



Town of Ignacio

P.O. Box 459
540 Goddard Ave
Ignacio, CO 81137

970/563-9494 
townofignacio.com 

Town of Ignacio Planning Commission Meeting Minutes

Wednesday, March 11, 2020 – 6:00 p.m.

Abel F. Atencio Community Room, 570 Goddard Avenue, Ignacio, CO 81137

I. Call to Order

Chairman Craig called the meeting to order at 6:00 PM.

II. Roll Call

Commissioners Present: Clark Craig (Chairman), Mandy Brown, Teresa Campbell, Bill Baird

Commissioners Absent: Dixie Melton (Town Board Representative)

Staff Present: Mark Garcia, Interim Town Manager

Guests: Sharon Craig

III. Public Comments:

None

IV. Approval of Agenda

Mr. Craig recommended amending the agenda to include the approval of the October 23, 2019, Public Hearing Work Session Report under Approval of Minutes. New Business needed to be amended to include Appointment of Officers.

Action: Ms. Brown moved to approve the agenda, with the aforementioned amendments; Mr. Baird seconded. The motion passed unanimously.

V. Approval of Minutes

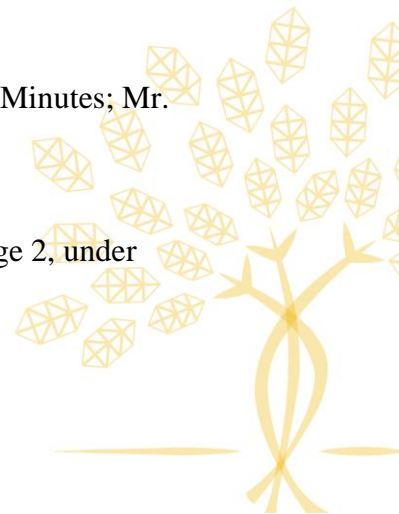
a. Minutes from the January 08, 2020, meeting

Action: Ms. Brown moved to approve the January 08, 2020, Meeting Minutes; Mr. Baird seconded. The motion passed unanimously.

b. October 23, 2019, Public Hearing Work Session Report

Ms. Brown stated that the guests were missing from the report. On page 2, under Public Hearing, the first sentence had typos.

A guest list was requested.





Action: Ms. Brown moved to approve the October 23, 2019, Work Session Report, with the changes; Ms. Campbell seconded. The motion passed unanimously.

VI. Staff Report & Permit List

Mr. Garcia stated that the report was from February, as no major changes had occurred. He had spoken to SoCoCaa regarding their building project. A site plan was being developed. The Board has asked Staff to proceed with getting approval when the site plan is received. There are currently no specific plans for the foundation.

Ms. Brown stated that they had previously discussed setbacks specifically as they applied to the SoCoCaa property. She asked if it had been discussed with them. While they were unsure of what their intentions were, they had been informed of possible issues with setbacks.

An updated Permit List was provided.

VII. Old Business

a. International Code Council Code Update

The International Building Code will be provided for review when it is completed at a later date.

b. Entry Signs

The Entry Signs are up, but they are waiting on a rock base. Solar Lighting packages are being prepared, as they are not visible at night.

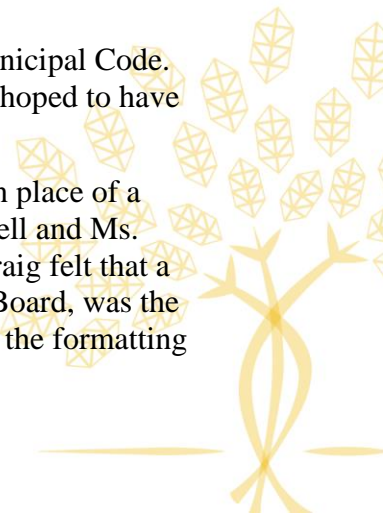
A brief discussion followed regarding the northern sign obstructing visibility. It was determined that it was built to code, and not impeding visibility.

c. Municipal Code Update – January 29th Work Session Report

Mr. Garcia stated that there had been a Work Session on January 8, 2020, as well as February 26, 2020. There would be a Work Session immediately following the meeting. There was no New Business to report.

Ms. Dossdall was continuing work on a summary of changes for the Municipal Code. They were nearing a final draft that was almost ready for review. They hoped to have it ready by the 25th.

Discussion followed regarding a summary of changes being provided in place of a side-by-side comparison of the old code and the new code. Ms. Campbell and Ms. Brown disagreed with it, feeling that more detail was necessary. Mr. Craig felt that a summary of key points, coupled with an informed discussion with the Board, was the best way to proceed. They had used the Pagosa Code as an example, as the formatting was more functional.





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Ms. Campbell stated that they did not have the authority to throw out the old code, as it was the approved code.

Mr. Craig agreed, stating that it was necessary to have an informed discussion with the Town Board to be able to guide them through the process and the reasoning behind the new code. More than likely, they will add additional detail to Ms. Doslall's summary of changes before presenting it to the Board.

Ms. Brown requested a list of businesses in order to see how it relates to the proposed zoning.

Mr. Garcia stated that he would obtain one from Staff.

VIII. New Business

A. Appointment of Officers (Chair & Vice Chair).

Mr. Baird nominated Mr. Craig as Chairman; Ms. Brown seconded the nomination.

Ms. Brown nominated Ms. Campbell as Vice Chair.

Action: Ms. Brown moved to approve Mr. Craig as Chairman, and Ms. Campbell as Vice Chair; Mr. Baird seconded. The motion passed unanimously.

IX. Other Business

Mr. Craig stated that a new member needed to be added to the Planning Commission.

Mr. Garcia felt that the code should be presented to the Town Board before appointments were made as there was the issue of non-residential business owners being allowed to serve on the Planning Commission. Consensus could not be reached on that particular issue.

Discussion followed regarding the value of bringing someone in before the code is completed. When the time comes to appoint new members, the Planning Commission will make a recommendation to the Board for a final decision.

X. Adjourn

Being no further business before the Planning Commission, Chairman Craig adjourned the meeting at 6:57 PM.

