



Town Clerk / Treasurer Report

March 2020

Honorable Mayor and Trustees,

Utility Billing:

There has been considerable time spent again this month in updating utility rates, answering questions, and making adjustments to utility bills. I have also been keeping up with LEAP credits and creating separate gas accounts as needed, as well as the usual move in and move out process on various accounts.

Election:

Please see the enclosed email from Karen Goldman, Colorado Municipal League's Clerk Advisor. In the event that the Corona Virus is an issue at the time of the election, she has made the recommendation that each municipality provide for a drive-through election and / or that each municipality encourage absentee voting. I am still planning on conducting the polling place election; however, it may be a drive-through polling place. I will work with our staff to see how we could set this up if it is needed. I have contacted election judges, but at the time that I am writing this report, I do not yet have commitments from any of them. I will continue working on this.

The League of Women Voters has chosen to cancel the candidate forum that was scheduled on April 2 due to the Corona Virus concern.

Licensing:

We have **52** current Dog Licenses; there are 6 licenses from 2019 that have not yet been renewed

We have **63** current Business Licenses; there are 7 licenses from 2019 that have not yet been renewed

We have **58** current Business Service Licenses

Events:

May 14 Joint Work Session with La Plata Board of County Commissioners at Willows Café at 6:00 PM.

Town of Ignacio Online:

I have put some information regarding Corona Virus and links to resources on the webpage. I have also put a link to Census 2020 information on our website.

Record Keeping:

Nothing new to report in this area.

Liquor Licensing:

I have received the application packet from Mr. Geotz at Porky's. I also received his background check on Friday, so I will schedule the public hearing for our April Board Meeting. Mr. Geotz will post the liquor poster on his business establishment and I will ensure that proper notice is published in the newspaper.

Treasurer:

Attached are the finance reports for the month of February 2019; please let me know if you have any questions.

Thank you,

Tuggy