



IGNACIO TOWN BOARD MEETING AGENDA

Monday, March 16, 2020 – 6:30 PM

570 Goddard Avenue — Ignacio Town Hall

- I. CALL REGULAR MEETING TO ORDER: PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. PUBLIC COMMENTS:** *The Town Board values public comment and allows this time for citizens to voice their thoughts and concerns. The Mayor will open the comment period and prior to addressing the Board, state your name and address and limit your comments to five (5) minutes. Meeting decorum will be maintained and failure to maintain composure and respect will result in the closure of your comment period. The Town Board and/or staff may respond to your comments or take your comments under advisement. Please do not comment on items listed on the Agenda as opportunity will be given to comment during these discussions. Thank you.*
- IV. CONSENT AGENDA**
 - A. Regular Town Board Meeting Minutes of February 18, 2020
 - B. Financial Records – Check Register for February 2020
- V. UNFINISHED BUSINESS**
 - A. ColoTrust Investment
- VI. NEW BUSINESS**
 - A. Becker/Goddard Intersection Design Discussion
- VII. STAFF REPORTS**
 - A. Police Department
 - B. Public Works
 - C. Clerk/Treasurer
 - D. Town Manager
 - E. Attorney
- VIII. TRUSTEE REPORTS**
- IX. EXECUTIVE SESSION: C.R.S. 24-6-402-(4)(e)** – Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations and/or instructing negotiators
- X. ADJOURNMENT**

03/13/20
14:50:29

TOWN OF IGNACIO
Check Register for Wells Fargo - Checking
For the Accounting Period: 2/20

Page: 1 of 5
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99216	E	143 STATE OF COLORADO-SALES TAX	3308.68	02/05/20	2/20	CL 12691	3308.68
-99215	E	143 STATE OF COLORADO-SALES TAX	2190.89	02/05/20	2/20		2190.89
-99214	E	845 HOME DEPOT CREDIT SERVICES	345.76	02/05/20	2/20		345.76
-99213	E	845 HOME DEPOT CREDIT SERVICES	513.56	02/05/20	2/20	CL 12704	513.56
-99212	E	517 PURCHASE POWER	503.50	02/05/20	2/20	CL 12705	503.50
-99211	E	974 LA PLATA ELECTRIC ASSN INC	2022.90	02/20/20	2/20	CL 12709	2022.90
41014 *	S	53 AUTO PARTS INC	164.99	02/05/20		CL 12731	164.99
41015	S	921 CASCADE WATER	44.90	02/05/20		CL 12702	44.90
41016	S	237 ENERGY OUTREACH COLORADO	334.50	02/05/20		CL 12706	334.50
41017	S	971 FASTTRACK COMMUNICATIONS INC	258.05	02/05/20		CL 12708	258.05
41018	S	263 GALLS	822.70	02/05/20		CL 12694	258.05
						CL 12695	266.13
						CL 12696	444.06
						CL 12703	112.51
41019	S	279 GREEN ANALYTICAL LABORATORIES	275.00	02/05/20		CL 12700	275.00
41020	S	873 IGNACIO CHAMBER OF COMMERCE	55.00	02/05/20		CL 12711	55.00
41021	S	894 KRISTIN ROEHRS	325.00	02/05/20		CL 12698	325.00
41022	S	1087 MARK GARCIA - GOV-PLUS LLC	8490.00	02/05/20		CL 12710	8490.00
41023	S	1166 Riley Industrial Services, Inc.	2287.10	02/05/20		CL 12699	2287.10
41024	S	999999 THE DURANGO HERALD	70.00	02/05/20		CL 12707	70.00
41025	S	675 UTILITY NOTIFICATION CENTER OF CO	17.88	02/05/20		CL 12697	17.88
41026	S	920 VANDEGRIFT DIESEL	627.47	02/05/20		CL 12701	627.47
41027	S	690 WACI-CI TRADING COMPANY	886.73	02/05/20		CL 12693	886.73
41029 *	S	999999 PETTY CASH	100.00	02/07/20		CL 12712	100.00
41035 *	S	1112 RYAN BOYCE	200.00	02/18/20		CL 12770	200.00
41036	S	20 ALERT SIGNS & EQUIPMENT	112.00	02/20/20		CL 12740	112.00

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41037	S	728 AXIS HEALTH SYSTEMS	690.62	02/20/20		CL 12713	690.62
41038	S	1167 Badger Daylighting Corp.	8040.10	02/20/20		CL 12723	1547.60
						CL 12724	2347.90
						CL 12725	2347.90
						CL 12726	1796.70
41039	S	91 BRENNAN OIL COMPANY	101.62	02/20/20		CL 12720	101.62
41040	S	921 CASCADE WATER	20.97	02/20/20		CL 12732	20.97
41041	S	1098 CASEY MARTIN	14.00	02/20/20		CL 12800	14.00
41042	S	918 CCNC	100.00	02/20/20		CL 12722	100.00
41043	S	869 DRUG & ALCOHOL TESTING ASSOC	55.00	02/20/20		CL 12716	55.00
41044	S	981 HI PERFORMANCE CARWASH LLC	52.59	02/20/20		CL 12717	52.59
41045	S	1130 IMAGENET CONSULTING LLC	372.46	02/20/20		CL 12798	372.46
41046	S	1104 KENDALL ASPHALT CONSTRUCTION	12000.00	02/20/20		CL 12721	12000.00
41047	S	387 LA PLATA YOUTH SERVICES	9800.00	02/20/20		CL 12796	9800.00
41048	S	1046 LAW OFFICE OF DAVID LIBERMAN	1231.82	02/20/20		CL 12715	1231.82
41049	S	958 PSYCHOLOGICAL RESOURCES	135.00	02/20/20		CL 12728	135.00
41050	S	590 SAN JUAN BASIN HEALTH DEPARTMENT	35.00	02/20/20		CL 12730	35.00
41051	S	1175 Savant Learning Systems, Inc.	552.00	02/20/20		CL 12799	552.00
41052	S	999999 SHANE CLANCE	14.00	02/20/20		CL 12801	14.00
41053	S	1172 Short Elliott Hendrickson, Inc.	17487.28	02/20/20		CL 12727	12557.28
						CL 12739	4930.00
41054	S	600 SOUTHERN UTE UTILITIES DIVISION	61828.03	02/20/20		CL 12718	61828.03
41055	S	650 TOWN OF IGNACIO	590.85	02/20/20		CL 12719	590.85
41056	S	1174 United Rentals (North America), Inc.	791.65	02/20/20		CL 12797	791.65
41057	S	692 WALKER DO IT BEST HARDWARE	185.81	02/20/20		CL 12795	185.81
41058	S	695 WCA WASTE CORP	2604.28	02/20/20		CL 12714	2604.28

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Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
41059	S	980 WELLS FARGO PAYMENT REMITTANCE CENTER	7373.71	02/20/20			
						CL 12734	66.18
						CL 12735	59.63
						CL 12736	73.60
						CL 12737	64.04
						CL 12738	72.25
						CL 12741	251.50
						CL 12742	16.48
						CL 12743	22.15
						CL 12744	52.03
						CL 12745	14.04
						CL 12746	31.43
						CL 12747	38.75
						CL 12748	38.82
						CL 12749	37.37
						CL 12750	6.85
						CL 12751	36.34
						CL 12752	0.99
						CL 12753	24.48
						CL 12754	67.35
						CL 12755	38.00
						CL 12756	75.91
						CL 12757	32.52
						CL 12758	36.30
						CL 12759	35.24
						CL 12760	34.00
						CL 12761	34.00
						CL 12762	34.00
						CL 12763	33.00
						CL 12764	36.00
						CL 12765	34.00
						CL 12766	34.00
						CL 12767	47.52
						CL 12768	50.42
						CL 12769	50.06
						CL 12771	44.52
						CL 12772	43.37
						CL 12773	31.13
						CL 12774	24.38
						CL 12775	30.00
						CL 12776	16.17
						CL 12777	25.53
						CL 12778	37.00
						CL 12779	37.00
						CL 12780	36.00
						CL 12781	53.15
						CL 12782	46.30
						CL 12783	34.84
						CL 12784	26.82
						CL 12785	29.66
						CL 12786	30.63
						CL 12787	25.58

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Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period	Claim #	Claim
					Redeemed		Amount
						CL 12788	31.70
						CL 12789	14.43
						CL 12790	30.00
						CL 12791	37.99
						CL 12792	38.10
						CL 12793	29.64
						CL 12794	35.93
						CL 12802	92.04
						CL 12803	47.24
						CL 12804	80.96
						CL 12805	119.00
						CL 12806	50.00
						CL 12807	32.60
						CL 12808	67.90
						CL 12809	100.00
						CL 12810	10.00
						CL 12811	440.56
						CL 12812	575.00
						CL 12813	1704.30
						CL 12814	37.74
						CL 12815	493.08
						CL 12816	64.59
						CL 12817	147.58
						CL 12818	223.84
						CL 12819	43.04
						CL 12820	31.24
						CL 12821	86.08
						CL 12822	37.88
						CL 12823	44.09
						CL 12824	323.69
						CL 12825	15.10
						CL 12826	31.28
						CL 12827	21.14
						CL 12828	84.62
41062	*	S 999999 SCOTT BISHOP	500.00	02/25/20			
						CL 12829	500.00

Total for Claim Checks 148533.40
Count for Claim Checks 47

* denotes missing check number(s)


of Checks: 47 Total: 148533.40

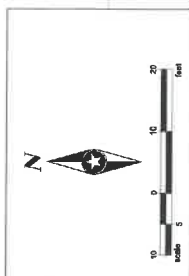
TOWN OF IGNACIO
Fund Summary for Claim Check Register
For the Accounting Period: 2/20

Fund/Account	Amount
100 GENERAL FUND	
110230	\$67,851.98
300 CAPITAL IMPROVEMENT FUND	
110230	\$12,557.28
610 WATER FUND	
110230	\$7,915.64
620 GAS FUND	
110230	\$22,293.81
630 SEWER FUND	
110230	\$37,884.15
640 IRRIGATION FUND	
110230	\$30.54
Total:	\$148,533.40

The site plan illustrates the intersection of SH 172 and Becker Crossing. Key features include:

- Proposed Infrastructure:** A proposed caisson and mast-arm (TYP) signal, a proposed signal face, a proposed perpendicular curb ramp (TYP), and a proposed parallel curb ramp.
- Existing Infrastructure:** Existing sidewalks, crosswalks, a storm inlet, a drainage culvert, power poles, and a traffic movement (TYP) signal.
- Traffic Flow:** Arrows indicate traffic movement through the intersection, including a future turn lane and a future lane.
- Construction Details:** A temporary construction easement is shown, along with a vehicle tracking for an 85 passenger bus (~38 ft long).
- Removals:** Existing crosswalk markings, a storm inlet, a light pole, and a tree are marked for removal.
- Other Features:** A north arrow and a scale bar (0 to 20 feet) are provided for orientation and measurement.

	PHONE: 970.935.4546 824 MAIN AVENUE, UNIT C DURANGO, CO 81304 www.sehinc.com	FILE NO. -	TOWN OF IGNACIO SH 172 AND BECKER CROSSING PRELIMINARY SITE PLAN	EXHIBIT NO. X
		DATE: 03/03/2020		



**VEHICLE TRACKING FOR
65 PASSENGER BUS (1-38 FT LONG)**

**EXISTING STORM INLET
TO BE REMOVED & REPLACED**

PROPOSED CAISSON AND MAST-ARM (TYP)

**EXISTING DRAINAGE
CULVERT TO BE REMOVED
& REPLACED**

**EXISTING POWER POLES
AND LINES TO BE REMOVED
AND REPLACED UNDERGROUND
THROUGH INTERSECTION**

EXISTING SIDEWALK

**EXISTING CROSS-WALK
MARKINGS TO BE REMOVED**

TRAFFIC MOVEMENT (TYP)

**PROPOSED PARALLEL
CURB RAMP**

**EXISTING CROSSWALK
MARKINGS TO REMAIN**

**EXISTING THROUGHT
LANE**

**EXISTING TURN
LANE**

**PROPOSED PERPENDICULAR
CURB RAMP (TYP)**

**EXISTING LIGHT POLE
TO BE REMOVED**

**EXISTING TREE TO
BE REMOVED**

**TEMPORARY CONSTRUCTION
EASEMENT**

**EXISTING BUILDING
(APPROX. LOCATION)**

**BEGIN PROPOSED NO
PARKING ZONE**

EXISTING R.O.W.

**EXISTING DRIVEWAYS
(APPROX.
LOCATION)**

**PROPOSED SIGNAL FACE
DIRECTION (TYP)**

8.0'-FT, **11.0'-FT**, **11.0'-FT**, **8.1'-FT**, **14.2'-FT**, **12.0'-FT**, **12.0'-FT**, **5.0'-FT**


SOUTH - (Approximate Direction)

N

Scale: 1" = 20'

TOWN OF IGNACIO SH 172 AND BECKER CROSSING PRELIMINARY SITE PLAN	FILE NO.	
	DATE:	09/03/2020

SEH
PHONE: 970.385.4446
554 MAIN AVENUE UNIT C
DURANGO, CO 813014
www.sehinc.com

 SEH PHONE: 970.385.4546 934 MAIN AVENUE, UNIT C DURANGO, CO 813014 www.sehinc.com	FILE NO. -	TOWN OF IGNACIO SH 172 AND BECKER CROSSING PRELIMINARY SITE PLAN	EXHIBIT NO. X
	DATE: 03/03/2020		

Town of Ignacio Public Works Department
March Staff Report
3-16-20

Town of Ignacio received and completed 15 one call/811 tickets in the month of February.

Gas System

- PW reports 0 incidents in the month of February.

Water System

- PW reports 0 incidents in the month of February.
- We received our first shipment (½ of order) of new water meters on 2/28/20, along with the “Drive by system” and new software. I will have a representative from Metron work with Tuggy and I on training for this new system. Hopefully within the next couple weeks we can have the proper training with the new lap-top and start installing meters by April.
- PW Director worked with Utility Technical Services on leak detection on the entire water system in town during February 24th, 25th, and 26th. We found a couple leaks on the 700 block of Browning on the customer side of the meter (service line), and found a couple leaks on the Towns side of the meter (from the main) on the same block, the leaks however seemed to be very small. There was one fire hydrant that had a leak on Romero Ave and Arboles St intersection but again it was very small. Utility Technical Services are currently working on getting a detailed map and layout of where the leaks occurred and where the most problems occurred during the survey. During the leak detection process we were told that most of the problem for (unaccounted - water) seems to be coming from the water meters themselves not reading accurately, which we will be replacing all of the water meters in town so that should help tremendously.

Sewer System

- PW reports 0 incidents in the month of February.
- PWD will start sewer flushing in the month of March. We will flush through a Hydrant meter which will read the water that is being used during this process so there will be no unaccounted for water. I try to flush out sewer lines twice a year to keep them clean and free of debris.

Parks & Recreation

- Completed monthly inspections of Shoshone & Campbell parks.

Irrigation System & Storm Drains

- Towns irrigation system has been completely winterized at this point.

Streets & ROW

- Street Sweeping will continue weather permitting.
- Snow plowing will continue as needed.
- PWD will continue to fill potholes in all of the alleys weather permitting and as needed.

PWD Equipment & Maintenance

- Director ordered new blades for the little snow plow.
- Director ordered a new “Salt Dog” sander for our pickup truck. I ordered this little sander to help out with keeping the Town Hall parking lot ice free and to help out with the spots in Town where the big dump trucks have a hard time getting into.

Staff & Administration

- All of the PW staff will attend an “excavation safety/pipeline safety” class on 3/19/20 in Durango after work.
- Garry Montoya, Lionel Flores, and Colten Smithson attended an “Exam Preparation” class in Pueblo on 3/12/2020 and will be testing for their Distribution 1 water certification soon.



Town Clerk / Treasurer Report

March 2020

Honorable Mayor and Trustees,

Utility Billing:

There has been considerable time spent again this month in updating utility rates, answering questions, and making adjustments to utility bills. I have also been keeping up with LEAP credits and creating separate gas accounts as needed, as well as the usual move in and move out process on various accounts.

Election:

Please see the enclosed email from Karen Goldman, Colorado Municipal League's Clerk Advisor. In the event that the Corona Virus is an issue at the time of the election, she has made the recommendation that each municipality provide for a drive-through election and / or that each municipality encourage absentee voting. I am still planning on conducting the polling place election; however, it may be a drive-through polling place. I will work with our staff to see how we could set this up if it is needed. I have contacted election judges, but at the time that I am writing this report, I do not yet have commitments from any of them. I will continue working on this.

The League of Women Voters has chosen to cancel the candidate forum that was scheduled on April 2 due to the Corona Virus concern.

Licensing:

We have **52** current Dog Licenses; there are 6 licenses from 2019 that have not yet been renewed

We have **63** current Business Licenses; there are 7 licenses from 2019 that have not yet been renewed

We have **58** current Business Service Licenses

Events:

May 14 Joint Work Session with La Plata Board of County Commissioners at Willows Café at 6:00 PM.

Town of Ignacio Online:

I have put some information regarding Corona Virus and links to resources on the webpage. I have also put a link to Census 2020 information on our website.

Record Keeping:

Nothing new to report in this area.

Liquor Licensing:

I have received the application packet from Mr. Geotz at Porky's. I also received his background check on Friday, so I will schedule the public hearing for our April Board Meeting. Mr. Goetz will post the liquor poster on his business establishment and I will ensure that proper notice is published in the newspaper.

Treasurer:

Attached are the finance reports for the month of February 2019; please let me know if you have any questions.

Thank you,

Tuggy



Tuggy Dunton <tdunton@townofignacio.com>

[CLERKSLIST] Polling place elections and coronavirus

1 message

KAREN B GOLDMAN <karna48@comcast.net>

Fri, Mar 13, 2020 at 2:50 PM

Reply-To: CML Municipal Clerks Listserv <CLERKSLIST@list.cml.org>

To: CLERKSLIST@list.cml.org

There has been a great deal of understandable concern about exposure to coronavirus for both election judges and citizens in polling place elections. Obviously, there is greater exposure in this type of election than in a mail ballot election, due to the larger number of people coming to the polling location.

Hopefully, everyone read the CDC election suggestions contained in a link sent yesterday by CML's Sarah Werner to those on the listserv. One of the suggestions put forward by the CDC was to conduct a drive-through election and I know of at least one municipality seriously considering this.

This is how I envision that happening (and others will undoubtedly have other ideas).

1. People would vote in their automobiles.
2. Judge #1 would hand people the signature card to sign and would encourage the voters to use their own pens. Judge #1 would then give the signature card to Judge #2.
3. Judge #2 would look for the person's name on the voter registration list and if the name was on it, would tear off the top ballot stub and hand the voter a ballot.
4. The voter would vote the ballot, fold the ballot so the vote was not visible, and hand the ballot to Judge #3.
5. Judge #3 would tear off the duplicate stub and deposit the ballot into the ballot box in the full view of the voter.

You could separate the location of the three judges by a car length or so, so at each step of the process, the car would move forward, thus giving the people in the car behind them the opportunity to move up in the line, making things run smoothly (hopefully) and more quickly.

Obviously, the judges would follow the precautions that everyone everywhere is recommending - using hand sanitizer between ballots, wiping down any surfaces, as well as any pens people might need to use if they don't have any of their own to use.

Regarding election judges, I would suggest contacting your county clerk to see if they can recommend judges who do not fall within the high-risk category, in other words, those that are below the age considered to be high risk. It may mean not using people you always use; however, if they're already reluctant, you won't be using them anyway. And I would highly suggest you 'hire' more than the required three minimum judges, just in case folks don't show up or cancel at the last minute. That way you won't be scrambling at the last minute and will be able to open the polls on time, which you can't do without at least 3 judges.

Finally, I would strongly encourage voters to vote absentee. That won't eliminate all voters from coming to your facility - people tend to wait until the last minute to apply and at some point, the process of mailing them an absentee ballot application, them mailing it back, you mailing them a ballot, and them returning it so you receive it by 7:00 p.m. on election day will become impractical. However, if you get the word out and encourage them to request one by mail no later than 8-10 days before the election, that should work. People can still come into the office, fill out the application form, and be handed a ballot. Although you're dealing with someone from the public, you probably won't be dealing with as many as you would on election day.

As for converting to a mail ballot election, I'm not sure that's feasible at this time. Ballots go out this week, beginning on Monday, to ACTIVE voters only, they need to be returned in a security sleeve which would still have to be created, as would the return affidavit with the correct statement on it - absentee return envelopes could not be used in this election. Finally, the governing body would have to affirmatively approve conducting the election as a mail ballot election...

Now, these are merely my suggestions and my thoughts about the process and I know I haven't considered all the possible glitches that could come up (do we ever?). However, these are unprecedented times, and I'm willing to believe that your citizens will appreciate everything you are doing to keep them safe.

If anyone else has ideas, please chime in. Work with your attorney and your elected officials and if anyone has questions, let's hear them.

We will make it through all this, even if right now it doesn't seem like it. kbg

Visit www.cml.org for information on the Colorado Municipal League, including products, services and events

Colorado Liquor Retail License Application

☒ New License ☐ New-Concurrent ☐ Transfer of Ownership ☐ State Property Only

• All answers must be printed in black ink or typewritten
 • Applicant must check the appropriate box(es)
 • Applicant should obtain a copy of the Colorado Liquor and Beer Code: www.colorado.gov/enforcement/liquor

1. Applicant is applying as a/an ☒ Individual ☐ Limited Liability Company ☐ Association or Other
☐ Corporation ☐ Partnership (includes Limited Liability and Husband and Wife Partnerships)

2. Applicant If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation

2a. Trade Name of Establishment (DBA) *Porky's Smokehouse* State Sales Tax Number *41235192-0000* FEIN Number *47-537-5844*
 Business Telephone *970-403-7737*

3. Address of Premises (specify exact location of premises, include suite/unit numbers) *85 Goddard Ave*

City *Ignacio* County *La Plata* State *CO* ZIP Code *81137*

4. Mailing Address (Number and Street) *P.O. Box 1875* City or Town *Durango* State *CO* ZIP Code *81302*

5. Email Address *daysongoetz@yahoo.com*

6. If the premises currently has a liquor or beer license, you must answer the following questions

Present Trade Name of Establishment (DBA) Present State License Number Present Class of License Present Expiration Date

Section A Nonrefundable Application Fees

☒ Application Fee for New License.....\$1,550.00
☐ Application Fee for New License w/Concurrent Review\$1,650.00
☐ Application Fee for Transfer.....\$1,550.00

Section B Liquor License Fees

☐ Add Optional Premises to H & R.....\$100.00 X _____ Total _____
☐ Add Related Facility to Resort Complex \$75.00 X _____ Total _____
☐ Add Sidewalk Service Area.....\$75.00
☐ Arts License (City).....\$308.75
☐ Arts License (County).....\$308.75
☐ Beer and Wine License (City).....\$351.25
☐ Beer and Wine License (County).....\$436.25
☐ Brew Pub License (City).....\$750.00
☐ Brew Pub License (County).....\$750.00
☐ Campus Liquor Complex (City).....\$500.00
☐ Campus Liquor Complex (County).....\$500.00
☐ Campus Liquor Complex (State).....\$500.00
☐ Club License (City).....\$308.75
☐ Club License (County).....\$308.75
☐ Distillery Pub License (City).....\$750.00
☐ Distillery Pub License (County).....\$750.00
☒ Hotel and Restaurant License (City).....\$500.00
☐ Hotel and Restaurant License (County).....\$500.00
☐ Hotel and Restaurant License w/one opt premises (City).....\$600.00
☐ Hotel and Restaurant License w/one opt premises (County).....\$600.00
☐ Liquor-Licensed Drugstore (City).....\$227.50
☐ Liquor-Licensed Drugstore (County).....\$312.50
☐ Lodging & Entertainment - L&E (City).....\$500.00

Section B (Cont.) Liquor License Fees

☐ Lodging & Entertainment - L&E (County).....\$500.00
☐ Manager Registration - H & R.....\$75.00
☐ Manager Registration - Tavern.....\$75.00
☐ Manager Registration - Lodging & Entertainment.....\$75.00
☐ Manager Registration - Campus Liquor Complex.....\$75.00
☐ Master File Location Fee.....\$25.00 X _____ Total _____
☐ Master File Background.....\$250.00 X _____ Total _____
☐ Optional Premises License (City).....\$500.00
☐ Optional Premises License (County).....\$500.00
☐ Racetrack License (City).....\$500.00
☐ Racetrack License (County).....\$500.00
☐ Resort Complex License (City).....\$500.00
☐ Resort Complex License (County).....\$500.00
☐ Related Facility - Campus Liquor Complex (City).....\$160.00
☐ Related Facility - Campus Liquor Complex (County).....\$160.00
☐ Related Facility - Campus Liquor Complex (State).....\$160.00
☐ Retail Gaming Tavern License (City).....\$500.00
☐ Retail Gaming Tavern License (County).....\$500.00
☐ Retail Liquor Store License-Additional (City).....\$227.50
☐ Retail Liquor Store License-Additional (County).....\$312.50
☐ Retail Liquor Store (City).....\$227.50
☐ Retail Liquor Store (County).....\$312.50
☐ Tavern License (City).....\$500.00
☐ Tavern License (County).....\$500.00
☐ Vintners Restaurant License (City).....\$750.00
☐ Vintners Restaurant License (County).....\$750.00

Questions? Visit: www.colorado.gov/enforcement/liquor for more information

Do not write in this space - For Department of Revenue use only

Liability Information

License Account Number	Liability Date	License Issued Through (Expiration Date)	Total \$
------------------------	----------------	------------------------------------------	----------

Application Documents Checklist and Worksheet

Instructions: This checklist should be utilized to assist applicants with filing all required documents for licensure. All documents must be properly signed and correspond with the name of the applicant exactly. All documents must be typed or legibly printed. Upon final State approval the license will be mailed to the local licensing authority. Application fees are nonrefundable. **Questions? Visit:** www.colorado.gov/enforcement/liquor for more information

Items submitted, please check all appropriate boxes completed or documents submitted

I. Applicant information

- ☐ A. Applicant/Licensee identified
- ☒ B. State sales tax license number listed or applied for at time of application
- ☒ C. License type or other transaction identified
- ☒ D. Return originals to local authority (additional items may be required by the local licensing authority)
- ☒ E. All sections of the application need to be completed

II. Diagram of the premises

- ☒ A. No larger than 8 1/2" X 11"
- ☐ B. Dimensions included (does not have to be to scale). Exterior areas should show type of control (fences, walls, entry/exit points, etc.)
- ☐ C. Separate diagram for each floor (if multiple levels)
- ☐ D. Kitchen - identified if Hotel and Restaurant
- ☐ E. Bold/Outlined Licensed Premises

III. Proof of property possession (One Year Needed)

- ☐ A. Deed in name of the applicant (or) (matching question #2) date stamped / filed with County Clerk
- ☐ B. Lease in the name of the applicant (or) (matching question #2)
- ☐ C. Lease assignment in the name of the applicant with proper consent from the landlord and acceptance by the applicant
- ☐ D. Other agreement if not deed or lease. (matching question #2)

IV. Background information (DR 8404-I) and financial documents

- ☒ A. Complete DR 8404-I for each principal (individuals with more than 10% ownership, officers, directors, partners, members)
- ☒ B. Fingerprints taken and submitted to the appropriate Local Licensing Authority through an approved state vendor. **Do not complete fingerprint cards prior to submitting your application.**

The Vendors are as follows:

IdentoGO – <https://uenroll.identogo.com/>

Phone: 844-539-5539 (toll-free)

IdentoGO FAQs: <https://www.colorado.gov/pacific/cbi/identification-faqs>

Colorado Fingerprinting – <http://www.coloradofingerprinting.com>

Appointment Scheduling Website: <http://www.coloradofingerprinting.com/cabs/>

Phone: 720-292-2722 Toll Free: 833-224-2227

- ☒ C. Purchase agreement, stock transfer agreement, and/or authorization to transfer license
- ☒ D. List of all notes and loans (Copies to also be attached) *Lease*

V. Sole proprietor/husband and wife partnership (if applicable)

- ☐ A. Form DR 4679
- ☒ B. Copy of State issued Driver's License or Colorado Identification Card for each applicant

VI. Corporate applicant information (if applicable)

- ☐ A. Certificate of Incorporation
- ☐ B. Certificate of Good Standing
- ☐ C. Certificate of Authorization if foreign corporation (out of state applicants only)

VII. Partnership applicant information (if applicable)

- ☐ A. Partnership Agreement (general or limited).
- ☐ B. Certificate of Good Standing

VIII. Limited Liability Company applicant information (if applicable)


- ☐ A. Copy of articles of organization
- ☐ B. Certificate of Good Standing
- ☐ C. Copy of Operating Agreement (if applicable)
- ☐ D. Certificate of Authority if foreign LLC (out of state applicants only)

IX. Manager registration for Hotel and Restaurant, Tavern, Lodging & Entertainment, and Campus Liquor Complex licenses when included with this application

- ☐ A. \$75.00 fee
- ☐ B. Individual History Record (DR 8404-I)
- ☐ C. If owner is managing, no fee required

Name	Type of License	Account Number
7. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years?		
		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
8. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):		
a. Been denied an alcohol beverage license?		<input type="checkbox"/> <input checked="" type="checkbox"/>
b. Had an alcohol beverage license suspended or revoked?		<input type="checkbox"/> <input checked="" type="checkbox"/>
c. Had interest in another entity that had an alcohol beverage license suspended or revoked?		<input type="checkbox"/> <input checked="" type="checkbox"/>
If you answered yes to 8a, b or c, explain in detail on a separate sheet.		
9. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes", explain in detail.		
		<input type="checkbox"/> <input checked="" type="checkbox"/>
10. Are the premises to be licensed within 500 feet, of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?		
		<input type="checkbox"/> <input checked="" type="checkbox"/>
or		
Waiver by local ordinance?		<input type="checkbox"/> <input type="checkbox"/>
Other:		
11. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of greater than (>) 10,000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.		
		<input type="checkbox"/> <input checked="" type="checkbox"/>
12. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of less than (<) 10,000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.		
		<input type="checkbox"/> <input checked="" type="checkbox"/>
13 a. For additional Retail Liquor Store only. Was your Retail Liquor Store License issued on or before January 1, 2016? <i>N/A</i>		
		<input type="checkbox"/> <input type="checkbox"/>
13 b. Are you a Colorado resident?		
		<input checked="" type="checkbox"/> <input type="checkbox"/>
14. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any <u>current</u> financial interest in said business including any loans to or from a licensee.		
		<input type="checkbox"/> <input checked="" type="checkbox"/>
15. Does the applicant, as listed on line 2 of this application, have legal possession of the premises by ownership, lease or other arrangement?		
<input type="checkbox"/> Ownership <input checked="" type="checkbox"/> Lease <input type="checkbox"/> Other (Explain in Detail)		<input checked="" type="checkbox"/> <input type="checkbox"/>
a. If leased, list name of landlord and tenant, and date of expiration, <u>exactly</u> as they appear on the lease:		
Landlord	Tenant	Expires
<i>CUGNINI FAMILY ENTERPRISES</i>	<i>PORLYS Smokehouse</i> <i>owner</i>	<i>DAVE DAYSON Goetz</i>
		<i>1-1-2022</i>
b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question 16.		
		<input type="checkbox"/> <input checked="" type="checkbox"/>
c. Attach a diagram that designates the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8 1/2" X 11".		
16. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary.		
Last Name	First Name	Date of Birth
<i>N/A</i>		
Last Name	First Name	Date of Birth
<i>N/A</i>		
Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.		
17. Optional Premises or Hotel and Restaurant Licenses with Optional Premises:		
Has a local ordinance or resolution authorizing optional premises been adopted?		<input type="checkbox"/> <input checked="" type="checkbox"/>
Number of additional Optional Premise areas requested. (See license fee chart)		
18. For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include a diagram of the service area and documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.		
19. Liquor Licensed Drugstore (LLDS) applicants, answer the following:		
a. Is there a pharmacy, licensed by the Colorado Board of Pharmacy, located within the applicant's LLDS premise?		<input type="checkbox"/> <input type="checkbox"/>
If "yes" a copy of license must be attached.		

Name	Type of License	Account Number		
20. Club Liquor License applicants answer the following: Attach a copy of applicable documentation N/A				
a. Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain?		<input type="checkbox"/> <input type="checkbox"/>		
b. Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain?		<input type="checkbox"/> <input type="checkbox"/>		
c. How long has the club been incorporated?		<input type="checkbox"/> <input type="checkbox"/>		
d. Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above?		<input type="checkbox"/> <input type="checkbox"/>		
21. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following:				
a. Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached)		<input type="checkbox"/> <input type="checkbox"/> N/A		
22. Campus Liquor Complex applicants answer the following:				
a. Is the applicant an institution of higher education?		<input type="checkbox"/> <input type="checkbox"/> N/A		
b. Is the applicant a person who contracts with the institution of higher education to provide food services?		<input type="checkbox"/> <input type="checkbox"/>		
If "yes" please provide a copy of the contract with the institution of higher education to provide food services.				
23. For all on-premises applicants.				
a. Hotel and Restaurant, Lodging and Entertainment, Tavern License and Campus Liquor Complex, the Registered Manager must also submit an Individual History Record				
- DR 8404-I and fingerprint submitted to approved State Vendor through the Vendor's website. See application checklist, Section IV, for details.				
b. For all Liquor Licensed Drugstores (LLDS) the Permitted Manager must also submit a Manager Permit Application				
- DR 8000 and fingerprints.				
Last Name of Manager N/A		First Name of Manager		
24. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number.				
		<input type="checkbox"/> <input checked="" type="checkbox"/>		
25. Related Facility - Campus Liquor Complex applicants answer the following:				
a. Is the related facility located within the boundaries of the Campus Liquor Complex?		<input type="checkbox"/> <input type="checkbox"/> N/A		
If yes, please provide a map of the geographical location within the Campus Liquor Complex.				
If no, this license type is not available for issues outside the geographical location of the Campus Liquor Complex.				
b. Designated Manager for Related Facility- Campus Liquor Complex				
Last Name of Manager		First Name of Manager		
26. Tax Information.				
a. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?		<input type="checkbox"/> <input checked="" type="checkbox"/>		
b. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?		<input type="checkbox"/> <input checked="" type="checkbox"/>		
27. If applicant is a corporation, partnership, association or limited liability company, applicant must list all Officers, Directors, General Partners, and Managing Members. In addition, applicant must list any stockholders, partners, or members with ownership of 10% or more in the applicant. All persons listed below must also attach form DR 8404-I (Individual History Record), and make an appointment with an approved State Vendor through their website. See application checklist, Section IV, for details.				
Name N/A	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
** If applicant is owned 100% by a parent company, please list the designated principal officer on above.				
** Corporations - the President, Vice-President, Secretary and Treasurer must be accounted for above (Include ownership percentage if applicable)				
** If total ownership percentage disclosed here does not total 100%, applicant must check this box:				
<input checked="" type="checkbox"/> Applicant affirms that no individual other than these disclosed herein owns 10% or more of the applicant and does not have financial interest in a prohibited liquor license pursuant to Article 3 or 5, C.R.S.				

Name		Type of License		Account Number	
Oath Of Applicant					
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.					
Authorized Signature 		Printed Name and Title Dawson Goetz / Owner		Date 2/9/2020	
Report and Approval of Local Licensing Authority (City/County)					
Date application filed with local authority		Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application)			
The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) or a DR 8000 (Manager Permit) has been:					
<input type="checkbox"/> Fingerprinted <input type="checkbox"/> Subject to background investigation, including NCIC/CCIC check for outstanding warrants					
That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license					
(Check One)					
<input type="checkbox"/> Date of inspection or anticipated date _____ <input type="checkbox"/> Will conduct inspection upon approval of state licensing authority					
<input type="checkbox"/> Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1,500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,000?					Yes No <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3,000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,000?					<input type="checkbox"/> <input type="checkbox"/>
NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.					
<input type="checkbox"/> Does the Liquor-Licensed Drugstore (LLDS) have at least twenty percent (20%) of the applicant's gross annual income derived from the sale of food, during the prior twelve (12) month period?					<input type="checkbox"/> <input type="checkbox"/>
The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 4 or 3, C.R.S., and Liquor Rules. Therefore, this application is approved.					
Local Licensing Authority for			Telephone Number		<input type="checkbox"/> Town, City <input type="checkbox"/> County
Signature	Print	Title		Date	
Signature	Print	Title		Date	

DR 0140 (02/16/11)
DEPARTMENT OF REVENUE
DENVER CO 80261-0013

Must collect
taxes for:

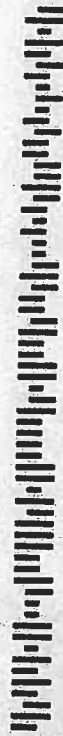
SALES TAX LICENSE

THIS LICENSE MUST BE POSTED AT THE FOLLOWING LOCATION
IN A CONSPICUOUS PLACE: 1017 COUNTY ROAD 126 HESPERUS CO 81326-9406

STATE COUNTY
COLORADO LA PLATA

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION	ISSUE DATE	LICENSE VALID TO DECEMBER 31
41235192-0000	county city industry type liability date 20-0206-013 I 010119	month day year Oct 26 18	2019

THIS LICENSE IS NOT
TRANSFERABLE



DAYSON GOETZ
PO BOX 1875
DURANGO CO 81302-1875

Executive Director
Department of Revenue



COLORADO

Department of Public
Health & Environment

License to Operate: Retail Food Establishment

License must be posted at the following location, in a conspicuous place:

1017 County Road 126
Hesperus, CO 81326

Issue date:

1/17/19

License Valid until:

12/31/19

Porky's Smokehouse
PO Box 1875
Durango, CO 81302

This certifies that licensee shown hereon is authorized and licensed to engage in business in accordance with the provisions of the laws and regulations of the Colorado Department of Public Health & Environment. Any alterations to this license will automatically make it null and void.

Sales Tax ID: 41235192

License Type: Mobile

Issued By: San Juan Basin Public Health

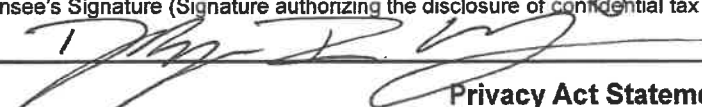
Tax Check Authorization, Waiver, and Request to Release Information

I, Dayson Goetz am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Porky's Smokehouse (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Dayson Goetz / Porky's Smokehouse</u>		Social Security Number/Tax Identification Number <u>541-92-3975</u>	
Address <u>85 Goddard Ave #1972</u>			
City <u>Ignacio</u>		State <u>CO.</u>	Zip <u>81137</u>
Home Phone Number <u>970-903-7737</u>		Business/Work Phone Number <u>970-442-6085</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Dayson Goetz</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <u>2/9/2020</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

TOWN OF IGNACIO

*auditor prefers this way - 2 mos arrears

2019 City Sales Tax		2020 City Sales Tax		331310 Month		Year-To-Date		Difference		% up/down from PY	
Month	Year-To-Date	Month	Year-To-Date	Month	Year-To-Date	Month	Year-To-Date	Difference		% up/down from PY	
Jan	28,710.70	1 Mar/Jan	29,756.06	1 Mar/Jan	29,756.06	1 Mar/Jan	29,756.06	1,045.36		3.64%	
Feb	27,522.93	2 Apr/Feb	56,233.63	2 Apr/Feb	29,756.06	2 Apr/Feb	29,756.06	-26,477.57		-47.08%	
Mar	26,204.27	3 May/Mar	82,437.90	3 May/Mar	29,756.06	3 May/Mar	29,756.06	-52,681.84		-63.90%	
Apr	20,846.68	4 June/Apr	103,284.58	4 June/Apr	29,756.06	4 June/Apr	29,756.06	-73,528.52		-71.19%	
May	28,741.86	5 July/May	132,026.44	5 July/May	29,756.06	5 July/May	29,756.06	-102,270.38		-77.46%	
June	29,647.83	6 Aug/June	161,674.27	6 Aug/June	29,756.06	6 Aug/June	29,756.06	-131,918.21		-81.60%	
July	32,704.63	7 Sept/July	194,378.90	7 Sept/July	29,756.06	7 Sept/July	29,756.06	-164,622.84		-84.69%	
Aug	29,752.38	8 Oct/Aug	224,131.28	8 Oct/Aug	29,756.06	8 Oct/Aug	29,756.06	-194,375.22		-86.72%	
Sept	29,400.34	9 Nov/Sept	253,531.62	9 Nov/Sept	29,756.06	9 Nov/Sept	29,756.06	-223,775.56		-88.26%	
Oct	31,591.63	10 Dec/Oct	285,123.25	10 Dec/Oct	29,756.06	10 Dec/Oct	29,756.06	-255,367.19		-89.56%	
Nov	33,782.92	11 Jan '20/Nov	318,906.17	11 Jan '20/Nov	29,756.06	11 Jan '20/Nov	29,756.06	-289,150.11		-90.67%	
Dec	30,883.13	12 Feb '20/Dec	349,789.30	12 Feb '20/Dec	29,756.06	12 Feb '20/Dec	29,756.06	-319,933.24		-91.21%	
2019 City Total	349,789.30	2020 City Total	29,756.06	2020 City Total	29,756.06	2020 City Total	29,756.06	-319,933.24		-91.21%	
		2020 BUDGET	330,000.00	2020 BUDGET	330,000.00	2020 BUDGET	330,000.00	-300,243.94		-90.68%	

2019 County Sales Tax		2020 County Sales Tax		331330 Month		Year-To-Date		Difference		% up/down from PY	
Month	Year-To-Date	Month	Year-To-Date	Month	Year-To-Date	Month	Year-To-Date	Difference		% up/down from PY	
Jan	61,061.00	1 Mar/Jan	61,061.00	1 Mar/Jan	0.00	1 Mar/Jan	0.00	-61,061.00		-100.00%	
Feb	55,697.00	2 Apr/Feb	116,758.00	2 Apr/Feb	0.00	2 Apr/Feb	0.00	-116,758.00		-100.00%	
Mar	64,570.00	3 May/Mar	181,328.00	3 May/Mar	0.00	3 May/Mar	0.00	-181,328.00		-100.00%	
Apr	62,553.00	4 June/Apr	243,881.00	4 June/Apr	0.00	4 June/Apr	0.00	-243,881.00		-100.00%	
May	68,842.00	5 July/May	312,723.00	5 July/May	0.00	5 July/May	0.00	-312,723.00		-100.00%	
June	80,602.00	6 Aug/June	393,325.00	6 Aug/June	0.00	6 Aug/June	0.00	-393,325.00		-100.00%	
July	86,270.00	7 Sept/July	479,595.00	7 Sept/July	0.00	7 Sept/July	0.00	-479,595.00		-100.00%	
Aug	79,001.00	8 Oct/Aug	558,596.00	8 Oct/Aug	0.00	8 Oct/Aug	0.00	-558,596.00		-100.00%	
Sept	79,784.00	9 Nov/Sept	638,380.00	9 Nov/Sept	0.00	9 Nov/Sept	0.00	-638,380.00		-100.00%	
Oct	77,745.00	10 Dec/Oct	716,125.00	10 Dec/Oct	0.00	10 Dec/Oct	0.00	-716,125.00		-100.00%	
Nov	74,268.00	11 Jan '20/Nov	790,393.00	11 Jan '20/Nov	0.00	11 Jan '20/Nov	0.00	-790,393.00		-100.00%	
Dec	83,760.00	12 Feb '20/Dec	874,153.00	12 Feb '20/Dec	0.00	12 Feb '20/Dec	0.00	-874,153.00		-100.00%	
2019 County Total	874,153.00	2020 County Total	29,756.06	2020 County Total	29,756.06	2020 County Total	29,756.06	-844,396.94		-96.27%	
		2020 Budget	820,000.00	2020 Budget	820,000.00	2020 Budget	820,000.00	-844,396.94		-96.27%	

TOWN OF IGNACIO

*auditor prefers this way - 2 mos arrears

2019 City Sales Tax	Month	Year-To-Date	2020 City Sales Tax	Month	Year-To-Date	Difference	% up/down from PY
Jan	28,710.70	28,710.70	1 Mar/Jan	29,756.06	29,756.06	1,045.36	3.64%
Feb	27,522.93	56,233.63	2 Apr/Feb	29,756.06	29,756.06	-26,477.57	-47.08%
Mar	26,204.27	82,437.90	3 May/Mar	29,756.06	29,756.06	-52,681.84	-63.90%
Apr	20,846.68	103,284.58	4 June/Apr	29,756.06	29,756.06	-73,528.52	-71.19%
May	28,741.86	132,026.44	5 July/May	29,756.06	29,756.06	-102,270.38	-77.46%
June	29,647.83	161,674.27	6 Aug/June	29,756.06	29,756.06	-131,918.21	-81.60%
July	32,704.63	194,378.90	7 Sept/July	29,756.06	29,756.06	-164,622.84	-84.69%
Aug	29,752.38	224,131.28	8 Oct/Aug	29,756.06	29,756.06	-194,375.22	-86.72%
Sept	29,400.34	253,531.62	9 Nov/Sept	29,756.06	29,756.06	-223,775.56	-88.26%
Oct	31,591.63	285,123.25	10 Dec/Oct	29,756.06	29,756.06	-255,367.19	-89.56%
Nov	33,782.92	318,906.17	11 Jan '20/Nov	29,756.06	29,756.06	-289,150.11	-90.67%
Dec	30,883.13	349,789.30	12 Feb '20/Dec				
2019 City Total			2020 City Total	29,756.06			-70.68%
			2020 BUDGET	330,000.00			

2019 County Sales Tax	Month	Year-To-Date	2020 County Sales Tax	Month	Year-To-Date	Difference	% up/down from PY
Jan	61,061.00	61,061.00	1 Mar/Jan	0.00	0.00	-61,061.00	-100.00%
Feb	55,697.00	116,758.00	2 Apr/Feb	0.00	0.00	-116,758.00	-100.00%
Mar	64,570.00	181,328.00	3 May/Mar	0.00	0.00	-181,328.00	-100.00%
Apr	62,553.00	243,881.00	4 June/Apr	0.00	0.00	-243,881.00	-100.00%
May	68,842.00	312,723.00	5 July/May	0.00	0.00	-312,723.00	-100.00%
June	80,602.00	393,325.00	6 Aug/June	0.00	0.00	-393,325.00	-100.00%
July	86,270.00	479,595.00	7 Sept/July	0.00	0.00	-479,595.00	-100.00%
Aug	79,001.00	558,596.00	8 Oct/Aug	0.00	0.00	-558,596.00	-100.00%
Sept	79,784.00	638,380.00	9 Nov/Sept	0.00	0.00	-638,380.00	-100.00%
Oct	77,745.00	716,125.00	10 Dec/Oct	0.00	0.00	-716,125.00	-100.00%
Nov	74,268.00	790,393.00	11 Jan '20/Nov	0.00	0.00	-790,393.00	-100.00%
Dec	83,760.00	874,153.00	12 Feb '20/Dec				
2019 County Total	874,153.00		2020 County Total	-			-100.00%
			2020 Budget	820,000.00			

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TOWN OF IGNACIO
Cash Report
For the Accounting Period: 2/20

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
100 GENERAL FUND						
110100 Petty Cash	100.00	0.00	0.00	0.00	0.00	100.00
110230 WF Checking	765,461.20	157,473.43	22.80	1,888.89	167,199.94	753,868.60
Total Fund	765,561.20	157,473.43	22.80	1,888.89	167,199.94	753,968.60
300 CAPITAL IMPROVEMENT FUND						
110230 WF Checking	167,906.93	15,441.57	0.00	0.00	12,557.28	170,791.22
400 CONSERVATION TRUST FUND						
110230 WF Checking	61,695.50	0.00	0.00	0.00	0.00	61,695.50
500 ECONOMIC DEVELOPMENT FUND						
110230 WF Checking	110,662.75	0.00	0.00	0.00	0.00	110,662.75
610 WATER FUND						
110230 WF Checking	-104,150.20	131,019.49	36.58	51.10	7,915.64	18,939.13
620 GAS FUND						
110230 WF Checking	84,611.10	54,365.82	0.00	194.37	22,445.14	116,337.41
630 SEWER FUND						
110230 WF Checking	-15,012.36	32,258.85	91.95	95.76	37,884.15	-20,641.47
640 IRRIGATION FUND						
110230 WF Checking	11,912.21	0.00	0.00	0.00	30.54	11,881.67
910 PAYROLL CLEARING FUND						
110230 WF Checking	11,729.87	0.00	99,347.96	92,894.82	0.00	18,183.01
930 CLAIMS CLEARING FUND						
110230 WF Checking	65,377.72	0.00	148,533.40	8,885.29	0.00	205,025.83
Totals	1,160,294.72	390,559.16	248,032.69	104,010.23	248,032.69	1,446,843.65

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 20

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Fund	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
100 GENERAL FUND	157,599.37	341,852.36	2,034,550.00	1,692,697.64	17 %
300 CAPITAL IMPROVEMENT FUND	15,441.57	31,691.03	165,000.00	133,308.97	19 %
400 CONSERVATION TRUST FUND	0.00	0.00	20,000.00	20,000.00	0 %
500 ECONOMIC DEVELOPMENT FUND	0.00	0.00	50,010.00	50,010.00	0 %
610 WATER FUND	130,875.96	152,235.43	435,100.00	282,864.57	35 %
620 GAS FUND	35,583.51	83,720.66	263,500.00	179,779.34	32 %
630 SEWER FUND	37,401.86	73,030.27	577,500.00	504,469.73	13 %
640 IRRIGATION FUND	-120.00	-120.00	50,500.00	50,620.00	0 %
Grand Total:	376,782.27	682,409.75	3,596,160.00	2,913,750.25	19 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 20

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100 GENERAL FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
331000 TAXES/UNRESTRICTED COUNTY-STATE REV.					
331100 Property Tax	7,011.08	7,272.34	35,558.00	28,285.66	20 %
331200 Specific Ownership Tax	338.70	627.66	3,000.00	2,372.34	21 %
331310 City Sales Tax	30,883.13	63,382.04	330,000.00	266,617.96	19 %
331330 County Sales Tax	83,760.00	158,028.00	820,000.00	661,972.00	19 %
331420 Cigarette Tax	94.76	233.65	1,800.00	1,566.35	13 %
331510 CO HUTF - Highway Users	0.00	2,121.35	25,478.00	23,356.65	8 %
331520 LP County Motor Vehicle License	0.00	813.45	3,000.00	2,186.55	27 %
331530 LP County Road & Bridge	0.00	23.44	3,000.00	2,976.56	1 %
331810 Severence Tax	0.00	0.00	12,000.00	12,000.00	0 %
331820 Franchise tax	0.00	0.00	500.00	500.00	0 %
331830 CO Fed Mineral Dist Tax	0.00	0.00	10,000.00	10,000.00	0 %
Account Group Total:	122,087.67	232,501.93	1,244,336.00	1,011,834.07	19 %
332000 LICENSES / PERMITS					
332100 Business License Fee	30.00	592.50	2,200.00	1,607.50	27 %
332110 Liquor License Fee	0.00	0.00	1,700.00	1,700.00	0 %
332210 Building Permit & Inspection Fee	0.00	4,182.00	3,000.00	-1,182.00	139 %
332250 Vendor Permit Fee	0.00	75.00	200.00	125.00	38 %
332260 Animal License Fee	20.00	115.00	300.00	185.00	38 %
332270 Business Service License	400.00	500.00	2,250.00	1,750.00	22 %
332275 Excavation Permit Fee	0.00	0.00	150.00	150.00	0 %
Account Group Total:	450.00	5,464.50	9,800.00	4,335.50	56 %
333000 GRANTS / RESTRICTED FUNDS					
333158 HIDTA	0.00	23,523.01	93,000.00	69,476.99	25 %
333400 LGGF	0.00	0.00	138,455.00	138,455.00	0 %
333405 DS Monies	0.00	0.00	5,000.00	5,000.00	0 %
333530 Snow Removal	0.00	0.00	2,000.00	2,000.00	0 %
Account Group Total:	0.00	23,523.01	238,455.00	214,931.99	10 %
334000 FINES & FEES					
334110 Court Costs, Fines & Citations	35.00	35.00	1,000.00	965.00	4 %
334130 Plan/Zone Fee	0.00	0.00	1,500.00	1,500.00	0 %
334140 Reproduction Fee	0.00	85.00	20.00	-65.00	425 %
334160 NSF Fee	35.00	175.00	100.00	-75.00	175 %
334170 Notary Public Fee	0.00	0.00	100.00	100.00	0 %
334240 VIN Inspection	10.00	10.00	150.00	140.00	7 %
334400 Residential Trash	3,281.70	6,545.90	40,000.00	33,454.10	16 %
334401 Recycle	200.00	394.00	2,400.00	2,006.00	16 %
Account Group Total:	3,561.70	7,244.90	45,270.00	38,025.10	16 %
336000 Other Income					
336040 Equipment Sales	0.00	0.00	3,000.00	3,000.00	0 %
336050 Misc Income	31,500.00	11,598.02	12,000.00	401.98	97 %
336060 Police Department Reimbursement	0.00	0.00	10,000.00	10,000.00	0 %
336061 Resource Officer - School District	0.00	61,500.00	120,000.00	58,500.00	51 %
336300 Building Space Rental	0.00	20.00	1,000.00	980.00	2 %
336500 Enterprise Salary & Benefit Allocation	0.00	0.00	309,242.00	309,242.00	0 %
336501 Enterprise General Services Allocation	0.00	0.00	41,447.00	41,447.00	0 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 20

100 GENERAL FUND

Account	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
Account Group Total:	31,500.00	73,118.02	496,689.00	423,570.98	15 %
Fund Total:	157,599.37	341,852.36	2,034,550.00	1,692,697.64	17 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
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300 CAPITAL IMPROVEMENT FUND

Account	Received		Estimated Revenue	Revenue	%
	Current Month	Received YTD		To Be Received	Received
333000 GRANTS / RESTRICTED FUNDS					
333415 Capital Improvement - Sales Tax	15,441.57	31,691.03	165,000.00	133,308.97	19 %
Account Group Total:	15,441.57	31,691.03	165,000.00	133,308.97	19 %
Fund Total:	15,441.57	31,691.03	165,000.00	133,308.97	19 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
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400 CONSERVATION TRUST FUND

Account	Received		Estimated Revenue	Revenue	%
	Current Month	Received YTD		To Be Received	Received
333000 GRANTS / RESTRICTED FUNDS					
333100 GoCo Grant	0.00	0.00	20,000.00	20,000.00	0 %
Account Group Total:	0.00	0.00	20,000.00	20,000.00	0 %
Fund Total:	0.00	0.00	20,000.00	20,000.00	0 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
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500 ECONOMIC DEVELOPMENT FUND

Account	Received		Estimated Revenue	Revenue	%
	Current Month	Received YTD		To Be Received	Received
333000 GRANTS / RESTRICTED FUNDS					
333851 DOLA DCI Plan Grant	0.00	0.00	50,000.00	50,000.00	0 %
Account Group Total:	0.00	0.00	50,000.00	50,000.00	0 %
336000 Other Income					
336100 Interest Income	0.00	0.00	10.00	10.00	0 %
Account Group Total:	0.00	0.00	10.00	10.00	0 %
Fund Total:	0.00	0.00	50,010.00	50,010.00	0 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 20

610 WATER FUND

Account	Received		Estimated Revenue	Revenue	%
	Current Month	Received YTD		To Be Received	Received
333000 GRANTS / RESTRICTED FUNDS					
333449 Infrastructure DOLA Grant	111,830.47	111,830.47	0.00	-111,830.47	** %
Account Group Total:	111,830.47	111,830.47	0.00	-111,830.47	** %
334000 FINES & FEES					
334120 Late Fee	990.00	2,080.00	10,000.00	7,920.00	21 %
334419 Reconnect Fee	50.00	400.00	2,500.00	2,100.00	16 %
334420 Metered Water Sales	17,253.49	36,388.96	340,000.00	303,611.04	11 %
334430 Tap Fee	0.00	0.00	7,600.00	7,600.00	0 %
334440 Ready To Serve Fee	752.00	1,536.00	8,000.00	6,464.00	19 %
Account Group Total:	19,045.49	40,404.96	368,100.00	327,695.04	11 %
339000 In House Transfer					
339100 Transfer In	0.00	0.00	67,000.00	67,000.00	0 %
Account Group Total:	0.00	0.00	67,000.00	67,000.00	0 %
Fund Total:	130,875.96	152,235.43	435,100.00	282,864.57	35 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
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620 GAS FUND

Account		Received		Estimated Revenue	Revenue	%
		Current Month	Received YTD		To Be Received	Received
334000 FINES & FEES						
334412	Gas Residential	24,638.51	52,724.07	150,000.00	97,275.93	35 %
334413	Gas Commercial	8,366.36	24,800.40	100,000.00	75,199.60	25 %
334415	Gas Stand By Fee	973.75	1,971.25	3,500.00	1,528.75	56 %
334470	Gas Tax	1,604.89	4,224.94	10,000.00	5,775.06	42 %
Account Group Total:		35,583.51	83,720.66	263,500.00	179,779.34	32 %
Fund	Total:	35,583.51	83,720.66	263,500.00	179,779.34	32 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
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630 SEWER FUND

Account		Received		Estimated Revenue	Revenue	%
		Current Month	Received YTD		To Be Received	Received
334000 FINES & FEES						
334430	Tap Fee	0.00	0.00	2,500.00	2,500.00	0 %
334460	Sewage Collection	37,401.86	73,030.27	550,000.00	476,969.73	13 %
Account Group Total:		37,401.86	73,030.27	552,500.00	479,469.73	13 %
339000 In House Transfer						
339100	Transfer In	0.00	0.00	25,000.00	25,000.00	0 %
Account Group Total:		0.00	0.00	25,000.00	25,000.00	0 %
Fund Total:		37,401.86	73,030.27	577,500.00	504,469.73	13 %

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Statement of Revenue Budget vs Actuals
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640 IRRIGATION FUND

Account	Received			Revenue	%
	Current Month	Received YTD	Estimated Revenue	To Be Received	Received
334000 FINES & FEES					
334430 Tap Fee	0.00	0.00	500.00	500.00	0 %
334480 Irrigation Water	-120.00	-120.00	50,000.00	50,120.00	0 %
Account Group Total:	-120.00	-120.00	50,500.00	50,620.00	0 %
Fund Total:	-120.00	-120.00	50,500.00	50,620.00	0 %
Grand Total:	376,782.27	682,409.75	3,596,160.00	2,913,750.25	19 %

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TOWN OF IGNACIO
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 2 / 20

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Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL FUND	157,054.20	294,845.92	1,874,222.00	1,874,222.00	1,579,376.08	16 %
200 IMPACT FEES FUND	0.00	0.00	4,077.00	4,077.00	4,077.00	0 %
300 CAPITAL IMPROVEMENT FUND	12,557.28	12,557.28	200,000.00	200,000.00	187,442.72	6 %
400 CONSERVATION TRUST FUND	0.00	0.00	40,000.00	40,000.00	40,000.00	0 %
500 ECONOMIC DEVELOPMENT FUND	0.00	0.00	100,000.00	100,000.00	100,000.00	0 %
610 WATER FUND	7,915.64	18,186.04	444,331.00	444,331.00	426,144.96	4 %
620 GAS FUND	16,459.74	41,436.28	285,256.00	285,256.00	243,819.72	15 %
630 SEWER FUND	37,884.15	75,768.30	582,944.00	582,944.00	507,175.70	13 %
640 IRRIGATION FUND	30.54	60.96	49,697.00	49,697.00	49,636.04	0 %
Grand Total:	231,901.55	442,854.78	3,580,527.00	3,580,527.00	3,137,672.22	12 %

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TOWN OF IGNACIO
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 2 / 20

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100 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
411000	Legislative						
411000	Legislative						
1150	Town Board Salaries	600.00	1,200.00	7,200.00	7,200.00	6,000.00	17 %
2200	FICA	37.20	74.40	446.00	446.00	371.60	17 %
2250	Medicare	8.72	17.44	104.00	104.00	86.56	17 %
2500	Unemployment Insurance	1.83	3.66	22.00	22.00	18.34	17 %
5800	Travel, Training & Meetings	31.43	60.10	3,000.00	3,000.00	2,939.90	2 %
5810	Hosting Joint Meetings	304.17	304.17	1,500.00	1,500.00	1,195.83	20 %
	Account Total:	983.35	1,659.77	12,272.00	12,272.00	10,612.23	14 %
	Account Group Total:	983.35	1,659.77	12,272.00	12,272.00	10,612.23	14 %
412000	Judicial						
412000	Judicial						
3200	Professional Service - Judge	0.00	250.00	3,000.00	3,000.00	2,750.00	8 %
5800	Travel, Training & Meetings	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Account Total:	0.00	250.00	4,000.00	4,000.00	3,750.00	6 %
	Account Group Total:	0.00	250.00	4,000.00	4,000.00	3,750.00	6 %
414000	Elections						
414000	Elections						
1105	Election Judges	0.00	0.00	1,000.00	1,000.00	1,000.00	%
4600	Election Supplies	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Account Total:	0.00	0.00	2,000.00	2,000.00	2,000.00	%
	Account Group Total:	0.00	0.00	2,000.00	2,000.00	2,000.00	%
415000	ADMINISTRATION SALARIES & BENEFITS						
415000	ADMINISTRATION SALARIES & BENEFITS						
1100	Manager Salaries	0.00	0.00	83,200.00	83,200.00	83,200.00	%
1101	Clerk/Treasurer Salaries	4,409.60	8,819.20	57,325.00	57,325.00	48,505.80	15 %
1102	Deputy Clerk/Treasurer Salaries	2,368.08	4,401.28	37,856.00	37,856.00	33,454.72	12 %
1103	Admin Assist/Fin Coordinator Salaries	4,569.50	9,025.90	51,376.00	51,376.00	42,350.10	18 %
1200	Overtime	0.00	0.00	1,893.00	1,893.00	1,893.00	%
2100	Health Insurance	1,431.94	2,345.00	21,012.00	21,012.00	18,667.00	11 %
2101	Life Insurance	5.82	8.73	101.00	101.00	92.27	9 %
2102	Dental Insurance	42.00	63.00	1,008.00	1,008.00	945.00	6 %
2103	Vision Insurance	6.00	9.00	384.00	384.00	375.00	2 %
2104	Aflac	315.44	508.52	1,608.00	1,608.00	1,099.48	32 %
2200	FICA	727.89	1,428.00	14,362.00	14,362.00	12,934.00	10 %
2250	Medicare	170.23	333.96	3,359.00	3,359.00	3,025.04	10 %
2300	Retirement	377.03	754.59	8,919.00	8,919.00	8,164.41	8 %
2500	Unemployment Insurance	35.23	69.11	689.00	689.00	619.89	10 %
	Account Total:	14,458.76	27,766.29	283,092.00	283,092.00	255,325.71	10 %
	Account Group Total:	14,458.76	27,766.29	283,092.00	283,092.00	255,325.71	10 %
416000	ADMINISTRATION OPERATING						
416000	ADMINISTRATION OPERATING						
2600	Workers Comp	0.00	9,401.00	37,604.00	37,604.00	28,203.00	25 %
2700	Insurance	0.00	9,101.41	29,130.00	29,130.00	20,028.59	31 %
3000	Contract Work	8,490.00	8,490.00	10,000.00	10,000.00	1,510.00	85 %
3201	Legal Service - Attorney	1,231.82	1,277.72	10,000.00	10,000.00	8,722.28	13 %
3203	Professional Service - Audit	0.00	0.00	14,250.00	14,250.00	14,250.00	%

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TOWN OF IGNACIO
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 2 / 20

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100 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
4110	Utilities - Water	152.57	304.62	2,700.00	2,700.00	2,395.38	11 %
4120	Utilities - Sewer	92.45	394.05	3,500.00	3,500.00	3,105.95	11 %
4130	Utilities - Electric	633.86	1,254.35	8,000.00	8,000.00	6,745.65	16 %
4150	Utilities - Gas	345.83	1,077.35	3,000.00	3,000.00	1,922.65	36 %
4160	Telephone	258.05	258.05	2,000.00	2,000.00	1,741.95	13 %
4162	Cell Phone	166.14	800.39	5,500.00	5,500.00	4,699.61	15 %
4164	IT Services & Maintenance	0.00	0.00	12,000.00	12,000.00	12,000.00	%
4165	Internet Line	77.90	1,431.80	3,000.00	3,000.00	1,568.20	48 %
4166	IT Equipment & Supplies	0.00	0.00	5,000.00	5,000.00	5,000.00	%
4191	Recording fees	0.00	116.00	500.00	500.00	384.00	23 %
4304	Building R & M	500.00	500.00	2,500.00	2,500.00	2,000.00	20 %
4444	Intergovernmental Payments	0.00	1,808.00	19,008.00	19,008.00	17,200.00	10 %
4950	Misc Expense	100.00	100.00	0.00	0.00	-100.00	%
4951	Community Christmas	0.00	0.00	200.00	200.00	200.00	%
4952	Community Support	252.03	434.18	1,000.00	1,000.00	565.82	43 %
5400	Advertising/Public Notice	0.00	0.00	2,000.00	2,000.00	2,000.00	%
5420	Cleaning Service	276.25	276.25	3,315.00	3,315.00	3,038.75	8 %
5430	Office equipment L & M	0.00	0.00	1,452.00	1,452.00	1,452.00	%
5440	Publication Legal Notice	0.00	0.00	500.00	500.00	500.00	%
5500	Printing Service	372.46	718.49	4,000.00	4,000.00	3,281.51	18 %
5550	Bank Service Charge	193.21	377.49	800.00	800.00	422.51	47 %
5600	Office Supplies	363.23	449.84	4,000.00	4,000.00	3,550.16	11 %
5650	Operating Supplies	216.34	350.60	4,000.00	4,000.00	3,649.40	9 %
5800	Travel, Training & Meetings	0.00	150.60	3,000.00	3,000.00	2,849.40	5 %
5820	Special Events	0.00	0.00	1,000.00	1,000.00	1,000.00	%
6150	Postage	510.35	515.00	4,800.00	4,800.00	4,285.00	11 %
6260	Gas & Oil	151.28	222.79	1,500.00	1,500.00	1,277.21	15 %
6450	Membership Fees	125.00	5,972.00	8,000.00	8,000.00	2,028.00	75 %
	Account Total:	14,508.77	45,781.98	207,259.00	207,259.00	161,477.02	22 %
	Account Group Total:	14,508.77	45,781.98	207,259.00	207,259.00	161,477.02	22 %
419000	COMMUNITY DEVELOPMENT						
419000	COMMUNITY DEVELOPMENT						
1104	Planner Salaries	0.00	0.00	15,000.00	15,000.00	15,000.00	%
2200	FICA	13.02	24.18	930.00	930.00	905.82	3 %
2250	Medicare	3.05	5.67	218.00	218.00	212.33	3 %
2500	Unemployment Insurance	0.63	1.17	45.00	45.00	43.83	3 %
2501	Professional Service - Consulting	4,930.00	4,930.00	20,000.00	20,000.00	15,070.00	25 %
3205	Building Inspections	210.00	390.00	0.00	0.00	-390.00	%
5650	Operating Supplies	0.00	0.00	500.00	500.00	500.00	%
5800	Travel, Training & Meetings	0.00	0.00	500.00	500.00	500.00	%
6450	Membership Fees	0.00	0.00	250.00	250.00	250.00	%
	Account Total:	5,156.70	5,351.02	37,443.00	37,443.00	32,091.98	14 %
	Account Group Total:	5,156.70	5,351.02	37,443.00	37,443.00	32,091.98	14 %
420000	PUBLIC SAFETY SALARIES & BENEFITS						

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100 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
420000 PUBLIC SAFETY SALARIES & BENEFITS							
1106	Chief Salaries	8,209.60	16,419.20	106,725.00	106,725.00	90,305.80	15 %
1107	Sergeant Salaries	6,669.10	13,730.50	81,598.00	81,598.00	67,867.50	17 %
1108	Officers Salaries	27,386.11	53,820.61	313,154.00	313,154.00	259,333.39	17 %
1110	Resource Officer	3,990.40	7,980.80	81,089.00	81,089.00	73,108.20	10 %
1180	P/T Clerk Salaries	166.40	332.80	2,000.00	2,000.00	1,667.20	17 %
1200	Overtime	4,364.91	7,494.25	39,475.00	39,475.00	31,980.75	19 %
2100	Health Insurance	4,943.16	7,414.74	80,076.00	80,076.00	72,661.26	9 %
2101	Life Insurance	20.58	30.87	286.00	286.00	255.13	11 %
2102	Dental Insurance	555.00	832.50	4,284.00	4,284.00	3,451.50	19 %
2103	Vision Insurance	82.00	123.00	612.00	612.00	489.00	20 %
2104	Aflac	1,116.36	1,674.54	918.00	918.00	-756.54	182 %
2130	Legal Insurance	0.00	0.00	2,000.00	2,000.00	2,000.00	%
2200	FICA	10.32	20.64	124.00	124.00	103.36	17 %
2250	Medicare	669.59	1,346.48	8,476.00	8,476.00	7,129.52	16 %
2350	Police Pension	2,725.92	5,452.58	38,067.00	38,067.00	32,614.42	14 %
2450	Death & Disability	1,183.94	2,368.14	16,312.00	16,312.00	13,943.86	15 %
2500	Unemployment Insurance	152.36	299.31	1,748.00	1,748.00	1,448.69	17 %
	Account Total:	62,245.75	119,340.96	776,944.00	776,944.00	657,603.04	15 %
	Account Group Total:	62,245.75	119,340.96	776,944.00	776,944.00	657,603.04	15 %
421000 PUBLIC SAFETY OPERATING							
421000 PUBLIC SAFETY OPERATING							
3415	Clinic & Hospital	0.00	0.00	500.00	500.00	500.00	%
4306	Vehicle R & M	23.47	453.02	7,000.00	7,000.00	6,546.98	6 %
4444	Intergovernmental Payments	10,490.62	11,181.24	16,989.00	16,989.00	5,807.76	66 %
4950	Misc Expense	135.00	135.00	300.00	300.00	165.00	45 %
4980	Animal Control	0.00	0.00	300.00	300.00	300.00	%
5420	Cleaning Service	48.75	48.75	585.00	585.00	536.25	8 %
5650	Operating Supplies	2,978.61	3,111.04	10,000.00	10,000.00	6,888.96	31 %
5800	Travel, Training & Meetings	1,595.56	1,696.47	3,000.00	3,000.00	1,303.53	57 %
6110	Uniforms	822.70	822.70	3,000.00	3,000.00	2,177.30	27 %
6140	Other DS Costs	1,661.05	1,661.05	0.00	0.00	-1,661.05	%
6160	Dispatch (Radio) Service	0.00	0.00	10,000.00	10,000.00	10,000.00	%
6230	Firearms & Supplies	0.00	480.00	1,500.00	1,500.00	1,020.00	32 %
6260	Gas & Oil	1,407.03	2,902.70	17,000.00	17,000.00	14,097.30	17 %
6450	Membership Fees	269.00	2,987.00	4,800.00	4,800.00	1,813.00	62 %
8400	Contribution	0.00	51.02	200.00	200.00	148.98	26 %
9010	Capital - Vehicles	0.00	0.00	38,000.00	38,000.00	38,000.00	%
	Account Total:	19,431.79	25,529.99	113,174.00	113,174.00	87,644.01	23 %
	Account Group Total:	19,431.79	25,529.99	113,174.00	113,174.00	87,644.01	23 %
430000 PUBLIC WORKS SALARIES & BENEFITS							
430000 PUBLIC WORKS SALARIES & BENEFITS							
1109	Public Works Director Salaries	4,215.26	8,430.52	54,558.00	54,558.00	46,127.48	15 %
1111	Foreman Salaries	3,884.40	7,628.40	48,672.00	48,672.00	41,043.60	16 %
1112	Maintenance Worker I Salaries	7,904.00	16,177.90	102,586.00	102,586.00	86,408.10	16 %
1200	Overtime	0.00	0.00	7,563.00	7,563.00	7,563.00	%
2100	Health Insurance	3,050.40	4,575.60	42,324.00	42,324.00	37,748.40	11 %
2101	Life Insurance	13.78	20.67	168.00	168.00	147.33	12 %
2102	Dental Insurance	213.00	319.50	2,016.00	2,016.00	1,696.50	16 %

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2103	Vision Insurance	31.00	46.50	288.00	288.00	241.50	16 %
2104	Aflac	299.40	449.10	1,200.00	1,200.00	750.90	37 %
2200	FICA	942.02	1,922.84	12,761.00	12,761.00	10,838.16	15 %
2250	Medicare	220.33	449.74	2,984.00	2,984.00	2,534.26	15 %
2300	Retirement	781.29	1,562.05	10,291.00	10,291.00	8,728.95	15 %
2500	Unemployment Insurance	47.98	96.64	617.00	617.00	520.36	16 %
	Account Total:	21,602.86	41,679.46	286,028.00	286,028.00	244,348.54	15 %
	Account Group Total:	21,602.86	41,679.46	286,028.00	286,028.00	244,348.54	15 %
431000	PUBLIC WORKS OPERATING						
431000	PUBLIC WORKS OPERATING						
3000	Contract Work	0.00	0.00	7,500.00	7,500.00	7,500.00	%
3415	Clinic & Hospital	55.00	255.00	500.00	500.00	245.00	51 %
3910	Residential Trash	2,604.28	5,217.82	32,000.00	32,000.00	26,782.18	16 %
3911	Recycle	0.00	390.00	2,000.00	2,000.00	1,610.00	20 %
4130	Utilities - Electric	21.50	43.00	0.00	0.00	-43.00	%
4225	Rental Equipment & Supplies	0.00	126.45	1,000.00	1,000.00	873.55	13 %
4300	Equipment R & M	627.47	3,063.64	8,000.00	8,000.00	4,936.36	38 %
4306	Vehicle R & M	194.11	195.11	5,000.00	5,000.00	4,804.89	4 %
4308	Building & Property R & M	0.00	0.00	500.00	500.00	500.00	%
4309	Mosquito Control	0.00	0.00	9,010.00	9,010.00	9,010.00	%
4313	Street Repairs	10,327.20	10,522.30	50,000.00	50,000.00	39,477.70	21 %
4316	Street Lights - Electric	1,337.00	2,670.00	20,000.00	20,000.00	17,330.00	13 %
4318	Street Signs	112.00	112.00	2,000.00	2,000.00	1,888.00	6 %
4365	Seasonal Decorations	0.00	58.15	500.00	500.00	441.85	12 %
5800	Travel, Training & Meetings	100.00	100.00	500.00	500.00	400.00	20 %
6003	Supplies R & M	792.40	1,146.15	4,000.00	4,000.00	2,853.85	29 %
6004	Tools	1,091.57	1,091.57	500.00	500.00	-591.57	218 %
6110	Uniforms	886.73	1,311.90	3,000.00	3,000.00	1,688.10	44 %
6260	Gas & Oil	516.96	1,183.36	5,000.00	5,000.00	3,816.64	24 %
	Account Total:	18,666.22	27,486.45	151,010.00	151,010.00	123,523.55	18 %
	Account Group Total:	18,666.22	27,486.45	151,010.00	151,010.00	123,523.55	18 %
452000	PARKS						
452000	PARKS						
6003	Supplies R & M	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Account Total:	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Account Group Total:	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Fund Total:	157,054.20	294,845.92	1,874,222.00	1,874,222.00	1,579,376.08	16 %

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200 IMPACT FEES FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
828000							
828452	PARK IMPACT						
	4522 Park Impact	0.00	0.00	4,077.00	4,077.00	4,077.00	%
	Account Total:	0.00	0.00	4,077.00	4,077.00	4,077.00	%
	Account Group Total:	0.00	0.00	4,077.00	4,077.00	4,077.00	%
	Fund Total:	0.00	0.00	4,077.00	4,077.00	4,077.00	%

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300 CAPITAL IMPROVEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
930000 CAPITAL IMPROVEMENT							
930000 CAPITAL IMPROVEMENT							
	6454 CIP Transfer Out	0.00	0.00	50,000.00	50,000.00	50,000.00	%
	9202 Project/Labor Match	12,557.28	12,557.28	150,000.00	150,000.00	137,442.72	8 %
	Account Total:	12,557.28	12,557.28	200,000.00	200,000.00	187,442.72	6 %
	Account Group Total:	12,557.28	12,557.28	200,000.00	200,000.00	187,442.72	6 %
	Fund Total:	12,557.28	12,557.28	200,000.00	200,000.00	187,442.72	6 %

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400 CONSERVATION TRUST FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
7000000							
700452	CONSERVATION TRUST						
	9000 Capital Outlay	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	Account Total:	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	Account Group Total:	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	Fund Total:	0.00	0.00	40,000.00	40,000.00	40,000.00	%

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500 ECONOMIC DEVELOPMENT FUND							
Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
500000							
500463 ECONOMIC DEVELOPMENT							
	3207 DCI Grant	0.00	0.00	100,000.00	100,000.00	100,000.00	%
	Account Total:	0.00	0.00	100,000.00	100,000.00	100,000.00	%
	Account Group Total:	0.00	0.00	100,000.00	100,000.00	100,000.00	%
	Fund Total:	0.00	0.00	100,000.00	100,000.00	100,000.00	%

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610 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
610000							
610416 WATER OPERATIONS							
3000	Contract Work	0.00	0.00	2,500.00	2,500.00	2,500.00	%
3204	Professional Service - Engineer	0.00	0.00	25,000.00	25,000.00	25,000.00	%
5800	Travel, Training & Meetings	0.00	192.00	500.00	500.00	308.00	38 %
5901	Enterprise Salaray & Benefit	0.00	0.00	91,705.00	91,705.00	91,705.00	%
5902	Enterprise General Services Allocation	0.00	0.00	15,351.00	15,351.00	15,351.00	%
6003	Supplies R & M	0.00	0.00	1,500.00	1,500.00	1,500.00	%
6004	Tools	47.24	47.24	500.00	500.00	452.76	9 %
6025	Water Tests	310.00	395.00	3,000.00	3,000.00	2,605.00	13 %
6100	Purchased Water	7,558.40	17,276.80	220,000.00	220,000.00	202,723.20	8 %
6450	Membership Fees	0.00	275.00	275.00	275.00	0.00	100 %
9000	Capital Outlay	0.00	0.00	84,000.00	84,000.00	84,000.00	%
Account Total:		7,915.64	18,186.04	444,331.00	444,331.00	426,144.96	4 %
Account Group Total:		7,915.64	18,186.04	444,331.00	444,331.00	426,144.96	4 %
Fund Total:		7,915.64	18,186.04	444,331.00	444,331.00	426,144.96	4 %

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620 GAS FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
620000							
620416 GAS OPERATIONS							
3000	Contract Work	17.88	17.88	1,000.00	1,000.00	982.12	2 %
3410	CDOT Physicals & Drug Tests	0.00	0.00	500.00	500.00	500.00	%
4300	Equipment R & M	0.00	0.00	1,000.00	1,000.00	1,000.00	%
4306	Vehicle R & M	0.00	0.00	500.00	500.00	500.00	%
4950	Misc Expense	0.00	0.00	500.00	500.00	500.00	%
5800	Travel, Training & Meetings	0.00	0.00	1,500.00	1,500.00	1,500.00	%
5901	Enterprise Salaray & Benefit	0.00	0.00	91,705.00	91,705.00	91,705.00	%
5902	Enterprise General Services Allocation	0.00	0.00	15,351.00	15,351.00	15,351.00	%
6003	Supplies R & M	0.00	1,414.15	2,000.00	2,000.00	585.85	71 %
6004	Tools	56.38	56.38	0.00	0.00	-56.38	%
6210	Natural Gas Purchase	16,385.48	39,947.87	115,000.00	115,000.00	75,052.13	35 %
6220	Gas Sales Tax	0.00	0.00	10,000.00	10,000.00	10,000.00	%
6250	Energy Outreach Colorado	0.00	0.00	2,000.00	2,000.00	2,000.00	%
6260	Gas & Oil	0.00	0.00	2,000.00	2,000.00	2,000.00	%
6450	Membership Fees	0.00	0.00	200.00	200.00	200.00	%
9140	Transfers Out	0.00	0.00	42,000.00	42,000.00	42,000.00	%
Account Total:		16,459.74	41,436.28	285,256.00	285,256.00	243,819.72	15 %
Account Group Total:		16,459.74	41,436.28	285,256.00	285,256.00	243,819.72	15 %
Fund Total:		16,459.74	41,436.28	285,256.00	285,256.00	243,819.72	15 %

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630 SEWER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
630000							
630416	SEWER OPERATIONS						
3204	Professional Service - Engineer	0.00	0.00	27,000.00	27,000.00	27,000.00	%
5800	Travel, Training & Meetings	0.00	0.00	500.00	500.00	500.00	%
5901	Enterprise Salaray & Benefit	0.00	0.00	91,705.00	91,705.00	91,705.00	%
5902	Enterprise General Services Allocation	0.00	0.00	7,675.00	7,675.00	7,675.00	%
6003	Supplies R & M	0.00	0.00	2,000.00	2,000.00	2,000.00	%
6004	Tools	0.00	0.00	500.00	500.00	500.00	%
6240	SUIT - Treatment	37,884.15	75,768.30	453,564.00	453,564.00	377,795.70	17 %
	Account Total:	37,884.15	75,768.30	582,944.00	582,944.00	507,175.70	13 %
	Account Group Total:	37,884.15	75,768.30	582,944.00	582,944.00	507,175.70	13 %
	Fund Total:	37,884.15	75,768.30	582,944.00	582,944.00	507,175.70	13 %

640 IRRIGATION FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
640000 IRRIGATION SALARIES & BENEFITS							
640416 IRRIGATIONS OPERATIONS							
3000	Contract Work	0.00	0.00	1,000.00	1,000.00	1,000.00	%
3204	Professional Service - Engineer	0.00	0.00	500.00	500.00	500.00	%
4315	Water Rights	0.00	0.00	3,000.00	3,000.00	3,000.00	%
5901	Enterprise Salaray & Benefit	0.00	0.00	34,127.00	34,127.00	34,127.00	%
5902	Enterprise General Services Allocation	0.00	0.00	3,070.00	3,070.00	3,070.00	%
6003	Supplies R & M	30.54	60.96	3,000.00	3,000.00	2,939.04	2 %
9000	Capital Outlay	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Account Total:	30.54	60.96	49,697.00	49,697.00	49,636.04	%
	Account Group Total:	30.54	60.96	49,697.00	49,697.00	49,636.04	%
	Fund Total:	30.54	60.96	49,697.00	49,697.00	49,636.04	%
	Grand Total:	231,901.55	0.00	442,854.78	3,580,527.00	3,137,672.22	12 %

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	49.88		
COMP HOURS (Comp Time Used)	6.50		111.42
HOL HOURS (Holiday Pay)	126.00		3,494.76
J004 HOURS (CELL PHONE ALLO)	0.00		184.60
*Non Taxable (added to gross wages, no addition to SS, Med, FIT & SIT bases)			
J015 HOURS (IN LIEU OF INSU)	0.00		394.18
OVER HOURS (Overtime)	98.00		4,505.31
REG HOURS (Regular Time)	2,279.25		61,962.78
SICK HOURS (Sick Time)	141.50		3,150.01
VACA HOURS (Vacation Time Used)	207.00		5,704.62
GROSS PAY	79,507.68	0.00	
NET PAY	55,341.04	0.00	
NET PAY (CHECKS)	6,168.97		
NET PAY (DIRECT DEPOSIT)	49,172.07		
AFLAC-AFTERTAX	0.00	452.40	
AFLAC-PRETAX	50.32	1,278.80	
CEBT DENTAL	0.00	810.00	
CEBT HEALTH	5,272.32	9,031.32	
CEBT LIFE	77.30	40.18	
CEBT VISION	0.00	119.00	
FIT	7,192.45	0.00	
FPPA	3,748.08	2,725.92	
FPPA DROP	903.06	0.00	
FPPA-457	779.32	0.00	
FPPA-AD&D	0.00	1,183.94	
GARNISHMENT2	46.14	0.00	
ICMA RET 401	995.28	1,158.32	
MEDICARE	1,071.92	1,071.92	
SIT	2,300.00	0.00	
SOCIAL SECURITY	1,730.45	1,730.45	
UNEMPL. INSUR.	0.00	238.03	
BANK 4	3,610.82	0.00	
BANK 5	1,575.96	0.00	
BANK 7	2,912.00	0.00	
FIRST NATIONAL	69.26	0.00	
USAA	3,474.01	0.00	
VECTRA BANK CO	3,080.82	0.00	
WELLS FARGO	32,238.63	0.00	
WELLS FARGO AZ	69.26	0.00	
WELLS FARGO NEV	69.26	0.00	
WELLS FARGO OR	2,072.05	0.00	
FIT/SIT BASE	67,497.40	0.00	
MEDICARE BASE	73,923.14	0.00	
SOC SEC BASE	27,910.52	0.00	
UN BASE	79,323.08	0.00	
Total		19,840.28	
Total Payroll Expense (Gross Pay + Employer Contributions):		99,347.96	

03/13/20
14:54:18

TOWN OF IGNACIO
Payroll Summary For Payrolls from 02/01/20 to 02/29/20

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Check Summary

Payroll Checks Prev. Out.	\$1,288.73
Payroll Checks Issued	\$6,215.11
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$7,503.84
Electronic Checks	\$92,894.82

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----	-----	-----	-----	-----
Social Security	3460.90	3460.90		221700
Medicare	2143.84	2143.84		221710
Unempl. Insur.	238.03		469.89	221760
FIT	7192.45	7192.45		221720
SIT	2300.00	2300.00		221730
FPPA	6474.00	6474.00		221742
AFLAC-PRETAX	1329.12	1329.12		221757
FPPA-457	779.32	779.32		221742
FPPA-AD&D	1183.94	1183.94		221743
ICMA RET 401	2153.60	2153.60		221741
AFLAC-AFTERTAX	452.40	452.40		221757
CEBT DENTAL	810.00	810.00		221754
CEBT HEALTH	14303.64	14303.64		221751
CEBT LIFE	117.48	117.48		221755
CEBT VISION	119.00	119.00		221756
GARNISHMENT2	46.14	46.14		221781
FPPA DROP	903.06	903.06		221742
Total Ded.	44006.92	43768.89	469.89	

**** Carried Forward column only correct if report run for current period.

Maura Demko, Executive Director for SASO, brought these flowers, certificate of appreciation, and the program for their open house, to the office.





February 26, 2020

Mark Garcia, Town Manager, Town of Ignacio
P.O. Box 459
Ignacio, Colorado 81137

Re: La Plata Youth Services 2020 Allocation for Services

Dear Mr. Garcia and the Town of Ignacio Board,

I write to thank you on behalf of everyone at La Plata Youth Services for the allocation of \$9,800 from the Town of Ignacio to support comprehensive, community-based juvenile justice services and positive youth development programming. Please know that we will work to be good stewards of this important gift.

For more than twenty-five years, La Plata Youth Services has supported and advocated for youth facing challenges in school, home, or court in La Plata County, Colorado. Our efforts have been sustained by gifts from people who share our mission to support youth in our community with the support and resources they need to strengthen their well-being and engage positively in their community.

Thank you for your support of our important work in this field.

Sincerely,

A handwritten signature in black ink, appearing to read "Katy Pepinsky", is written over a large, stylized, wavy line that spans the width of the signature area.

Katy Pepinsky
Executive Director
La Plata Youth Services



Town Managers Report

DATE: March 16, 2020

REPORT PERIOD: February 19, 2020 – March 13, 2020

This report focuses on items within the Town Board Meeting Agenda and also on work completed during the report period listed above.

TOWN BOARD MEETING AGENDA ITEMS

V. UNFINISHED BUSINESS:

- A. ColoTrust Investment – During the February meeting, Brent Turner from ColoTrust presented information on investment opportunities with ColoTrust. Following that meeting, Dee worked up some historic information and potential investment options and forwarded these for your review. We would like to discuss these with you and see if there's a desire to begin investing with ColoTrust. Unfortunately, the recent market and Fed activities have resulted in lower interest rates. Also, Dee has learned more about possible investment opportunities with Wells Fargo that previously have not been detailed to us. Dee will be available to answer questions and discuss investment options.

VI. NEW BUSINESS:

- A. Becker/Goddard Intersection Design Discussion – SEH has been working on survey and design details on the Becker/Goddard intersection. The survey was completed and three design options have been prepared with consideration for turn movements onto and from Becker Street. The option diagrams are included in your packet and detailed below:
1. Option 1 – Single Lane Eastbound from Becker with Bump-out: This option denotes a bump-out and single lane eastbound from Becker which will facilitate straight and left/right travel. This is the current configuration as well with no defined lane stripping. This option also denotes a bump-out on the northwest corner of the intersection which removes the right turn lane for southbound Goddard traffic turning west onto Becker. Signal poles and handicap ramps are located on all four (4) corners of the intersection. This configuration is tight for bus turns from and onto Becker. Note there are turning radiuses and bus templates on the diagrams that denote the bus size and what is needed for a sufficient turning radius.
 2. Option 2 – Dual Lanes Eastbound from Becker without Bump-out: This option denotes two lanes eastbound from Becker with a straight/left turn lane and a dedicated right turn lane. This configuration deletes the bump-out and again is tight for bus turns from and onto Becker. Also, the signal pole on the southeast corner has two mast arms and eliminates the need for a pole on the southwest corner. Handicap ramps and the bump-out on the northwest corner remain the same as option 1.

3. Option 3 – Single Lane Eastbound from Becker with Smaller Bump-out: This option is a combination of options 1 and 2, with a smaller bump-out as denoted in option 1 and the signal poles denoted in option 2. This configuration improves bus turns from and onto Becker Street. Handicap ramps and the bump-out on the northwest corner remain the same as option 1.

Please review these options and we can discuss them in detail during the meeting, or you can contact me with any questions.

VII.E TOWN MANAGER REPORT

Staff Work: We have been working collectively on improvements to Town Hall and the Community Room. Staff are cleaning offices, paint is being applied and a new floor has been installed at Town Hall. New flooring is also planned for the Community Room and should be completed by the end of the month. A contractor was retained to do the Town Hall floor install; however staff will install the floor in the Community Room which will include the office and bathroom. This has been a concerted effort with work by all staff and resulted in better appearance and work environment. By best of recollections from staff, the carpet that was removed was installed in/around 2005.

Rate Work: Tuggy and I continue to work on utility rates and ensure the new rate structure has been incorporated correctly and accurately. We have identified a few areas that required some rate adjustments and also have been working with customers and explaining rates and their usage. Tuggy has worked very hard on this effort.

Planning Commission: The Planning Commission did not have a meeting in February but did have a work session on February 26th to continue work on the Land Use and Development Code (LUDC). A final LUDC draft has been completed and is under review and hopefully the March 25th work session will bring this work to a close and the LUDC will come to the Town Board for review and approval. I have put significant time and effort into this code, being that this project is over-budget and assistance from our consultant has been reduced accordingly.

Project/Grant Work: Work on all grants continues including grant administration work. Details are listed below on each specific grant:

- Water Infrastructure Project/EIAF Grant – This project is complete and a final reimbursement request will be processed now that water meters have been ordered and delivered. Work is needed on the billing coordination that will be required with the new meter and meter reading system. Chris will report on the water meter installation plans.
- Code Update Grant – The Planning Commission continues work on the LUC and details are provided above. This grant has been finalized and the draft code was forwarded as a project deliverable. This project is approximately \$17,000 over budget.
- Entry Signage work has progressed with the installation of three signs. Work is still needed on the rock bases and interior lighting. The contractor has been slow on this project and we are hoping to finish all work in March. Grant reimbursements have been completed for this project.
- Becker/Goddard Intersection – Work continues with this project and entails communication with CDOT, SEH and property owners. CDOT has identified another \$28,000 in funding that can be utilized for the handicap ramps on this project. We have requested this funding and

will know more soon on whether this funding is eligible for this project. CDOT is also working on the IGA for this project and we will be reviewing that once we obtain a draft. We have received positive work and support from CDOT on this project. Please contact me with any questions.

- Water Main Extension – The new lots associated with the Walker First and Second Addition Subdivisions are going to require a new water service. The assumption during the subdivision process was that water service was available to these lots but after further review the service is less than ideal. We are working with Mr. Walker to address this and our engineer is developing a new water main extension plan. We will report more on this once we have an engineer's report.
- Broadband Planning Grant – No work has been completed on this grant but hopefully I can prioritize this work now that the Town Hall project, rate work and LUDC efforts are nearing completion.
- Rock Creek Development Planning Grant – Again, no work has been completed on this grant and if allowed I will get this grant completed and submitted shortly. DOLA is the funding source for this and the Broadband grant and hopefully they will allow two (2) grants at one time. If not, we will stagger these grants and get them finished as quickly as possible.

Planning/Building: Work continues with customers on building and planning issues/questions and with the planning commission. Work also continues with our contract planner and our part-time building inspector/code enforcement officer. Work is still needed on the adoption of the 2015 Building Codes.

Raw Water Irrigation Easement: The Town forwarded a response letter from the Tribal Chairman detailing questions that were discussed during our last meeting. We have not heard back from the Tribe on this matter. Note, our letter was never delivered so a copy was forwarded once the discrepancy was identified.

Jurisdiction Agreement: Chief Phillips and the Town attorney have been working on a response to the draft agreement provided by the Tribal attorney and we will discuss this in detail during our executive session.

Year-End Report: I'm working on the year-end report and hope to have it out to you with this packet.

Board Retreat: During our previous budget work we discussed 2020 plans and identified a need for a work session or board retreat. I would like to discuss this with you and see if we start looking ahead for dates and content. Please feel free to contact me any questions or ideas.

MEETINGS ATTENDED – I have had meetings with GOCO, the school superintendent, SEH, CDOT, DOLA, SWCCOG, and Chairman Sage and other tribal staff.

Please contact me with any questions on the above material or if in need of anything. Thanks!