



IGNACIO TOWN BOARD MEETING AGENDA

Monday, August 17, 2020 – 6:30 PM

Remote Public Meeting

*This remote meeting is hosted by Zoom and requires Attendees to login to the Zoom meeting website at the following address: <https://zoom.us/j/98938174320>, or Attendees wishing to participate by phone shall call: **253-215-8782** and key in Webinar ID Number: **989 3817 4320***

*There is a Zoom Etiquette file on the Town website that details how Zoom meetings work and what is expected of Attendees. All Attendees will be able to hear and/or see the Town Board meeting. Attendees will be muted until the Mayor takes Attendee comments. Attendees wanting to comment must click on the "Raised Hand" tab at the bottom of the screen, or callers will have to enter *9. The Mayor will acknowledge which Attendee is to speak (by name or phone number) and the meeting host will unmute the Attendee who shall first provide their name and address before they begin their comments. Failure to follow directions or maintain meeting decorum will result in the muting of your connection. This meeting is being recorded.*

- I. **CALL REGULAR MEETING TO ORDER:** Moment of Silence, Moment of Gratitude, Reflection of Hope
- II. **ROLL CALL**
- III. **PUBLIC COMMENTS:** *The Town Board values public comment and allows this time for citizens to voice their thoughts and concerns. The Mayor will open the comment period and prior to addressing the Board, state your name and address and limit your comments to five (5) minutes. Meeting decorum will be maintained and failure to maintain composure and respect will result in the closure of your comment period. The Town Board and/or staff may respond to your comments or take your comments under advisement. Please do not comment on items listed on the Agenda as opportunity will be given to comment during these discussions. Thank you.*
- IV. **CONSENT AGENDA**
 - A. Regular Town Board Meeting Minutes from July 13, 2020
 - B. Special Town Board Meeting Minutes from August 10, 2020
 - C. Financial Records – July Check Register and Budget to Actual Reports
 - D. Liquor License Renewal for Wells Liquor South
- V. **UNFINISHED BUSINESS**
 - A. Amended Town Board Meeting Minutes from June 15, 2020 for TBK Bank
 - B. Authorize Treasurer and Finance Coordinator to set up a Safe Deposit Box at TBK Bank
- VI. **NEW BUSINESS**
 - A. EV Charging Station funding request from Ignacio Community Library
 - B. 2021 - 2023 Detox MOU with Axis Health System
 - C. Municipal Court Judge resignation
 - D. COVID-19 Update (Chapman Letter and Municipal Code Update)
- VII. **STAFF REPORTS**
 - A. Police Department
 - B. Public Works
 - C. Town Clerk/Treasurer
 - D. Town Manager
 - E. Town Attorney
- VIII. **TRUSTEE REPORTS**
- IX. **MISCELLANEOUS**
- X. **ADJOURNMENT**

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99193	E	974 LA PLATA ELECTRIC ASSN INC	1925.53	06/22/20	7/20		
-99192	E	893 AT&T	467.86	07/06/20	7/20	CL 13208	1925.53
-99191	E	143 STATE OF COLORADO-SALES TAX	620.05	07/06/20	7/20	CL 13280	467.86
-99190	E	845 HOME DEPOT CREDIT SERVICES	193.43	07/20/20	7/20	CL 13289	620.05
-99189	E	974 LA PLATA ELECTRIC ASSN INC	2136.80	07/20/20	7/20	CL 13303	193.43
-99188	E	517 PURCHASE POWER	503.26	07/20/20	7/20	CL 13309	2136.80
41234 *	S	53 AUTO PARTS INC	37.98	07/06/20		CL 13314	503.26
41235	S	728 AXIS HEALTH SYSTEMS	690.62	07/06/20		CL 13270	37.98
41236	S	1167 Badger Daylighting Corp.	1585.50	07/06/20		CL 13288	690.62
41237	S	220 BALLANTINE COMMUNICATIONS INC	114.72	07/06/20		CL 13282	1585.50
41238	S	921 CASCADE WATER	20.97	07/06/20		CL 13276	114.72
41239	S	121 CIRSA	7282.43	07/06/20		CL 13272	20.97
41240	S	976 CIRSA WC	9401.00	07/06/20		CL 13274	7282.43
41241	S	975 DURANGO PARTS SOURCE INC	300.51	07/06/20		CL 13273	9401.00
41242	S	971 FASTTRACK COMMUNICATIONS INC	271.45	07/06/20		CL 13281	300.51
41243	S	259 FOUR STATES TIRE & SERVICE INC	551.73	07/06/20		CL 13287	271.45
41244	S	263 GALLS, LLC.	147.00	07/06/20		CL 13271	551.73
41245	S	885 INTERMOUNTAIN SWEEPER	381.00	07/06/20		CL 13285	147.00
41246	S	1087 MARK GARCIA - GOV-PLUS LLC	12210.00	07/06/20		CL 13277	381.00
41247	S	650 TOWN OF IGNACIO	368.97	07/06/20		CL 13286	12210.00
41248	S	675 UTILITY NOTIFICATION CENTER OF CO	19.37	07/06/20		CL 13275	368.97
41249	S	1100 VECTOR DISEASE CONTROL	1856.00	07/06/20		CL 13269	19.37
41250	S	695 WCA WASTE CORP	5282.64	07/06/20		CL 13278	1856.00
						CL 13279	5282.64
						CL 13284	2641.32

Claim Checks

[illegible]

08/13/20
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TOWN OF IGNACIO
Check Register for Wells Fargo - Checking
For the Accounting Period: 7/20

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period		Claim #	Claim Amount
					Redeemed			
41278	S	705 WES CRUME	42.40	07/20/20			CL 13375	39.00
							CL 13318	42.40
Total for Claim Checks			118346.82					
Count for Claim Checks			46					

* denotes missing check number(s)

of Checks: 46 Total: 118346.82

08/13/20
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TOWN OF IGNACIO
Fund Summary for Claim Check Register
For the Accounting Period: 7/20

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Fund/Account	Amount
100 GENERAL FUND	
110230	\$56,318.20
300 CAPITAL IMPROVEMENT FUND	
110230	\$6,978.00
610 WATER FUND	
110230	\$14,083.97
620 GAS FUND	
110230	\$2,436.79
630 SEWER FUND	
110230	\$37,884.15
640 IRRIGATION FUND	
110230	\$645.71
Total:	\$118,346.82

TOWN OF IGNACIO

*mark prefers this way - our budget reflects this

2019			2020			% up/down from PYM	Year-To-Date	Difference	% up/down from PYT
City Sales Tax	Month	Year-To-Date	City Sales Tax	Month	Difference				
Jan	30,815.72	30,815.72	1 Jan	32,498.91	1,683.19	5.46%	32,498.91	1,683.19	5.46% nov
Feb	30,438.28	61,254.00	2 Feb	30,883.13	444.85	0.73%	63,382.04	2,128.04	3.47%
Mar	28,710.70	89,964.70	3 Mar	29,756.06	1,045.36	1.16%	93,138.10	3,173.40	3.53%
Apr	27,522.93	117,487.63	4 Apr	29,891.22	2,368.29	2.02%	123,029.32	5,541.69	4.72%
May	26,204.27	143,691.90	5 May	38,046.33	11,842.06	8.24%	161,075.65	17,383.75	12.10%
June	20,846.68	164,538.58	6 Jun	37,833.96	16,987.28	10.32%	198,909.61	34,371.03	20.89%
July	28,741.86	193,280.44	7 July	39,765.51	11,023.65	5.70%	238,675.12	45,394.68	23.49%
Aug	29,647.83	222,928.27	8 Aug	38,659.53	9,011.70	4.04%	277,334.65	54,406.38	24.41%
Sept	32,704.63	255,632.90	9 Sept		-32,704.63	-12.79%	277,334.65	21,701.75	8.49%
Oct	29,752.38	285,385.28	10 Oct		-29,752.38	-10.43%	277,334.65	-8,050.63	-2.82%
Nov	29,400.34	314,785.62	11 Nov		-29,400.34	-9.34%	277,334.65	-37,450.97	-11.90%
Dec	31,591.63	346,377.25	12 Dec		-31,591.63	-9.12%	277,334.65	-69,042.60	-19.93%
2019 City Total	346,377.25		2019 City Total	277,334.65					5.99%
2020 BUDGET							330,000.00		

2019			2020			% up/down from PYM	Year-To-Date	Difference	% up/down from PYT
County Sales Tax	Month	Year-To-Date	County Sales Tax	Month	Difference				
Jan	62,622.00	62,622.00	1 Jan	74,268.00	11,646.00	18.60%	74,268.00	11,646.00	18.60%
Feb	74,066.00	136,688.00	2 Feb	83,760.00	9,694.00	7.09%	158,028.00	21,340.00	15.61%
Mar	61,061.00	197,749.00	3 Mar	67,251.00	6,190.00	3.13%	225,279.00	27,530.00	13.92%
Apr	55,697.00	253,446.00	4 Apr	63,809.00	8,112.00	3.20%	289,088.00	35,642.00	14.06%
May	64,570.00	318,016.00	5 May	92,195.00	27,625.00	8.69%	381,283.00	63,267.00	19.89%
June	62,553.00	380,569.00	6 June	65,965.00	3,412.00	0.90%	447,248.00	66,679.00	17.52%
July	68,842.00	449,411.00	7 July	76,727.00	7,885.00	1.75%	523,975.00	74,564.00	16.59%
Aug	80,602.00	530,013.00	8 Aug		-80,602.00	-15.21%	523,975.00	-6,038.00	-1.14%
Sept	86,270.00	616,283.00	9 Sept		-86,270.00	-14.00%	523,975.00	-92,308.00	-14.98%
Oct	79,001.00	695,284.00	10 Oct		-79,001.00	-11.36%	523,975.00	-171,309.00	-24.64%
Nov	79,784.00	775,068.00	11 Nov		-79,784.00	-10.29%	523,975.00	-251,093.00	-32.40%
Dec	77,745.00	852,813.00	12 Dec		-77,745.00	-9.12%	523,975.00	-328,838.00	-38.56%
2019 County Total	852,813.00		2019 County Total	523,975.00					0.37%
2020 BUDGET							820,000.00		

TOWN OF IGNACIO

*auditor prefers this way - 2 mos arrears

2019			2020			Difference	% up/down from PY
City Sales Tax	Month	Year-To-Date	City Sales Tax	Month	Year-To-Date		
Jan	28,710.70	28,710.70	1 Mar/Jan	29,756.06	29,756.06	1,045.36	3.64%
Feb	27,522.93	56,233.63	2 Apr/Feb	29,891.22	59,647.28	3,413.65	6.07%
Mar	26,204.27	82,437.90	3 May/Mar	38,046.33	97,693.61	15,255.71	18.51%
Apr	20,846.68	103,284.58	4 June/Apr	37,833.96	135,527.57	32,242.99	31.22%
May	28,741.86	132,026.44	5 July/May	39,765.51	175,293.08	43,266.64	32.77%
June	29,647.83	161,674.27	6 Aug/June	38,659.53	213,952.61	52,278.34	32.34%
July	32,704.63	194,378.90	7 Sept/July		213,952.61	19,573.71	10.07%
Aug	29,752.38	224,131.28	8 Oct/Aug		213,952.61	-10,178.67	-4.54%
Sept	29,400.34	253,531.62	9 Nov/Sept		213,952.61	-39,579.01	-15.61%
Oct	31,591.63	285,123.25	10 Dec/Oct		213,952.61	-71,170.64	-24.96%
Nov	33,782.92	318,906.17	11 Jan '20/Nov		213,952.61	-104,953.56	-32.91%
Dec	30,883.13	349,789.30	12 Feb '20/Dec				
2019 City Total	349,789.30		2020 City Total	213,952.61			5.14%
				2020 BUDGET	330,000.00		

2019			2020			Difference	% up/down from PY
County Sales Tax	Month	Year-To-Date	County Sales Tax	Month	Year-To-Date		
Jan	61,061.00	61,061.00	1 Mar/Jan	67,251.00	67,251.00	6,190.00	10.14%
Feb	55,697.00	116,758.00	2 Apr/Feb	63,809.00	131,060.00	14,302.00	12.25%
Mar	64,570.00	181,328.00	3 May/Mar	92,195.00	223,255.00	41,927.00	23.12%
Apr	62,553.00	243,881.00	4 June/Apr	65,965.00	289,220.00	45,339.00	18.59%
May	68,842.00	312,723.00	5 July/May	76,727.00	365,947.00	53,224.00	17.02%
June	80,602.00	393,325.00	6 Aug/June		365,947.00	-27,378.00	-6.96%
July	86,270.00	479,595.00	7 Sept/July		365,947.00	-113,648.00	-23.70%
Aug	79,001.00	558,596.00	8 Oct/Aug		365,947.00	-192,649.00	-34.49%
Sept	79,784.00	638,380.00	9 Nov/Sept		365,947.00	-272,433.00	-42.68%
Oct	77,745.00	716,125.00	10 Dec/Oct		365,947.00	-350,178.00	-48.90%
Nov	74,268.00	790,393.00	11 Jan '20/Nov		365,947.00	-424,446.00	-53.70%
Dec	83,760.00	874,153.00	12 Feb '20/Dec				
2019 County Total	874,153.00		2020 County Total	365,947.00			-11.75%
				2020 Budget	820,000.00		

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TOWN OF IGNACIO
Cash Report
For the Accounting Period: 7/20

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
100 GENERAL FUND						
110100 Petty Cash	100.00	0.00	0.00	0.00	0.00	100.00
110230 WF Checking	995,652.91	150,538.44	0.00	35.00	186,760.13	959,396.22
Total Fund	995,752.91	150,538.44		35.00	186,760.13	959,496.22
300 CAPITAL IMPROVEMENT FUND						
110230 WF Checking	211,423.02	19,882.76	0.00	0.00	6,978.00	224,327.78
400 CONSERVATION TRUST FUND						
110230 WF Checking	65,258.68	0.00	0.00	0.00	0.00	65,258.68
500 ECONOMIC DEVELOPMENT FUND						
110230 WF Checking	132,960.25	0.00	0.00	0.00	0.00	132,960.25
610 WATER FUND						
110230 WF Checking	-42,125.84	23,366.94	0.00	136.34	14,083.97	-32,979.21
620 GAS FUND						
110230 WF Checking	116,617.38	18,174.82	0.00	95.37	2,437.13	132,259.70
630 SEWER FUND						
110230 WF Checking	-88,065.52	35,624.17	0.00	548.45	37,884.15	-90,873.95
640 IRRIGATION FUND						
110230 WF Checking	-4,334.22	6,319.94	0.34	26.00	645.71	1,314.35
910 PAYROLL CLEARING FUND						
110230 WF Checking	33,104.67	0.00	130,576.93	125,042.54	0.00	38,639.06
930 CLAIMS CLEARING FUND						
110230 WF Checking	429,283.32	0.00	118,346.82	5,846.93	0.00	541,783.21
Totals	1,849,874.65	253,907.07	248,924.09	131,730.63	248,789.09	1,972,186.09

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 20

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Fund	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
100 GENERAL FUND	150,644.69	1,318,722.38	2,034,550.00	715,827.62	65 %
300 CAPITAL IMPROVEMENT FUND	19,882.76	119,337.59	165,000.00	45,662.41	72 %
400 CONSERVATION TRUST FUND	0.00	3,563.18	20,000.00	16,436.82	18 %
500 ECONOMIC DEVELOPMENT FUND	0.00	0.00	50,010.00	50,010.00	0 %
610 WATER FUND	21,138.26	237,906.78	435,100.00	197,193.22	55 %
620 GAS FUND	5,920.94	150,504.80	263,500.00	112,995.20	57 %
630 SEWER FUND	35,751.14	218,828.91	577,500.00	358,671.09	38 %
640 IRRIGATION FUND	6,630.00	13,562.00	50,500.00	36,938.00	27 %
Grand Total:	239,967.79	2,062,425.64	3,596,160.00	1,533,734.36	57 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 20

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100 GENERAL FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
331000 TAXES/UNRESTRICTED COUNTY-STATE REV.					
331100 Property Tax	1,463.38	33,294.46	35,558.00	2,263.54	94 %
331120 Tribe Pmt In Lieu Of Property Tax	0.00	450.24	0.00	-450.24	** %
331200 Specific Ownership Tax	332.14	1,935.24	3,000.00	1,064.76	65 %
331310 City Sales Tax	39,765.51	238,675.12	330,000.00	91,324.88	72 %
331330 County Sales Tax	76,727.00	523,975.00	820,000.00	296,025.00	64 %
331420 Cigarette Tax	116.34	820.21	1,800.00	979.79	46 %
331510 CO HUTF - Highway Users	0.00	11,054.61	25,478.00	14,423.39	43 %
331520 LP County Motor Vehicle License	381.72	3,020.67	3,000.00	-20.67	101 %
331530 LP County Road & Bridge	1,801.17	2,870.65	3,000.00	129.35	96 %
331810 Severence Tax	0.00	14,162.15	12,000.00	-2,162.15	118 %
331820 Franchise tax	0.00	231.32	500.00	268.68	46 %
331830 CO Fed Mineral Dist Tax	0.00	0.00	10,000.00	10,000.00	0 %
Account Group Total:	120,587.26	830,489.67	1,244,336.00	413,846.33	67 %
332000 LICENSES / PERMITS					
332100 Business License Fee	0.00	742.50	2,200.00	1,457.50	34 %
332110 Liquor License Fee	675.00	1,650.00	1,700.00	50.00	97 %
332210 Building Permit & Inspection Fee	0.00	4,344.00	3,000.00	-1,344.00	145 %
332250 Vendor Permit Fee	0.00	75.00	200.00	125.00	38 %
332260 Animal License Fee	10.00	160.00	300.00	140.00	53 %
332270 Business Service License	435.00	1,835.00	2,250.00	415.00	82 %
332275 Excavation Permit Fee	25.00	35.00	150.00	115.00	23 %
Account Group Total:	1,145.00	8,841.50	9,800.00	958.50	90 %
333000 GRANTS / RESTRICTED FUNDS					
333158 HIDTA	22,267.92	67,515.01	93,000.00	25,484.99	73 %
333400 LGGF	0.00	138,455.00	138,455.00	0.00	100 %
333405 DS Monies	0.00	0.00	5,000.00	5,000.00	0 %
333530 Snow Removal	0.00	0.00	2,000.00	2,000.00	0 %
Account Group Total:	22,267.92	205,970.01	238,455.00	32,484.99	86 %
334000 FINES & FEES					
334110 Court Costs, Fines & Citations	100.00	643.57	1,000.00	356.43	64 %
334130 Plan/Zone Fee	0.00	0.00	1,500.00	1,500.00	0 %
334140 Reproduction Fee	0.00	85.00	20.00	-65.00	425 %
334160 NSF Fee	70.00	245.00	100.00	-145.00	245 %
334170 Notary Public Fee	0.00	15.00	100.00	85.00	15 %
334240 VIN Inspection	0.00	10.00	150.00	140.00	7 %
334400 Residential Trash	3,340.30	19,811.90	40,000.00	20,188.10	50 %
334401 Recycle	220.00	1,234.00	2,400.00	1,166.00	51 %
Account Group Total:	3,730.30	22,044.47	45,270.00	23,225.53	49 %
336000 Other Income					
336040 Equipment Sales	0.00	0.00	3,000.00	3,000.00	0 %
336050 Misc Income	5.00	11,603.02	12,000.00	396.98	97 %
336060 Police Department Reimbursement	2,909.21	2,909.21	10,000.00	7,090.79	29 %
336061 Resource Officer - School District	0.00	61,500.00	120,000.00	58,500.00	51 %
336300 Building Space Rental	0.00	20.00	1,000.00	980.00	2 %
336500 Enterprise Salary & Benefit Allocation	0.00	154,621.00	309,242.00	154,621.00	50 %
336501 Enterprise General Services Allocation	0.00	20,723.50	41,447.00	20,723.50	50 %

08/13/20
08:12:35

TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 20

100 GENERAL FUND

Account	Received		Estimated Revenue	Revenue		% Received
	Current Month	Received YTD		To Be Received		
Account Group Total:	2,914.21	251,376.73	496,689.00	245,312.27		51 %
Fund Total:	150,644.69	1,318,722.38	2,034,550.00	715,827.62		65 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 20

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300 CAPITAL IMPROVEMENT FUND

Account	Received		Estimated Revenue	Revenue	%
	Current Month	Received YTD		To Be Received	Received
333000 GRANTS / RESTRICTED FUNDS					
333415 Capital Improvement - Sales Tax	19,882.76	119,337.59	165,000.00	45,662.41	72 %
Account Group Total:	19,882.76	119,337.59	165,000.00	45,662.41	72 %
Fund Total:	19,882.76	119,337.59	165,000.00	45,662.41	72 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 20

400 CONSERVATION TRUST FUND

Account	Received			Revenue	%
	Current Month	Received YTD	Estimated Revenue	To Be Received	Received
333000 GRANTS / RESTRICTED FUNDS					
333100 GoCo Grant	0.00	0.00	20,000.00	20,000.00	0 %
333580 Lottery Income	0.00	3,563.18	0.00	-3,563.18	** %
Account Group Total:	0.00	3,563.18	20,000.00	16,436.82	18 %
Fund Total:	0.00	3,563.18	20,000.00	16,436.82	18 %

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Statement of Revenue Budget vs Actuals
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500 ECONOMIC DEVELOPMENT FUND

Account	Received		Estimated Revenue	Revenue		% Received
	Current Month	Received YTD		To Be Received		
333000 GRANTS / RESTRICTED FUNDS						
333851 DOLA DCI Plan Grant	0.00	0.00	50,000.00	50,000.00		0 %
Account Group Total:	0.00	0.00	50,000.00	50,000.00		0 %
336000 Other Income						
336100 Interest Income	0.00	0.00	10.00	10.00		0 %
Account Group Total:	0.00	0.00	10.00	10.00		0 %
Fund Total:	0.00	0.00	50,010.00	50,010.00		0 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 20

610 WATER FUND

Account	Received			Revenue	%
	Current Month	Received YTD	Estimated Revenue	To Be Received	Received
333000 GRANTS / RESTRICTED FUNDS					
333449 Infrastructure DOLA Grant	0.00	111,830.47	0.00	-111,830.47	** %
Account Group Total:	0.00	111,830.47	0.00	-111,830.47	** %
334000 FINES & FEES					
334120 Late Fee	0.00	2,080.00	10,000.00	7,920.00	21 %
334419 Reconnect Fee	0.00	800.00	2,500.00	1,700.00	32 %
334420 Metered Water Sales	20,402.26	118,716.31	340,000.00	221,283.69	35 %
334430 Tap Fee	0.00	0.00	7,600.00	7,600.00	0 %
334440 Ready To Serve Fee	736.00	4,480.00	8,000.00	3,520.00	56 %
Account Group Total:	21,138.26	126,076.31	368,100.00	242,023.69	34 %
339000 In House Transfer					
339100 Transfer In	0.00	0.00	67,000.00	67,000.00	0 %
Account Group Total:	0.00	0.00	67,000.00	67,000.00	0 %
Fund Total:	21,138.26	237,906.78	435,100.00	197,193.22	55 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 20

620 GAS FUND

Account	Received			Revenue	%
	Current Month	Received YTD	Estimated Revenue	To Be Received	Received
334000 FINES & FEES					
334412 Gas Residential	1,717.98	95,208.84	150,000.00	54,791.16	63 %
334413 Gas Commercial	2,314.96	40,809.10	100,000.00	59,190.90	41 %
334415 Gas Stand By Fee	997.50	5,866.25	3,500.00	-2,366.25	168 %
334470 Gas Tax	890.50	8,620.61	10,000.00	1,379.39	86 %
Account Group Total:	5,920.94	150,504.80	263,500.00	112,995.20	57 %
Fund Total:	5,920.94	150,504.80	263,500.00	112,995.20	57 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 7 / 20

630 SEWER FUND

Account		Received			Revenue	%
		Current Month	Received YTD	Estimated Revenue	To Be Received	Received
334000 FINES & FEES						
334430	Tap Fee	0.00	0.00	2,500.00	2,500.00	0 %
334460	Sewage Collection	35,751.14	218,828.91	550,000.00	331,171.09	40 %
Account Group Total:		35,751.14	218,828.91	552,500.00	333,671.09	40 %
339000 In House Transfer						
339100	Transfer In	0.00	0.00	25,000.00	25,000.00	0 %
Account Group Total:		0.00	0.00	25,000.00	25,000.00	0 %
Fund	Total:	35,751.14	218,828.91	577,500.00	358,671.09	38 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
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640 IRRIGATION FUND

Account	Received		Estimated Revenue	Revenue		% Received
	Current Month	Received YTD		To Be Received		
334000 FINES & FEES						
334430 Tap Fee	0.00	237.00	500.00	263.00		47 %
334480 Irrigation Water	6,630.00	13,325.00	50,000.00	36,675.00		27 %
Account Group Total:	6,630.00	13,562.00	50,500.00	36,938.00		27 %
Fund Total:	6,630.00	13,562.00	50,500.00	36,938.00		27 %
Grand Total:	239,967.79	2,062,425.64	3,596,160.00	1,533,734.36		57 %

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TOWN OF IGNACIO
Statement of Expenditure - Budget vs. Actual Report
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Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL FUND	184,846.89	1,044,170.73	1,874,222.00	1,874,222.00	830,051.27	56 %
200 IMPACT FEES FUND	0.00	0.00	4,077.00	4,077.00	4,077.00	0 %
300 CAPITAL IMPROVEMENT FUND	6,978.00	46,667.28	200,000.00	200,000.00	153,332.72	23 %
400 CONSERVATION TRUST FUND	0.00	0.00	40,000.00	40,000.00	40,000.00	0 %
500 ECONOMIC DEVELOPMENT FUND	0.00	0.00	100,000.00	100,000.00	100,000.00	0 %
610 WATER FUND	14,083.97	170,715.32	444,331.00	444,331.00	273,615.68	38 %
620 GAS FUND	2,436.79	129,748.50	285,256.00	285,256.00	155,507.50	45 %
630 SEWER FUND	37,884.15	314,879.05	582,944.00	582,944.00	268,064.95	54 %
640 IRRIGATION FUND	615.42	22,210.28	49,697.00	49,697.00	27,486.72	45 %
Grand Total:	246,845.22	1,728,391.16	3,580,527.00	3,580,527.00	1,852,135.84	48 %

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100 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
411000 Legislative							
411000 Legislative							
	1150 Town Board Salaries	600.00	4,200.00	7,200.00	7,200.00	3,000.00	58 %
	2200 FICA	37.20	260.40	446.00	446.00	185.60	58 %
	2250 Medicare	8.72	61.04	104.00	104.00	42.96	59 %
	2500 Unemployment Insurance	1.83	12.81	22.00	22.00	9.19	58 %
	5800 Travel, Training & Meetings	0.00	60.10	3,000.00	3,000.00	2,939.90	2 %
	5810 Hosting Joint Meetings	0.00	304.17	1,500.00	1,500.00	1,195.83	20 %
	Account Total:	647.75	4,898.52	12,272.00	12,272.00	7,373.48	40 %
	Account Group Total:	647.75	4,898.52	12,272.00	12,272.00	7,373.48	40 %
412000 Judicial							
412000 Judicial							
	3200 Professional Service - Judge	0.00	250.00	3,000.00	3,000.00	2,750.00	8 %
	5800 Travel, Training & Meetings	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Account Total:	0.00	250.00	4,000.00	4,000.00	3,750.00	6 %
	Account Group Total:	0.00	250.00	4,000.00	4,000.00	3,750.00	6 %
414000 Elections							
414000 Elections							
	1105 Election Judges	0.00	1,000.00	1,000.00	1,000.00	0.00	100 %
	4600 Election Supplies	0.00	852.56	1,000.00	1,000.00	147.44	85 %
	Account Total:	0.00	1,852.56	2,000.00	2,000.00	147.44	93 %
	Account Group Total:	0.00	1,852.56	2,000.00	2,000.00	147.44	93 %
415000 ADMINISTRATION SALARIES & BENEFITS							
415000 ADMINISTRATION SALARIES & BENEFITS							
	1100 Manager Salaries	0.00	0.00	83,200.00	83,200.00	83,200.00	%
	1101 Clerk/Treasurer Salaries	6,614.40	33,072.00	57,325.00	57,325.00	24,253.00	58 %
	1102 Deputy Clerk/Treasurer Salaries	2,834.52	14,878.24	37,856.00	37,856.00	22,977.76	39 %
	1103 Admin Assist/Fin Coordinator Salaries	6,602.70	30,941.63	51,376.00	51,376.00	20,434.37	60 %
	1200 Overtime	0.00	0.00	1,893.00	1,893.00	1,893.00	%
	2100 Health Insurance	1,624.50	9,689.81	21,012.00	21,012.00	11,322.19	46 %
	2101 Life Insurance	5.80	37.79	101.00	101.00	63.21	37 %
	2102 Dental Insurance	42.00	273.00	1,008.00	1,008.00	735.00	27 %
	2103 Vision Insurance	6.00	39.00	384.00	384.00	345.00	10 %
	2104 Aflac	315.12	2,085.09	1,608.00	1,608.00	-477.09	130 %
	2200 FICA	1,031.74	5,711.90	14,362.00	14,362.00	8,650.10	40 %
	2250 Medicare	241.29	1,186.65	3,359.00	3,359.00	2,172.35	35 %
	2300 Retirement	564.75	2,825.34	8,919.00	8,919.00	6,093.66	32 %
	2500 Unemployment Insurance	49.91	245.49	689.00	689.00	443.51	36 %
	Account Total:	19,932.73	100,985.94	283,092.00	283,092.00	182,106.06	36 %
	Account Group Total:	19,932.73	100,985.94	283,092.00	283,092.00	182,106.06	36 %
416000 ADMINISTRATION OPERATING							
416000 ADMINISTRATION OPERATING							
	2600 Workers Comp	9,401.00	32,850.94	37,604.00	37,604.00	4,753.06	87 %
	2700 Insurance	7,282.43	23,666.27	29,130.00	29,130.00	5,463.73	81 %
	3000 Contract Work	12,210.00	56,280.00	10,000.00	10,000.00	-46,280.00	563 %
	3201 Legal Service - Attorney	826.20	5,692.61	10,000.00	10,000.00	4,307.39	57 %
	3203 Professional Service - Audit	0.00	7,000.00	14,250.00	14,250.00	7,250.00	49 %

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100 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
4110	Utilities - Water	183.94	1,175.82	2,700.00	2,700.00	1,524.18	44 %
4120	Utilities - Sewer	110.85	948.30	3,500.00	3,500.00	2,551.70	27 %
4130	Utilities - Electric	732.25	4,235.28	8,000.00	8,000.00	3,764.72	53 %
4150	Utilities - Gas	374.18	2,449.48	3,000.00	3,000.00	550.52	82 %
4160	Telephone	271.45	2,306.15	2,000.00	2,000.00	-306.15	115 %
4162	Cell Phone	689.38	3,137.13	5,500.00	5,500.00	2,362.87	57 %
4164	IT Services & Maintenance	1,000.00	10,403.94	12,000.00	12,000.00	1,596.06	87 %
4165	Internet Line	77.90	1,821.30	3,000.00	3,000.00	1,178.70	61 %
4166	IT Equipment & Supplies	0.00	0.00	5,000.00	5,000.00	5,000.00	%
4191	Recording fees	0.00	116.00	500.00	500.00	384.00	23 %
4304	Building R & M	181.10	17,959.05	2,500.00	2,500.00	-15,459.05	718 %
4444	Intergovernmental Payments	0.00	18,008.00	19,008.00	19,008.00	1,000.00	95 %
4950	Misc Expense	0.00	1,248.00	0.00	0.00	-1,248.00	%
4951	Community Christmas	0.00	0.00	200.00	200.00	200.00	%
4952	Community Support	0.00	1,509.18	1,000.00	1,000.00	-509.18	151 %
5400	Advertising/Public Notice	0.00	17.16	2,000.00	2,000.00	1,982.84	1 %
5420	Cleaning Service	276.25	1,981.56	3,315.00	3,315.00	1,333.44	60 %
5430	Office equipment L & M	1,148.36	1,874.36	1,452.00	1,452.00	-422.36	129 %
5440	Publication Legal Notice	0.00	0.00	500.00	500.00	500.00	%
5500	Printing Service	114.72	2,366.19	4,000.00	4,000.00	1,633.81	59 %
5550	Bank Service Charge	39.00	912.11	800.00	800.00	-112.11	114 %
5600	Office Supplies	644.19	1,916.08	4,000.00	4,000.00	2,083.92	48 %
5650	Operating Supplies	151.05	757.46	4,000.00	4,000.00	3,242.54	19 %
5800	Travel, Training & Meetings	0.00	1,668.41	3,000.00	3,000.00	1,331.59	56 %
5820	Special Events	0.00	0.00	1,000.00	1,000.00	1,000.00	%
6150	Postage	510.16	2,549.56	4,800.00	4,800.00	2,250.44	53 %
6260	Gas & Oil	82.93	538.52	1,500.00	1,500.00	961.48	36 %
6450	Membership Fees	324.00	7,793.42	8,000.00	8,000.00	206.58	97 %
	Account Total:	36,631.34	213,182.28	207,259.00	207,259.00	-5,923.28	103 %
	Account Group Total:	36,631.34	213,182.28	207,259.00	207,259.00	-5,923.28	103 %
419000	COMMUNITY DEVELOPMENT						
419000	COMMUNITY DEVELOPMENT						
1104	Planner Salaries	0.00	0.00	15,000.00	15,000.00	15,000.00	%
2200	FICA	38.68	140.34	930.00	930.00	789.66	15 %
2250	Medicare	9.04	32.84	218.00	218.00	185.16	15 %
2500	Unemployment Insurance	1.88	6.82	45.00	45.00	38.18	15 %
2501	Professional Service - Consulting	0.00	9,780.00	20,000.00	20,000.00	10,220.00	49 %
3205	Building Inspections	624.00	2,263.80	0.00	0.00	-2,263.80	%
5650	Operating Supplies	0.00	0.00	500.00	500.00	500.00	%
5800	Travel, Training & Meetings	0.00	0.00	500.00	500.00	500.00	%
6450	Membership Fees	0.00	0.00	250.00	250.00	250.00	%
	Account Total:	673.60	12,223.80	37,443.00	37,443.00	25,219.20	33 %
	Account Group Total:	673.60	12,223.80	37,443.00	37,443.00	25,219.20	33 %
420000	PUBLIC SAFETY SALARIES & BENEFITS						

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Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
420000 PUBLIC SAFETY SALARIES & BENEFITS							
1106	Chief Salaries	13,597.15	66,959.55	106,725.00	106,725.00	39,765.45	63 %
1107	Sergeant Salaries	9,807.50	49,037.50	81,598.00	81,598.00	32,560.50	60 %
1108	Officers Salaries	37,271.25	190,594.67	313,154.00	313,154.00	122,559.33	61 %
1110	Resource Officer	6,185.12	30,127.52	81,089.00	81,089.00	50,961.48	37 %
1180	P/T Clerk Salaries	166.40	1,164.80	2,000.00	2,000.00	835.20	58 %
1200	Overtime	3,740.48	23,210.00	39,475.00	39,475.00	16,265.00	59 %
2100	Health Insurance	4,943.16	32,391.32	80,076.00	80,076.00	47,684.68	40 %
2101	Life Insurance	20.58	133.77	286.00	286.00	152.23	47 %
2102	Dental Insurance	555.00	3,607.50	4,284.00	4,284.00	676.50	84 %
2103	Vision Insurance	82.00	533.00	612.00	612.00	79.00	87 %
2104	Aflac	1,116.36	7,256.34	918.00	918.00	-6,338.34	790 %
2130	Legal Insurance	0.00	0.00	2,000.00	2,000.00	2,000.00	%
2200	FICA	10.32	72.24	124.00	124.00	51.76	58 %
2250	Medicare	959.17	4,804.83	8,476.00	8,476.00	3,671.17	57 %
2350	Police Pension	4,088.88	20,445.14	38,067.00	38,067.00	17,621.86	54 %
2450	Death & Disability	1,775.91	8,879.81	16,312.00	16,312.00	7,432.19	54 %
2500	Unemployment Insurance	212.27	1,083.99	1,748.00	1,748.00	664.01	62 %
	Account Total:	84,531.55	440,301.98	776,944.00	776,944.00	336,642.02	57 %
	Account Group Total:	84,531.55	440,301.98	776,944.00	776,944.00	336,642.02	57 %
421000 PUBLIC SAFETY OPERATING							
421000 PUBLIC SAFETY OPERATING							
3415	Clinic & Hospital	0.00	0.00	500.00	500.00	500.00	%
4306	Vehicle R & M	85.46	4,688.58	7,000.00	7,000.00	2,311.42	67 %
4444	Intergovernmental Payments	1,690.62	15,634.35	16,989.00	16,989.00	1,354.65	92 %
4950	Misc Expense	0.00	159.26	300.00	300.00	140.74	53 %
4980	Animal Control	0.00	0.00	300.00	300.00	300.00	%
5420	Cleaning Service	48.75	349.69	585.00	585.00	235.31	60 %
5650	Operating Supplies	299.46	5,750.58	10,000.00	10,000.00	4,249.42	58 %
5800	Travel, Training & Meetings	0.00	1,648.08	3,000.00	3,000.00	1,351.92	55 %
6110	Uniforms	147.00	1,358.54	3,000.00	3,000.00	1,641.46	45 %
6140	Other DS Costs	0.00	1,661.05	0.00	0.00	-1,661.05	%
6160	Dispatch (Radio) Service	0.00	0.00	10,000.00	10,000.00	10,000.00	%
6230	Firearms & Supplies	-135.00	965.00	1,500.00	1,500.00	535.00	64 %
6260	Gas & Oil	832.58	8,199.73	17,000.00	17,000.00	8,800.27	48 %
6450	Membership Fees	0.00	4,928.50	4,800.00	4,800.00	-128.50	103 %
8400	Contribution	0.00	51.02	200.00	200.00	148.98	26 %
9010	Capital - Vehicles	0.00	0.00	38,000.00	38,000.00	38,000.00	%
	Account Total:	2,968.87	45,394.38	113,174.00	113,174.00	67,779.62	40 %
	Account Group Total:	2,968.87	45,394.38	113,174.00	113,174.00	67,779.62	40 %
430000 PUBLIC WORKS SALARIES & BENEFITS							
430000 PUBLIC WORKS SALARIES & BENEFITS							
1109	Public Works Director Salaries	6,322.89	31,614.45	54,558.00	54,558.00	22,943.55	58 %
1111	Foreman Salaries	0.00	27,280.89	48,672.00	48,672.00	21,391.11	56 %
1112	Maintenance Worker I Salaries	13,116.88	61,651.24	102,586.00	102,586.00	40,934.76	60 %
1200	Overtime	0.00	0.00	7,563.00	7,563.00	7,563.00	%
2100	Health Insurance	2,291.13	19,064.58	42,324.00	42,324.00	23,259.42	45 %
2101	Life Insurance	11.00	85.69	168.00	168.00	82.31	51 %
2102	Dental Insurance	126.00	1,297.50	2,016.00	2,016.00	718.50	64 %

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100 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2103	Vision Insurance	18.00	188.50	288.00	288.00	99.50	65 %
2104	Aflac	242.72	1,889.73	1,200.00	1,200.00	-689.73	157 %
2200	FICA	1,193.77	7,185.74	12,761.00	12,761.00	5,575.26	56 %
2250	Medicare	279.20	1,680.66	2,984.00	2,984.00	1,303.34	56 %
2300	Retirement	891.93	5,581.26	10,291.00	10,291.00	4,709.74	54 %
2500	Unemployment Insurance	58.26	361.38	617.00	617.00	255.62	59 %
	Account Total:	24,551.78	157,881.62	286,028.00	286,028.00	128,146.38	55 %
	Account Group Total:	24,551.78	157,881.62	286,028.00	286,028.00	128,146.38	55 %
431000	PUBLIC WORKS OPERATING						
431000	PUBLIC WORKS OPERATING						
3000	Contract Work	0.00	0.00	7,500.00	7,500.00	7,500.00	%
3415	Clinic & Hospital	0.00	420.00	500.00	500.00	80.00	84 %
3910	Residential Trash	5,282.64	18,368.86	32,000.00	32,000.00	13,631.14	57 %
3911	Recycle	0.00	782.00	2,000.00	2,000.00	1,218.00	39 %
4130	Utilities - Electric	21.50	151.63	0.00	0.00	-151.63	%
4225	Rental Equipment & Supplies	0.00	126.45	1,000.00	1,000.00	873.55	13 %
4300	Equipment R & M	381.00	5,677.70	8,000.00	8,000.00	2,322.30	71 %
4306	Vehicle R & M	1,190.20	2,019.25	5,000.00	5,000.00	2,980.75	40 %
4308	Building & Property R & M	87.37	255.87	500.00	500.00	244.13	51 %
4309	Mosquito Control	3,712.00	5,568.00	9,010.00	9,010.00	3,442.00	62 %
4313	Street Repairs	2,192.77	15,937.04	50,000.00	50,000.00	34,062.96	32 %
4316	Street Lights - Electric	1,353.00	9,317.00	20,000.00	20,000.00	10,683.00	47 %
4318	Street Signs	0.00	112.00	2,000.00	2,000.00	1,888.00	6 %
4365	Seasonal Decorations	0.00	58.15	500.00	500.00	441.85	12 %
5800	Travel, Training & Meetings	55.96	394.09	500.00	500.00	105.91	79 %
6003	Supplies R & M	161.40	1,906.21	4,000.00	4,000.00	2,093.79	48 %
6004	Tools	0.00	1,091.57	500.00	500.00	-591.57	218 %
6110	Uniforms	29.18	1,341.08	3,000.00	3,000.00	1,658.92	45 %
6260	Gas & Oil	399.75	3,243.72	5,000.00	5,000.00	1,756.28	65 %
	Account Total:	14,866.77	66,770.62	151,010.00	151,010.00	84,239.38	44 %
	Account Group Total:	14,866.77	66,770.62	151,010.00	151,010.00	84,239.38	44 %
452000	PARKS						
452000	PARKS						
6003	Supplies R & M	42.50	258.05	1,000.00	1,000.00	741.95	26 %
7110	Grounds Improvement	0.00	170.98	0.00	0.00	-170.98	%
	Account Total:	42.50	429.03	1,000.00	1,000.00	570.97	43 %
	Account Group Total:	42.50	429.03	1,000.00	1,000.00	570.97	43 %
	Fund Total:	184,846.89	1,044,170.73	1,874,222.00	1,874,222.00	830,051.27	56 %

200 IMPACT FEES FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
828000							
828452	PARK IMPACT						
	4522 Park Impact	0.00	0.00	4,077.00	4,077.00	4,077.00	%
	Account Total:	0.00	0.00	4,077.00	4,077.00	4,077.00	%
	Account Group Total:	0.00	0.00	4,077.00	4,077.00	4,077.00	%
	Fund Total:	0.00	0.00	4,077.00	4,077.00	4,077.00	%

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Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 7 / 20

300 CAPITAL IMPROVEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
930000 CAPITAL IMPROVEMENT							
930000 CAPITAL IMPROVEMENT							
	6454 CIP Transfer Out	0.00	0.00	50,000.00	50,000.00	50,000.00	%
	9202 Project/Labor Match	6,978.00	46,667.28	150,000.00	150,000.00	103,332.72	31 %
	Account Total:	6,978.00	46,667.28	200,000.00	200,000.00	153,332.72	23 %
	Account Group Total:	6,978.00	46,667.28	200,000.00	200,000.00	153,332.72	23 %
	Fund Total:	6,978.00	46,667.28	200,000.00	200,000.00	153,332.72	23 %

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400 CONSERVATION TRUST FUND

Account	Object	Committed	Committed	Original	Current	Available	%
		Current Month	YTD	Appropriation	Appropriation	Appropriation	Committed
700000							
700452 CONSERVATION TRUST							
	9000 Capital Outlay	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	Account Total:	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	Account Group Total:	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	Fund Total:	0.00	0.00	40,000.00	40,000.00	40,000.00	%

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500 ECONOMIC DEVELOPMENT FUND

Account	Object	Committed	Committed	Original	Current	Available	%
		Current Month	YTD	Appropriation	Appropriation	Appropriation	Committed
500000							
500463	ECONOMIC DEVELOPMENT						
	3207 DCI Grant	0.00	0.00	100,000.00	100,000.00	100,000.00	%
	Account Total:	0.00	0.00	100,000.00	100,000.00	100,000.00	%
	Account Group Total:	0.00	0.00	100,000.00	100,000.00	100,000.00	%
	Fund Total:	0.00	0.00	100,000.00	100,000.00	100,000.00	%

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TOWN OF IGNACIO
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610 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
610000							
610416 WATER OPERATIONS							
	3000 Contract Work	0.00	485.00	2,500.00	2,500.00	2,015.00	19 %
	3204 Professional Service - Engineer	0.00	1,518.75	25,000.00	25,000.00	23,481.25	6 %
	5800 Travel, Training & Meetings	0.00	384.00	500.00	500.00	116.00	77 %
	5901 Enterprise Salaray & Benefit	0.00	45,852.50	91,705.00	91,705.00	45,852.50	50 %
	5902 Enterprise General Services Allocation	0.00	7,675.50	15,351.00	15,351.00	7,675.50	50 %
	6003 Supplies R & M	5.57	5.57	1,500.00	1,500.00	1,494.43	%
	6004 Tools	0.00	47.24	500.00	500.00	452.76	9 %
	6025 Water Tests	35.00	845.00	3,000.00	3,000.00	2,155.00	28 %
	6100 Purchased Water	14,043.40	69,548.80	220,000.00	220,000.00	150,451.20	32 %
	6450 Membership Fees	0.00	410.00	275.00	275.00	-135.00	149 %
	9000 Capital Outlay	0.00	43,942.96	84,000.00	84,000.00	40,057.04	52 %
	Account Total:	14,083.97	170,715.32	444,331.00	444,331.00	273,615.68	38 %
	Account Group Total:	14,083.97	170,715.32	444,331.00	444,331.00	273,615.68	38 %
	Fund Total:	14,083.97	170,715.32	444,331.00	444,331.00	273,615.68	38 %

620 GAS FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
620000							
620416 GAS OPERATIONS							
3000	Contract Work	19.37	154.96	1,000.00	1,000.00	845.04	15 %
3410	CDOT Physicals & Drug Tests	0.00	0.00	500.00	500.00	500.00	%
4300	Equipment R & M	0.00	0.00	1,000.00	1,000.00	1,000.00	%
4306	Vehicle R & M	0.00	0.00	500.00	500.00	500.00	%
4950	Misc Expense	0.00	0.00	500.00	500.00	500.00	%
5800	Travel, Training & Meetings	0.00	0.00	1,500.00	1,500.00	1,500.00	%
5901	Enterprise Salaray & Benefit	0.00	45,852.50	91,705.00	91,705.00	45,852.50	50 %
5902	Enterprise General Services Allocation	0.00	7,675.50	15,351.00	15,351.00	7,675.50	50 %
6003	Supplies R & M	0.00	1,414.15	2,000.00	2,000.00	585.85	71 %
6004	Tools	0.00	56.38	0.00	0.00	-56.38	%
6210	Natural Gas Purchase	1,778.18	68,434.91	115,000.00	115,000.00	46,565.09	60 %
6220	Gas Sales Tax	620.05	6,121.72	10,000.00	10,000.00	3,878.28	61 %
6250	Energy Outreach Colorado	0.00	0.00	2,000.00	2,000.00	2,000.00	%
6260	Gas & Oil	0.00	0.00	2,000.00	2,000.00	2,000.00	%
6450	Membership Fees	19.19	38.38	200.00	200.00	161.62	19 %
9140	Transfers Out	0.00	0.00	42,000.00	42,000.00	42,000.00	%
Account Total:		2,436.79	129,748.50	285,256.00	285,256.00	155,507.50	45 %
Account Group Total:		2,436.79	129,748.50	285,256.00	285,256.00	155,507.50	45 %
Fund Total:		2,436.79	129,748.50	285,256.00	285,256.00	155,507.50	45 %

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630 SEWER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
630000							
630416 SEWER OPERATIONS							
	3204 Professional Service - Engineer	0.00	0.00	27,000.00	27,000.00	27,000.00	%
	5800 Travel, Training & Meetings	0.00	0.00	500.00	500.00	500.00	%
	5901 Enterprise Salary & Benefit	0.00	45,852.50	91,705.00	91,705.00	45,852.50	50 %
	5902 Enterprise General Services Allocation	0.00	3,837.50	7,675.00	7,675.00	3,837.50	50 %
	6003 Supplies R & M	0.00	0.00	2,000.00	2,000.00	2,000.00	%
	6004 Tools	0.00	0.00	500.00	500.00	500.00	%
	6240 SUIT - Treatment	37,884.15	265,189.05	453,564.00	453,564.00	188,374.95	58 %
	Account Total:	37,884.15	314,879.05	582,944.00	582,944.00	268,064.95	54 %
	Account Group Total:	37,884.15	314,879.05	582,944.00	582,944.00	268,064.95	54 %
	Fund Total:	37,884.15	314,879.05	582,944.00	582,944.00	268,064.95	54 %

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TOWN OF IGNACIO
Statement of Expenditure - Budget vs. Actual Report
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640 IRRIGATION FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
640000 IRRIGATION SALARIES & BENEFITS							
640416 IRRIGATIONS OPERATIONS							
	3000 Contract Work	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	3204 Professional Service - Engineer	0.00	0.00	500.00	500.00	500.00	%
	4315 Water Rights	0.00	2,813.73	3,000.00	3,000.00	186.27	94 %
	5901 Enterprise Salaray & Benefit	0.00	17,063.50	34,127.00	34,127.00	17,063.50	50 %
	5902 Enterprise General Services Allocation	0.00	1,535.00	3,070.00	3,070.00	1,535.00	50 %
	6003 Supplies R & M	615.42	798.05	3,000.00	3,000.00	2,201.95	27 %
	9000 Capital Outlay	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Account Total:	615.42	22,210.28	49,697.00	49,697.00	27,486.72	45 %
	Account Group Total:	615.42	22,210.28	49,697.00	49,697.00	27,486.72	45 %
	Fund Total:	615.42	22,210.28	49,697.00	49,697.00	27,486.72	45 %
	Grand Total:	246,845.22	0.00				
			1,728,391.16	3,580,527.00	3,580,527.00	1,852,135.84	48 %

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TOWN OF IGNACIO
Payroll Summary For Payrolls from 07/01/20 to 07/31/20

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Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	27.00		
COMP HOURS (Comp Time Used)	41.50		852.18
HOL HOURS (Holiday Pay)	106.00		3,034.84
J004 HOURS (CELL PHONE ALLO)	0.00		249.21
*Non Taxable (added to gross wages, no addition to SS, Med, FIT & SIT bases)			
J013 HOURS (BONUS PAY)	20.00		272.88
J015 HOURS (IN LIEU OF INSU)	0.00		591.27
OVER HOURS (Overtime)	110.50		4,662.65
REG HOURS (Regular Time)	3,506.75		92,502.40
SICK HOURS (Sick Time)	4.00		65.92
VACA HOURS (Vacation Time Used)	207.50		6,064.73
GROSS PAY	108,296.08	0.00	
NET PAY	76,991.10	0.00	
NET PAY (CHECKS)	5,141.03		
NET PAY (DIRECT DEPOSIT)	71,850.07		
AFLAC-AFTERTAX	0.00	448.12	
AFLAC-PRETAX	50.32	1,244.08	
CEBT DENTAL	0.00	723.00	
CEBT HEALTH	4,639.48	8,267.52	
CEBT LIFE	86.56	37.38	
CEBT VISION	0.00	106.00	
EMPL WEAPONS AD	135.00	0.00	
FIT	9,472.16	0.00	
FPPA	5,622.12	4,088.88	
FPPA DROP	1,354.59	0.00	
FPPA-457	1,168.98	0.00	
FPPA-AD&D	0.00	1,775.91	
GARNISHMENT2	69.21	0.00	
ICMA RET 401	1,212.12	1,456.68	
LOAN ICMA CHOWL	39.31	0.00	
MEDICARE	1,497.42	1,497.42	
SIT	3,646.00	0.00	
SOCIAL SECURITY	2,311.71	2,311.71	
UNEMPL. INSUR.	0.00	324.15	
BANK 4	5,350.16	0.00	
BANK 5	2,356.21	0.00	
BANK 7	4,531.69	0.00	
FIRST NATIONAL	69.26	0.00	
SANDIA LAB FCU	30.00	0.00	
USAA	5,486.71	0.00	
VECTRA BANK CO	4,581.92	0.00	
WELLS FARGO	46,836.07	0.00	
WELLS FARGO AZ	69.26	0.00	
WELLS FARGO NEV	69.26	0.00	
WELLS FARGO OR	2,469.53	0.00	
FIT/SIT BASE	93,912.70	0.00	
MEDICARE BASE	103,270.51	0.00	
SOC SEC BASE	37,285.73	0.00	

UN BASE	108,046.87	0.00
Total		22,280.85
Total Payroll Expense (Gross Pay + Employer Contributions):		130,576.93

Check Summary

Payroll Checks Prev. Out.	\$22,202.88
Payroll Checks Issued	\$5,210.24
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$27,413.12
Electronic Checks	\$125,042.54

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----		-----	-----	-----	-----
Social Security	4623.42		4623.42		221700
Medicare	2994.84		2994.84		221710
Unempl. Insur.	324.15	692.37		1016.52	221760
FTT	9472.16		9472.16		221720
SIT	3646.00		3646.00		221730
FPPA	9711.00		9711.00		221742
AFLAC-PRETAX	1294.40		1294.40		221757
EMPL WEAPONS AD	135.00		135.00		221782
FPPA-457	1168.98		1168.98		221742
FPPA-AD&D	1775.91		1775.91		221743
ICMA RET 401	2668.80		2668.80		221741
LOAN ICMA CHOWL	39.31		39.31		221741
AFLAC-AFTERTAX	448.12		448.12		221757
CEBT DENTAL	723.00		723.00		221754
CEBT HEALTH	12907.00		12907.00		221751
CEBT LIFE	123.94		123.94		221755
CEBT VISION	106.00		106.00		221756
GARNISHMENT2	69.21		69.21		221781
FPPA DROP	1354.59		1354.59		221742
Total Ded.	53585.83	692.37	53261.68	1016.52	

**** Carried Forward column only correct if report run for current period.

Submit to Local Licensing Authority

**WELLS LIQUOR SOUTH
PO BOX 1953
Ignacio CO 81137**

Fees Due		
Renewal Fee		227.50
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$ 227.50

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name LEE EZRA E			Doing Business As Name (DBA) WELLS LIQUOR SOUTH		
Liquor License #	License Type Liquor Store (city)	Sales Tax License #	Expiration Date 09/29/2020	Due Date 08/15/2020	
Business Address 555 GODDARD AVENUE Ignacio CO 81137				Phone Number 9708844869	
Mailing Address PO BOX 1953 Ignacio CO 81137			Email		
Operating Manager <i>Emily Archuleta</i>	Date of Birth	Home Address	Phone Number		
1. Do you have legal possession of the premises at the street address above? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease <u>2030</u>					
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Title

Signature

Date

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Date

Signature

Title

Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, Brook E. Lee am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Wells Liquor South LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Wells Liquor South LLC</u>		Social Security Number/Tax Identification Number	
Address <u>PO Box 1953 / 565 Gooddard Ave</u>			
City <u>Ignacio</u>		State <u>CO</u>	Zip <u>81137</u>
Home Phone Number		Business/Work Phone Number <u>970 563 3633</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Brook E. Lee</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)			Date signed <u>8/6/20</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

TO: Ignacio Town Board of Trustees
FROM: Kirk Phillips, Chief of Police *KP*
RE: Wells Liquor South – License Renewal
Date: August 13, 2020

.....

There have been no liquor law violations at this licensee for the last year.



AMENDED July 23, 2020 by Tuggy Dunton, Clerk
MEETING MINUTES of the IGNACIO TOWN BOARD
Monday, June 15, 2020 – 6:30 PM
Remote Public Meeting

- I. CALL REGULAR MEETING TO ORDER:** Mayor Pro Tem deKay called the meeting to order at 6:39 PM. She gave the zoom etiquette information, and observed a Moment of Silence, Moment of Gratitude, and Reflection of Hope.
- II. ROLL CALL**
Present: Mayor Pro Tem Alison deKay, Trustee Tom Atencio (called into the meeting at 7:05 PM), Trustee Edward Box III, Trustee Sharon Craig, Trustee Sandra Maez, Trustee Dixie Melton
Absent: Mayor Stella Cox
Guests: Chairman Sage, Chris May
- III. PUBLIC COMMENTS**
None
- IV. CONSENT AGENDA**
 - A. Regular Town Board Meeting Minutes from May 18, 2020
 - B. Financial Records – Check Register and May Budget to Actual Report
Action: Trustee Craig moved to approve the consent agenda; Trustee Melton seconded the motion. The motion passed unanimously.
- V. NEW BUSINESS**
 - A. None
- VI. NEW BUSINESS**
 - A. Banking Recommendations
Ms. Wesner stated that finance charges from Wells Fargo have increased exponentially in the past year. She has researched local banks and spoken with Wells Fargo to see if we can save on finance charges and also put money into an interest bearing account. Her recommendation is to move the Town's money to TBK Bank in Bayfield. TBK will provide a check scanner for daily check deposits and five locking deposit bags for cash deposits; TBK will provide free checking accounts and free financial seminars to Town employees. TBK requires a minimum of \$500,000 in the account to keep the fee-free account status; the remaining money can then be moved to ColoTrust to begin earning interest. Mr. Garcia commended Ms. Wesner's research efforts; he stated there will need to be policies put in place regarding the cash deposits. Trustee Craig asked about the credit cards that various employees hold; Mr. Garcia stated that those are currently provided by Wells Fargo; TBK will provide those in the future.
Action: Trustee Box made the motion to direct staff to move the Town's money to TBK Bank in Bayfield and follow up with all that the transfer of the account entails. Trustee Craig seconded the motion. Mayor Pro Tem deKay requested a roll call vote; the motion passed unanimously.

TBK has stated that they need the minutes of the Board Meeting to reflect the account signers' names and titles. As such, these minutes are being amended to include the following list of account signers and their titles in the organization:

Stella Cox, Mayor

Kirk Phillips, Chief of Police

Alison deKay, Mayor Pro Tem

Mark Garcia, Interim Town Manager

B. COVID-19 Update – Town Facilities Reopening

Mr. Garcia stated that the phones are now operational between 10 and 2 daily; phone calls are primarily regarding utility billing and building permits. Staff is keeping up with the work; Public Works and the office staff are doing staggered shifts; the Police Department is fully functional. His recommendation is to continue this pattern for now. The Tribe is still under the Stay At Home Order; Mr. Garcia expressed appreciation to Chairman Sage for the Tribe providing free COVID-19 testing to the citizens of Ignacio.

Mayor Pro Tem deKay echoed Mr. Garcia's appreciation, and offered Chairman Sage the opportunity to speak. Chairman Sage stated that Council agreed to open the testing to the community because they are concerned about everyone's safety. She said they had a good turnout and the results have been primarily negative. Mayor Pro Tem deKay stated that the process was smooth. Chairman Sage commented that IMR was the company that provided the testing and they were professional, kind and considerate.

VII. STAFF REPORTS

A. Police Department

There is an updated Memorandum of Understanding with the Southwest Regional Communications Authority. This is the 800 megahertz radio system that all local first responders, schools and public works departments use; the MOU has not been updated since 2008. Chief Phillips requested that Mayor Pro Tem deKay be able to sign the MOU; the Board concurred.

Pine River Irrigation District dumped large quantities of water in the river about a week ago. On Saturday evening at 9:00 PM they notified the Town that they were opening the dam and releasing 2500 CFS; this is just below flood stage, especially in the lower-lying areas. The Sky Ute Downs had a breach and water spilled into the Downs; thankfully there was no damage. Chief stated that he hopes to receive more advance notice from PRID the next time they plan a release like that.

Governor Polis has signed Senate Bill 217, which is a major overhaul to law enforcement and policing in general. He is reviewing this document with the Attorney General and Chiefs' Association. He stated that we already meet or exceed many of the requirements that are outlined in this document.

B. Public Works

Mr. Howlett stated that he and all of his employees took the free COVID-19 testing that the Tribe provided. He commented that the process was very smooth.

He stated that the playground in the park is now open; it is sanitized daily.

Training on the new water meters is scheduled for next week; he hopes to also begin installing the new meters next week.

Stan Cox has retired from the Public Works Department; June 12 was his last day. Mr. Howlett painted an old gas meter gold and each staff member was able to sign the meter; this was presented to Mr. Cox at a luncheon on Friday.

Trustee Melton asked if it is CDOT's responsibility or the Town's to repair the highway in front of Ms. Millich's dental office. Mr. Garcia stated that the Town will reach out to CDOT based on this complaint and request that they fix the highway.

Trustee Melton asked if we have received a commitment from the School District regarding funding for the signalized intersection. Mr. Garcia stated there is a joint work session with the ISD Board on Thursday, August 13 at 6 PM to discuss this issue.

Mr. Howlett stated that all the senior photos that had lined Goddard Ave will be given to each of the seniors.

Trustee Maez asked if the park behind the rec center is open. Chairman Sage stated that the Tribe is still under a Stay At Home order, so the park is not open. As a sovereign nation, they are doing what they feel is best for their Tribal members.

Chief stated that Saint Ignatius Festival has been cancelled for 2020.

C. Town Clerk/Treasurer

Ms. Dunton stated that the Town is still awaiting the final report from the auditors.

The Rose Café submitted their liquor license application and a public hearing needs to be scheduled. Ms. Dunton stated that both she and Mr. Garcia will be out of town on July 20, which is the date of the next regularly scheduled board meeting. Discussion ensued regarding rescheduling the Board meeting; consensus was to schedule the Board Meeting and Public Hearing for July 13.

D. Town Manager

Mr. Garcia stated that the Board meetings would continue to be held via Remote Public Meeting. The Board concurred.

He stated that the auditors plan to submit their final report at the July meeting.

The Planning Commission has not met since the Declaration of Emergency was put in place. Mr. Garcia is working with the Chairman of the Planning Commission to schedule a meeting so the Land Use Code work can continue moving forward.

The Town received an offer from a state office to assist with technical support in adopting the updated international building code. The most current code is from 2018. The draft will go first to the Planning Commission for review and Public Hearing, then to the Board for final adoption.

Preliminary design work is done for the signalized intersection at Becker and Goddard.

Work is being done on County Road 320A to get easements transferred into quit claim deeds for road dedications so that improvements can be done and the road can be annexed into the Town. The residents have been very cooperative; they are requesting that County Road 320A be renamed Lunsford Lane when it is annexed into the Town. The Lunsfords owned most of the property at one time, and had dedicated portions of their property for the right-of-way that became County Road 320A.

Mr. Garcia stated that he anticipates hearing on the Broadband and Rock Creek Planning Grants soon.

Sandhya Tillotson has completed all the interviews with the Board and staff members, and will submit her report at the meeting in July.

Zito Media Franchise Agreement expires on June 20; Mr. Garcia is working with them to review and amend the agreement; Mr. Liberman will review the agreement and it will be brought to the Board for approval at the July meeting. Trustee Melton stated that she is not pleased with the quality of Zito Media; in October they will require that an individual purchase their Zito-To-Go app, as well as their internet service to have access to their cable TV. Mr. Garcia stated that this was not included in the draft language of the agreement; he will check into that.

E. Town Attorney

Mayor Pro Tem deKay stated that she was glad to see Mr. Liberman at the meeting and expressed condolences to his family for the loss of their son. Mr. Liberman acknowledged the difficulty of the past few weeks. He stated he has been working on the Cable agreement with Mr. Garcia.

Mr. Garcia stated that Mr. Liberman has requested donations be made to a charitable organization in lieu of flowers. He asked the Board if the Town could make a donation; the Board concurred by show of hands.

VIII. TRUSTEE REPORTS

Trustee Craig stated that the Chamber of Commerce is still planning to do Green Chili Fest on September 12. The annual meeting for CML will be held on June 25; there are seven candidates for the three positions representing small communities on the executive Board. Both she and the Town Manager of Bayfield are running for one of the seats; she hopes one of them is able to represent rural Southwest Colorado.

Mr. Garcia stated that he has requested staff to drill deeper into the sales tax numbers. Our sales tax numbers are still strong; we will be monitoring this to see the impact from COVID-19 and the Stay-At-Home and Safer-At-Home Orders that are in place.

Mayor Pro Tem deKay stated that the School District plans to open normally in the fall. Some parents may opt for a virtual learning option through the school district.

IX. ADJOURNMENT

Action: Being no further business before the Board, Mayor Pro Tem deKay called for a motion to adjourn the meeting. Trustee Craig so moved; Trustee Box III seconded the motion. The motion passed unanimously and the meeting was adjourned at 7:40 PM. The next regularly scheduled meeting will be on Monday, July 13, 2020, at 6:30 PM via Remote Public Meeting.

Stella Cox, Mayor

Date

Attest: Tuggy Dunton, Town Clerk

Memorandum of Understanding

Regarding Southwest Colorado Mental Health
Center, Inc., dba Axis Health System -
Detoxification Facility

Memorandum of Understanding (hereafter “2021 MOU”) Regarding Southwest Colorado Mental Health Center Detoxification Facility is entered into this ____ day of December, 2020 by and between the following:

La Plata County Board of County Commissioners (hereinafter, “County”);
City of Durango (hereinafter, “Durango”);
Town of Ignacio (hereinafter, “Ignacio”);
Southern Ute Indian Tribe (hereinafter, “SUIT”);
Town of Bayfield (hereinafter, “Bayfield”);
Southwest Health System, Inc. (hereinafter, “SHS”);
State of Colorado, Board of Trustees of Fort Lewis College (hereinafter, “College”);
and
Southwest Colorado Mental Health Center, Inc., dba Axis Health System (hereinafter, “AXIS”).

The “Parties” for the purpose of this MOU are: the County, AXIS, Durango, Ignacio, SUIT, Bayfield, SHS and the College. The Parties with the exception of AXIS shall be collectively referred to as the “Contributing Parties” under the terms of this MOU as it relates to the identified collective contribution percentages as established by utilization and noted in paragraph 2 below.

Whereas, in 1995 the County, Durango, Ignacio and SUIT (the “Original Parties”) entered into a La Plata County Detoxification Facility Intergovernmental Agreement (1995 IGA) with AXIS to provide for the construction and operation of a detoxification facility in Durango, Colorado for intoxicated persons arrested, detained, transported or otherwise coming into the custody of the Original Parties (the “Detox Facility”); and

Whereas, the Detox Facility having been constructed and subsequently operated by AXIS, the Original Parties entered into a Memorandum of Understanding including Bayfield and the College for the period of 2002 through 2004 (the “2002 MOU”), and subsequent Memoranda of Understanding for the periods 2004-2007 (the “2004 MOU”), 2008-2010 (the “2008 MOU”), as amended to extend it through December 2011, 2012 – 2014 (the “2012 MOU”) including SHS as a flat rate contributor, and the subsequent MOU for the period of January, 2015 – December, 2017 (the “2017 MOU”) in order to provide for the sharing of a portion of the operating costs of and access to the Detox Facility among the Contributing Parties; and the subsequent MOU for the period of January, 2018 – December, 2020 (the “2018 MOU”) in order to provide for the

sharing of a portion of the operating costs of and access to the Detox Facility among the Contributing Parties; and

Whereas, the Contributing Parties now wish to enter a new agreement for another three years 2021-2023; hereby referred to as the **2021 MOU**; and

Whereas, AXIS having been formed for health care purposes, consents to operate said Detox Facility for the benefit of the citizens of La Plata County and Montezuma County in accordance with the terms of the 2021 MOU.

Now, Therefore, the parties agree as follows:

1. Notwithstanding any provision to the contrary, the 2018 MOU shall terminate on December 31, 2020 and this agreement shall be deemed to have become effective on January 1, 2021.
2. The Contributing Parties shall share in supporting the operating and capital expenses of the Detox Facility, not otherwise funded, based on a cost-share formula, using data tracked in the "Utilization by Transporting Agency" report prepared by AXIS. The agreed upon cost share formula for this 2021 MOU is as follows:
 - a. Town of Bayfield- 1.6%
 - b. Southwest Health System, Inc/Montezuma- 10.3%
 - c. Town of Ignacio- 1.43%
 - d. Fort Lewis College- 4.48%
 - e. La Plata County- 10.69%
 - f. Southern Ute Indian Tribe- 11.0%
 - g. City of Durango- 60.5%.

The funds that support the operation of the Detox Facility come from the State Department of Human Services, Office of Behavioral Health (formerly ADAD), local support from the Contributing Parties, and other funds from Detox services such as patient fees and monitoring income. AXIS and the Contributing Parties understand and agree that the intent of this 2021 MOU is for the Detox program to breakeven annually. No profit will be generated nor will AXIS be required to take a net loss. However, it is recognized that in any given year there may be changes subsequent to the breakeven budget that result in either an income or a loss for the program. The total Contributing Parties funding is subject to annual approval by the Contributing Parties governing bodies and is based on the respective %'s identified above. In the first year of this 2021 MOU the operations funding shall not exceed \$375,000.

The Contributing Parties understand the variability in patient payer mix and census can affect the financial performance of the Detox Facility. As such, a contingency fund balance for the Detox Facility was created in CY 2015 in the amount of \$20,000 to be used in the event of any budget shortfalls against actual financial performance in any calendar year. Use of this \$20,000 contingency was approved in the CY 2020 budget approval, should it be required as budgeted. The contingency fund was not replenished as part of the CY 2020 budget approval. In the event that there are remaining or additional contingency funds contributed during the period of this current MOU and there is an unbudgeted calendar year loss for the Detox Facility that exceeds the established contingency amount, AXIS will be responsible for the remaining shortfall for that budget period with no mid-year adjustment request to the Contributing Parties.

3. The term of this 2021 MOU shall be for three years, commencing January 1, 2021 and ending December 31, 2023. Financial obligations of any contributing party payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available. Any party may terminate its involvement in this 2021 MOU as provided in paragraph 7.
4. Usage data shall be compiled by AXIS and will be made available to the Contributing Parties on a monthly basis. The cost share formula in paragraph 2 shall remain in effect through December 31, 2023 at which time it will be reviewed for equity by the Contributing Parties.
5. AXIS shall provide monthly reports detailing each of the Contributing Parties' usage of the Detox Facility to each Contributing Party representative identified in paragraph 18 below. The CEO of AXIS shall provide an annual Detox Facility budget no later than August 30th of each year for review by the Contributing Parties. Exhibit A, attached hereto and incorporated by this reference, is the approved annual budget for the CY 2021 operating period.
6. The Contributing Parties shall pay monthly, directly to AXIS, their respective share of the collective budgeted and invoiced amount which is delineated as the "Detoxification Facility– MOU budget" amount (hereinafter "Collective Contribution") on the budget attached hereto. AXIS shall continue to delineate the collective contributions in the budget document for clarity and convenience on subsequent collective contributions to be approved by the Contributing Parties.
7. Any of the Contributing Parties may terminate its participation in this 2021 MOU by providing written notice to each of the other Parties not later than one hundred eighty (180) days prior to the end of the current calendar year. If one of the Contributing Parties terminates its participation, each of the other Parties has until the later of one hundred eighty days before the end of the then-current calendar

year or sixty days after receipt of the notice of termination by the Contributing Party to terminate its own participation in the 2021 MOU. Notwithstanding such termination of participation, any party electing to terminate its participation in this 2021 MOU shall remain obligated for its share of the Collective Contribution through the end of the then-current calendar year. Said termination shall be deemed to be effective at the end of the then-current calendar year. Unless the remaining Contributing Parties otherwise agree in writing, the percentage of the terminating party's contribution to be paid by each remaining party shall be the percentage set forth for that remaining party in paragraph 2 above. The monetary obligations of the Contributing Parties shall be subject, however, to the annual budget and appropriation of monies sufficient to fulfill said obligations. However, if a Contributing Party does not remit its full funding share according to this 2021 MOU, it shall be deemed to be a non-participating entity and any future client admissions attributable to the former Contributing Party shall be charged at the daily rate applicable to clients who are not participating in this Agreement.

8. The Detox Facility shall operate under the exclusive control, direction and supervision of AXIS.
 - a. AXIS therefore agrees to defend, indemnify and hold harmless all other parties to this 2021 MOU as well as their elected officials, employees and agents, from and against any and all injuries, damages, claims, causes of action, judgments, attorney's fees and costs, and liabilities of any kind incurred as a result of any act or omission by AXIS, or its employees, agents, subcontractors, or assignees arising out of the operation of the Detox Facility. Except as otherwise provided herein, persons delivered to the Detox Facility shall no longer be deemed to be detained by, or in the custody and control of, the law enforcement agency or other Contributing Party delivering that person and AXIS accepts full responsibility for such persons when they physically enter the Detox Facility. In situations involving police holds, persons shall still be deemed to be detained by the law enforcement agency while in the Detox Facility but will not be deemed to be in the control or custody of the law enforcement agency. Once a person detained on a police hold enters the Detox Facility, the facility is in control and custody of that individual during the time he/she is in the facility and the facility shall not release that individual except to the law enforcement agency maintaining the police hold.

- b. AXIS is an Independent Contractor, not an employee of the Contributing Parties and is not in their respective personnel systems. AXIS is engaged in an independent trade, occupation, profession or business and is qualified to perform the services pursuant to this 2021 MOU. The Contributing Parties shall rely upon AXIS's expertise, and AXIS is free from control and direction by Contributing Parties in performance of said services. Contributing Parties shall not provide any training to AXIS, oversee the actual work, or instruct AXIS as to how the work will be performed. AXIS is free to provide services to others and is not required to work exclusively for Contributing Parties. The Parties agree that payment is set at a contract rate for the work and is not set as a salary or hourly-employment rate. Payments shall be made by checks payable to the trade or business name of AXIS and not to any individual. AXIS is responsible for providing its own tools and benefits at its own cost. AXIS is not entitled to workers' compensation benefits or unemployment insurance benefits unless paid for by AXIS and AXIS is obligated to pay federal (including social security) and state income tax on any monies earned pursuant to this contract relationship. AXIS is responsible for complying with all employment laws and insurance laws relating to its own employees. AXIS is and shall remain a separate and distinct entity from the participating parties; the business operations of the participating parties shall in no way combine with the business operations of AXIS.

- c. AXIS shall obtain, and maintain at all times during the term of this 2021 MOU, insurance in the following kinds and amounts.
 - i) Standard Worker's Compensation and Employer Liability as required by State statute, including occupational disease, covering all employees on or off the work site, acting within the course and scope of their employment:

 - ii) General, Personal Injury, and Automobile Liability (including bodily injury, personal injury, and property damage) minimum coverage:
 - a. Combined single limit of \$1,000,000 if written on an occurrence basis.
 - b. Any aggregate limit will not be less than \$3,000,000.
 - c. Combined single limit of \$1,000,000 for policies written on a claims-made basis. The policy shall include an

endorsement, certificate, or other evidence that coverage extends two years beyond the performance period of the contract.

- d. If any aggregate limits are reduced below \$1,000,000 because of claims made or paid during the required policy period, AXIS shall make reasonable efforts to immediately obtain additional insurance to restore the full aggregate limit and furnish a certificate or other document to the Parties showing compliance with this provision.

- iii) Professional liability insurance with limits of liability in an amount not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate. The policies shall include a “tail” of at minimum five (5) years covering acts of occurrences during the term of this 2021 MOU as to which a claim may be asserted after termination of this 2021 MOU.

- d. Each of the Contributing Parties shall be named as additional insured on all liability policies, except for any professional liability insurance policy.

- e. The insurance shall include provisions preventing cancellation without 60 days prior notice to the Contributing Parties by certified mail.

- f. AXIS shall provide certificates naming the other parties to this 2021 MOU as additional insureds showing adequate insurance coverage to the Contributing Parties within 7 working days of the Effective Date, unless otherwise provided. On an annual basis, AXIS will provide updated insurance certificates for the current year to the Parties.

- 9. AXIS agrees to charge all law enforcement agencies of any entities that are not Contributing Parties for the use of the Detox Facility. The exceptions to this separate law enforcement billing are for the: Colorado State Patrol (CSP), not party to this agreement (hereinafter “Non-participating Agency”) and both the Montezuma County Sheriff’s Office (“MSCO”) and the City of Cortez Police Department (“CCPD”), which incorporated into the Southwest Health System, Inc.’s membership in this

2021 MOU. AXIS will bill the law enforcement agency that initially picked up the client for the client's stay at the Detox Facility.

10. This 2021 MOU is the entire agreement between the Parties and shall supersede any and all, prior or contemporaneous agreements, statements, understandings not contained herein. This 2021 MOU may not be amended except in writing and signed by all of the Parties.
11. The Colorado Special Provisions, attached hereto as Exhibit "B", are incorporated herein by reference and are effective only as between the College and AXIS. All references to "State" therein shall refer to the College and all references to "Contractor" shall refer to AXIS.
12. AXIS agrees not to assign rights or delegate duties under this 2021 MOU or subcontract any part of the performance required under the 2021 MOU without the express, written consent of the Contributing Parties which shall not be unreasonably withheld. Except as herein otherwise provided, this 2021 MOU shall inure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns.
13. It is expressly understood and agreed that the enforcement of the terms and conditions of this 2021 MOU and all rights of action relating to such enforcement, shall be strictly reserved to the Contributing Parties and AXIS. Nothing contained in this 2021 MOU shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the Contributing Parties and AXIS that any such person or entity, other than the Contributing Parties or AXIS, receiving services or benefits under this 2021 MOU shall be deemed an incidental beneficiary only.
14. Notwithstanding any other provision of this 2021 MOU to the contrary, no term or condition of this 2021 MOU shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protection, or other provisions of the Colorado Governmental Immunity Act, Sections 24-10-101, et.seq., CRS, as now or hereafter amended, or any other applicable sovereign or governmental immunity. The Parties understand and agree that liability for claims for injuries to persons or property arising out of negligence of the State of Colorado, its departments, institutions, agencies, boards, officials and employees is controlled and limited by the provisions of Sections 24-10-101, et. seq., CRS, as now or hereafter amended and

the risk management statutes, Sections 24-30-1501, et. seq., CRS, as now or hereafter amended.

15. Notwithstanding any other provision of this 2021 MOU, no term or condition of this 2021 MOU shall be construed or interpreted as a waiver of the sovereign immunity of the Southern Ute Indian Tribe, or of any of the Tribe's elected or appointed officials, employees, consultants, advisors, agents and representatives.
16. To the extent that this 2021 MOU may be executed and performance of the obligations of the Parties may be accomplished within the intent of the contract, the terms of this contract are severable, and should any term or provision hereof be declared invalid or become inoperative for any reason, such invalidity or failure shall not affect the validity of any other term or provision hereof. The waiver of any breach of a term, provision, or requirement of this contract shall not be construed or deemed as waiver of any subsequent breach of such term, provision, or requirement, or of any other term, provision, or requirement.
17. AXIS certifies that, at the time of entering into this 2021 MOU, it has currently in effect all necessary licenses, certifications, approvals, insurance, permits, etc. required to properly perform the services and/or deliver the supplies covered by this 2021 MOU. AXIS warrants that it will maintain all necessary licenses, certifications, approvals, insurance, permits, etc. required to properly perform this 2021 MOU. Additionally, all employees of AXIS performing services under this 2021 MOU shall hold the required licenses or certification, if any, to perform their responsibilities. Any revocation, withdrawal or no-renewable of necessary licenses, certifications, approvals, insurance, permits, etc. required for AXIS to properly perform this 2021 MOU shall be grounds for termination by the Contributing Parties for default. At the time of contract execution AXIS shall provide evidence of the following licenses:
 - a. Non-hospital detoxification facility license from the Alcohol and Drug Abuse Licensing Division of the Colorado Department of Human Services.
 - b. Business license from the City of Durango, Colorado.
18. The parties to this MOU represent that they are not "foreign persons" within the meaning of Section 1445 of the Internal Revenue Code of 1986, as amended, and that, to its knowledge, the transaction contemplated hereunder is not prohibited under United States law, regulation, executive orders and lists published by the Office of Foreign Assets Control, Department of the Treasury ("OFAC"). Parties agrees to

comply with the USA PATRIOT Act of 2001, Pub. L. No. 107-56, the Bank Secrecy Act, 31 U.S.C. Section 5311 et. seq., the Trading with the Enemy Act, 50 U.S.C. App. Section 1 et. seq., the International Emergency Economic Powers Act, 50 U.S.C. Section 1701 et. seq., the Money Laundering Control Act of 1986 and the sanction regulations promulgated pursuant thereto by OFAC, the Department of the Treasury, as well as laws relating to prevention and detection of money laundering in 18 U.S.C. Section 1956 and all anti-corruption laws of applicable jurisdiction including the U.S. Foreign Corrupt Practices Act, 15 U.S.C. Section 78dd-1, et seq.

19. All notices required to be given by the Parties hereunder shall be hand delivered or given by certified or registered mail to the individuals at the addresses set forth below. Either party may from time to time designate in writing substitute addresses or persons to whom such notices shall be sent.

To AXIS: CEO
 P.O. Box 1328
 Durango, CO 81302

To County: County Manager
 1101 E. 2nd Avenue
 Durango, CO 81301

To Durango: City Manager
 949 E. 2nd Avenue
 Durango, CO 81301

To Ignacio: Town Manager
 P.O. Box 459
 Ignacio, CO 81137

To SUIT: Executive Office
 P.O. Box 737
 Ignacio, CO 81137

To Bayfield: Town Manager
 P.O. Box 80
 Bayfield, CO 81122

To College: Vice President for Student Affairs
 170 Berndt Hall
 1000 Rim Drive
 Durango, CO 81301

To SHS: Southwest Health System, Inc.
 1311 N. Mildred
 Cortez, CO 81321

IN WITNESS WHEREOF, the parties hereto have executed this 2021 MOU the day and year first above written

BOARD OF COUNTY COMMISSIONERS LA PLATA COUNTY, COLORADO

X

Approved by Signature/Date

X

Witness Signature/Date

(SEAL)

IN WITNESS WHEREOF, the parties hereto have executed this 2021 MOU the day and year first above written

SOUTHWEST COLORADO MENTAL HEALTH CENTER, Inc., dba Axis Health System

X

Approved by Signature/Date

X

Witness Signature/Date

(SEAL)

IN WITNESS WHEREOF, the parties hereto have executed this 2021 MOU the day and year first above written

CITY OF DURANGO, COLORADO

X

Approved by Signature/Date

X

Witness Signature/Date

(SEAL)

IN WITNESS WHEREOF, the parties hereto have executed this 2021 MOU the day and year first above written

TOWN OF IGNACIO

X

Approved by Signature/Date

X

Witness Signature/Date

(SEAL)

IN WITNESS WHEREOF, the parties hereto have executed this 2021 MOU the day and year first above written

SOUTHERN UTE INDIAN TRIBE

X

Approved by Signature/Date

X

Witness Signature/Date

(SEAL)

IN WITNESS WHEREOF, the parties hereto have executed this 2021 MOU the day and year first above written

TOWN OF BAYFIELD

X

Approved by Signature/Date

X

Witness Signature/Date

(SEAL)

IN WITNESS WHEREOF, the parties hereto have executed this 2021 MOU the day and year first above written

Southwest Health System, Inc.

X

Approved by Signature/Date

X

Witness Signature/Date

(SEAL)

IN WITNESS WHEREOF, the parties hereto have executed this 2021 MOU the day and year first above written

Fort Lewis College

X

Approved by Signature/Date

X

Witness Signature/Date

(SEAL)

Executed MOU Distribution:

La Plata County BOCC

City of Durango

Town of Ignacio

Southern Ute Indian Tribe

Town of Bayfield

Fort Lewis College

Axis Health System

Southwest Health System

Ignacio Police Department

Monthly Report – August 2020

BY: Kirk Phillips



Interim Town Manager, Mark Garcia and I continue to participate in several Zoom meetings per week related to the Corona Virus (Covid-19) monitoring local conditions.

I mentioned in last month's board meeting, that we in the police department were reviewing and adjusting to the new Law Enforcement Reform Bill (SB20-217). This is a very lengthy bill and has provisions that go into effect immediately, and some parts in 2021 and 2023. All officers are compliant on the mandatory training requirements that are required for 2020. When we are able to meet in person again, I will go over this in more detail.

I have a meeting next week with Dr. Fuschetto, Mr. deKay and our school resource officer, Preston Rea to go over the school's expectations for the SRO and what that will look like for 2020-2021.

If you have questions or concerns, please give me a call at 563-4206.

Town of Ignacio Public Works Department
August Staff Report
7-13-20

Town of Ignacio received and completed 15 one call/811 tickets in the month of July.

Gas System

- PW reports 0 incidents in the month of July.

Water System

- PW reports 0 incidents in the month of July.
- PWD has begun installing the first half of the new water meters, and will continue throughout the next few weeks. Once the first half is completed I will order the second half and finish up with the project.

Sewer System

- PW reports 0 incidents in the month of July.

Parks & Recreation

- The Southern Ute Indian Tribe has partially opened Shoshone Park.
- Campbell Park will continue to stay open unless otherwise directed.

Irrigation System & Storm Drains

- Towns irrigation system is running and will be monitored throughout the summer.
- I will work on the "pump house" once we near the end of the irrigation season just due to the fact that if we break any more main lines the "down time" or "out of service time" will not affect anyone's watering of their yards or garden. There are still some pressure issues and infrastructure issues that we need to address before we run at 100%. I have been working with Mark on these issues.

Streets & ROW

- Street Sweeping will continue all summer.
- PWD will continue to fill potholes in all of the alleys weather permitting.
- Trash cans on Goddard Ave and Browning Ave will be checked once a week.
- I am working with Mark, and Darren from SEH on the new stop light intersection to be installed on HWY 172 and Becker.
- I will have Kendall Asphalt doing various paving jobs throughout town this summer.

PWD Equipment & Maintenance

- I have purchased two new front tires for the backhoe. I also purchased new brushes for our street sweeper.

Staff & Administration

- Colten Smithson will be taking his Distribution 1 Water test here soon.
- I have not made any decisions regarding the Foreman position yet, at this time I will be performing both Foreman and Director duties until the position is filled.



Town Clerk / Treasurer Report

August 2020

Honorable Mayor and Trustees,

Thank you for the opportunity to report on my activities over the past month.

Utility Billing:

I continue fielding calls from customers regarding the change in utility rate structure that took effect in January, as well as referring people to potential financial support resources.

Audit:

We do not have the report from the auditors yet. Thankfully we filed an extension request, which we were granted due to COVID-19. They anticipate presenting at the September 21 meeting; we should have the final audit sent to you about a week before that meeting so you will have ample time to review it.

Licensing:

Animal: 57 current

Business: 67 current

Business Service: 56 current

Town of Ignacio Online:

I continue to update the website with calendar events, newsletters, and other items of interest. I have also ensured that the Resolutions, Ordinances and Town Board Minutes and current, along with occasional updates for COVID-19. Ocianna continues to update the Facebook page.

Liquor Licensing:

Wells Liquor South is a standard renewal application. This is included in your packet under the consent agenda, along with the statement from Chief Phillips.

Treasurer:

The finance reports for the month of July 2020 were included in the consent agenda.

TBK requires Board Action to open a Safe Deposit Box. This will allow us to transfer our title documents out of the Safe Deposit Box that we currently have with Wells Fargo. We need a motion that grants authority to the Finance Coordinator and Clerk/Treasurer to open the account and allows either of us to access the contents of it. Thank you.

Meetings Attended:

I have attended Meetings for the Chamber of Commerce Board, Chamber of Commerce General Membership, Creative District Board, and Green Chile Fest.

I would be happy to answer any questions you may have. Thank you.

Tuggy



Town Managers Report

DATE: August 13, 2020

REPORT PERIOD: July 11, 2020 – August 13, 2020

This report focuses on items within the Town Board Meeting Agenda and also on work completed during the report period listed above.

TOWN BOARD MEETING AGENDA ITEMS

V. UNFINISHED BUSINESS:

TBK Bank Update: We have been working collectively on the new financial accounts with TBK and the transition that has many steps. One is to get board approval on signers and other responsibilities properly approved and documented. The items in this section are relevant to this work and information is in the packet on the revised minutes and authorization. Please contact Tuggy, Dee or myself with any questions.

VI. NEW BUSINESS:

- A. EV (Electric Vehicle) Charging Station Grant Request: The Ignacio Community Library received a grant for the installation of an EV Charging Station within their parking lot. The library is seeking funding to help offset the grant match that is required for this grant. I should have a breakdown of the grant costs and requested funding (approx. \$2000-\$3000) for your review at the meeting. Please contact me with any questions.
- B. Axis Health System Detox MOU – Chief Phillips and I have been working on a new MOU with Axis and other participating entities that fund the detox center. The old MOU is expiring and the new MOU is for 3-years. For the most part, each entity is paying the budgeted costs on a prior usage average. This new MOU reflects the Town's usage which has declined and subsequently has reduced our costs. We budget for this expense annually and will again allocate these funds in the 2021 budget. Please consider approving this MOU, and call Chief or I with any questions.
- C. Municipal Court Judge Appointment – Our current judge (Amber Harrison) tendered her resignation effective at the end of her term which ended in July. We have not had court due to the pandemic and now need to advertise for this position. We have some citations and summons that we need to act upon and will need this appointment filled shortly. I'm requesting support from the Board for this effort and also ask for a two (2) members to assist in the review process. We did this previously and it worked well. Please consider assisting and we will determine if there are any volunteers.
- D. COVID-19 Update – This is a recurring agenda item intended to address related items.
 - a. Chapman Letter – The Town Board received a letter from Steve Chapman regarding face mask usage within Farmers Fresh. Staff is inquiring on whether the Town Board would like to respond to the letter, and if so, to please provide a draft letter or direct staff or the attorney to prepare a letter for your review and approval. Please advise on this matter.

- b. **Municipal Code Update** – During the August 10th Executive Session, the Town attorney briefed you on the language within the Town Municipal Code pertinent business license issuance and revocation. The briefing detailed that changes are needed to define the process associated with the revocation of business license in the event the Town would ever seek to take such action. Please consider the information provided during the Executive Session and provide direction to staff or the Town attorney on this matter.

VII.D TOWN MANAGER REPORT

Staff Work: Staff continue to work remotely and around Town and Town Hall with staggered crews and shifts, all with the intention of reducing contact and maintaining social distancing. We continue to communicate through various channels and maintain regular communications. Moral continues to remain steady with no visible problems. We will continue to work through this changed environment and the issues as they present themselves.

Audit Work: The auditor provided a draft audit on August 12th for our review. Dee and I are reviewing the draft and will provide feedback and complete any changes that may be needed with the audit team within the next week or so. We anticipate having the final audit in your hands by the end of August, which will give you over three (3) weeks to review the audit before the September Town Board meeting. It is imperative that we get questions for you before the meeting so we can get them answered by the auditor. We need to approve the audit during the September meeting in order to meet the audit submission deadline. Please contact Dee or I with any questions.

Strategic Planning/Organizational Assessment: The volunteer Town Board committee has met with Sandhya Tillotson on the next steps for this work. The discussion centered around priority items and the format. Sandhya is working on a program and she will share that with us once it is finalized.

Planning Commission: The Planning Commission has not met since the closure of Town Hall and no new planning items have been submitted requiring PC review. The final draft Land Use and Development Code (LUDC) has been forwarded to the PC for their review. We have not scheduled a time to meet and will find a date to review this draft and hopefully reach a recommendation on the draft code.

Building Code Adoption: The NORESO state office has provided technical support for the adoption of new International Code Conference codes. We do not have any new information to report on this work at this time.

Project/Grant Work: Work on all grants continues including grant administration work. Details are listed below on each specific grant:

- **Water Infrastructure Project/EIAF Grant** – We have received our final payment and this project and grant are officially closed capping off a \$444,500 project that completed a number of water line and PRV improvements that were detailed in the Town Capital Improvement Plan.
- **Entry Signage work** is complete and we are still working on lighting support for this project. We have met with LPEA regarding new services to the signs and have determined that this

route will be more costly than installing solar systems for each light. We are working on the correct solar system that will provide the necessary DC electricity for these signs.

- Becker/Goddard Intersection – Work continues on this project and includes details on the 90% drawings and specifications. The engineer completed an updated cost estimate for the project which estimates the construction costs to total \$757,831. The design costs are \$81,100 which brings the total project cost to \$838,931. CDOT has pledged \$528,000 to the construction costs and the Town is meeting with the school district on August 13th and seeking funding to split the remaining costs. We will discuss this in more detail during the meeting. Please contact me on any questions you may have.
- Annexations and Water Service Extension – We have a surveyor working on providing plat details for a number of properties in and around CR 320A, which remain adjacent to Town boundaries but have not been annexed into the Town. Some properties are needed in order to remedy the CR 320A access which was Quit Claim Deeded to the Town by the County and is also part of the needed utility access for properties subdivided by Mr. Walker who is working on extending water to these properties. The CR 320A access and some of the existing water services in this area are challenging and it will be beneficial to get this mess cleaned up and finalize the annexation of many properties along the southern town boundary. Work is continuing on this effort and I will continue to report on this. Please contact me with any questions.
- Broadband Planning Grant – We have received an award notice for this grant and are still waiting on the necessary contract documents from DOLA. DOLA is slammed with the end of fiscal year closeout and also the implementation of the new CVRF grant program which is statewide. The contractor is ready to start this project once we get the contract in place and issue a notice to proceed. Funding is allocated in the budget for this project which will take approximately six (6) months. Please contact me with any questions.
- Rock Creek Development Planning Grant – Again, we have received an award notice for this grant and are waiting on the necessary contract documents from DOLA. Again funding is allocated in the budget for this project which is also scheduled to take approximately six (6) months. Please contact me with any questions.

Planning/Building: Requests for building permits and associated information continues to be fielded by Morgan, Shane and I, and is running smoothly. Work on code enforcement continues with follow up notices and enforcement actions, however no citations have been issued due to the vacancy in the Municipal Court. Communication and support on Building Permits, Inspections and other matters continues and we are on top of matters within the Town.

Zito Media License Agreement: The cable franchise agreement with Zito is still under review and we are working through a draft template provided by the SWCCOG. We hope to have a new draft agreement ready for Town Board review by the next meeting, and we will continue to operate under the current agreement until a new agreement is approved.

Raw Water Irrigation Easement: No work has been expended on the irrigation easement.

Jurisdiction Agreement: No work has been expended on the irrigation easement.

MEETINGS ATTENDED – I continue to have numerous conference calls and webinars regarding the local and state response to the COVID-19 crisis. I am also exchanging multiple emails and phone calls on related town matters and projects. I also had my monthly remote meeting with Chairman Sage and we will continue to meet remotely as scheduled.

Please contact me with any questions on the above material or if in need of anything. Thanks!