



IGNACIO TOWN BOARD WORK SESSION AGENDA
Monday, November 23, 2020 – 5:30 PM
Remote Public Meeting

*This remote meeting is hosted by Zoom and requires Attendees to login to the Zoom meeting website at the following address: <https://zoom.us/j/92601511400>, or Attendees wishing to participate by phone shall call: **346-248-7799** and key in Webinar ID Number: **926 0151 1400**.*

*There is a Zoom Etiquette file on the Town website that details how Zoom meetings work and what is expected of Attendees. All Attendees will be able to hear and/or see the Town Board meeting. Attendees will be muted until the Mayor takes Attendee comments. Attendees wanting to comment must click on the “Raised Hand” tab at the bottom of the screen, or callers will have to enter *9. The Mayor will acknowledge which Attendee is to speak (by name or phone number) and the meeting host will allow them to speak. The meeting host will unmute the Attendee (or notify the Attendee if they need to unmute themselves by entering *6). The Attendee shall first provide their name and address before they begin their comments. Failure to follow directions or maintain meeting decorum will result in the muting of your connection. The work session will not be recorded.*

**The purpose of the work session is for the Board and Staff
to discuss the 2021 Draft Budget
and for the Board to direct staff to make any desired changes.**

GENERAL FUND REVENUES							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #100						
	GENERAL GOVERNMENT REVENUES						
	Taxes / Unrestricted County-State:						
	100.331100	Property Tax	33,192	35,558	35,558	35,558	1
	100.331120	Tribe Pmt in Lieu of Taxes	416	-	450	450	1
	100.331200	Specific Ownership Tax	3,584	3,000	2,903	3,000	1
	100.331310	Town Sales Tax	347,871	330,000	429,335	330,000	2
	100.331330	County Sales Tax	874,153	820,000	930,950	820,000	3
	100.331420	Cigarette Tax	1,692	1,800	1,341	1,800	
	100.331510	CO HUTF Highway Users	31,576	25,478	20,000	22,857	
	100.331520	LP Co Motor Vehicle License	3,946	3,000	4,911	5,000	
	100.331530	LP County Road & Bridge	2,964	3,000	3,000	3,000	
	100.331810	Severance Tax	21,911	12,000	14,162	12,000	
	100.331820	Franchise Tax	1,182	500	437	500	
	100.331830	Co Fed Mineral Dist. Tax	7,045	10,000	8,010	10,000	
	Total Taxes/Unrestricted County-State:		1,329,534	1,244,336	1,451,057	1,244,165	
	Licenses & Permits:						
	100.332100	Business License Fee	2,400	2,200	1,200	2,200	
	100.332110	Liquor License Fee	1,870	1,700	1,750	1,700	
	100.332210	Building Permit Fee	4,210	3,000	4,636	3,000	
	100.332250	Vendor Permit Fee	195	200	75	200	
	100.332260	Animal License Fee	780	300	300	300	
	100.332270	Business Service License	2,805	2,250	2,250	2,250	
	100.332275	Excavation Permit Fee		50	35	50	
	100.332275	Other Permit Fee		100	-	100	
	Total Licenses and Permits:		12,260	9,800	10,246	9,800	
	Grants / Restricted Funds:						
	100.333158	HIDTA	90,336	93,000	89,515	93,000	4
	100.333159	HIDTA - OT Hrs			-		
	100.333400	LGGF Gaming Grant	126,880	138,455	138,455	46,000	5
	100.333405	DS (Drug & Seizure) Monies	4,163	5,000	-	5,000	
	100.333530	Snow Removal	1,875	2,000	2,000	2,000	6
	100.333590	DOLA Coronavirus Relief Fund			35,000		
	Total Grants / Restricted Funds:		223,255	238,455	264,970	146,000	
	Fines / Fees:						
	100.334110	Court Costs/Fines/Citations	921	1,000	7,728	1,000	
	100.334130	Plan / Zone Fees	2,175	1,500	-	1,500	
	100.334140	Reproduction Fees	75	20	85	20	
	100.334150	Other Legal Service	(10)		-		
	100.334160	NSF Fees	275	100	300	100	
	100.334170	Notary Public Fees	35	100	45	100	
	100.334240	VIN Inspections	130	150	50	150	
	100.334250	Finger Printing		-	-		
	100.334400	Residential Trash	38,796	40,000	39,624	40,000	7
	100.334401	Recycling	2,274	2,400	2,468	2,400	1
	Total for Fines / Fees:		44,672	45,270	50,300	45,270	
	Other Income:						
	100.336030	BP Dividends		-	-		
	100.336040	Equipment Sales	3,450	3,000	-		

GENERAL FUND REVENUES							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #100						
	100.336050	Misc. Income	5,580	12,000	11,603	12,000	8
	100.336060	Police Department Reimbursemen	12,384	10,000	7,300	10,000	
	100.336061	Resource Officers - School Dist	30,000	120,000	63,000	126,000	9
	100.336100	Interest Income					
	100.336300	Building Space Rental	830	1,000	50	1,000	
		Total Other Income:	52,243	146,000	81,953	149,000	
	In House Transfers:						
	100.339100	Transfers In	14,219			-	10
		Total In House Transfers In:	14,219	-	-	-	
	General Fund Total Operating Revenues & Transfers		1,676,183	1,683,861	1,858,526	1,594,235	

GENERAL FUND - ADMINISTRATION EXPENSES							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #100						
	Administration Expenses						
	Legislative:						
	100.411000.1150	Town Board Salaries	7,200	7,200	7,200	7,200	
	100.411000.2200	FICA	446	446	446	446	
	100.411000.2250	Medicare	105	104	104	104	
	100.411000.2500	Unemployment Insurance	22	22	22	22	
	100.411000.5800	Travel, Training, Meetings	(231)	3,000	-	3,000	
	100.411000.5810	Hosting Joint Meetings	1,591	1,500	-	1,500	
		Total Legislative:	9,133	12,272	7,772	12,272	
	Judicial:						
	100.412000.3200	Professional Service - Judge	750	3,000	250	2,500	
	100.412000.5800	Travel, Training, Meetings	190	1,000	1,000	1,000	
		Total Judicial:	940	4,000	1,250	3,500	
	Elections:						
	100.414000.1105	Election Judges	-	1,000	1,000	-	
	100.414000.4600	Election Supplies	76	1,000	853	-	
		Total Elections:	76	2,000	1,853	-	
	Administration Salaries & Benefits:						
	100.415000.1100	Salaries Manager	-	83,200	-	83,200	
	100.415000.1101	Salaries Clerk/Treasurer	53,772	57,325	56,222	55,120	
	100.415000.1102	Salaries Deputy Clerk/Treasurer	41,300	37,856	36,668	36,400	
	100.415000.1103	Salaries Admin Assist/Fin Coord	44,976	51,376	42,849	57,000	
	100.415000.1200	Overtime	-	1,893	116	1,820	11
	100.415000.2100	Health Insurance	14,847	21,012	17,000	20,183	
	100.415000.2101	Life Insurance	77	101	68	101	
	100.415000.2102	Dental Insurance	1,145	1,008	505	1,512	
	100.415000.2103	Vision Insurance	170	384	100	216	
	100.415000.2104	Aflac	154	1,608	3,733	3,600	
	100.415000.2200	FICA	8,233	14,362	9,615	14,479	
	100.415000.2250	Medicare	1,925	3,359	2,026	3,386	
	100.415000.2300	Retirement	5,256	8,919	4,802	8,736	
	100.415000.2500	Unemployment Insurance	418	689	420	695	
		Total Administration Salaries & Benefits:	172,274	283,092	174,124	286,449	
	Administration Operating:						
	100.416000.2600	Workers Compensation Ins.	31,758	37,604	42,252	38,974	12
	100.416000.2700	Insurance / PC	27,605	29,130	30,831	32,595	12
	100.416000.3000	Contract Work	113,361	10,000	100,740	10,000	13
	100.416000.3201	Legal Service - Attorney	4,459	10,000	11,000	10,000	
	100.416000.3203	Prof. Service - Audit	14,250	14,250	15,800	14,250	
	100.416000.4110	Utilities - Water	2,952	2,700	3,000	2,700	
	100.416000.4120	Utilities - Sewer	3,145	3,500	2,000	3,500	
	100.416000.4130	Utilities - Electric	4,118	8,000	7,657	8,000	
	100.416000.4150	Utilities - Gas	2,920	3,000	3,788	3,000	
	100.416000.4160	Telephone	3,440	2,000	3,458	6,000	
	100.416000.4162	Cell Phone - AT&T	6,897	5,500	5,630	5,500	
	100.416000.4164	IT Services & Maintenance	10,973	12,000	12,000	13,000	14
	100.416000.4165	Internet Line	2,886	3,000	3,237	5,000	

GENERAL FUND - ADMINISTRATION EXPENSES							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #100						
	100.416000.4166	IT Equipment & Supplies	9,638	5,000	1,500	5,000	14
	100.416000.4191	Recording Fees	296	500	116	500	
	100.416000.4304	Building R & M	225	2,500	18,600	2,500	15
	100.416000.4444	Intergovernmental Payments	18,808	19,008	20,308	20,308	16
	100.416000.4950	Misc. Expense	90,361	-	3,688	-	17
	100.416000.4951	Community Christmas	-	200	200	200	
	100.416000.4952	Community Support	2,910	1,000	1,569	1,000	
	100.416000.5400	Advertising / Public Notices	465	2,000	2,000	2,500	
	100.416000.5420	Cleaning Service	3,591	3,315	4,000	4,000	
	100.416000.5430	Office Equipment L & M	1,724	1,452	2,334	1,452	
	100.416000.5440	Publication Legal Notice	1,127	500	-	-	
	100.416000.5500	Printing Services	4,600	4,000	3,973	4,000	
	100.416000.5550	Bank Service Charges	1,289	800	1,200	800	
	100.416000.5600	Office Supplies	3,035	4,000	4,672	4,000	
	100.416000.5650	Operating Supplies	3,110	4,000	2,723	4,000	
	100.416000.5800	Travel, Training, Meetings	2,348	3,000	8,674	3,000	
	100.416000.5820	Special Events	200	1,000	-	1,000	
	100.416000.6150	Postage	3,772	4,800	3,826	4,800	
	100.416000.6260	Gas, Oil, Etc.	1,261	1,500	896	1,500	
	100.416000.6450	Membership Fees / Subscriptions	7,293	8,000	8,200	8,200	18
	100.416000.6453	FSA	-	-	-		
	100.416000.9140	Transfer Out	100,000	-	85,000		19
	Total Administration Operating:		484,816	207,259	414,872	221,279	
	Community Development:						
	100.419000.1104	Building Inspect/Code Enforcem	-	15,000	4,791	7,800	20
	100.419000.1200	Overtime	-	-	-	-	
	100.419000.2100	Health Insurance	-	-		-	
	100.419000.2101	Life Insurance	-	-		-	
	100.419000.2102	Dental Insurance	-	-		-	
	100.419000.2103	Vision Insurance	-	-		-	
	100.419000.2104	Aflac	-	-		-	
	100.419000.2200	FICA	70	930	297	484	
	100.419000.2250	Medicare	16	218	69	113	
	100.419000.2300	Retirement		-		-	
	100.419000.2500	Unemployment Insurance	3	45	14	23	
	100.419000.2501	Prof. Services Planning Services	44,814	20,000	9,780	20,000	20
	100.419000.3205	Prof. Services BldgInsp/CodeEnf	1,122	-		-	
	100.419000.5650	Operating Supplies	48	500	500	500	21
	100.419000.5800	Travel, Training, Meetings	450	500	500	500	
	100.419000.6450	Membership Fees/Subscriptions		250	250	250	22
	Total Community Development:		46,523	37,443	16,202	29,670	
	Total Administration Expenses:		713,762	546,066	616,073	553,171	

GENERAL FUND - PUBLIC SAFETY EXPENSES							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #100						
	Public Safety Salaries & Benefits:						
	100.420000.1106	Salaries Chief	115,760	106,725	112,753	102,627	
	100.420000.1107	Salaries Sergeant	83,358	81,598	84,032	81,598	
	100.420000.1108	Salaries Officers	288,195	313,154	322,887	313,154	23
	100.420000.1110	Resource Officer	49,137	81,089	68,238	96,845	24
	100.420000.1180	P/T Clerk	2,082	2,000	1,995	2,000	
	100.420000.1200	Overtime	46,633	39,475	37,263	49,160	25
	100.420000.2100	Health Insurance	49,124	80,076	56,002	81,900	
	100.420000.2101	Life Insurance	219	286	230	269	
	100.420000.2102	Dental Insurance	4,953	4,284	6,243	4,032	
	100.420000.2103	Vision Insurance	826	612	923	576	
	100.420000.2104	Aflac	13,486	918	13,645	9,600	
	100.420000.2130	Legal Insurance	1,860	2,000	2,984	2,500	
	100.420000.2200	FICA	129	124	123	124	
	100.420000.2250	Medicare	7,887	8,476	8,100	8,645	
	100.420000.2350	Police Pension	38,380	38,067	34,755	54,076	
	100.420000.2450	Death & Disability	16,213	16,312	15,096	17,827	
	100.420000.2500	Unemployment Insurance	1,755	1,748	1,833	1,783	
	Total Public Safety Salaries & Benefits:		719,997	776,944	767,102	826,715	
	Public Safety Operating:						
	100.421000.3415	Clinic & Hospital	270	500	-	500	
	100.421000.4306	Vehicle R & M	16,365	7,000	7,117	7,000	
	100.421000.4444	Intergovernmental Payments	16,983	16,989	19,092	16,050	26
	100.421000.4950	Misc. Expense	-	300	250	300	
	100.421000.4980	Animal Control	634	300	-	300	
	100.421000.5420	Cleaning Service	5,356	585	644	585	
	100.421000.5650	Operating Supplies	2,887	10,000	9,144	10,000	
	100.421000.5800	Travel, Training, Meetings	129	3,000	3,300	3,000	
	100.421000.6110	Uniforms	210	3,000	2,039	3,000	
	100.421000.6140	Other DS Costs	5,600	-	1,661	-	
	100.421000.6160	Dispatch (Radio) Services	-	10,000	-	10,000	
	100.421000.6230	Firearm Supplies	687	1,500	1,311	1,500	
	100.421000.6260	Gas, Oil, Etc.	16,000	17,000	13,557	17,000	
	100.421000.6450	Membership Fees/Subscriptio	4,014	4,800	4,929	4,930	27
	100.421000.6453	FSA			-		
	100.421000.8400	Contributions to Institutions	100	200	100	200	
	100.421000.9000	Capital Outlay	2,462	-		30,000	28
	100.421000.9010	Capital Outlay - Vehicles	35,317	38,000	32,000	37,000	29
	Total Public Safety Operating:		107,013	113,174	95,144	141,365	
	Total Public Safety Expenses:		827,010	890,118	862,246	968,080	

GENERAL FUND PUBLIC WORKS - PARKS EXPENSES							
	Fund #100		2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Public Works Salaries & Benefits:						
	100.430000.1109	Salaries Public Works Director	52,967	54,558	63,190	54,600	
	100.430000.1111	Salaries Foreman	49,442	48,672	28,578	-	
	100.430000.1112	Salaries Maintenance Worker I	92,182	102,586	93,000	68,557	
	100.430000.1113	Salaries Maintenance Worker II		-	20,277	38,438	
	100.430000.1200	Overtime	3,910	7,563	4,000	3,428	30
	100.430000.2100	Health Insurance	35,494	42,324	33,530	29,941	
	100.430000.2101	Life Insurance	151	168	168	134	
	100.430000.2102	Dental Insurance	2,786	2,016	2,016	2,016	
	100.430000.2103	Vision Insurance	392	288	288	288	
	100.430000.2104	Aflac	1,672	1,200	3,649	1,200	
	100.430000.2200	FICA	11,650	12,761	11,954	7,636	
	100.430000.2250	Medicare	2,725	2,984	2,796	1,786	
	100.430000.2300	Retirement	9,138	10,291	9,264	6,158	
	100.430000.2500	Unemployment Insurance	595	617	600	369	
	Total Public Works Salaries & Benefits:		263,104	286,028	273,310	214,551	
	Public Works Operating:						
	100.431000.3000	Contract Work	19,918	7,500	6,925	7,500	31
	100.431000.3415	Clinic & Hospital	505	500	632	500	
	100.431000.3910	Residential Trash	28,488	32,000	31,558	32,000	32
	100.431000.3911	Recycle	1,931	2,000	2,144	2,000	
	100.431000.4130	Utilities			300	300	
	100.431000.4225	Rental Equipment / Supplies	65	1,000	200	1,000	
	100.431000.4300	Equipment R & M	672	8,000	5,600	8,000	
	100.431000.4306	Vehicle R & M	3,244	5,000	3,520	5,000	
	100.431000.4308	Bldg. & Prop. R & M	5,130	500	645	500	
	100.431000.4309	Mosquito Control	982	9,010	9,280	9,560	
	100.431000.4313	Street Repairs	8,500	50,000	36,492	50,000	33
	100.431000.4316	Street Lights - Electric	32,685	20,000	16,028	20,000	
	100.431000.4318	Street Signs	14,524	2,000	2,500	2,000	
	100.431000.4365	Seasonal Decorations	856	500	200	500	
	100.431000.4950	Misc. Expense	980	-	2,400	-	
	100.431000.5800	Travel, Training, Meetings	0	500	400	500	
	100.431000.6000	Debt Payment	1,901	-		-	34
	100.431000.6003	R & M Supplies	3,130	4,000	3,000	4,000	
	100.431000.6004	Tools	596	500	1,100	500	
	100.431000.6110	Uniforms	2,613	3,000	2,050	3,000	
	100.431000.6260	Gas, Oil, Etc.	3,982	5,000	5,283	5,000	
	100.431000.7450	Small Equip/Vehicle Purchases		-			
	Total Public Works Operating:		130,703	151,010	130,257	151,860	
	Parks Expenses:						
	100.452000.1114	Salaries Seasonal Worker	-	-		15,080	
	100.452000.1200	Overtime	-	-			
	100.452000.2200	FICA	-	-		935	
	100.452000.2250	Medicare	-	-		219	
	100.452000.2500	Unemployment Insurance	-	-		45	
	100.452000.6003	R & M Supplies	638	1,000	400	400	
	100.452000.7110	Grounds Improvements	5		171		35

GENERAL FUND PUBLIC WORKS - PARKS EXPENSES							
	Fund #100		2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	100.452000.7180	Trails	-				
		Total Parks Operating:	643	1,000	571	16,679	
		Total Public Works and Parks Expenses:	394,450	438,038	404,138	383,090	

GENERAL FUND TOTALS

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Fund #100				
BEGINNING FUND BALANCES	869,234	936,686	946,154	1,165,855
Total General Fund Revenues & Transfers In:	1,676,183	1,683,861	1,858,526	1,594,235
Administration Expenses	713,762	546,066	616,073	553,171
Public Safety Expenses	827,010	890,118	862,246	968,080
Public Works and Parks Expenses	394,450	438,038	404,138	383,090
Total General Fund Expenses & Transfers Out:	1,935,222	1,874,222	1,882,457	1,904,341
Enterprise Salary & Benefit Allocation	293,050	309,242	217,537	309,242
Enterprise General Services Allocation	42,909	41,447	26,096	41,447
Total General Fund Net Revenues:	76,920	160,328	219,702	40,583
ENDING FUND BALANCE	946,154	1,097,014	1,165,855	1,206,439
TABOR Reserve (3% of Expenditures)	58,057	56,227	56,474	57,130
Unallocated Operating Reserve	888,097	1,040,787	1,109,382	1,149,309
TOTAL ENDING FUND BALANCE	946,154	1,097,014	1,165,855	1,206,439

WATER FUND							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #610						
	REVENUES						
	Fines / Fees / Utilities:						
	610.334120	Late Fees	10,371	10,000	2,080	5,000	
	610.334419	Reconnect Fees	3,200	2,500	800	1,500	
	610.334420	Metered Water Sales	191,225	340,000	243,286	300,000	
	610.334430	Tap Fees	9,242	7,600	-	7,600	
	610.334440	Ready to Serve Fees	8,275	8,000	7,680	8,000	
	610.334495	Special Meter Read			-		
	610.333449	Infrastructure DOLA Grant	269,184		-		36
		Total Fines / Fees / Utilities:	491,497	368,100	253,846	322,100	
	Other Income:						
	610.336100	Interest Income					
		Total Other Income:	-	-	-	-	
	In House Transfers:						
		Transfers In from Capital Improv. Fund		25,000	25,000		37
		Transfers In from General Fund	50,000				37
	610.339100	Transfers In from Gas Fund	105,000	42,000	42,000		37
		Total In House Transfers:	155,000	67,000	67,000	-	
		Total Water Revenue	646,497	435,100	320,846	322,100	
	EXPENSES						
	Water Operations:						
	610.610416.3000	Contract	5,941	2,500	10,550	2,500	
	610.610416.3204	Prof. Service - Engineer	-	25,000	1,709	25,000	37
	610.610416.5800	Training, Travel & Meetings	243	500	450	500	
	610.610416.5901	Enterprise Salary & Benefit Allocation	77,085	91,705	91,705	91,705	
	610.610416.5902	Enterprise General Services Allocation	15,994	15,351	15,351	15,351	
	610.610416.6000	Debt Payment	-	-		-	38
	610.610416.6003	R & M Supplies	1,384	1,500	100	1,500	
	610.610416.6004	Tools	-	500	100	500	
	610.610416.6025	Water Tests	2,559	3,000	2,000	3,000	
	610.610416.6100	Purchased Water	125,199	220,000	150,000	180,000	39
	610.610416.6450	Membership Fees/Subscriptions	275	275	565	275	
	610.610416.7450	Small Equipment Purchases	374	-			
	610.610416.9000	Capital Outlay	409,334	84,000			40
		Total Water Operations:	638,388	444,331	272,530	320,331	
		Total Water Expenses	638,388	444,331	272,530	320,331	
		Water Fund Beginning Fund Balance	6,150	69,377	14,259	62,575	
		Revenues	646,497	435,100	320,846	322,100	
		Expenses	638,388	444,331	272,530	320,331	
		Water Fund Subtotal	14,259	60,146	62,575	64,344	

SEWER FUND							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #630						
	REVENUES						
	Fines / Fees / Utilities:						
	630.334430	Tap Fees	2,850	2,500		2,500	
	630.334460	Sewage Collection	508,900	550,000	442,000	550,000	
		Total Fines / Fees / Utilities:	511,750	552,500	442,000	552,500	
	Other Income:						
	630.336100	Interest Income					
		Total Other Income:	-	-	-	-	
	In House Transfers:						
		Transfers In Capital Improv. Fund		25,000			
		Transfers In General Fund	50,000		50,000		
	630.339100	Transfers In Gas Fund	275,000				41
		Total In House Transfers:	325,000	25,000	50,000	-	
		Total Sewer Operating Revenue	836,750	577,500	492,000	552,500	
	EXPENSES						
	Sewer Operations:						
	630.630416.3204	Prof. Service - Engineer/Filming	28,951	27,000		25,000	
	630.630416.5800	Travel, Training, Meetings	43	500		500	
	630.630416.5901	Enterprise Salary & Benefit Alloc	87,222	91,705	20,000	63,261	
	630.630416.5902	Enterprise General Services Allo	7,997	7,675	1,870	7,675	
	630.630416.6000	Debt Payment	297,193	-		-	42
	630.630416.6003	R & M Supplies	411	2,000		2,000	
	630.630416.6004	Tools	-	500		500	
	630.630416.6240	SUIT - Treatment	445,636	453,564	452,523	453,564	43
	630.630416.7450	Small Equipment Purchases		-			
		Total Sewer Operations	867,453	582,944	474,393	552,500	
		Total Sewer Fund Expense:	867,453	582,944	474,393	552,500	
		Sewer Fund Beginning Fund Balance	13,096	28,335	(17,607)	0	
		Revenues	836,750	577,500	492,000	552,500	
		Expenses	867,453	582,944	474,393	552,500	
		Sewer Fund Subtotal	(17,607)	22,891	0	0	

GAS FUND							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #620						
	REVENUES						
	Grants / Restricted Funds						
	Total Grants / Restricted Funds:		-	-	-	-	
	Fines / Fees / Utilities:						
	620.334412	Gas Residential	283,429	150,000	150,000	150,000	
	620.334413	Gas Commercial	188,586	100,000	100,000	100,000	
	620.334415	Gas Stand-By Fees	4,941	3,500	5,000	5,000	
	620.334430	Tap Fees	7,574		-		
	620.334470	Gas Taxes	22,693	10,000	10,000	10,000	
	Total Fines / Fees / Utilities:		507,222	263,500	265,000	265,000	
	Other Income:						
	620.336100	Interest Income	1		-	-	
	Total Other Income:		1	-	-	-	
	Total Gas Fund Revenue		507,223	263,500	265,000	265,000	
	EXPENSES						
	Gas Fund Operations:						
	620.620416.3000	Contract Work	190	1,000	850	1,000	
	620.620416.3204	Prof. Service - Engineer	-				
	620.620416.3410	CDOT Physicals, Drug Test	-	500		500	
	620.620416.4300	Equipment R & M		1,000		1,000	
	620.620416.4306	Vehicle R & M		500		500	
	620.620416.4950	Misc Expense	62	500		500	
	620.620416.5800	Travel, Training, Meetings	1,457	1,500		1,500	
	620.620416.5901	Enterprise Salary & Benefit A	87,222	91,705	91,705	91,705	
	620.620416.5902	Enterprise General Services	15,994	15,351	15,351	15,351	
	620.620416.6003	R & M Supplies	285	2,000	2,122	2,000	
	620.620416.6004	Tools	-		56		
	620.620416.6210	Natural Gas Purchases	106,805	115,000	115,000	115,000	44
	620.620416.6220	Gas Sales Tax	20,639	10,000	10,000	10,000	
	620.620416.6250	Energy Outreach Colorado	1,344	2,000	1,500	1,500	45
	620.620416.6260	Gas, Oil, Etc.	1,396	2,000	1,000	2,000	
	620.620416.6450	Membership Fees / Subscrip	81	200	100	200	
	620.620416.8400	Contribution					
	620.620416.9000	Capital Outlay - Gas Line					46
	620.620416.9010	Capital Outlay - Vehicle					
	620.620416.9140	Transfer Out	400,000	42,000	42,000		47
	Total Gas Fund Operations:		635,475	285,256	279,684	242,756	
	Total Gas Fund Expenses & Transfers		635,475	285,256	279,684	242,756	
	Gas Fund Beginning Fund Balance		206,572	102,141	78,320	63,636	
		Revenues	507,223	263,500	265,000	265,000	
		Expenses	635,475	285,256	279,684	242,756	
	Gas Fund Subtotal		78,320	80,385	63,636	85,880	

IRRIGATION FUND							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #640						
	REVENUES						
	Fines / Fees / Utilities:						
	640.334430	Tap Fees	711	500	240	500	
	640.334480	Irrigation Water Charges	30,920	50,000	40,000	40,000	
	640.334481	Irrig. Infrast. Impr. Proj. Grant Funds	4,875				48
		Total Fines / Fees / Utilities:	36,506	50,500	40,240	40,500	
	Other Income:						
	640.336100	Interest Income			-	-	
		Total Other Income:	-	-	-	-	
	In House Transfers:						
	640.339100	Transfer In	100,000				49
		Total In House Transfers:	100,000	-	-	-	
		Total Irrigation Fund Revenue	136,506	50,500	40,240	40,500	
	EXPENSES						
	Irrigation Operations:						
	640.640416.3000	Contract Work	1,150	1,000		1,000	
	640.640416.3204	Prof. Service - Engineer	2,751	500		500	
	640.640416.4315	BIA Water Rights		3,000	2,814	3,000	50
	640.640416.5400	Advertising/Public Notices					
	640.640416.5901	Enterprise Salary & Benefit Allocation	31,383	34,127	34,127	34,127	
	640.640416.5902	Enterprise General Services Allocation	2,924	3,070	3,070	3,070	
	640.640416.6000	Debt Payment		-		-	51
	640.640416.6003	R & M Supplies	2,114	3,000	1,500	3,000	
	640.640416.9000	Capital Outlay - Infrast. Impr. Proj.	113,718	5,000			52
		Total Irrigation Operations:	154,040	49,697	41,511	44,697	
		Total Irrigation Fund Expenses	154,040	49,697	41,511	44,697	
		Irrigation Fund Beginning Fund Balance	29,355	5,690	11,821	10,550	
		Revenues	136,506	50,500	40,240	40,500	
		Expenses	154,040	49,697	41,511	44,697	
		Irrigation Fund Subtotal	11,821	6,493	10,550	6,353	

	CONSERVATION TRUST FUND						
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #400						
	REVENUES						
	Grants / Restricted Funds:						
	400.333100	GOCO Grant		20,000		72,000	53
	400.333580	Lottery Funds	8,306		6,500	7,200	
	Total Grants / Restricted Funds:		8,306	20,000	6,500	79,200	
	Other Income:						
	400.336100	Interest Income			-	-	
	Total Other Income:		-	-	-	-	
	Total Conservation Trust Fund Revenue		8,306	20,000	6,500	79,200	
	EXPENSES						
	Conservation Trust:						
	400.700452.9000	GOCO Grant Expenditure	-	40,000		120,000	53
	Total Conservation Trust Fund Expenses		-	40,000	-	120,000	
	Conservation Trust Fund Beginning Fund Balance		53,390	54,631	61,696	68,196	
		Revenues	8,306	20,000	6,500	79,200	
		Expenses	-	40,000	-	120,000	
	Conservation Trust Fund Ending Fund Balance		61,696	34,631	68,196	27,396	

CAPITAL IMPROVEMENT FUND							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #300						
	REVENUES						
	Grants / Restricted Funds						
	300.333415	Sales Tax Revenue	174,887	165,000	218,789	165,000	54
		ISD Contribution				110,000	
		CDOT Contribution				528,000	
	Total Grants / Restricted Funds:		174,887	165,000	218,789	803,000	
	Other Income:						
	300.336100	Interest Income			-	-	
	Total Other Income:		-	-	-	-	
	In House Transfers:						
	300.339100	Transfer In Utility Funds					
	Total In House Transfers:		-	-	-	-	
	Total Capital Fund Revenues		174,887	165,000	218,789	803,000	
	EXPENSES						
	Capital Improvement:						
	300.930000.3204	Prof. Service - Engineer				10,000	
	300.930000.6454	CIP Transfer Out	100,000	50,000			55
	300.930000.9202	Goddard/Becker Crosswalk Pro	11,654	150,000	85,000	750,000	56
	300.930000.9230	Prof. Service on Cap Projects					
	Total Capital Improvement Expenses		111,654	200,000	85,000	760,000	
	Capital Improvement Fund Beginning Fund Balance		120,749	182,138	183,982	317,771	
		Revenues	174,887	165,000	218,789	803,000	
		Expenses	111,654	200,000	85,000	760,000	
	ENDING FUND BALANCE		183,982	147,138	317,771	360,771	
		<i>Restricted Operating Reserve</i>	<i>183,982</i>	<i>147,138</i>	<i>317,771</i>	<i>360,771</i>	
	Capital Improvement Fund Ending Fund Balance		183,982	147,138	317,771	360,771	

	ECONOMIC DEVELOPMENT FUND						
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #500						
	REVENUES						
	Grants / Restricted Funds:						
	500.333851	DOLA Land Use Code Update	23,604	-	-	-	
	500.333851	DOLA Broadband Grant		25,000	25,000	-	
	500.333851	DOLA Housing Study Grant		25,000	25,000		58
	Total Grants / Restricted Funds:		23,604	50,000	50,000	-	
	Other Income:						
	500.336100	Interest Income	1	10			
		Total Other Income:	1	10	-	-	
	In House Transfers:						
	500.339100	Transfers In					59
		Total In House Transfers:	-	-	-	-	
	Total Economic Development Fund Revenues		23,605	50,010	50,000	-	
	EXPENSES						
	500.500463.3207	Planning Grants	44,595	100,000	100,000		60
		Total	44,595	100,000	100,000	-	
	Total Economic Development Fund Expenses		44,595	100,000	100,000	-	
	Economic Development Fund Beginning Fund Balance		131,653	105,259	110,663	60,663	
		Revenues	23,605	50,010	50,000	-	
		Expenses	44,595	100,000	100,000	-	
		ENDING FUND BALANCE	110,663	55,269	60,663	60,663	
			-			-	
	Economic Development Fund Ending Fund Balance		110,663	55,269	60,663	60,663	

2021 FUND SUMMARY

	Estimated Beginning Fund Balance	2021 REVENUES	2021 EXPENSES	Estimated Ending Fund Balance
Fund				
General	1,165,855	1,594,235	1,904,341	855,750
Capital Improvement	317,771	803,000	760,000	360,771
Conservation Trust	68,196	79,200	120,000	27,396
Economic Development	60,663	-	-	60,663
Total Governmental Funds	1,612,485	2,476,435	2,784,341	1,304,579
Enterprise				
Water	62,575	322,100	320,331	64,344
Sewer	0	552,500	552,500	0
Gas	63,636	265,000	242,756	85,880
Irrigation	10,550	40,500	44,697	6,353
Total Enterprise Funds	136,761	1,180,100	1,160,284	156,577
Total All Funds	1,749,245	3,656,535	3,944,625	1,461,155

Note #	BUDGET NOTES
1	2019 mill levy was 3.977. 2019 gross total taxable assessed valuation is \$8,508,170 and 2020 mill levy is 4.197. 2021...
2	Town Sales Tax rate is 2%.
3	Town receives 3.55% of the 2% County-wide Sales Tax.
4	Grant Funding for two (2) full-time officer salaries, benefits and overtime hours.
5	Limited Impact Gaming Grant.
6	Snow removal compensation from CDOT and Library.
7	Trash billing and recycling billing revenue.
8	Municipal Code Grant
9	Reimbursement from Ignacio School District for Resource Officer
10	All Impact Fees (\$14,219) were expended in 2019 and Impact Fees have been repealed.
11	Overtime calculated at 5% of Deputy Clerk's Salary.
12	CIRSA WC, Property & Casualty Insurance for Town and Enterprise Funds.
13	Contract Manager and other contract expenses.
14	IT for Town, Public Safety, Public Works and Enterprise Funds.
15	Town Hall flooring replacement 15,638 (budgeted 10K in 2019 but project completed in 2020.)
16	2019: SOCO \$15,000, Axis & Comm. Conn. \$1000 each, Homesfund \$1808; 2020: SOCO \$15,000, Axis \$1000, Comm. Connections \$1200 & Homesfund \$1808; 2021: SOCO \$15,000, Axis \$1000, Comm. Connections \$2500 & Homesfund \$1808
17	2019 includes Cedar Street property acquisition (\$89,770.)
18	CML, R9, SWCCOG, La Plata Economic Alliance, Chamber, CMCA, Durango Herald, Fort Lewis CSBDC, CGFOA, Amazon.
19	2019 Transfers (\$50,000 each) to Water and Sewer Funds for Fund Balance support; 2020 reimbursed coronavirus expenses
20	2019: \$48,000 Municipal Code update, Contract Building Inspector; 2020: Contract Planner and Building Inspector/Code Enforcement Officer.
21	Census materials.
22	Colorado/International Code Council Membership
23	Salaries for 5 Full-time Officers with one position funded through HIDTA.
24	Two Resource Officer for Ignacio School District.
25	Overtime is calculated at 10% of Officer-only salaries.
26	2019, 2020: Axis \$7189 (IGA detox) and Youth Services Contributions \$9800, 2021: 5250 IGA Detox & Youth Serv 10800.
27	RMS eForce, CCNC, Wolfcom, Lexipol, CPPA, and Colorado Association of Chiefs (CACF.)
28	2019: IPD Supplies, 2021: Radios for PS
29	New car purchase and car camera: 2020 budgeted for; 2021 needs board approval
30	Overtime is calculated at 5% of salaries except Director who is exempt.
31	Tree Trimming and Jetting/Rodging services.
32	Trash hauling fees charged to the Town.
33	Street paving/patching, crack sealing, etc.
34	No debt at this time.
35	Impact Fees transferred for park improvements (\$4077) in 2019.
36	2019: EIAF grant funds for water infrastructure project.
37	2019: Transfer In from General Fund for Fund Balance support; Transfer in from Gas Fund for remaining matching grant funds for EIAF Grant; 2020: CI transfer in for Water Feasibility Study; Gas transfer in for water meter replacement.
38	No debt at this time.
39	Purchased water expense from SUUD with new water rates in October 2019.
40	Water infrastructure project and meter register replacement. Total project budget is \$444,500. 2020: \$42,000 water meter replacement
41	2019: Transfer in from General Fund for Fund Balance support and transfer in from Gas Fund for Sewer Loan debt payment in full.
42	Sewer Revenue Bond payment in full. No debt at this time.
43	Wastewater treatment cost from SUUD with new rate structure in October 2019.
44	Natural gas purchased from SUUD.
45	Energy Outreach contributions for low income customer gas bill payment assistance.
46	No Capital Outlay at this time.
47	2019: \$110,000 to Water Fund for infrastructure project. 2020: \$42,000 water meter replacement
48	2019: Irrig infrastructure project grant proceeds of \$48,750 (each) from SW Water Conservation District and CWCB.
49	2019: Transfer in from Capital Improvement Fund (\$100,000) for infrastructure project.
50	Raw water irrigation charge from the BIA.
51	No debt at this time.
52	Irrigation infrastructure improvement project expenses. Project was over-budget.
53	2021: GOCO Planning Grant for Ben Nighthorse Campbell Park (60/40% Funding/Match.)

54	Sales Tax Rev of 1% restricted for Cap Improv. Collections began 7/18. 2021 Contributions: 110K ISD, 528K CDOT.
55	Transfer Out to Irrigation Fund for Infrastructure Improvement Project (2018/2019); 2020 Transfers out for water and sewer facility studies (\$25,000 each).
56	Becker/Goddard Street intersection project expenses.
57	2019: Transfer Public Safety and Streets Impact Fees to General Fund. 2020: Transfer Parks Impact Fees.
58	2019: DOLA Land Use Code Update, 2020: DOLA Broadband and Rock Creek Grants \$25K each
59	No Transfers In at this time.
60	2019: DOLA Planning Grants for Land Use Code Update. 2020: Rock Creek and Broadband Planning Projects.

TOWN OF IGNACIO

FEE SCHEDULE

After Hours Call-Out	\$100.00/hour (1-hour minimum)
Banner Permit Fee	\$50.00 (hanging and removal)
Business License:	\$30.00 for 2 FT employees / \$5.00 each additional 2 part time employees = 1 full time employee. Annual Renewal by December 31. For businesses with a physical location within Town Limits.
Business Service License:	\$50.00 per year For businesses with no physical location within Town Limits but that provide services to Town residents. License will be valid for one year from date of initial application.
Cable Television	Initial fee \$1,000.00 Annual renewal not to exceed 5% of gross subscription receipts
Community Room Use	\$20.00 for 4 hours / \$25.00 over 4 hours Recommend \$30.00 per hour / \$200.00 per day Plus \$100 sanitizing fee
Copies	\$0.10/black & white, \$0.25/color
Court Costs	\$30.00
Deferred Sentence Fee	\$25.00
Dog License Fixed: Annual Renewal by December 31	\$10.00
Dog License Unfixed/Intact: Annual Renewal by December 31	\$15.00
Fax Machine	\$1.00/fax
Late Fee	\$10.00/utility account
Liquor License Application New	\$575.00 to Town of Ignacio plus \$1,550.00 to State Recommend increasing to \$750.00; limit is \$1,000
Liquor License Occupational Tax (Hotel/Restaurant/Tavern)	\$250.00
Liquor License Occupational Tax (Retail Store)	\$150.00
Liquor License Premise Modification Fee	\$50.00
Liquor License Renewal (Hotel/Restaurant/Tavern)	\$75.00 + license fee & appropriate occupational tax
Liquor License Renewal (Retail Store)	\$22.50 + license fee & appropriate occupational tax
Local Liquor License Fee	\$75.00
Liquor Special Event Permit (alcohol by the drink)	\$100.00 – must be non-profit organization
Liquor Tastings Application	\$100.00 initial application; \$50.00 annual renewal
Notary Public/Witness	\$5.00
NSF Fee	\$35.00
Park Restroom Key Fee	\$20.00
Parking Tickets	\$25.00
Pawn Broker License	\$50.00, must be bonded for \$5,000.00
Police Reports	\$5.00 + \$0.25/page, if more than 10 pages
Public Record Copy Fee	\$0.25/page + time, \$25.00 per audio recording
Public Record Research Fee	\$25.00/hour (Recommend \$30/hour; limit is \$33.58/hour)
Reconnect Fee (10 th of each month)	\$50.00/utility account
Reconnect after Hours/Holidays/Weekends	\$100.00/utility account
Service of papers	\$50.00
Special Meter Reading (Out-of-Cycle)	\$25.00
Vendor Permit	\$5.00/day \$20/week \$40/month \$75/year
VIN Inspections	\$10.00
Yard Clean up Fee	\$75.00/hour + \$150/hour equipment fee