



## IGNACIO TOWN BOARD MEETING AGENDA

Monday, January 12, 2025 – 6:00 PM

Abel F. Atencio Community Room, 570 Goddard Avenue  
or via Remote Public Meeting

*Zoom login info: <https://us06web.zoom.us/j/84951553904>*

*Attendees wishing to participate by phone shall call: 346-248-7799 and key in Webinar ID Number: 849 5155 3904*

- I. CALL REGULAR MEETING TO ORDER:** Pledge of Allegiance
- II. ROLL CALL**
- III. APPROVAL OF AGENDA – Action Item**
- IV. PUBLIC COMMENTS**
- V. CONSENT AGENDA – Action Item**
  - A. Regular Town Board Meeting Minutes from December 8, 2025
  - B. Special Town Board Meeting Minutes from December 15, 2025
  - C. December 2025 Accounting Reports
- VI. STAFF REPORTS**
  - A. Police Department
  - B. Public Works
  - C. Clerk / Treasurer
  - D. Town Manager
  - E. Attorney
- VII. UNFINISHED BUSINESS**
  - A. Rock Creek Housing Update
- VIII. NEW BUSINESS**
  - A. Resolution 01-2026 – Designating Legal Posting Locations and Calendar for 2026
  - B. Resolution 02-2026 – Signatory Changes for TBK and ColoTrust Accounts
  - C. Dancing Spirit Funding Request for Sign – Kasey Correia
- IX. EXECUTIVE SESSION:** For a conference with the Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) pertaining to the Town's Raw Water Easement with the Southern Ute Utility Division, as well as the Water and Wastewater Service Agreements with the Southern Ute Utility Division.
- X. TRUSTEE REPORTS**
- XI. MISCELLANEOUS**
- XII. ADJOURNMENT**

## DECEMBER 2025 ACCOUNTING REPORTS

### Check Register

Check #	Vendor Name	Check Amount	Date Issued	Claim #
-97214	PITNEY BOWES INC	1184.10	12/16/25	CL 19096
-97213	Cardmember Service (TBK Bank)	490.74	12/16/25	CL 19109
-97212	Cardmember Service (TBK Bank)	472.31	12/16/25	CL 19110
-97211	Cardmember Service (TBK Bank)	111.82	12/16/25	CL 19111
-97210	Cardmember Service (TBK Bank)	237.16	12/16/25	CL 19112
-97209	Cardmember Service (TBK Bank)	112.10	12/16/25	CL 19113
-97208	Cardmember Service (TBK Bank)	100.65	12/16/25	CL 19114
-97207	Cardmember Service (TBK Bank)	5195.73	12/16/25	CL 19115
-97206	Cardmember Service (TBK Bank)	170.71	12/16/25	CL 19116
-97205	Cardmember Service (TBK Bank)	656.20	12/16/25	CL 19117
-97204	Cardmember Service (TBK Bank)	155.62	12/16/25	CL 19118
-97203	Cardmember Service (TBK Bank)	1572.25	12/16/25	CL 19119
-97202	Cardmember Service (TBK Bank)	120.58	12/16/25	CL 19120
-97201	Cardmember Service (TBK Bank)	239.11	12/16/25	CL 19121
-97200	Cardmember Service (TBK Bank)	715.50	12/16/25	CL 19122
-97199	Cardmember Service (TBK Bank)	517.77	12/16/25	CL 19123
-97198	STATE OF COLORADO-SALES TAX	1224.18	12/16/25	CL 19125
-97197	LPEA	2756.54	12/16/25	CL 19126
8561	4 Rivers Equipment	421.93	12/01/25	CL 19080
8562	ALPINE LUMBER	17115.13	12/01/25	CL 19073
8563	AT&T	399.96	12/01/25	CL 19074
8564	BALLANTINE COMMUNICATIONS INC	136.03	12/01/25	CL 19081
8565	Clint Grounds	2150.00	12/01/25	CL 19077
8566	CONCRETE PUMPING SPECIALTIES, LLC	3875.00	12/01/25	CL 19072
8567	ESTEFANY ARCHULETA	150.00	12/01/25	CL 19071
8568	Et Voila Catering LLC	2185.00	12/01/25	CL 19069
8569	GREEN ANALYTICAL LABORATORIES	310.00	12/01/25	CL 19067
8570	JOHN HOOGEBOOM	13800.00	12/01/25	CL 19078
8571	KARE BARE CLEANING	200.00	12/01/25	CL 19082
8572	LEWIS TRUE VALUE MERCANTILE	46.06	12/01/25	CL 19079
8573	LOUIS PEREZ	2110.00	12/01/25	CL 19059
8574	PIPELINE TESTING CONSORTIUM, INC	255.00	12/01/25	CL 19070
8575	REAL TIME NETWORKS	49.00	12/01/25	CL 19068
8576	Sarah Neely-Smith	210.00	12/01/25	CL 19064
8577	SERRANO'S INC	185.00	12/01/25	CL 19075
8578	SET WORKS LTD	51189.72	12/01/25	CL 19066
8579	Short Elliott Hendrickson, Inc.	1656.25	12/01/25	CL 19062
8580	SUMMIT SUPPLY	2207.42	12/01/25	CL 19084
8581	TAVA WU CUTTUM	16150.00	12/01/25	CL 19060
8582	THE HANOVER INSURANCE GROUP	3977.00	12/01/25	CL 19061
8583	TRAUTNER GEOTECH	249.91	12/01/25	CL 19076
8584	UTILITY NOTIFICATION CENTER OF CO	48.75	12/01/25	CL 19083
8585	VAUGHN LEE	50.00	12/01/25	CL 19065
8608	4 Corners Trailers	23600.00	12/16/25	CL 19095
8609	Boreworxx Construction LLC	64837.10	12/16/25	CL 19097

8610	BRENNAN OIL COMPANY	24.38	12/16/25	CL 19094
8611	CJB Auto Supply	268.08	12/16/25	CL 19104
8612	CONCRETE PUMPING SPECIALTIES, LLC	3000.00	12/16/25	CL 19086
8613	FASTTRACK COMMUNICATIONS INC	405.84	12/16/25	CL 19102
8614	IBS, INC	326.45	12/16/25	CL 19093
8615	IGNACIO SCHOOL DISTRICT	19586.96	12/16/25	CL 19103
8616	IMAGENET CONSULTING LLC	2983.00	12/16/25	CL 19090
8617	JOHN HOOGEBOOM	9200.00	12/16/25	CL 19107
8617	JOHN HOOGEBOOM	9200.00	12/16/25	CL 19108
8618	JUST CLICK PRINTING INC	89.62	12/16/25	CL 19098
8619	LOUIS PEREZ	420.00	12/16/25	CL 19088
8620	Phillips Electric, Inc.	187.80	12/16/25	CL 19106
8621	QUALITY IRRIGATION SOLUTIONS	367.43	12/16/25	CL 19099
8621	QUALITY IRRIGATION SOLUTIONS	367.43	12/16/25	CL 19100
8622	REAL TIME NETWORKS	49.00	12/16/25	CL 19092
8623	REPUBLIC SERVICES #657	13206.89	12/16/25	CL 19089
8624	Short Elliott Hendrickson, Inc.	4483.75	12/16/25	CL 19105
8625	SOUTHERN UTE UTILITIES DIVISION	62596.86	12/16/25	CL 19085
8626	TAVA WU CUTTUM	13700.00	12/16/25	CL 19101
8627	TOWN OF IGNACIO	1149.50	12/16/25	CL 19124
8628	TRAUTNER GEOTECH	279.50	12/16/25	CL 19091

# Detail Ledger Query

Fund	Account	Object	Doc/Line #	Description	Vendor/Receipt From	Opening Bal.	Debit	Credit	Closing Bal.
300	930000	3204	CL 19062 2	498844 CR 320 IMPROVEMENTS	Short Elliott Hendrickson,	41,159.00	1,177.50		42,336.50
300	930000	9202	CL 19105 1	500139 SIDE WALK ENHANCEMENTS	Short Elliott Hendrickson,		4,483.75		4,483.75
500	500463	9232	CL 19059 1	PICKING UP WOOD	LOUIS PEREZ	3,576,882.50	160.00		
500	500463	9232	CL 19059 2	CLEANED UP TRASH AND FOX FORM	LOUIS PEREZ		160.00		
500	500463	9232	CL 19059 3	FINISHED CLEANING UNITS	LOUIS PEREZ		150.00		
500	500463	9232	CL 19059 4	SWITCHED FANS IN CRAWL SPACE	LOUIS PEREZ		160.00		
500	500463	9232	CL 19059 5	CLEANING INSIDE UNITS	LOUIS PEREZ		120.00		
500	500463	9232	CL 19059 6	STARTED PULLING SCREWS	LOUIS PEREZ		120.00		
500	500463	9232	CL 19059 7	RMAX BOARDS	LOUIS PEREZ		120.00		
500	500463	9232	CL 19059 8	CLEANED OUT UNITS 2-4	LOUIS PEREZ		160.00		
500	500463	9232	CL 19059 9	CHANGED FANS IN UNIT 2	LOUIS PEREZ		160.00		
500	500463	9232	CL 19059 10	SWAPPED OUT DEHUMIDIFIER 15-21	LOUIS PEREZ		160.00		
500	500463	9232	CL 19059 11	DOOR KNOBS, TRASH, AND CRAWL S	LOUIS PEREZ		120.00		
500	500463	9232	CL 19059 12	LOT 1-4 AND 21 PUT DEAD BOLTS	LOUIS PEREZ		120.00		
500	500463	9232	CL 19059 13	FINISHED STEPS CHANGED UNIT	LOUIS PEREZ		160.00		
500	500463	9232	CL 19059 14	CLEANED UP DRYWALL FROM PLUMBE	LOUIS PEREZ		80.00		
500	500463	9232	CL 19059 15	MADE STEPS FOR PHASE 2 UNITS	LOUIS PEREZ		160.00		
500	500463	9232	CL 19060 1	7 ANTERO 18 GARAGES/DRIVEWAY	TAVA WU CUTTUM		16,150.00		
500	500463	9232	CL 19061 1	COMMERCIAL INLAND POLICY	THE HANOVER INSURANCE GROU		3,977.00		
500	500463	9232	CL 19062 1	498840 ROCK CREEK	Short Elliott Hendrickson,		478.75		
500	500463	9232	CL 19065 1	AERIAL SURVEY	VAUGHN LEE		50.00		
500	500463	9232	CL 19066 1	MODULAR SET	SET WORKS LTD		51,189.72		
500	500463	9232	CL 19072 1	CONCRETE PUMPING SERVICES	CONCRETE PUMPING SPECIALTI		3,875.00		
500	500463	9232	CL 19073 1	769339 RUSTIC PRIMED DELIVERY	ALPINE LUMBER		1,583.88		
500	500463	9232	CL 19073 2	769340 TIJI 210	ALPINE LUMBER		4,780.28		
500	500463	9232	CL 19073 3	769341 ROCK CREEK SUPPLIES	ALPINE LUMBER		10,665.48		
500	500463	9232	CL 19073 4	786426 ROCK CREEK SUPPLIES	ALPINE LUMBER		85.49		
500	500463	9232	CL 19075 1	200593 PORTABLE RESTROOM	SERRANO'S INC		150.00		
500	500463	9232	CL 19075 2	200593 FEE TO WINTERIZE RESTROOM	SERRANO'S INC		35.00		

500	500463	9232	CL 19076 1	20754	NUCLEAR GAGE FEE	TRAUTNER GEOTECH	55.00	
500	500463	9232	CL 19076 2	20754	FIELD DENSITY TESTING	TRAUTNER GEOTECH	162.75	
500	500463	9232	CL 19076 3	20754	PN 58664MT	TRAUTNER GEOTECH	32.16	
500	500463	9232	CL 19078 1	23	GARAGE FRAMING LOT 1-2-3	JOHN HOOGEBOOM	13,800.00	
500	500463	9232	CL 19082 1	0006	FINAL CLEAN #14	KARE BARE CLEANING	200.00	
500	500463	9232	CL 19086 1	4172	CONCRETE PUMPING SERVICES	CONCRETE PUMPING SPECIALTI	1,540.00	
500	500463	9232	CL 19086 2	4171	CONCRETE PUMPING SERVICES	CONCRETE PUMPING SPECIALTI	1,460.00	
500	500463	9232	CL 19088 1		CHANGED BUCKETS	LOUIS PEREZ	160.00	
500	500463	9232	CL 19088 2		THREW TRASH	LOUIS PEREZ	160.00	
500	500463	9232	CL 19088 3		CRAWL SPACES	LOUIS PEREZ	100.00	
500	500463	9232	CL 19091 1	20824	FIELD DENSITY TESTING	TRAUTNER GEOTECH	186.00	
500	500463	9232	CL 19091 2		20824 MILEAGE	TRAUTNER GEOTECH	60.00	
500	500463	9232	CL 19091 3	20824	NUCLEAR GAGE FEE	TRAUTNER GEOTECH	33.50	
500	500463	9232	CL 19101 1		LABOR	TAVA WU CUTTUM	7,500.00	
500	500463	9232	CL 19101 2		FOREMAN	TAVA WU CUTTUM	2,000.00	
500	500463	9232	CL 19101 3		SUPERVISOR	TAVA WU CUTTUM	2,100.00	
500	500463	9232	CL 19101 4		BOBCAT	TAVA WU CUTTUM	440.00	
500	500463	9232	CL 19101 5		PACKERS	TAVA WU CUTTUM	880.00	
500	500463	9232	CL 19101 6		EXCAVATOR	TAVA WU CUTTUM	780.00	
500	500463	9232	CL 19106 1	47876	JOURNEYMAN	Phillips Electric, Inc.	150.00	
500	500463	9232	CL 19106 2	47876	PHASE 2	Phillips Electric, Inc.	37.80	
500	500463	9232	CL 19107 1	024	LOT 4 FRAMING	JOHN HOOGEBOOM	4,600.00	
500	500463	9232	CL 19108 1	025	LOT 21 GARAGE FRAMING	JOHN HOOGEBOOM	4,600.00	3,713,050.31

## Town Sales Tax

2024 Town			2025 Town 331310						
Sales Tax	Month	Year-To-Date	Sales Tax	Month	Difference	% up/down from PYM	Year-To-Date	Difference	% up/down from PYT
		-	<i>hit bank:</i>						
			Jan	50,692.32					
Jan	60,498.68	60,498.68	Feb	84,095.41	23,596.73	39.00%	84,095.41	23,596.73	39.00%
Feb	61,998.32	122,497.00	Mar	53,746.82	-8,251.50	-6.74%	137,842.23	15,345.23	12.53%
Mar	45,384.66	167,881.66	Apr	57,286.65	11,901.99	7.09%	195,128.88	27,247.22	16.23%
Apr	49,614.44	217,496.10	May	58,618.16	9,003.72	4.14%	253,747.04	36,250.94	16.67%
May	47,109.70	264,605.80	Jun	60,922.29	13,812.59	5.22%	314,669.33	50,063.53	18.92%
Jun	51,993.28	316,599.08	Jul	63,566.90	11,573.62	3.66%	378,236.23	61,637.15	19.47%
Jul	49,167.67	365,766.75	Aug	84,575.58	35,407.91	9.68%	462,811.81	97,045.06	26.53%
Aug	51,357.41	417,124.16	Sep	64,417.17	13,059.76	3.13%	527,228.98	110,104.82	26.40%
Sep	55,811.43	472,935.59	Oct	57,807.02	1,995.59	0.42%	585,036.00	112,100.41	23.70%
Oct	66,220.29	539,155.88	Nov	61,846.80	-4,373.49	-0.81%	646,882.80	107,726.92	19.98%
Nov	55,247.96	594,403.84	Dec	79,645.84	24,397.88	4.10%	726,528.64	132,124.80	22.23%
Dec	50,692.32	645,096.16	Jan						0.00%
<b>Total</b>	<b>645,096.16</b>		<b>City Total</b>	<b>777,220.96</b>					20.14%
2024 BUDGET		500,000.00	2025 BUDGET				550,000.00		

County Sales Tax

2024 County Sales Tax			2025 County 331330						
Month	Year-To-Date		331330		% up/down		% up/down		
			Sales Tax	Month	Difference	from PYM	Year-To-Date	Difference	from PYT
			hit bank:						
	-		Jan	97,973.00					
	-		Feb	119,905.00					
Jan	94,745.00	94,745.00	Mar	96,805.00	2,060.00	2.17%	96,805.00	2,060.00	2.17%
Feb	90,192.00	184,937.00	Apr	90,716.00	524.00	0.28%	187,521.00	2,584.00	1.40%
Mar	97,916.00	282,853.00	May	102,504.00	4,588.00	1.62%	290,025.00	7,172.00	2.54%
Apr	95,508.00	378,361.00	Jun	100,340.00	4,832.00	1.28%	390,365.00	12,004.00	3.17%
May	108,172.00	486,533.00	Jul	106,671.00	-1,501.00	-0.31%	497,036.00	10,503.00	2.16%
Jun	117,603.00	604,136.00	Aug	121,460.00	3,857.00	0.64%	618,496.00	14,360.00	2.38%
Jul	123,072.00	727,208.00	Sep	128,425.00	5,353.00	0.74%	746,921.00	19,713.00	2.71%
Aug	113,118.00	840,326.00	Oct	115,747.00	2,629.00	0.31%	862,668.00	22,342.00	2.66%
Sep	111,491.00	951,817.00	Nov	125,272.00	13,781.00	1.45%	987,940.00	36,123.00	3.80%
Oct	112,990.00	1,064,807.00	Dec	111,435.00	-1,555.00	-0.15%	1,099,375.00	34,568.00	3.25%
Nov	97,973.00	1,162,780.00	Jan						0.00%
Dec	119,905.00	1,282,685.00	Feb						
Total	1,282,685.00		County Total	1,317,253.00					2.38%
2024 BUDGET 1,100,000.00			2025 BUDGET 1,100,000.00						

## Cash Report

Fund	Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
100	110100	100.00	0.00	0.00	0.00	0.00	100.00
100	110230	938,141.81	368,597.88	2,369.66	260,489.97	223,677.25	824,942.13
100	110250	100,173.10	9.06	0.00	0.00	0.00	100,182.16
100	110270	353,908.53	261,590.45	0.00	95,712.40	0.00	519,786.58
300	110230	1,256,852.79	175,875.48	0.00	0.00	5,661.25	1,427,067.02
300	110270	0.00	0.00	0.00	112,222.88	0.00	-112,222.88
400	110230	131,447.68	10,919.35	0.00	0.00	0.00	142,367.03
400	110270	0.00	0.00	0.00	7,978.71	0.00	-7,978.71
500	110230	-2,306,261.57	6,356.00	0.00	47,808.73	136,167.81	-2,483,882.11
500	110270	0.00	47,808.73	0.00	0.00	0.00	47,808.73
610	110230	115,268.94	59,854.68	1,736.09	0.00	9,776.42	167,083.29
610	110270	0.00	0.00	0.00	29,759.81	0.00	-29,759.81
620	110230	-168,384.94	94,604.94	0.00	19,586.96	84,553.78	-177,920.74
620	110270	0.00	0.00	0.00	62,442.51	0.00	-62,442.51
630	110230	168,053.72	50,542.21	2,429.40	0.00	65,773.48	155,251.85
630	110270	0.00	0.00	0.00	193.00	0.00	-193.00
640	110230	42,262.47	1,795.33	0.00	94.94	137.08	43,825.78
640	110270	0.00	94.94	0.00	0.00	0.00	94.94
910	110230	18,180.07	0.00	163,289.53	150,988.34	0.00	30,481.26
930	110230	1,043,371.17	0.00	355,922.39	0.00	0.00	1,399,293.56

### Revenue Budget vs Actual

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue to be Received
300 CAPITAL IMPROVEMENT FUND	63,652.60	1,854,791.83	1,909,436.00	54,644.17
400 CONSERVATION TRUST FUND	2,940.64	13,197.04	39,500.00	26,302.96
500 ECONOMIC DEVELOPMENT FUND	-1,166,469.00	765,451.19	557,067.00	-208,384.19
610 WATER FUND	26,583.97	317,616.05	341,337.00	23,720.95
620 GAS FUND	405,188.80	750,414.86	944,900.00	194,485.14
630 SEWER FUND	62,074.94	631,820.34	675,304.00	43,483.66
640 IRRIGATION FUND	0.00	46,399.69	52,055.00	5,655.31

### Expense Budget vs Actual

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation
100 GENERAL FUND	200,969.06	2,807,456.31	2,830,275.00	2,830,275.00	22,818.69
300 CAPITAL IMPROVEMENT FUND	5,661.25	265,273.87	1,249,895.00	1,249,895.00	984,621.13
400 CONSERVATION TRUST FUND	0.00	0.00	42,000.00	42,000.00	42,000.00
500 ECONOMIC DEVELOPMENT FUND	136,167.81	4,167,737.65	582,067.00	582,067.00	-3,585,670.65
610 WATER FUND	8,109.59	157,047.11	336,825.00	336,825.00	179,777.89
620 GAS FUND	79,986.72	850,584.63	1,134,950.00	1,134,950.00	284,365.37
630 SEWER FUND	65,773.48	651,549.57	715,545.00	715,545.00	63,995.43
640 IRRIGATION FUND	137.08	11,050.68	45,166.00	45,166.00	34,115.32

# Payroll Summary

01/09/26  
16:37:03

TOWN OF IGNACIO  
Payroll Summary For Payrolls from 12/01/25 to 12/31/25

Page: 1 of 2  
Report ID: P130

## Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	45.00		
COMP HOURS (Comp Time Used)	32.00		992.00
HOL HOURS (Holiday Pay)	430.00		16,082.32
J002 HOURS (CHRISTMAS BONUS)	0.00		9,573.53
J004 HOURS (CELL PHONE ALLO)	0.00		166.14
*Non Taxable (added to gross wages, no addition to SS, Med, FIT & SIT bases)			
J015 HOURS (IN LIEU OF INSU)	0.00		1,180.56
OVER HOURS (Overtime)	86.50		3,981.93
REG HOURS (Regular Time)	2,422.75		88,579.42
SICK HOURS (Sick Time)	73.50		2,881.91
VACA HOURS (Vacation Time Used)	210.00		7,380.02
GROSS PAY	130,817.83	0.00	
NET PAY	92,691.85	0.00	
NET PAY (CHECKS)	12,858.70		
NET PAY (DIRECT DEPOSIT)	79,833.15		
AFLAC-AFTERTAX	266.02	107.06	
AFLAC-PRETAX	601.90	0.00	
CEBT DENTAL	878.60	249.40	
CEBT HEALTH	5,866.40	16,897.60	
CEBT LIFE	46.45	42.70	
CEBT VISION	105.00	35.00	
FIT	10,281.95	0.00	
FPPA	6,165.52	5,394.80	
FPPA-457	1,066.58	0.00	
FPPA-AD&D	0.00	1,620.46	
LOAN MICKEY	219.20	0.00	
MEDICARE	1,785.79	1,785.79	
MISSIONSQUARE/I	2,385.48	2,209.84	
MONTOYA LOAN	248.06	0.00	
SIT	4,341.29	0.00	
SOCIAL SECURITY	3,867.74	3,867.74	
UNEMPL. INSUR.	0.00	261.31	
BANK 4	5,366.58	0.00	
BANK 8-SAVINGS	3,280.57	0.00	
BANK COLORADO	6,222.69	0.00	
COMM BANK OF CO	10,177.55	0.00	
CU OF COLORADO	10,426.00	0.00	
SANDIA LAB FCU	200.00	0.00	
TBK BANK	7,608.12	0.00	
USAA	6,430.64	0.00	
VECTRA BANK CO	69.26	0.00	
WELLS FARGO	27,115.07	0.00	
WELLS FARGO N.A	138.52	0.00	
WELLS FARGO OR	2,798.15	0.00	
FIT/SIT BASE	113,535.76	0.00	
MEDICARE BASE	123,153.34	0.00	
SOC SEC BASE	62,382.85	0.00	
UN BASE	130,651.69	0.00	
Total		32,471.70	
Total Payroll Expense (Gross Pay + Employer Contributions):		163,289.53	

01/09/26  
16:37:03

TOWN OF IGNACIO  
Payroll Summary For Payrolls from 12/01/25 to 12/31/25

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Report ID: P130

Check Summary

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Payroll Checks Prev. Out.	\$7,235.37
Payroll Checks Issued	\$12,858.70
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$20,094.07
Electronic Checks	\$150,988.34

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----	-----	-----	-----	-----
Social Security	7,735.48	7,735.48		221700
Medicare	3,571.58	3,571.58		221710
Unempl. Insur.	261.31	818.82	0.09	221760
FIT	10,281.95	10,281.95		221720
SIT	4,341.29	4,341.29		221730
FPPA	11,560.32	11,560.32		221742
AFLAC-PRETAX	601.90	601.90		221757
FPPA-457	1,066.58	1,066.58		221742
FPPA-AD&D	1,620.46	1,620.46		221743
MISSIONSQUARE/I	4,595.32	4,595.32		221741
AFLAC-AFTERTAX	373.08	373.08		221757
CEBT DENTAL	1,128.00	1,128.00		221754
CEBT HEALTH	22,764.00	22,764.00		221751
CEBT LIFE	89.15	89.15		221755
CEBT VISION	140.00	140.00		221756
ADVANCE	0.00			221780
LOAN MICKEY	219.20	219.20		221741
MONTOYA LOAN	248.06	248.06		221741
Total Ded.	70,597.68	71,155.19	0.09	

\*\*\*\* Carried Forward column only correct if report run for current period.

## STAFF REPORTS



### Town Clerk / Treasurer Report

January 2026

Honorable Mayor and Trustees,

Following is my report of activities since the last Town Board Meeting. This report addresses items on the agenda for this meeting on January 12, as well as upcoming events.

#### Clerk:

- The minutes from the December 8, 2025 regular Town Board Meeting, as well as the Special Meeting on December 15, 2025, are included in the consent agenda.

#### Utilities:

- All the rates were updated for the December billing, per the direction of the Board at the November meeting. I look forward to when the rates will be updated in October, at the time when the Tribe's rates are increased. Thank you for working with me toward that goal.

#### Treasurer:

- The Accounting Reports for December 2025 are included in the consent agenda.

#### Human Resources:

- Today is Weylin Ryan's first day as Town Manager. I will have completed the HR on-boarding process with him prior to the meeting, and I look forward to working with him and assisting in making this a smooth transition for all involved.

#### Licenses:

- Animal: 34 current licenses – these will continue to come in during the month of January. A reminder letter will be sent at the end of the month to those who have not renewed by then.
- Business: 45 current licenses – these will continue to come in during the month of January. A reminder letter will be sent at the end of the month to those who have not renewed by then.
- Business Service Licenses: 70 current licenses

#### Events:

- Monday, January 19, 2026 – Town Hall Closed in observance of Martin Luther King Jr. Day
- Monday, February 12, 2026 – Next regularly scheduled Town Board Meeting
- Suggested dates for 2026 Joint Work Sessions with La Plata Board of County Commissioners:
  - Thursday, February 12
  - Thursday, June 18
  - Thursday, October 15

#### Meetings Attended:

- Chamber of Commerce General Membership Meeting

#### Agenda Items:

- **VIII A - Resolution 01-2026 - Designating Legal Posting Locations and Calendar for 2026** – This is the standard annual resolution setting the posting locations for the agendas and the schedules of regular meetings.
- **VIII B - Resolution 02-2026 - Signatory Changes for TBK and ColoTrust Accounts** – This is required by the bank to get our new Town Manager, Weylin Ryan, as a signer on the account.
- **VIII C - Dancing Spirit Funding Request for Sign - Kasey Correia** – This was brought before the Board in November; the request was to not have this as part of the regular non-profit funding requests but to be discussed separately with a presentation from Kasey. Kasey will be present at the meeting.

Please contact me with any questions. Thank you.

Tuggy

NEW BUSINESS

RESOLUTION NO. 01-2026

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF IGNACIO, COLORADO REGARDING THE DESIGNATION OF PUBLIC POSTING LOCATIONS FOR POSTING MEETING NOTICES AND SETTING DATES FOR THE 2026 CALENDAR YEAR.**

WHEREAS, the Colorado Open Meetings Law requires that all meetings at which the adoption of any proposed Town policy or other formal action be held only after full and timely notice to the public; and

WHEREAS, Section 24-6-402(2)(c) requires the Board of Trustees to designate a public place for posting notices of any such meeting; and

WHEREAS, the Town has been posting agenda notices both at the physical official public posting locations and on the Town's website for many years; and

WHEREAS, the Colorado Legislature passed House Bill 19-1087 with the intent "...that local governments transition from posting physical notices of public meetings in physical locations to posting notices on a website...to the greatest extent practicable"; and

WHEREAS, the Board of Trustees believes that posting notices on the Town website is an effective means of dissemination of information and provides convenience for certain residents; and

WHEREAS, the Board of Trustees will also designate public places within its boundaries for posting of full and timely notices to the public.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF IGNACIO, COLORADO THAT:**

- 1) The Town Board of Trustees hereby designates the Town's Website as the official place for the posting of full and timely notice to the public ([www.townofignacio.colorado.gov](http://www.townofignacio.colorado.gov)).
- 2) The Town Clerk shall also post such notices on the door of the Abel F. Atencio Community Room (570 Goddard Avenue) and, if possible, at the Ignacio Community Library (470 Goddard Avenue), both located within the corporate boundaries of the Town.
- 3) All such notices, except those of emergency meetings, shall be posted at these designated places at least twenty-four hours prior to the holding of the respective meeting.
- 4) The regular meetings of the Town Board of Trustees shall be on the second Monday of each month at 6:00 PM in the Abel F. Atencio Community Room and via remote public meeting, unless timely notice is given of a change of meeting day or time.

**ADOPTED THIS 12<sup>th</sup> DAY OF JANUARY, 2026.**

Attest:

\_\_\_\_\_  
Clark Craig, Mayor

\_\_\_\_\_  
Tuggy Dunton, Town Clerk

## **RESOLUTION 02-2026**

### **A RESOLUTION DESIGNATING SIGNATURE AUTHORITY ON TBK AND COLOTRUST ACCOUNTS**

WHEREAS, the Signatories on Accounts for the Town of Ignacio are the Town Manager, the Police Chief, the Mayor, and the Mayor Pro Tem; and

WHEREAS, the Town of Ignacio has a new Town Manager.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF IGNACIO, COLORADO:**

1. Weylin Ryan, Town Manager, has authority to sign any and all documents relating to the Town of Ignacio Checking and Saving Accounts with TBK and the ColoTrust Account.
2. The Mayor, Clark Craig; the Mayor Pro Tem, Alison deKay; the Police Chief, Wesley Crume, remain as signatories on the TBK and ColoTrust Accounts.

**Passed, Approved and Adopted this 12<sup>th</sup> day of January 2026.**

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Clark Craig, Mayor

ATTEST:

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Tuggy Dunton, Town Clerk



10/06/2025

**Town of Ignacio**

Attn: Town Manager and Board Members  
540 Goddard Avenue  
Ignacio, CO 81137

**Re: Request for Funding Support for Event Signage**

Dear Town Manager and Board Members,

On behalf of Dancing Spirit Center for the Arts, I am writing to respectfully request funding assistance from the Town of Ignacio to support the purchase and installation of event signage for our community arts center.

Since opening our new facility in October 2024, Dancing Spirit has become a vibrant hub for creativity and connection, offering art classes, gallery exhibits, youth programs, and community events that serve Ignacio and the surrounding region. Our First Friday Art Openings, workshops, and community events draw visitors to downtown Ignacio, supporting local businesses and helping to build our town's reputation as a creative destination.

To continue growing community engagement and participation, clear and visible event signage is essential. Our goal is to create attractive, reusable outdoor signage that announces upcoming events, exhibitions, and public programs. This investment will help ensure that both residents and visitors are aware of opportunities to participate in the arts, strengthening local engagement and economic vitality.

We estimate the total project cost for professional signage, hardware, and lighting at approximately \$4000.00. Dancing Spirit will pay for labor installation and maintenance. We are seeking a partnership with the Town to help fund the purchase costs.

We believe this project aligns closely with the Town's goals of promoting community engagement, supporting local culture, and enhancing the appearance of downtown Ignacio. Your support would make a lasting impact by helping us promote accessible, year-round arts programming for all.

Thank you for considering our request. We would be happy to provide design mockups, budget details, or meet with you to discuss this project further.

With appreciation,

Kasey Correia, Executive Director  
Dancing Spirit Center for the Arts

**Mailing:** P.O. Box 414, Ignacio, CO 81137  
**Phone:** 970-563-4600

**Address:** 465 Goddard Ave, Ignacio CO 81137  
**Website:** [www.dscac.org](http://www.dscac.org)

**Facebook:** [Facebook.com/dscac](https://www.facebook.com/dscac)  
**Email:** [dancingspiritgallery@gmail.com](mailto:dancingspiritgallery@gmail.com)

[Approve](#)[Decline](#)

### Proof Items

Name 25-516 PROOF V4  
[View Proof History](#)  
[Share This Proof](#)  
[View all my Proofs for this Order](#)

Order ID 25516



order 25-516 DANCING SPIRIT CENTER  
version 4.jpg



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