections.
- Policy Committee representatives are responsible for reviewing anticipated, proposed, or introduced legislation provided by CML advocacy staff and voting on recommendations for legislative positions to the CML Board at Policy Committee meetings.
- Representatives are responsible for reviewing requests for CML-initiated legislation from member municipalities or CML staff and voting on a recommendation to the CML Board.
- Representatives are responsible for reviewing CML's Annual Policy Statement and proposing revisions, if necessary. CML members will vote on proposed Policy Statement revisions at CML's Annual Business Meeting.

ROLE OF INDIVIDUAL POLICY COMMITTEE REPRESENTATIVES AND ALTERNATES

- **General Expectations**
 - Policy Committee representatives are expected to attend, in person or virtually, all CML policy committee meetings. If you cannot participate in a meeting, please ensure your municipality's designated alternate is available and prepared to attend.

- Policy Committee representatives are expected to review committee materials with their city councils and relevant municipal staff and departments ahead of CML policy committee meetings to represent their municipality's views accurately.
- **Meeting Expectations**
 - Please arrive on time and ready to participate.
 - Follow the rules and instructions the Policy Committee chair sets forth at the beginning of the meeting.
 - Wait to be recognized by the chair before speaking or making a motion.
 - Having active and engaged committee discussions produces great outcomes. To the extent possible, please minimize distractions during committee meetings, which includes refraining from leaving the room to take phone calls or engaging in unrelated work.
 - Discussions around legislation often lead to passionate conversations, with everyone eager to participate. Dialogue and debate should maintain a civil and respectful atmosphere and tone.
- **Wear your municipal official hat**
 - Policy Committee members should first and foremost represent the viewpoint of the municipality that appointed them to the Policy Committee.
 - While professions, interests, and activities outside of being municipal officials shape our worldview, Policy Committee members should refrain from advocating for those viewpoints unless they coincide with the position or viewpoint of their municipality.

ROLE OF THE POLICY COMMITTEE CHAIR

- The Policy Committee chair is appointed by and serves at the pleasure of the CML Executive Board President.
- The Policy Committee Chair is responsible for maintaining rules of order and running efficient policy committee meetings.
- The chair will recognize speakers during discussion, recognize motions when made, and call for a vote when appropriate.
- The chair will ensure that each person, both in person and online, has an equal opportunity to speak and make motions during meetings.
- The chair will not recognize speakers for a second time until other members who want to speak have done so.
- The chair will ensure that motions are in order and proceed according to the rules.

THE ROLE OF THE CML EXECUTIVE BOARD

- CML Executive Board Meetings generally occur the week following CML Policy Committee Meetings.
- The Executive Board has the final authority to establish the League's positions.
- At the CML Executive Board Meetings, the Board will consider recommendations submitted by the CML Policy Committee. A member of the advocacy team will present each recommendation.
- Legislative and policy recommendations may be presented directly to the CML Executive Board when time does not permit waiting to present it to the Policy Committee first.



DANCING SPIRIT
CENTER FOR THE ARTS
IGNACIO, COLORADO

Please Join Us for a
Cultural Collage

YOU'RE INVITED

You are cordially invited to attend a SNEAK PEEK as we honor you for your support and encouragement.

You and a guest will be the FIRST to tour the Dancing Spirit Center for the Arts while enjoying music, hors d'oeuvres and spirits.

Saturday, September 7th, 2024, 5:30pm ~ 7:30pm

465 Goddard Ave.,
Ignacio, CO
970-563-4600

*This event is by invitation only.
Please RSVP to this Email by August 28th.*

At the Sneak Peek well-recognized artists have contributed exceptional works donating 40% of sales to the Dancing Spirit Center for the Arts building fund. They will be available to meet and greet our guests.



Cultural Collage

Saturday, September 7th

5:30 ~ 7:30pm

465 Goddard Avenue, Ignacio

**This is an evening
you won't want
to miss.**

R.S.V.P. Today!

(970)563-4600

DANCING SPIRIT
CENTER FOR THE ARTS
IGNACIO, COLORADO



Town Managers Report

DATE: August 08, 2024

REPORT PERIOD: July 05, 2024 – August 9, 2024

This report focuses on items within the Town Board Meeting Agenda and also on work completed during the report period listed above.

TOWN BOARD MEETING AGENDA ITEMS

VI. UNFINISHED BUSINESS:

- A. Rock Creek Housing Project Update: Canyon Construction (CC) has been working on curb and gutter concrete work and is almost complete and preparing for handicap ramps and sidewalks. Asphalt work will follow once all the concrete work is complete. The current schedule has this work completed in early September. There is some final grading work that is needed on the property lots and includes some drainage swells. As reported previously, LPEA does not have adequate power to serve the site from the existing service and a new service is in the works but will entail an easement from the SUIT. The current service is going to be used temporarily to serve the 10 homes that are in Phase 1. The new service will serve all homes once complete. Fading West began production of our homes the first week in August and will be complete with all homes this month. Other agenda items will discuss completion of financing for these homes.

Final home foundation and exterior details are being completed and Destiny Homes will be working on these units once they have submitted their final costs and we complete a contract with them. Shipping and unit set schedules are in the works but not finalized. Grant work continues with reimbursement requests and contract changes to the IHOI contract and the La Plata County funding request. Lastly, meetings continue on property/land management options with HomesFund and Elevation Community Land Trust. This includes home buyer training, down payment assistance, deed restrictions and other acquisition requirements. There are a lot of moving parts with this project but everything is still on track.

VII. NEW BUSINESS:

- A. Resolution 11-2024 – Authorizing the Creation of the Ignacio Housing Authority: This resolution is the official action associated with the formation of the Ignacio Housing Authority. In July, staff presented the formation of the IHA and the need to do this for the Rock Creek Housing Project. The Town Board approved the initiative and staff worked on preparing petitions for signature and published meeting notices for this meeting. Petitions were obtained by four petitioners and the result was the certification of 27 signatures, which

fulfills the 25 signature requirement. The Town and Bond Council attorney have reviewed and approved this resolution. This is an action item.

Note: Formation of the IHA will require a number of action items for establishing separate financial accounts and staff will be working with our auditor to ensure they are in agreement with our next steps. Please contact me with any questions.

- B. Certification of Creation of the Ignacio Housing Authority: This is the Certification of Creation for the IHA and is a necessary action in accordance with state statutes. This certification will be forwarded to DOLA for their review and approval. The Town and Bond Council attorney have reviewed and approved this certificate. This is an action item.
- C. Approval of Bylaws for the Ignacio Housing Authority: These bylaws are the next step in the formation of the IHA and detail the order of business for the IHA. These bylaws establish the Town Board as the IHA board and details positions and terms, which are virtually the same as Town Board terms. There are other details in the bylaws that are typical for an authority. The Town and Bond Council attorney have reviewed and approve these bylaws.
- D. Ordinance 363 – Emergency Ordinance Approving Loan From First Southwest Bank: This ordinance is for the approval of a loan from First Southwest Bank to the Town totaling \$1,590,000, which is for the remaining funds due to Fading West. This loan was considered at our special meeting on August 5th, but an emergency ordinance requires an affirmative vote from 75 percent of the board and we did not have enough Trustees in attendance. The full financial commitment to Fading West is over \$2M but we have made three payments totaling approximately \$695K. We also paid for a surety bond for \$41K, which was a condition of the FSWB loan. These funds will be reimbursed fully with a new loan that will be completed once the Ignacio Housing Authority (IHA) is functioning. We anticipate this loan to be completed in September and the loan will be before the IHA Board (i.e. Town Board) for review and approval. All loan funds will be paid by the sales of the homes and only the Town ARPA funds (\$228K) will be used on various aspects of this project. Utilization of the ARPA funds were approved in the 2024 budget and we will need to complete a number of budget changes before the end of the year.

The Town and Bond Council attorney have been active during loan preparation ensuring compliance with all requirements and loan language, and have reviewed and approved the final loan documents which are in your packet. This loan is being considered as an emergency loan due to the immediate funding conditions with Fading West. Approval of this loan will authorize the Mayor to sign the loan documents and authorize payment to Fading West. Please contact me with any questions. This is an action item.

- E. Ignacio South Boundary Adjustment Plat Review and Approval: This plat is the culmination of boundary adjustment work completed since the Ignacio South Annexation was approved in January of 2022. This work took time due to the settlement of the Young estate and associated transactions that have taken place recently. I will go over the particulars during the meeting. The Planning Commission reviewed this plat during their August PC meeting and recommended approval of this boundary adjustment plat. Please contact me with any questions. This is an action item.

- F. Town Property Proposal Discussion: A letter from Hope Community Christian Academy is in your packet. HCCA was informed of the Town Boards concerns on several aspects of their proposal and an overall lack of support. The letter is requesting an opportunity to submit a counter-offer. Please review the letter and be prepared to discuss this during our meeting.
- G. Chamber of Commerce Special Event Permit: Tuggy has details on this agenda item which is for Chilefest and details are in her packet.
- H. Gaming Grant Application: The Town is applying for Gaming Grant funds again this year and we need Town Board approval to submit for this grant. Please approve the submission of this grant for this current Gaming Grant cycle. Please contact Wes or I with any questions.
- I. Attorney Review and Rate Increase Request: The Town attorney evaluation was completed and there is information on this evaluation in your packet. There is also a proposed rate increase which is detailed in an email from the Town attorney also in your packet. Please review these items and be prepared to discuss this during our meeting.

VIII. D TOWN MANAGER REPORT

Town Storm Drainage Project: The Town is prepared to begin this project however other project commitments (i.e. Rock Creek gas piping and fiber conduit installation) are delaying the start. Please contact Jeremy or me with any questions.

Natural Gas Pipeline Replacement Project: This project is in design stage and the gas engineer is working on the final design. Town staff is assisting with field work and details associated with the design. We will put this project out to bid once we have a final design. Please contact Jeremy or me with any questions.

Grants: Work on contract amendments and supplemental grant documentation for both the IHOI and LPC Tribal Consistency grants has been completed and is ongoing along with grant administration. Work has been completed on the Limited Gaming Grant has been completed by the Police Department and it will be submitted by the grant submission deadline. Work on Prop 123 grant funding for Phase 2 of Rock Creek has also occurred and will continue. Other grant discussions are ongoing for the ELHI property and other planning related grants. Please contact me with any questions.

XI. EXECUTIVE SESSION – We have an executive session scheduled for discussion on a proposal from Irrigo LLC. This proposal was discussed during a work session in July and we have information to share on this proposal. You will receive information separately on this agenda item.

Please contact me with any questions on the above material or if in need of anything. Thanks!