



IGNACIO TOWN BOARD MEETING AGENDA

Monday, January 11, 2021 – 6:30 PM

Remote Public Meeting

This remote meeting is hosted by Zoom and requires Attendees to login to the Zoom meeting website at the following address: <https://zoom.us/j/91220783409>, or Attendees wishing to participate by phone shall call: 346-248-7799 and key in Webinar ID Number: 912 2078 3409.

*There is a Zoom Etiquette file on the Town website that details how Zoom meetings work and what is expected of Attendees. All Attendees will be able to hear and/or see the Town Board meeting. Attendees will be muted until the Mayor takes Attendee comments. Attendees wanting to comment must click on the “Raised Hand” tab at the bottom of the screen, or callers will have to enter *9. The Mayor will acknowledge which Attendee is to speak (by name or phone number) and the meeting host will allow them to speak. The meeting host will unmute the Attendee (or notify the Attendee if they need to unmute themselves by entering *6). The Attendee shall first provide their name and address before they begin their comments. Failure to follow directions or maintain meeting decorum will result in the muting of your connection.*

- I. **CALL REGULAR MEETING TO ORDER:** Moment of Silence, Moment of Gratitude, Reflection of Hope
- II. **ROLL CALL**
- III. **PUBLIC COMMENTS:** *The Town Board values public comment and allows this time for citizens to voice their thoughts and concerns. The Mayor will open the comment period and prior to addressing the Board, state your name and address and limit your comments to five (5) minutes. Meeting decorum will be maintained and failure to maintain composure and respect will result in the closure of your comment period. The Town Board and/or staff may respond to your comments or take your comments under advisement. Please do not comment on items listed on the Agenda as opportunity will be given to comment during these discussions. Thank you.*
- IV. **CONSENT AGENDA**
 - A. Regular Town Board Meeting Minutes from December 14, 2020
 - B. Financial Records – December Check Register and Budget to Actual Reports
- V. **UNFINISHED BUSINESS**
 - A. Rock Creek Housing Plan Update
 - B. Broadband Plan Update and Grant Discussion
 - C. Board Strategic Planning Update
- VI. **NEW BUSINESS**
 - A. Resolution 01-2021 – Designation of Meeting Posting Locations for 2021
 - B. Resolution 02-2021 – E911 Surcharge for 2021
 - C. COVID-19 Update
- VII. **STAFF REPORTS**
 - A. Police Department
 - B. Public Works
 - C. Clerk / Treasurer
 - D. Town Manager
 - E. Attorney
- VIII. **TRUSTEE REPORTS**
- IX. **MISCELLANEOUS**
- X. **ADJOURNMENT**

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Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99152	E	517 PURCHASE POWER	503.50	12/07/20	12/20	CL 13795	503.50
-99151	E	737 PITNEY BOWES INC	302.64	12/07/20	12/20	CL 13803	302.64
-99150	E	737 PITNEY BOWES INC	48.44	12/07/20	12/20	CL 13804	48.44
-99149	E	845 HOME DEPOT CREDIT SERVICES	221.49	12/21/20	12/20	CL 13815	221.49
-99148	E	845 HOME DEPOT CREDIT SERVICES	185.73	12/21/20	12/20	CL 13816	185.73
-99147	E	845 HOME DEPOT CREDIT SERVICES	41.91	12/21/20	12/20	CL 13817	41.91
-99146	E	143 STATE OF COLORADO-SALES TAX	1729.37	12/21/20	12/20	CL 13819	1729.37
-99145	E	974 LA PLATA ELECTRIC ASSN INC	2048.62	12/21/20	12/20	CL 13830	2048.62
-99144	E	1187 Cardmember Service (TBK Bank)	535.50	12/21/20	12/20	CL 13834	535.50
-99143	E	1187 Cardmember Service (TBK Bank)	39.20	12/21/20	12/20	CL 13835	39.20
-99142	E	1187 Cardmember Service (TBK Bank)	56.87	12/21/20	12/20	CL 13836	56.87
-99141	E	1187 Cardmember Service (TBK Bank)	101.86	12/21/20	12/20	CL 13837	101.86
-99140	E	1187 Cardmember Service (TBK Bank)	6.47	12/21/20	12/20	CL 13838	6.47
-99139	E	1187 Cardmember Service (TBK Bank)	290.25	12/21/20	12/20	CL 13839	290.25
-99138	E	1187 Cardmember Service (TBK Bank)	80.00	12/21/20	12/20	CL 13840	80.00
-99137	E	1187 Cardmember Service (TBK Bank)	20.00	12/21/20	12/20	CL 13841	20.00
-99136	E	1187 Cardmember Service (TBK Bank)	69.49	12/21/20	12/20	CL 13842	69.49
-99135	E	1187 Cardmember Service (TBK Bank)	11.22	11/21/20	12/20	CL 13843	11.22
-99134	E	1187 Cardmember Service (TBK Bank)	224.32	12/21/20	12/20	CL 13844	224.32
-99133	E	1187 Cardmember Service (TBK Bank)	181.97	12/21/20	12/20	CL 13845	181.97
-99132	E	1187 Cardmember Service (TBK Bank)	90.60	12/21/20	12/20	CL 13846	90.60
-99131	E	1187 Cardmember Service (TBK Bank)	20.57	12/21/20	12/20	CL 13847	20.57
-99130	E	1187 Cardmember Service (TBK Bank)	20.58	12/21/20	12/20	CL 13848	20.58
-99129	E	1187 Cardmember Service (TBK Bank)	55.19	12/21/20	12/20	CL 13849	55.19

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TOWN OF IGNACIO
Check Register for Checking
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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99128	E	1187 Cardmember Service (TBK Bank)	20.44	12/21/20	12/20	CL 13850	20.44
-99127	E	1187 Cardmember Service (TBK Bank)	210.42	12/21/20	12/20	CL 13851	210.42
-99126	E	1187 Cardmember Service (TBK Bank)	194.19	12/21/20	12/20	CL 13852	194.19
-99125	E	1187 Cardmember Service (TBK Bank)	377.19	12/21/20	12/20	CL 13853	377.19
-99124	E	1187 Cardmember Service (TBK Bank)	17.39	12/21/20	12/20	CL 13854	17.39
-99123	E	1187 Cardmember Service (TBK Bank)	14.84	12/21/20	12/20	CL 13855	14.84
-99122	E	1187 Cardmember Service (TBK Bank)	316.86	12/21/20	12/20	CL 13856	316.86
-99121	E	1187 Cardmember Service (TBK Bank)	147.21	12/21/20	12/20	CL 13857	147.21
-99120	E	1187 Cardmember Service (TBK Bank)	100.00	12/21/20	12/20	CL 13858	100.00
-99119	E	1187 Cardmember Service (TBK Bank)	136.00	12/21/20	12/20	CL 13859	136.00
-99118	E	1187 Cardmember Service (TBK Bank)	20.00	12/21/20	12/20	CL 13860	20.00
-99117	E	1187 Cardmember Service (TBK Bank)	10.00	12/21/20	12/20	CL 13861	10.00
-99116	E	1187 Cardmember Service (TBK Bank)	29.67	12/21/20	12/20	CL 13862	29.67
-99115	E	1187 Cardmember Service (TBK Bank)	20.64	12/21/20	12/20	CL 13863	20.64
-99114	E	1187 Cardmember Service (TBK Bank)	21.12	12/21/20	12/20	CL 13864	21.12
-99113	E	1187 Cardmember Service (TBK Bank)	19.38	12/21/20	12/20	CL 13865	19.38
-99112	E	1187 Cardmember Service (TBK Bank)	37.30	12/21/20	12/20	CL 13866	37.30
-99111	E	1187 Cardmember Service (TBK Bank)	46.87	12/21/20	12/20	CL 13867	46.87
-99110	E	1187 Cardmember Service (TBK Bank)	33.51	12/21/20	12/20	CL 13868	33.51
-99109	E	1187 Cardmember Service (TBK Bank)	32.00	12/21/20	12/20	CL 13869	32.00
-99108	E	1187 Cardmember Service (TBK Bank)	27.00	12/21/20	12/20	CL 13870	27.00
-99107	E	1187 Cardmember Service (TBK Bank)	32.50	12/21/20	12/20	CL 13871	32.50
-99106	E	1187 Cardmember Service (TBK Bank)	151.74	12/21/20	12/20	CL 13872	151.74
-99105	E	1187 Cardmember Service (TBK Bank)	43.85	12/21/20	12/20	CL 13873	43.85

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-99104	E	1187 Cardmember Service (TBK Bank)	59.57	12/21/20	12/20	CL 13874	59.57
-99103	E	1187 Cardmember Service (TBK Bank)	33.24	12/21/20	12/20	CL 13875	33.24
-99102	E	1187 Cardmember Service (TBK Bank)	30.50	12/21/20	12/20	CL 13876	30.50
-99101	E	1187 Cardmember Service (TBK Bank)	16.43	12/21/20	12/20	CL 13877	16.43
-99100	E	1187 Cardmember Service (TBK Bank)	25.33	12/21/20	12/20	CL 13878	25.33
-99099	E	1187 Cardmember Service (TBK Bank)	26.02	12/21/20	12/20	CL 13879	26.02
-99098	E	1187 Cardmember Service (TBK Bank)	23.04	12/21/20	12/20	CL 13880	23.04
-99097	E	1187 Cardmember Service (TBK Bank)	40.97	12/21/20	12/20	CL 13881	40.97
-99096	E	1187 Cardmember Service (TBK Bank)	37.75	12/21/20	12/20	CL 13882	37.75
-99095	E	1187 Cardmember Service (TBK Bank)	37.39	12/21/20	12/20	CL 13883	37.39
-99094	E	1187 Cardmember Service (TBK Bank)	14.31	12/21/20	12/20	CL 13884	14.31
-99093	E	1187 Cardmember Service (TBK Bank)	21.70	12/21/20	12/20	CL 13885	21.70
-99092	E	1187 Cardmember Service (TBK Bank)	28.55	12/21/20	12/20	CL 13886	28.55
-99091	E	1187 Cardmember Service (TBK Bank)	29.85	12/21/20	12/20	CL 13887	29.85
-99090	E	1187 Cardmember Service (TBK Bank)	21.76	12/21/20	12/20	CL 13888	21.76
-99089	E	1187 Cardmember Service (TBK Bank)	25.91	12/21/20	12/20	CL 13889	25.91
-99088	E	1187 Cardmember Service (TBK Bank)	58.22	12/21/20	12/20	CL 13890	58.22
-99087	E	1187 Cardmember Service (TBK Bank)	36.30	12/21/20	12/20	CL 13891	36.30
-99086	E	1187 Cardmember Service (TBK Bank)	28.12	12/21/20	12/20	CL 13892	28.12
-99085	E	1187 Cardmember Service (TBK Bank)	260.07	12/21/20	12/20	CL 13893	260.07
-99084	E	1187 Cardmember Service (TBK Bank)	81.28	12/21/20	12/20	CL 13894	81.28
-99083	E	1187 Cardmember Service (TBK Bank)	56.99	12/21/20	12/20	CL 13895	56.99
-99082	E	1187 Cardmember Service (TBK Bank)	70.15	12/21/20	12/20	CL 13896	70.15
-99081	E	1187 Cardmember Service (TBK Bank)	26.66	12/21/20	12/20	CL 13897	26.66

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-99080	E	1187 Cardmember Service (TBK Bank)	67.67	12/21/20	12/20	CL 13898	67.67
-99079	E	1187 Cardmember Service (TBK Bank)	49.23	12/21/20	12/20	CL 13899	49.23
-99078	E	1187 Cardmember Service (TBK Bank)	57.75	12/21/20	12/20	CL 13900	57.75
-99077	E	1187 Cardmember Service (TBK Bank)	61.24	12/21/20	12/20	CL 13901	61.24
-99076	E	1187 Cardmember Service (TBK Bank)	54.19	12/21/20	12/20	CL 13902	54.19
-99075	E	1187 Cardmember Service (TBK Bank)	32.40	12/21/20	12/20	CL 13903	32.40
-99074	E	1187 Cardmember Service (TBK Bank)	31.44	12/21/20	12/20	CL 13904	31.44
-99073	E	1187 Cardmember Service (TBK Bank)	7.56	12/21/20	12/20	CL 13905	7.56
-99072	E	1187 Cardmember Service (TBK Bank)	100.00	12/21/20	12/20	CL 13906	100.00
-99071	E	1187 Cardmember Service (TBK Bank)	31.09	12/21/20	12/20	CL 13907	31.09
-99070	E	1187 Cardmember Service (TBK Bank)	76.11	12/21/20	12/20	CL 13908	76.11
-99069	E	1187 Cardmember Service (TBK Bank)	10.00	12/21/20	12/20	CL 13909	10.00
-99068	E	871 SWCCOG	1200.00	12/29/20	12/20	CL 13915	1200.00
5119 *	S	53 AUTO PARTS INC	97.65	12/07/20		CL 13796	97.65
5120	S	728 AXIS HEALTH SYSTEMS	1000.00	12/07/20		CL 13794	1000.00
5121	S	91 BRENNAN OIL COMPANY	95.93	12/07/20		CL 13798	95.93
5122	S	921 CASCADE WATER	13.98	12/07/20		CL 13799	13.98
5123	S	999999 DELL MARKETING, LP	18351.12	12/07/20		CL 13808	18351.12
5124	S	237 ENERGY OUTREACH COLORADO	622.43	12/07/20		CL 13793	622.43
5125	S	971 FASTTRACK COMMUNICATIONS INC	253.90	12/07/20		CL 13797	253.90
5126	S	263 GALLS, LLC.	150.39	12/07/20		CL 13802	150.39
5127	S	894 KRISTIN ROEHRS	406.25	12/07/20		CL 13801	406.25
5128	S	1087 MARK GARCIA - GOV-PLUS LLC	6420.00	12/07/20		CL 13807	6420.00
5129	S	1188 NEO Connect	16450.00	12/07/20		CL 13806	16450.00

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
5130	S	1093 PERFECT COMPUTING LLC	180.00	12/07/20		CL 13805	180.00
5131	S	675 UTILITY NOTIFICATION CENTER OF CO	19.37	12/07/20		CL 13800	19.37
5152 *	S	1167 Badger Daylighting Corp.	12089.15	12/21/20		CL 13912	10552.50
						CL 13913	1536.65
5153	S	802 CAL STEEL LLC	120.00	12/21/20		CL 13823	120.00
5154	S	976 CIRSA WC	193.27	12/21/20		CL 13814	193.27
5155	S	1190 Colorado Department of Public Safety	28283.58	12/21/20		CL 13813	28283.58
5156	S	869 DRUG & ALCOHOL TESTING ASSOC	110.00	12/21/20		CL 13827	110.00
5157	S	1119 DUB'S AUTO BODY	906.00	12/21/20		CL 13824	906.00
5158	S	1191 Garrhs, Inc.	275.98	12/21/20		CL 13825	275.98
5159	S	981 HI PERFORMANCE CARWASH LLC	76.40	12/21/20		CL 13911	76.40
5160	S	1150 In Compliance Products, Inc.	50.00	12/21/20		CL 13812	50.00
5161	S	1046 LAW OFFICE OF DAVID LIBERMAN	1973.70	12/21/20		CL 13914	1973.70
5162	S	1087 MARK GARCIA - GOV-PLUS LLC	300.00	12/21/20		CL 13810	300.00
5163	S	1189 Pine River Shares	750.00	12/21/20		CL 13811	750.00
5164	S	1178 Sagebrush Limited	850.00	12/21/20		CL 13829	850.00
5165	S	590 SAN JUAN BASIN HEALTH DEPARTMENT	35.00	12/21/20		CL 13822	35.00
5166	S	1172 Short Elliott Hendrickson, Inc.	4955.00	12/21/20		CL 13828	1151.25
						CL 13910	3803.75
5167	S	600 SOUTHERN UTE UTILITIES DIVISION	60734.40	12/21/20		CL 13826	60734.40
5168	S	632 TARGET RENTAL	76.14	12/21/20		CL 13831	76.14
5169	S	1147 TDL RECYCLING, LLC	474.00	12/21/20		CL 13809	474.00
5170	S	650 TOWN OF IGNACIO	517.43	12/21/20		CL 13820	517.43
5171	S	1174 United Rentals (North America), Inc.	327.60	12/21/20		CL 13833	327.60
5172	S	920 VANDEGRIFT DIESEL	1230.56	12/21/20		CL 13818	1230.56

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
5173	S	695 WCA WASTE CORP	2672.68	12/21/20		CL 13821	2672.68
Total for Claim Checks			172876.61				
Count for Claim Checks			120				

* denotes missing check number(s)

of Checks: 120 Total: 172876.61

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TOWN OF IGNACIO
Fund Summary for Claim Check Register
For the Accounting Period: 12/20

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Fund/Account	Amount
100 GENERAL FUND	
110230	\$88,663.19
300 CAPITAL IMPROVEMENT FUND	
110230	\$1,151.25
500 ECONOMIC DEVELOPMENT FUND	
110230	\$20,253.75
610 WATER FUND	
110230	\$10,502.60
620 GAS FUND	
110230	\$17,768.32
630 SEWER FUND	
110230	\$34,506.42
640 IRRIGATION FUND	
110230	\$31.08
Total:	\$172,876.61

Custom Account Statement PLUS+

Entity Name	Investor ID	Report Period	Start Date	End Date	Average Yield for the Period
Town of Ignacio	CO-01-0721		12/1/2020	12/31/2020	0.1219

Account Number	Account Name	Beginning Balance	Contributions	Withdrawals	Ending Balance	Income Earned for Period
CO-01-0721-8001	GENERAL FUND	1,235,234.11	0.00	545,071.00	690,287.13	124.02
CO-01-0721-8002	WATER FUND	0.00	14,727.00	0.00	14,727.10	0.10
CO-01-0721-8003	SEWER FUND	0.00	0.00	0.00	0.00	0.00
CO-01-0721-8004	GAS FUND	0.00	73,955.00	0.00	73,955.48	0.48
CO-01-0721-8005	IRRIGATION FUND	0.00	10,362.00	0.00	10,362.06	0.06
CO-01-0721-8006	CAPITAL IMPROVEMENT FUND	0.00	316,202.00	0.00	316,204.05	2.05
CO-01-0721-8007	CONSERVATION TRUST FUND	0.00	69,162.00	0.00	69,162.44	0.44
CO-01-0721-8010	ECONOMIC DEVELOPMENT FUND	0.00	60,663.00	0.00	60,663.40	0.40
	Total	1,235,234.11	545,071.00	545,071.00	1,235,361.66	127.55

Transactional Activity

CO-01-0721-8001 GENERAL FUND

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
12/01/2020	Beginning Balance			1,235,234.11	
12/30/2020	Transfer out to CO-01- 0721-8002	0.00	14,727.00		5648096
12/30/2020	Transfer out to CO-01- 0721-8004	0.00	73,955.00		5648097
12/30/2020	Transfer out to CO-01- 0721-8005	0.00	10,362.00		5648098
12/30/2020	Transfer out to CO-01- 0721-8006	0.00	316,202.00		5648099

12/30/2020	Transfer out to CO-01-0721-8007	0.00	69,162.00		5648100
12/30/2020	Transfer out to CO-01-0721-8010	0.00	60,663.00		5648101
12/31/2020	Income Dividend Reinvestment	124.02	0.00		
12/31/2020	Ending Balance			690,287.13	

CO-01-0721-8002 WATER FUND

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
12/01/2020	Beginning Balance			0.00	
12/30/2020	Transfer in from CO-01-0721-8001	14,727.00	0.00		5648096
12/31/2020	Income Dividend Reinvestment	0.10	0.00		
12/31/2020	Ending Balance			14,727.10	

CO-01-0721-8003 SEWER FUND

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
12/01/2020	Beginning Balance			0.00	
12/31/2020	Income Dividend Reinvestment	0.00	0.00		
12/31/2020	Ending Balance			0.00	

CO-01-0721-8004 GAS FUND

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
12/01/2020	Beginning Balance			0.00	
12/30/2020	Transfer in from CO-01-0721-8001	73,955.00	0.00		5648097
12/31/2020	Income Dividend Reinvestment	0.48	0.00		
12/31/2020	Ending Balance			73,955.48	

CO-01-0721-8005 IRRIGATION FUND

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
12/01/2020	Beginning Balance			0.00	
12/30/2020	Transfer in from CO-01-0721-8001	10,362.00	0.00		5648098
12/31/2020	Income Dividend Reinvestment	0.06	0.00		
12/31/2020	Ending Balance			10,362.06	

**CO-01-0721-8006 CAPITAL
IMPROVEMENT FUND**

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
12/01/2020	Beginning Balance			0.00	
12/30/2020	Transfer in from CO-01-0721-8001	316,202.00	0.00		5648099
12/31/2020	Income Dividend Reinvestment	2.05	0.00		
12/31/2020	Ending Balance			316,204.05	

**CO-01-0721-8007 CONSERVATION TRUST
FUND**

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
12/01/2020	Beginning Balance			0.00	
12/30/2020	Transfer in from CO-01-0721-8001	69,162.00	0.00		5648100
12/31/2020	Income Dividend Reinvestment	0.44	0.00		
12/31/2020	Ending Balance			69,162.44	

**CO-01-0721-8010 ECONOMIC
DEVELOPMENT FUND**

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
12/01/2020	Beginning Balance			0.00	
12/30/2020	Transfer in from CO-01- 0721-8001	60,663.00	0.00		5648101
12/31/2020	Income Dividend Reinvestment	0.40	0.00		
12/31/2020	Ending Balance			60,663.40	

TOWN OF IGNACIO

* our budget reflects this worksheet

2019			2020			% up/down from PYM	Year-To-Date	Difference	% up/down from PYT
City Sales Tax	Month	Year-To-Date	City Sales Tax	Month	Difference				
Jan	30,815.72	30,815.72	1 Jan	32,498.91	1,683.19	5.46%	32,498.91	1,683.19	5.46% nov
Feb	30,438.28	61,254.00	2 Feb	30,883.13	444.85	0.73%	63,382.04	2,128.04	3.47%
Mar	28,710.70	89,964.70	3 Mar	29,756.06	1,045.36	1.16%	93,138.10	3,173.40	3.53%
Apr	27,522.93	117,487.63	4 Apr	29,891.22	2,368.29	2.02%	123,029.32	5,541.69	4.72%
May	26,204.27	143,691.90	5 May	38,046.33	11,842.06	8.24%	161,075.65	17,383.75	12.10%
June	20,846.68	164,538.58	6 Jun	37,833.96	16,987.28	10.32%	198,909.61	34,371.03	20.89%
July	28,741.86	193,280.44	7 July	39,765.51	11,023.65	5.70%	238,675.12	45,394.68	23.49%
Aug	29,647.83	222,928.27	8 Aug	38,659.53	9,011.70	4.04%	277,334.65	54,406.38	24.41%
Sept	32,704.63	255,632.90	9 Sept	44,580.08	11,875.45	4.65%	321,914.73	66,281.83	25.93%
Oct	29,752.38	285,385.28	10 Oct	38,046.92	8,294.54	2.91%	359,961.65	74,576.37	26.13%
Nov	29,400.34	314,785.62	11 Nov	37,617.48	8,217.14	2.61%	397,579.13	82,793.51	26.30%
Dec	31,591.63	346,377.25	12 Dec	36,860.79	5,269.16	1.52%	434,439.92	88,062.67	25.42%
2019 City Total	346,377.25		2020 City Total	434,439.92					16.82%
2020 BUDGET							330,000.00		

2019			2020			% up/down from PYM	Year-To-Date	Difference	% up/down from PYT
County Sales Tax	Month	Year-To-Date	County Sales Tax	Month	Difference				
Jan	62,622.00	62,622.00	1 Jan	74,268.00	11,646.00	18.60%	74,268.00	11,646.00	18.60%
Feb	74,066.00	136,688.00	2 Feb	83,760.00	9,694.00	7.09%	158,028.00	21,340.00	15.61%
Mar	61,061.00	197,749.00	3 Mar	67,251.00	6,190.00	3.13%	225,279.00	27,530.00	13.92%
Apr	55,697.00	253,446.00	4 Apr	63,809.00	8,112.00	3.20%	289,088.00	35,642.00	14.06%
May	64,570.00	318,016.00	5 May	92,195.00	27,625.00	8.69%	381,283.00	63,267.00	19.89%
June	62,553.00	380,569.00	6 June	65,965.00	3,412.00	0.90%	447,248.00	66,679.00	17.52%
July	68,842.00	449,411.00	7 July	76,727.00	7,885.00	1.75%	523,975.00	74,564.00	16.59%
Aug	80,602.00	530,013.00	8 Aug	86,975.00	6,373.00	1.20%	610,950.00	80,937.00	15.27%
Sept	86,270.00	616,283.00	9 Sept	94,258.00	7,988.00	1.30%	705,208.00	88,925.00	14.43%
Oct	79,001.00	695,284.00	10 Oct	92,253.00	13,252.00	1.91%	797,461.00	102,177.00	14.70%
Nov	79,784.00	775,068.00	11 Nov	97,837.00	18,053.00	2.33%	895,298.00	120,230.00	15.51%
Dec	77,745.00	852,813.00	12 Dec	87,221.00	9,476.00	1.11%	982,519.00	129,706.00	15.21%
2019 County Total	852,813.00		2020 County Total	982,519.00					15.94%
2020 BUDGET							820,000.00		

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TOWN OF IGNACIO
Cash Report
For the Accounting Period: 12/20

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
100 GENERAL FUND						
110100 Petty Cash	100.00	0.00	0.00	0.00	0.00	100.00
110230 Operating Account	-394,387.69	673,786.12	9.34	110,000.00	228,535.75	-59,127.98
110250 Savings Account	225,021.06	28.67	0.00	0.00	0.00	225,049.73
110270 Investment Account	1,235,234.11	124.02	0.00	545,071.00	0.00	690,287.13
Total Fund	1,065,967.48	673,938.81	9.34	655,071.00	228,535.75	856,308.88
300 CAPITAL IMPROVEMENT FUND						
110230 Operating Account	270,153.56	18,430.40	0.00	316,202.00	1,151.25	-28,769.29
110270 Investment Account	0.00	316,204.05	0.00	0.00	0.00	316,204.05
Total Fund	270,153.56	334,634.45		316,202.00	1,151.25	287,434.76
400 CONSERVATION TRUST FUND						
110230 Operating Account	67,221.56	1,940.45	0.00	69,162.00	0.00	0.01
110270 Investment Account	0.00	69,162.44	0.00	0.00	0.00	69,162.44
Total Fund	67,221.56	71,102.89		69,162.00		69,162.45
500 ECONOMIC DEVELOPMENT FUND						
110230 Operating Account	132,850.64	0.00	0.00	60,663.00	20,253.75	51,933.89
110270 Investment Account	0.00	60,663.40	0.00	0.00	0.00	60,663.40
Total Fund	132,850.64	60,663.40		60,663.00	20,253.75	112,597.29
610 WATER FUND						
110230 Operating Account	-35,599.73	110,093.39	0.00	14,727.00	10,502.60	49,264.06
110270 Investment Account	0.00	14,727.10	0.00	0.00	0.00	14,727.10
Total Fund	-35,599.73	124,820.49		14,727.00	10,502.60	63,991.16
620 GAS FUND						
110230 Operating Account	208,321.57	36,364.84	0.00	115,955.00	17,817.66	110,913.75
110270 Investment Account	0.00	73,955.48	0.00	0.00	0.00	73,955.48
Total Fund	208,321.57	110,320.32		115,955.00	17,817.66	184,869.23
630 SEWER FUND						
110230 Operating Account	-663,157.92	92,070.52	40.00	0.00	34,506.42	-605,553.82
640 IRRIGATION FUND						
110230 Operating Account	25,216.30	1,355.40	0.00	10,362.00	31.08	16,178.62
110270 Investment Account	0.00	10,362.06	0.00	0.00	0.00	10,362.06
Total Fund	25,216.30	11,717.46		10,362.00	31.08	26,540.68
910 PAYROLL CLEARING FUND						
110230 Operating Account	23,144.16	0.00	140,132.56	131,695.42	0.00	31,581.30
930 CLAIMS CLEARING FUND						
110230 Operating Account	398,433.65	0.00	172,876.61	11,814.70	0.00	559,495.56
Totals	1,492,551.27	1,479,268.34	313,058.51	1,385,652.12	312,798.51	1,586,427.49

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 12 / 20

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Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
100 GENERAL FUND	126,759.80	2,110,082.39	2,034,550.00	-75,532.39	104 %
300 CAPITAL IMPROVEMENT FUND	18,432.45	217,222.07	165,000.00	-52,222.07	132 %
400 CONSERVATION TRUST FUND	1,940.89	7,466.95	20,000.00	12,533.05	37 %
500 ECONOMIC DEVELOPMENT FUND	0.40	0.40	50,010.00	50,009.60	0 %
610 WATER FUND	110,533.34	628,190.34	435,100.00	-193,090.34	144 %
620 GAS FUND	38,381.47	293,905.70	263,500.00	-30,405.70	112 %
630 SEWER FUND	96,058.76	493,650.59	577,500.00	83,849.41	85 %
640 IRRIGATION FUND	0.06	40,056.06	50,500.00	10,443.94	79 %
Grand Total:	392,107.17	3,790,574.50	3,596,160.00	-194,414.50	105 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 12 / 20

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100 GENERAL FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
331000 TAXES/UNRESTRICTED COUNTY-STATE REV.					
331100 Property Tax	0.00	34,965.40	35,558.00	592.60	98 %
331120 Tribe Pmt In Lieu Of Property Tax	0.00	450.24	0.00	-450.24	** %
331200 Specific Ownership Tax	296.11	3,571.44	3,000.00	-571.44	119 %
331310 City Sales Tax	36,860.79	434,439.92	330,000.00	-104,439.92	132 %
331330 County Sales Tax	87,221.00	982,519.00	820,000.00	-162,519.00	120 %
331420 Cigarette Tax	177.23	1,512.98	1,800.00	287.02	84 %
331510 CO HUTF - Highway Users	0.00	21,400.02	25,478.00	4,077.98	84 %
331520 LP County Motor Vehicle License	0.00	4,430.77	3,000.00	-1,430.77	148 %
331530 LP County Road & Bridge	0.00	2,999.52	3,000.00	0.48	100 %
331810 Severence Tax	0.00	19,864.92	12,000.00	-7,864.92	166 %
331820 Franchise tax	0.00	420.98	500.00	79.02	84 %
331830 CO Fed Mineral Dist Tax	0.00	8,010.15	10,000.00	1,989.85	80 %
Account Group Total:	124,555.13	1,514,585.34	1,244,336.00	-270,249.34	122 %
332000 LICENSES / PERMITS					
332100 Business License Fee	452.50	2,545.00	2,200.00	-345.00	116 %
332110 Liquor License Fee	0.00	2,892.50	1,700.00	-1,192.50	170 %
332210 Building Permit & Inspection Fee	252.00	6,109.89	3,000.00	-3,109.89	204 %
332250 Vendor Permit Fee	0.00	75.00	200.00	125.00	38 %
332260 Animal License Fee	45.00	525.00	300.00	-225.00	175 %
332270 Business Service License	150.00	2,730.00	2,250.00	-480.00	121 %
332275 Excavation Permit Fee	0.00	30.00	150.00	120.00	20 %
Account Group Total:	899.50	14,907.39	9,800.00	-5,107.39	152 %
333000 GRANTS / RESTRICTED FUNDS					
333158 HIDTA	0.00	114,816.04	93,000.00	-21,816.04	123 %
333400 LGGF	0.00	138,455.00	138,455.00	0.00	100 %
333405 DS Monies	0.00	0.00	5,000.00	5,000.00	0 %
333530 Snow Removal	0.00	0.00	2,000.00	2,000.00	0 %
Account Group Total:	0.00	253,271.04	238,455.00	-14,816.04	106 %
334000 FINES & FEES					
334110 Court Costs, Fines & Citations	0.00	690.54	1,000.00	309.46	69 %
334130 Plan/Zone Fee	0.00	0.00	1,500.00	1,500.00	0 %
334140 Reproduction Fee	0.00	85.00	20.00	-65.00	425 %
334160 NSF Fee	0.00	315.00	100.00	-215.00	315 %
334170 Notary Public Fee	0.00	15.00	100.00	85.00	15 %
334240 VIN Inspection	0.00	10.00	150.00	140.00	7 %
334400 Residential Trash	3,346.40	39,889.50	40,000.00	110.50	100 %
334401 Recycle	246.00	2,636.00	2,400.00	-236.00	110 %
Account Group Total:	3,592.40	43,641.04	45,270.00	1,628.96	96 %
336000 Other Income					
336040 Equipment Sales	0.00	0.00	3,000.00	3,000.00	0 %
336050 Misc Income	-2,889.92	11,646.93	12,000.00	353.07	97 %
336060 Police Department Reimbursement	450.00	3,359.21	10,000.00	6,640.79	34 %
336061 Resource Officer - School District	0.00	93,000.00	120,000.00	27,000.00	78 %
336100 Interest Income	152.69	306.94	0.00	-306.94	** %
336300 Building Space Rental	0.00	20.00	1,000.00	980.00	2 %
336500 Enterprise Salary & Benefit Allocation	0.00	154,621.00	309,242.00	154,621.00	50 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
For the Accounting Period: 12 / 20

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100 GENERAL FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
336501 Enterprise General Services Allocation	0.00	20,723.50	41,447.00	20,723.50	50 %
Account Group Total:	-2,287.23	283,677.58	496,689.00	213,011.42	57 %
Fund Total:	126,759.80	2,110,082.39	2,034,550.00	-75,532.39	104 %

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300 CAPITAL IMPROVEMENT FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
333000 GRANTS / RESTRICTED FUNDS					
333415 Capital Improvement - Sales Tax	18,430.40	217,220.02	165,000.00	-52,220.02	132 %
Account Group Total:	18,430.40	217,220.02	165,000.00	-52,220.02	132 %
336000 Other Income					
336100 Interest Income	2.05	2.05	0.00	-2.05	** %
Account Group Total:	2.05	2.05	0.00	-2.05	** %
Fund Total:	18,432.45	217,222.07	165,000.00	-52,222.07	132 %

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Statement of Revenue Budget vs Actuals
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400 CONSERVATION TRUST FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
333000 GRANTS / RESTRICTED FUNDS					
333100 GoCo Grant	0.00	0.00	20,000.00	20,000.00	0 %
333580 Lottery Income	1,940.45	7,466.51	0.00	-7,466.51	** %
Account Group Total:	1,940.45	7,466.51	20,000.00	12,533.49	37 %
336000 Other Income					
336100 Interest Income	0.44	0.44	0.00	-0.44	** %
Account Group Total:	0.44	0.44	0.00	-0.44	** %
Fund Total:	1,940.89	7,466.95	20,000.00	12,533.05	37 %

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500 ECONOMIC DEVELOPMENT FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
333000 GRANTS / RESTRICTED FUNDS					
333851 DOLA DCI Plan Grant	0.00	0.00	50,000.00	50,000.00	0 %
Account Group Total:	0.00	0.00	50,000.00	50,000.00	0 %
336000 Other Income					
336100 Interest Income	0.40	0.40	10.00	9.60	4 %
Account Group Total:	0.40	0.40	10.00	9.60	4 %
Fund Total:	0.40	0.40	50,010.00	50,009.60	0 %

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TOWN OF IGNACIO
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610 WATER FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
333000 GRANTS / RESTRICTED FUNDS					
333449 Infrastructure DOLA Grant	0.00	282,943.66	0.00	-282,943.66	** %
Account Group Total:	0.00	282,943.66	0.00	-282,943.66	** %
334000 FINES & FEES					
334120 Late Fee	0.00	2,050.00	10,000.00	7,950.00	21 %
334419 Reconnect Fee	0.00	750.00	2,500.00	1,750.00	30 %
334420 Metered Water Sales	17,845.24	241,678.58	340,000.00	98,321.42	71 %
334430 Tap Fee	0.00	0.00	7,600.00	7,600.00	0 %
334440 Ready To Serve Fee	688.00	8,768.00	8,000.00	-768.00	110 %
Account Group Total:	18,533.24	253,246.58	368,100.00	114,853.42	69 %
336000 Other Income					
336100 Interest Income	0.10	0.10	0.00	-0.10	** %
Account Group Total:	0.10	0.10	0.00	-0.10	** %
339000 In House Transfer					
339100 Transfer In	92,000.00	92,000.00	67,000.00	-25,000.00	137 %
Account Group Total:	92,000.00	92,000.00	67,000.00	-25,000.00	137 %
Fund Total:	110,533.34	628,190.34	435,100.00	-193,090.34	144 %

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Statement of Revenue Budget vs Actuals
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620 GAS FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
334000 FINES & FEES					
334412 Gas Residential	23,284.09	185,762.77	150,000.00	-35,762.77	124 %
334413 Gas Commercial	11,975.42	79,053.05	100,000.00	20,946.95	79 %
334415 Gas Stand By Fee	950.00	11,803.75	3,500.00	-8,303.75	337 %
334470 Gas Tax	2,171.48	17,285.65	10,000.00	-7,285.65	173 %
Account Group Total:	38,380.99	293,905.22	263,500.00	-30,405.22	112 %
336000 Other Income					
336100 Interest Income	0.48	0.48	0.00	-0.48	** %
Account Group Total:	0.48	0.48	0.00	-0.48	** %
Fund Total:	38,381.47	293,905.70	263,500.00	-30,405.70	112 %

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TOWN OF IGNACIO
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630 SEWER FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
334000 FINES & FEES					
334430 Tap Fee	0.00	0.00	2,500.00	2,500.00	0 %
334460 Sewage Collection	36,058.76	433,650.59	550,000.00	116,349.41	79 %
Account Group Total:	36,058.76	433,650.59	552,500.00	118,849.41	78 %
339000 In House Transfer					
339100 Transfer In	60,000.00	60,000.00	25,000.00	-35,000.00	240 %
Account Group Total:	60,000.00	60,000.00	25,000.00	-35,000.00	240 %
Fund Total:	96,058.76	493,650.59	577,500.00	83,849.41	85 %

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TOWN OF IGNACIO
Statement of Revenue Budget vs Actuals
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640 IRRIGATION FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
334000 FINES & FEES					
334430 Tap Fee	0.00	237.00	500.00	263.00	47 %
334480 Irrigation Water	0.00	39,819.00	50,000.00	10,181.00	80 %
Account Group Total:	0.00	40,056.00	50,500.00	10,444.00	79 %
336000 Other Income					
336100 Interest Income	0.06	0.06	0.00	-0.06	** %
Account Group Total:	0.06	0.06	0.00	-0.06	** %
Fund Total:	0.06	40,056.06	50,500.00	10,443.94	79 %
Grand Total:	392,107.17	3,790,574.50	3,596,160.00	-194,414.50	105 %

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TOWN OF IGNACIO
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 12 / 20

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Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL FUND	336,095.83	1,915,169.35	1,874,222.00	1,891,523.00	-23,646.35	101 %
200 IMPACT FEES FUND	0.00	0.00	4,077.00	4,077.00	4,077.00	0 %
300 CAPITAL IMPROVEMENT FUND	1,151.25	81,444.78	200,000.00	200,000.00	118,555.22	41 %
400 CONSERVATION TRUST FUND	0.00	0.00	40,000.00	40,000.00	40,000.00	0 %
500 ECONOMIC DEVELOPMENT FUND	20,253.75	42,660.86	100,000.00	100,000.00	57,339.14	43 %
610 WATER FUND	10,502.60	273,493.51	444,331.00	444,331.00	170,837.49	62 %
620 GAS FUND	59,768.32	209,568.53	285,256.00	285,256.00	75,687.47	73 %
630 SEWER FUND	34,506.42	504,962.42	582,944.00	582,944.00	77,981.58	87 %
640 IRRIGATION FUND	31.08	22,947.69	49,697.00	49,697.00	26,749.31	46 %
Grand Total:	462,309.25	3,050,247.14	3,580,527.00	3,597,828.00	547,580.86	85 %

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TOWN OF IGNACIO
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 12 / 20

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100 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
411000	Legislative						
411000	Legislative						
1150	Town Board Salaries	600.00	7,200.00	7,200.00	7,200.00	0.00	100 %
2200	FICA	37.20	446.40	446.00	446.00	-0.40	100 %
2250	Medicare	8.72	104.64	104.00	104.00	-0.64	101 %
2500	Unemployment Insurance	1.83	21.96	22.00	22.00	0.04	100 %
5800	Travel, Training & Meetings	8,600.00	8,600.00	3,000.00	3,000.00	-5,600.00	287 %
5810	Hosting Joint Meetings	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	Account Total:	9,247.75	16,373.00	12,272.00	12,272.00	-4,101.00	133 %
	Account Group Total:	9,247.75	16,373.00	12,272.00	12,272.00	-4,101.00	133 %
412000	Judicial						
412000	Judicial						
3200	Professional Service - Judge	0.00	550.00	3,000.00	3,000.00	2,450.00	18 %
5800	Travel, Training & Meetings	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Account Total:	0.00	550.00	4,000.00	4,000.00	3,450.00	14 %
	Account Group Total:	0.00	550.00	4,000.00	4,000.00	3,450.00	14 %
414000	Elections						
414000	Elections						
1105	Election Judges	0.00	1,000.00	1,000.00	1,000.00	0.00	100 %
4600	Election Supplies	0.00	185.06	1,000.00	1,000.00	814.94	19 %
	Account Total:	0.00	1,185.06	2,000.00	2,000.00	814.94	59 %
	Account Group Total:	0.00	1,185.06	2,000.00	2,000.00	814.94	59 %
415000	ADMINISTRATION SALARIES & BENEFITS						
415000	ADMINISTRATION SALARIES & BENEFITS						
1100	Manager Salaries	0.00	0.00	83,200.00	83,200.00	83,200.00	%
1101	Clerk/Treasurer Salaries	6,976.74	57,687.14	57,325.00	57,325.00	-362.14	101 %
1102	Deputy Clerk/Treasurer Salaries	4,951.23	38,539.28	37,856.00	37,856.00	-683.28	102 %
1103	Admin Assist/Fin Coordinator Salaries	5,251.14	43,852.56	51,376.00	51,376.00	7,523.44	85 %
1200	Overtime	0.00	116.03	1,893.00	1,893.00	1,776.97	6 %
2100	Health Insurance	1,373.97	16,435.40	21,012.00	21,012.00	4,576.60	78 %
2101	Life Insurance	5.82	66.90	101.00	101.00	34.10	66 %
2102	Dental Insurance	42.00	483.00	1,008.00	1,008.00	525.00	48 %
2103	Vision Insurance	6.00	69.00	384.00	384.00	315.00	18 %
2104	Aflac	315.40	3,661.67	1,608.00	3,733.00	71.33	98 %
2200	FICA	1,086.04	9,609.68	14,362.00	14,362.00	4,752.32	67 %
2250	Medicare	253.99	2,098.23	3,359.00	3,359.00	1,260.77	62 %
2300	Retirement	565.99	4,901.69	8,919.00	8,919.00	4,017.31	55 %
2500	Unemployment Insurance	52.55	434.05	689.00	689.00	254.95	63 %
	Account Total:	20,880.87	177,954.63	283,092.00	285,217.00	107,262.37	62 %
	Account Group Total:	20,880.87	177,954.63	283,092.00	285,217.00	107,262.37	62 %
416000	ADMINISTRATION OPERATING						
416000	ADMINISTRATION OPERATING						
2600	Workers Comp	193.27	42,445.21	37,604.00	37,604.00	-4,841.21	113 %
2700	Insurance	0.00	30,831.02	29,130.00	29,130.00	-1,701.02	106 %
3000	Contract Work	6,720.00	101,850.00	10,000.00	10,000.00	-91,850.00	*** %
3201	Legal Service - Attorney	1,973.70	13,964.43	10,000.00	10,000.00	-3,964.43	140 %
3203	Professional Service - Audit	0.00	15,800.00	14,250.00	14,250.00	-1,550.00	111 %

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Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
4110	Utilities - Water	157.57	3,107.90	2,700.00	2,700.00	-407.90	115 %
4120	Utilities - Sewer	111.35	1,472.55	3,500.00	3,500.00	2,027.45	42 %
4130	Utilities - Electric	-1,814.88	5,629.60	8,000.00	8,000.00	2,370.40	70 %
4150	Utilities - Gas	870.94	2,692.21	3,000.00	3,000.00	307.79	90 %
4160	Telephone	253.90	2,560.05	2,000.00	2,000.00	-560.05	128 %
4162	Cell Phone	193.83	6,638.74	5,500.00	5,500.00	-1,138.74	121 %
4164	IT Services & Maintenance	180.00	11,574.94	12,000.00	12,000.00	425.06	96 %
4165	Internet Line	10.00	453.33	3,000.00	3,000.00	2,546.67	15 %
4166	IT Equipment & Supplies	18,351.12	18,351.12	5,000.00	5,000.00	-13,351.12	367 %
4191	Recording fees	0.00	116.00	500.00	500.00	384.00	23 %
4304	Building R & M	120.00	18,332.26	2,500.00	2,500.00	-15,832.26	733 %
4444	Intergovernmental Payments	1,000.00	19,008.00	19,008.00	19,008.00	0.00	100 %
4950	Misc Expense	0.00	3,688.57	0.00	0.00	-3,688.57	%
4951	Community Christmas	0.00	0.00	200.00	200.00	200.00	%
4952	Community Support	750.00	2,319.18	1,000.00	1,000.00	-1,319.18	232 %
5400	Advertising/Public Notice	0.00	1,390.95	2,000.00	2,000.00	609.05	70 %
5420	Cleaning Service	345.31	3,460.93	3,315.00	3,315.00	-145.93	104 %
5430	Office equipment L & M	351.08	2,624.96	1,452.00	1,452.00	-1,172.96	181 %
5440	Publication Legal Notice	0.00	0.00	500.00	500.00	500.00	%
5500	Printing Service	29.67	3,937.60	4,000.00	4,000.00	62.40	98 %
5550	Bank Service Charge	0.00	1,340.02	800.00	800.00	-540.02	168 %
5600	Office Supplies	1,744.56	6,767.31	4,000.00	4,000.00	-2,767.31	169 %
5650	Operating Supplies	61.18	-604.02	4,000.00	4,000.00	4,604.02	-15 %
5800	Travel, Training & Meetings	-7,750.00	924.41	3,000.00	3,000.00	2,075.59	31 %
5820	Special Events	0.00	0.00	1,000.00	1,000.00	1,000.00	%
6150	Postage	534.94	4,098.45	4,800.00	4,800.00	701.55	85 %
6260	Gas & Oil	59.06	953.13	1,500.00	1,500.00	546.87	64 %
6450	Membership Fees	1,250.00	12,947.42	8,000.00	8,000.00	-4,947.42	162 %
9140	Transfers Out	110,000.00	110,000.00	0.00	0.00	-110,000.00	%
	Account Total:	135,696.60	448,676.27	207,259.00	207,259.00	-241,417.27	216 %
	Account Group Total:	135,696.60	448,676.27	207,259.00	207,259.00	-241,417.27	216 %
419000	COMMUNITY DEVELOPMENT						
419000	COMMUNITY DEVELOPMENT						
1104	Planner Salaries/Bldg Inspect/Code	0.00	4,791.00	15,000.00	15,000.00	10,209.00	32 %
2200	FICA	0.00	297.01	930.00	930.00	632.99	32 %
2250	Medicare	0.00	69.46	218.00	218.00	148.54	32 %
2500	Unemployment Insurance	0.00	14.42	45.00	45.00	30.58	32 %
2501	Professional Service - Consulting	0.00	9,780.00	20,000.00	20,000.00	10,220.00	49 %
5650	Operating Supplies	0.00	0.00	500.00	500.00	500.00	%
5800	Travel, Training & Meetings	0.00	364.27	500.00	500.00	135.73	73 %
6450	Membership Fees	0.00	0.00	250.00	250.00	250.00	%
	Account Total:	0.00	15,316.16	37,443.00	37,443.00	22,126.84	41 %
	Account Group Total:	0.00	15,316.16	37,443.00	37,443.00	22,126.84	41 %
420000	PUBLIC SAFETY SALARIES & BENEFITS						

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100 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
420000	PUBLIC SAFETY SALARIES & BENEFITS						
1106	Chief Salaries	12,618.81	112,416.76	106,725.00	106,725.00	-5,691.76	105 %
1107	Sergeant Salaries	11,124.09	86,759.53	81,598.00	81,598.00	-5,161.53	106 %
1108	Officers Salaries	41,678.53	334,426.30	313,154.00	313,154.00	-21,272.30	107 %
1110	Resource Officer	6,290.01	52,379.13	81,089.00	81,089.00	28,709.87	65 %
1180	P/T Clerk Salaries	328.83	2,159.23	2,000.00	2,000.00	-159.23	108 %
1200	Overtime	4,420.77	37,447.28	39,475.00	39,475.00	2,027.72	95 %
2100	Health Insurance	4,943.16	57,107.12	80,076.00	80,076.00	22,968.88	71 %
2101	Life Insurance	20.58	236.67	286.00	286.00	49.33	83 %
2102	Dental Insurance	555.00	6,382.50	4,284.00	4,284.00	-2,098.50	149 %
2103	Vision Insurance	82.00	943.00	612.00	612.00	-331.00	154 %
2104	Aflac	1,116.36	12,838.14	918.00	13,645.00	806.86	94 %
2130	Legal Insurance	0.00	1,988.25	2,000.00	2,000.00	11.75	99 %
2200	FICA	20.39	133.91	124.00	124.00	-9.91	108 %
2250	Medicare	1,041.71	8,305.22	8,476.00	8,476.00	170.78	98 %
2350	Police Pension	4,088.88	35,437.70	38,067.00	38,067.00	2,629.30	93 %
2450	Death & Disability	1,775.91	15,391.48	16,312.00	16,312.00	920.52	94 %
2500	Unemployment Insurance	229.38	1,877.48	1,748.00	1,748.00	-129.48	107 %
	Account Total:	90,334.41	766,229.70	776,944.00	789,671.00	23,441.30	97 %
	Account Group Total:	90,334.41	766,229.70	776,944.00	789,671.00	23,441.30	97 %
421000	PUBLIC SAFETY OPERATING						
421000	PUBLIC SAFETY OPERATING						
3415	Clinic & Hospital	0.00	0.00	500.00	500.00	500.00	%
4306	Vehicle R & M	1,043.65	7,460.93	7,000.00	7,000.00	-460.93	107 %
4444	Intergovernmental Payments	0.00	18,396.83	16,989.00	16,989.00	-1,407.83	108 %
4950	Misc Expense	0.00	5,899.26	300.00	300.00	-5,599.26	*** %
4980	Animal Control	0.00	0.00	300.00	300.00	300.00	%
5420	Cleaning Service	60.94	857.82	585.00	585.00	-272.82	147 %
5650	Operating Supplies	1,102.88	9,755.07	10,000.00	10,000.00	244.93	98 %
5800	Travel, Training & Meetings	0.00	2,650.08	3,000.00	3,000.00	349.92	88 %
6110	Uniforms	0.00	2,073.12	3,000.00	3,000.00	926.88	69 %
6140	Other DS Costs	0.00	1,661.05	0.00	0.00	-1,661.05	%
6160	Dispatch (Radio) Service	0.00	0.00	10,000.00	10,000.00	10,000.00	%
6230	Firearms & Supplies	275.50	790.50	1,500.00	1,500.00	709.50	53 %
6260	Gas & Oil	900.41	12,736.64	17,000.00	17,000.00	4,263.36	75 %
6450	Membership Fees	0.00	4,928.50	4,800.00	4,800.00	-128.50	103 %
8400	Contribution	0.00	51.02	200.00	200.00	148.98	26 %
9010	Capital - Vehicles	28,283.58	28,283.58	38,000.00	38,000.00	9,716.42	74 %
	Account Total:	31,666.96	95,544.40	113,174.00	113,174.00	17,629.60	84 %
	Account Group Total:	31,666.96	95,544.40	113,174.00	113,174.00	17,629.60	84 %
430000	PUBLIC WORKS SALARIES & BENEFITS						
430000	PUBLIC WORKS SALARIES & BENEFITS						
1109	Public Works Director Salaries	7,989.07	52,393.79	54,558.00	54,558.00	2,164.21	96 %
1111	Foreman Salaries	5,714.53	36,144.48	48,672.00	48,672.00	12,527.52	74 %
1112	Maintenance Worker I Salaries	8,909.04	93,501.08	102,586.00	102,586.00	9,084.92	91 %
1113	Maintenance Worker II Salaries	0.00	6,634.32	0.00	0.00	-6,634.32	%
1200	Overtime	517.20	4,468.26	7,563.00	7,563.00	3,094.74	59 %
2100	Health Insurance	1,881.75	28,329.76	42,324.00	42,324.00	13,994.24	67 %
2101	Life Insurance	10.98	134.98	168.00	168.00	33.02	80 %

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2102	Dental Insurance	84.00	1,759.50	2,016.00	2,016.00	256.50	87 %
2103	Vision Insurance	12.00	254.50	288.00	288.00	33.50	88 %
2104	Aflac	196.72	2,937.47	1,200.00	3,649.00	711.53	81 %
2200	FICA	1,422.53	11,633.56	12,761.00	12,761.00	1,127.44	91 %
2250	Medicare	332.68	2,720.89	2,984.00	2,984.00	263.11	91 %
2300	Retirement	935.93	8,501.79	10,291.00	10,291.00	1,789.21	83 %
2500	Unemployment Insurance	69.27	578.94	617.00	617.00	38.06	94 %
	Account Total:	28,075.70	249,993.32	286,028.00	288,477.00	38,483.68	87 %
	Account Group Total:	28,075.70	249,993.32	286,028.00	288,477.00	38,483.68	87 %
431000	PUBLIC WORKS OPERATING						
431000	PUBLIC WORKS OPERATING						
3000	Contract Work	12,158.64	19,083.39	7,500.00	7,500.00	-11,583.39	254 %
3415	Clinic & Hospital	110.00	530.00	500.00	500.00	-30.00	106 %
3910	Residential Trash	2,672.68	31,725.84	32,000.00	32,000.00	274.16	99 %
3911	Recycle	474.00	1,902.00	2,000.00	2,000.00	98.00	95 %
4130	Utilities - Electric	21.50	262.39	0.00	0.00	-262.39	%
4225	Rental Equipment & Supplies	403.74	530.19	1,000.00	1,000.00	469.81	53 %
4300	Equipment R & M	0.00	5,600.11	8,000.00	8,000.00	2,399.89	70 %
4306	Vehicle R & M	1,288.18	4,816.22	5,000.00	5,000.00	183.78	96 %
4308	Building & Property R & M	275.98	739.09	500.00	500.00	-239.09	148 %
4309	Mosquito Control	0.00	9,280.00	9,010.00	9,010.00	-270.00	103 %
4313	Street Repairs	0.00	36,761.34	50,000.00	50,000.00	13,238.66	74 %
4316	Street Lights - Electric	1,371.00	16,195.00	20,000.00	20,000.00	3,805.00	81 %
4318	Street Signs	56.87	2,372.17	2,000.00	2,000.00	-372.17	119 %
4365	Seasonal Decorations	0.00	58.15	500.00	500.00	441.85	12 %
5800	Travel, Training & Meetings	0.00	1,072.21	500.00	500.00	-572.21	214 %
6003	Supplies R & M	917.86	3,789.52	4,000.00	4,000.00	210.48	95 %
6004	Tools	0.00	1,112.26	500.00	500.00	-612.26	222 %
6110	Uniforms	0.00	1,780.99	3,000.00	3,000.00	1,219.01	59 %
6260	Gas & Oil	443.09	5,306.91	5,000.00	5,000.00	-306.91	106 %
	Account Total:	20,193.54	142,917.78	151,010.00	151,010.00	8,092.22	95 %
	Account Group Total:	20,193.54	142,917.78	151,010.00	151,010.00	8,092.22	95 %
452000	PARKS						
452000	PARKS						
6003	Supplies R & M	0.00	258.05	1,000.00	1,000.00	741.95	26 %
7110	Grounds Improvement	0.00	170.98	0.00	0.00	-170.98	%
	Account Total:	0.00	429.03	1,000.00	1,000.00	570.97	43 %
	Account Group Total:	0.00	429.03	1,000.00	1,000.00	570.97	43 %
	Fund Total:	336,095.83	1,915,169.35	1,874,222.00	1,891,523.00	-23,646.35	101 %

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200 IMPACT FEES FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
828000							
828452	PARK IMPACT						
	4522 Park Impact	0.00	0.00	4,077.00	4,077.00	4,077.00	%
	Account Total:	0.00	0.00	4,077.00	4,077.00	4,077.00	%
	Account Group Total:	0.00	0.00	4,077.00	4,077.00	4,077.00	%
	Fund Total:	0.00	0.00	4,077.00	4,077.00	4,077.00	%

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300 CAPITAL IMPROVEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
930000	CAPITAL IMPROVEMENT						
930000	CAPITAL IMPROVEMENT						
	6454 CIP Transfer Out	0.00	0.00	50,000.00	50,000.00	50,000.00	%
	9202 Project/Labor Match	1,151.25	81,444.78	150,000.00	150,000.00	68,555.22	54 %
	Account Total:	1,151.25	81,444.78	200,000.00	200,000.00	118,555.22	41 %
	Account Group Total:	1,151.25	81,444.78	200,000.00	200,000.00	118,555.22	41 %
	Fund Total:	1,151.25	81,444.78	200,000.00	200,000.00	118,555.22	41 %

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400 CONSERVATION TRUST FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
700000							
700452	CONSERVATION TRUST						
	9000 Capital Outlay	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	Account Total:	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	Account Group Total:	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	Fund Total:	0.00	0.00	40,000.00	40,000.00	40,000.00	%

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500 ECONOMIC DEVELOPMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
500000							
500463	ECONOMIC DEVELOPMENT						
	3207 DCI Grant	20,253.75	42,660.86	100,000.00	100,000.00	57,339.14	43 %
	Account Total:	20,253.75	42,660.86	100,000.00	100,000.00	57,339.14	43 %
	Account Group Total:	20,253.75	42,660.86	100,000.00	100,000.00	57,339.14	43 %
	Fund Total:	20,253.75	42,660.86	100,000.00	100,000.00	57,339.14	43 %

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610 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
610000							
610416	WATER OPERATIONS						
3000	Contract Work	0.00	1,080.92	2,500.00	2,500.00	1,419.08	43 %
3204	Professional Service - Engineer	0.00	1,518.75	25,000.00	25,000.00	23,481.25	6 %
5800	Travel, Training & Meetings	259.20	1,013.14	500.00	500.00	-513.14	203 %
5901	Enterprise Salaray & Benefit	0.00	45,852.50	91,705.00	91,705.00	45,852.50	50 %
5902	Enterprise General Services Allocation	0.00	7,675.50	15,351.00	15,351.00	7,675.50	50 %
6003	Supplies R & M	0.00	826.85	1,500.00	1,500.00	673.15	55 %
6004	Tools	0.00	47.24	500.00	500.00	452.76	9 %
6025	Water Tests	35.00	2,180.00	3,000.00	3,000.00	820.00	73 %
6100	Purchased Water	10,208.40	126,322.80	220,000.00	220,000.00	93,677.20	57 %
6450	Membership Fees	0.00	565.00	275.00	275.00	-290.00	205 %
9000	Capital Outlay	0.00	86,410.81	84,000.00	84,000.00	-2,410.81	103 %
	Account Total:	10,502.60	273,493.51	444,331.00	444,331.00	170,837.49	62 %
	Account Group Total:	10,502.60	273,493.51	444,331.00	444,331.00	170,837.49	62 %
	Fund Total:	10,502.60	273,493.51	444,331.00	444,331.00	170,837.49	62 %

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620 GAS FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
620000							
620416	GAS OPERATIONS						
3000	Contract Work	19.37	680.65	1,000.00	1,000.00	319.35	68 %
3410	CDOT Physicals & Drug Tests	0.00	0.00	500.00	500.00	500.00	%
4300	Equipment R & M	0.00	0.00	1,000.00	1,000.00	1,000.00	%
4306	Vehicle R & M	0.00	0.00	500.00	500.00	500.00	%
4950	Misc Expense	0.00	0.00	500.00	500.00	500.00	%
5800	Travel, Training & Meetings	0.00	0.00	1,500.00	1,500.00	1,500.00	%
5901	Enterprise Salaray & Benefit	0.00	45,852.50	91,705.00	91,705.00	45,852.50	50 %
5902	Enterprise General Services Allocation	0.00	7,675.50	15,351.00	15,351.00	7,675.50	50 %
6003	Supplies R & M	0.00	1,414.15	2,000.00	2,000.00	585.85	71 %
6004	Tools	0.00	56.38	0.00	0.00	-56.38	%
6210	Natural Gas Purchase	16,019.58	100,645.57	115,000.00	115,000.00	14,354.43	88 %
6220	Gas Sales Tax	1,729.37	10,534.15	10,000.00	10,000.00	-534.15	105 %
6250	Energy Outreach Colorado	0.00	671.25	2,000.00	2,000.00	1,328.75	34 %
6260	Gas & Oil	0.00	0.00	2,000.00	2,000.00	2,000.00	%
6450	Membership Fees	0.00	38.38	200.00	200.00	161.62	19 %
9140	Transfers Out	42,000.00	42,000.00	42,000.00	42,000.00	0.00	100 %
	Account Total:	59,768.32	209,568.53	285,256.00	285,256.00	75,687.47	73 %
	Account Group Total:	59,768.32	209,568.53	285,256.00	285,256.00	75,687.47	73 %
	Fund Total:	59,768.32	209,568.53	285,256.00	285,256.00	75,687.47	73 %

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TOWN OF IGNACIO
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 12 / 20

Page: 11 of 12
Report ID: B100

630 SEWER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
630000							
630416	SEWER OPERATIONS						
	3204 Professional Service - Engineer	0.00	4,932.50	27,000.00	27,000.00	22,067.50	18 %
	5800 Travel, Training & Meetings	0.00	0.00	500.00	500.00	500.00	%
	5901 Enterprise Salaray & Benefit	0.00	45,852.50	91,705.00	91,705.00	45,852.50	50 %
	5902 Enterprise General Services Allocation	0.00	3,837.50	7,675.00	7,675.00	3,837.50	50 %
	6003 Supplies R & M	0.00	2,485.58	2,000.00	2,000.00	-485.58	124 %
	6004 Tools	0.00	0.00	500.00	500.00	500.00	%
	6240 SUIT - Treatment	34,506.42	447,854.34	453,564.00	453,564.00	5,709.66	99 %
	Account Total:	34,506.42	504,962.42	582,944.00	582,944.00	77,981.58	87 %
	Account Group Total:	34,506.42	504,962.42	582,944.00	582,944.00	77,981.58	87 %
	Fund Total:	34,506.42	504,962.42	582,944.00	582,944.00	77,981.58	87 %

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TOWN OF IGNACIO
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 12 / 20

Page: 12 of 12
Report ID: B100

640 IRRIGATION FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
640000	IRRIGATION SALARIES & BENEFITS						
640416	IRRIGATIONS OPERATIONS						
3000	Contract Work	0.00	0.00	1,000.00	1,000.00	1,000.00	%
3204	Professional Service - Engineer	0.00	0.00	500.00	500.00	500.00	%
4315	Water Rights	0.00	2,813.73	3,000.00	3,000.00	186.27	94 %
5901	Enterprise Salaray & Benefit	0.00	17,063.50	34,127.00	34,127.00	17,063.50	50 %
5902	Enterprise General Services Allocation	0.00	1,535.00	3,070.00	3,070.00	1,535.00	50 %
6003	Supplies R & M	31.08	1,535.46	3,000.00	3,000.00	1,464.54	51 %
9000	Capital Outlay	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Account Total:	31.08	22,947.69	49,697.00	49,697.00	26,749.31	46 %
	Account Group Total:	31.08	22,947.69	49,697.00	49,697.00	26,749.31	46 %
	Fund Total:	31.08	22,947.69	49,697.00	49,697.00	26,749.31	46 %
	Grand Total:	462,309.25					
		0.00					
		3,050,247.14	3,580,527.00	3,597,828.00	547,580.86	85 %	

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TOWN OF IGNACIO
Payroll Summary For Payrolls from 12/01/20 to 12/31/20

Page: 1 of 2
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Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	36.00		
COMP HOURS (Comp Time Used)	36.00		631.20
HOL HOURS (Holiday Pay)	427.00		12,060.15
J002 HOURS (CHRISTMAS BONUS)	0.00		5,004.72
J004 HOURS (CELL PHONE ALLO)	0.00		221.52
*Non Taxable (added to gross wages, no addition to SS, Med, FIT & SIT bases)			
J015 HOURS (IN LIEU OF INSU)	0.00		815.49
OVER HOURS (Overtime)	117.00		5,337.33
REG HOURS (Regular Time)	3,227.25		90,185.20
SICK HOURS (Sick Time)	63.00		1,706.67
VACA HOURS (Vacation Time Used)	77.00		1,940.90
GROSS PAY	117,903.18	0.00	
NET PAY	84,954.16	0.00	
NET PAY (CHECKS)	8,796.92		
NET PAY (DIRECT DEPOSIT)	76,157.24		
AFLAC-AFTERTAX	0.00	410.94	
AFLAC-PRETAX	50.32	1,217.54	
CEBT DENTAL	0.00	681.00	
CEBT HEALTH	4,639.48	7,859.52	
CEBT LIFE	86.56	37.38	
CEBT VISION	0.00	100.00	
EMPL WEAPONS AD	260.00	0.00	
FIT	10,361.23	0.00	
FPPA	5,622.12	4,088.88	
FPPA DROP	1,354.59	0.00	
FPPA-457	1,168.98	0.00	
FPPA-AD&D	0.00	1,775.91	
GARNISHMENT2	69.21	0.00	
ICMA RET 401	1,167.27	1,501.92	
MEDICARE	1,637.10	1,637.10	
SIT	3,966.00	0.00	
SOCIAL SECURITY	2,566.16	2,566.16	
UNEMPL. INSUR.	0.00	353.03	
1ST SOUTHWEST	150.00	0.00	
BANK 4	5,450.50	0.00	
BANK 5	7,439.76	0.00	
BANK 8-SAVINGS	4,368.00	0.00	
COMM BANK OF CO	5,372.18	0.00	
FIRST NATIONAL	69.26	0.00	
SANDIA LAB FCU	75.00	0.00	
USAA	6,263.48	0.00	
WELLS FARGO	44,146.26	0.00	
WELLS FARGO N.A	69.26	0.00	
WELLS FARGO NEV	69.26	0.00	
WELLS FARGO OR	2,684.28	0.00	
FIT/SIT BASE	103,592.34	0.00	
MEDICARE BASE	112,905.30	0.00	
SOC SEC BASE	41,389.81	0.00	

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TOWN OF IGNACIO
Payroll Summary For Payrolls from 12/01/20 to 12/31/20

Page: 2 of 2
Report ID: P130

UN BASE 117,681.66 0.00
Total 22,229.38
Total Payroll Expense (Gross Pay + Employer Contributions): 140,132.56

Check Summary

Payroll Checks Prev. Out. \$13,779.54
Payroll Checks Issued \$8,866.13
Payroll Checks Redeemed \$0.00
Payroll Checks Outstanding \$22,645.67
Electronic Checks \$131,695.42

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----	-----	-----	-----	-----
Social Security 5132.32		5132.32		221700
Medicare 3274.20		3274.20		221710
Unempl. Insur. 353.03	429.05	782.02	0.06	221760
FIT 10361.23		10361.23		221720
SIT 3966.00		3966.00		221730
FPPA 9711.00		9711.00		221742
AFLAC-PRETAX 1267.86		1267.86		221757
EMPL WEAPONS AD 260.00		260.00		221782
FPPA-457 1168.98		1168.98		221742
FPPA-AD&D 1775.91		1775.91		221743
ICMA RET 401 2669.19		2669.19		221741
AFLAC-AFTERTAX 410.94		410.94		221757
CEBT DENTAL 681.00		681.00		221754
CEBT HEALTH 12499.00		12499.00		221751
CEBT LIFE 123.94		123.94		221755
CEBT VISION 100.00		100.00		221756
GARNISHMENT2 69.21		69.21		221781
FPPA DROP 1354.59		1354.59		221742
Total Ded. 55178.40	429.05	55607.39	0.06	

**** Carried Forward column only correct if report run for current period.



Building a Better World
for All of Us®

MEMO

TO: Town of Ignacio
FROM: Nancy Dosdall, Senior Planner
SUBJECT: Rock Creek III Housing Concepts and Cost Estimates, next steps
DATE: January 6, 2021

Attached are the three conceptual housing concepts as decided by the Town Board. Attached also please find conceptual cost estimates for each of the concepts. Please note that the costs are for civil infrastructure only such as roads, grading, drainage, landscaping, sewer, water and other utilities. The actual costs of vertical construction (the housing units themselves) are not included.

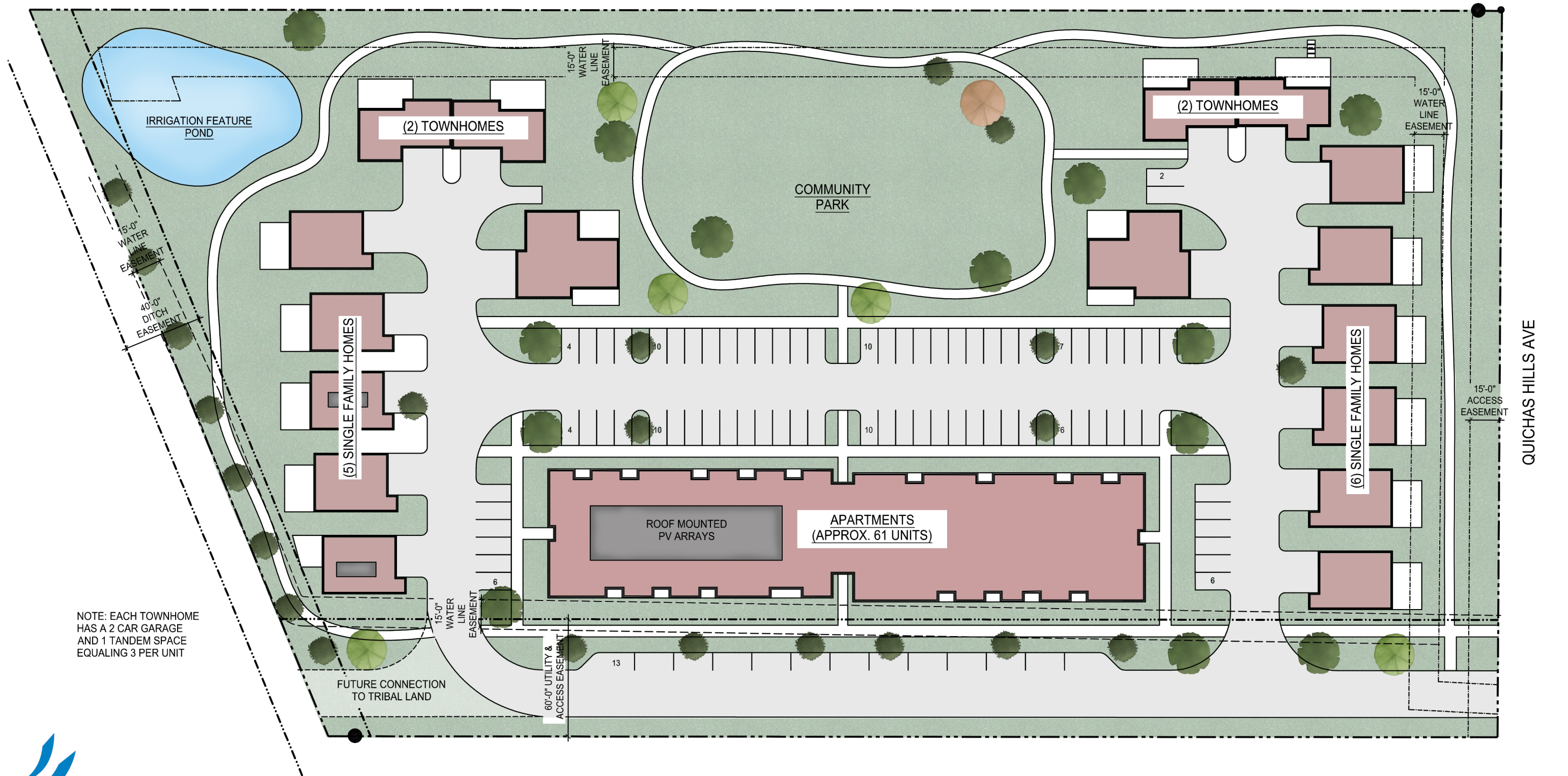
Although we have provided costs by type of unit (townhome, single family, apartments) it should be noted that the proportion of costs is somewhat of an art. We kept them consistent throughout the concepts. What is important to understand is the basic principle that it generally costs less per unit to provide infrastructure to more dense development.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 934 Main Ave., Durango, CO 81301

SEH is 100% employee-owned | sehinc.com | 970-385-4546 | 970-385-4502 fax

CONCEPT A
78 UNITS / 5.76 ACRES = 13.6 UNITS / ACRE
123 SPACES



NOTE: EACH TOWNHOME HAS A 2 CAR GARAGE AND 1 TANDEM SPACE EQUALING 3 PER UNIT



CONCEPT B
41 UNITS / 5.76 ACRES = 7.1 UNITS / ACRE
162 PARKING SPACES



NOTE: EACH TOWNHOME HAS A 2 CAR GARAGE AND 1 TANDEM SPACE EQUALING 3 PER UNIT



CONCEPT C
82 UNITS / 5.76 ACRES = 14.2 UNITS / ACRE
134 PARKING SPACES





OPTION A				
TOTAL DEVELOPMENT COST				\$3,393,860
		% of costs	Cost by type	\$/unit
Townhomes	4	7%	\$237,570	\$59,393
Single Family	13	30%	\$1,018,158	\$78,320
Apartments	61	63%	\$2,138,132	\$35,051
Total Units	78	100%	\$3,393,860	\$43,511
Cost / Unit	\$43,511			

OPTION B				
TOTAL DEVELOPMENT COST				\$2,789,990
		% of costs	Cost by type	\$/unit
Townhomes	28	62%	\$1,729,794	\$61,778
Single Family	13	38%	\$1,060,196	\$81,554
Apartments				
Total Units	41	100%	\$2,789,990	\$68,049
Cost / unit	\$68,049			

OPTION C				
TOTAL DEVELOPMENT COST				\$3,306,140
		% of costs	Cost by type	\$/unit
Townhomes	24	42%	\$1,388,579	\$57,857
Single Family				
Apartments	58	58%	\$1,917,561	\$33,061
Total Units	82	100%	\$3,306,140	\$40,319
Cost / unit	\$40,319			

Town of Ignacio

Rock Creek Affordable Housing

OPINION OF PROBABLE COST - FEASIBILITY

January 6, 2021

SHORT ELLIOTT HENDRICKSON, INC.



OPTION A	QUANTITY	UNIT	UNIT COST	TOTAL COST
Paving and Earthwork				
Unclassified Excavation	3,800	CY	\$5	\$19,000
Embankment Material (Complete in Place)	3,800	CY	\$8	\$30,400
Aggregate Base Course (Class 2)	2,900	TON	\$35	\$101,500
Aggregate Base Course (Class 6)	2,500	TON	\$40	\$100,000
Hot Mix Asphalt	1,500	TON	\$200	\$300,000
Concrete Sidewalk (4")	1,060	SY	\$80	\$84,800
Curb and Gutter	3,900	LF	\$40	\$156,000
Crusher Fines Path	8,400	SF	\$5	\$42,000
Signage and Striping	1	LS	\$10,000	\$10,000
Paving and Earthwork			Sub-Total	\$843,700
Landscaping				
Sod	0.5	ACRE	\$40,000	\$20,000
Native Seed	3.5	ACRE	\$2,500	\$8,750
Trees	30	EA	\$800	\$24,000
Shrubs / decorative plantings	100	ALLOW	\$65	\$6,500
Irrigation	1	ALLOW	\$80,000	\$80,000
Temp Irrigation	1	ALLOW	\$120,000	\$120,000
Irrigation Pond Renovations (not added)		TBD	\$80,000	\$0
Playground (not added)		TBD	\$75,000	\$0
Landscaping			Sub-Total	\$259,250

Town of Ignacio

Rock Creek Affordable Housing

OPINION OF PROBABLE COST - FEASIBILITY

January 6, 2021

SHORT ELLIOTT HENDRICKSON, INC.



OPTION A	QUANTITY	UNIT	UNIT COST	TOTAL COST
Utilities				

Water Infrastructure

Water Main (8" C900)	1,400	LF	\$60	\$84,000
3/4" Service Line	78	EA	\$2,500	\$195,000
Structures (Bends, Tees)	8	EA	\$1,500	\$12,000
Valves	16	EA	\$2,000	\$32,000
Fire Hydrants	4	EA	\$8,000	\$32,000

Sewer Infrastructure

Sewer Main	1,400	LF	\$70	\$98,000
Manhole	6	EA	\$5,000	\$30,000
Service Lines	78	EA	\$2,000	\$156,000

Drainage Infrastructure

Storm Drains (12" CMP)	1,600	LF	\$70	\$112,000
Inlets and Manholes	12	EA	\$5,000	\$60,000
Detention Pond	1	LS	\$10,000	\$10,000

Dry Utilities

Natural Gas Main Connection / Extension	1	ALLOW	\$50,000	\$50,000
Gas Meters and Services (SFR and TH)	17	EA	\$1,500	\$25,500
Gas Meters and Services (Apartments)	61	EA	\$750	\$45,750
Electric Main Connection / Extension	1	ALLOW	\$50,000	\$50,000
Electric Meters and Services (SFR and TH)	17	EA	\$1,500	\$25,500
Electric Meters and Services (Apartments)	61	EA	\$750	\$45,750
Street Lighting	1	ALLOW	\$45,000	\$45,000
Communications Main Connection / Extension	1	ALLOW	\$5,000	\$5,000

*No fees for utility connections are included

Utilities Sub-Total \$1,113,500

Total Hard Costs \$2,216,450

General Construction Costs			
Construction Survey	% of hard costs	2%	\$44,330
Mobilization	% of hard costs	7%	\$155,160
Stormwater Management	% of hard costs	5%	\$110,830
Materials Testing	% of hard costs	2%	\$44,330

General Construction Costs Sub-Total \$354,650

Total Construction Costs \$2,571,100

7% Design Fees \$179,980

5% Constr Admin \$128,560

20% Contingency \$514,220

TOTAL DEVELOPMENT COST \$3,393,860

		% of costs	Cost by type	\$/unit
Townhomes	4	7%	\$237,570	\$59,393
Single Family	13	30%	\$1,018,158	\$78,320
Apartments	61	63%	\$2,138,132	\$35,051
Total Units	78	100%	\$3,393,860	\$43,511
Cost / unit			\$43,511	

Town of Ignacio

Rock Creek Affordable Housing

OPINION OF PROBABLE COST - FEASIBILITY

January 6, 2021

SHORT ELLIOTT HENDRICKSON, INC.



OPTION B	QUANTITY	UNIT	UNIT COST	TOTAL COST
Paving and Earthwork				
Unclassified Excavation	3,100	CY	\$5	\$15,500
Embankment Material (Complete in Place)	3,100	CY	\$8	\$24,800
Aggregate Base Course (Class 2)	2,500	TON	\$35	\$87,500
Aggregate Base Course (Class 6)	2,100	TON	\$40	\$84,000
Hot Mix Asphalt	1,300	TON	\$200	\$260,000
Concrete Sidewalk (4")	800	SY	\$80	\$64,000
Curb and Gutter	3,400	LF	\$40	\$136,000
Crusher Fines Path	5,900	SF	\$5	\$29,500
Signage and Striping	1	LS	\$10,000	\$10,000
	Paving and Earthwork		Sub-Total	\$711,300
Landscaping				
Sod	0.5	ACRE	\$40,000	\$20,000
Native Seed	3.5	ACRE	\$2,500	\$8,750
Trees	30	EA	\$800	\$24,000
Shrubs / decorative plantings	100	ALLOW	\$65	\$6,500
Irrigation	1	ALLOW	\$80,000	\$80,000
Temp Irrigation	1	ALLOW	\$120,000	\$120,000
Irrigation Pond Renovations (not added)		TBD	\$80,000	\$0
Playground (not added)		TBD	\$75,000	\$0
	Landscaping		Sub-Total	\$259,250

Town of Ignacio

Rock Creek Affordable Housing

OPINION OF PROBABLE COST - FEASIBILITY

January 6, 2021

SHORT ELLIOTT HENDRICKSON, INC.



OPTION B	QUANTITY	UNIT	UNIT COST	TOTAL COST
Utilities				

Water Infrastructure

Water Main (8" C900)	1,300	LF	\$60	\$78,000
3/4" Service Line	41	EA	\$2,500	\$102,500
Structures (Bends, Tees)	4	EA	\$1,500	\$6,000
Valves	12	EA	\$2,000	\$24,000
Fire Hydrants	3	EA	\$8,000	\$24,000

Sewer Infrastructure

Sewer Main	1,300	LF	\$70	\$91,000
Manhole	6	EA	\$5,000	\$30,000
Service Lines	41	EA	\$2,000	\$82,000

Drainage Infrastructure

Storm Drains (12" CMP)	1,300	LF	\$70	\$91,000
Inlets and Manholes	8	EA	\$5,000	\$40,000
Detention Pond	1	LS	\$10,000	\$10,000

Dry Utilities

Natural Gas Main Connection / Extension	1	ALLOW	\$50,000	\$50,000
Gas Meters and Services (SFR and TH)	41	EA	\$1,500	\$61,500
Gas Meters and Services (Apartments)	0	EA	\$750	\$0
Electric Main Connection / Extension	1	ALLOW	\$50,000	\$50,000
Electric Meters and Services (SFR and TH)	41	EA	\$1,500	\$61,500
Electric Meters and Services (Apartments)	0	EA	\$750	\$0
Street Lighting	1	ALLOW	\$45,000	\$45,000
Communications Main Connection / Extension	1	ALLOW	\$5,000	\$5,000

*No fees for utility connections are included

Utilities Sub-Total \$851,500
Total Hard Costs \$1,822,050

General Construction Costs			
Construction Survey	% of hard costs	2%	\$36,450
Mobilization	% of hard costs	7%	\$127,550
Stormwater Management	% of hard costs	5%	\$91,110
Materials Testing	% of hard costs	2%	\$36,450

Sub-Total \$291,560**Total Construction Costs \$2,113,610****7% Design Fees \$147,960****5% Constr Admin \$105,690****20% Contingency \$422,730****TOTAL DEVELOPMENT COST \$2,789,990**

		% of costs	Cost by type	\$/unit
Townhomes	28	62%	\$1,729,794	\$61,778
Single Family	13	38%	\$1,060,196	\$81,554
Apartments				
Total Units	41	100%	\$2,789,990	\$68,049
Cost / unit			\$68,049	

Town of Ignacio

Rock Creek Affordable Housing

OPINION OF PROBABLE COST - FEASIBILITY

January 6, 2021

SHORT ELLIOTT HENDRICKSON, INC.



OPTION C	QUANTITY	UNIT	UNIT COST	TOTAL COST
Paving and Earthwork				
Unclassified Excavation	3,800	CY	\$5	\$19,000
Embankment Material (Complete in Place)	3,800	CY	\$8	\$30,400
Aggregate Base Course (Class 2)	2,800	TON	\$35	\$98,000
Aggregate Base Course (Class 6)	2,600	TON	\$40	\$104,000
Hot Mix Asphalt	1,500	TON	\$200	\$300,000
Concrete Sidewalk (4")	1,400	SY	\$80	\$112,000
Curb and Gutter	3,000	LF	\$40	\$120,000
Crusher Fines Path	12,300	SF	\$5	\$61,500
Signage and Striping	1	LS	\$10,000	\$10,000
Paving and Earthwork			Sub-Total	\$854,900
Landscaping				
Sod	0.5	ACRE	\$40,000	\$20,000
Native Seed	3.5	ACRE	\$2,500	\$8,750
Trees	30	EA	\$800	\$24,000
Shrubs / decorative plantings	100	ALLOW	\$65	\$6,500
Irrigation	1	ALLOW	\$80,000	\$80,000
Temp Irrigation	1	ALLOW	\$120,000	\$120,000
Irrigation Pond Renovations (not added)		TBD	\$80,000	\$0
Playground (not added)		TBD	\$75,000	\$0
Landscaping			Sub-Total	\$259,250

Town of Ignacio

Rock Creek Affordable Housing

OPINION OF PROBABLE COST - FEASIBILITY

January 6, 2021

SHORT ELLIOTT HENDRICKSON, INC.



OPTION C	QUANTITY	UNIT	UNIT COST	TOTAL COST
Utilities				

Water Infrastructure

Water Main (8" C900)	1,200	LF	\$60	\$72,000
3/4" Service Line	82	EA	\$2,500	\$205,000
Structures (Bends, Tees)	4	EA	\$1,500	\$6,000
Valves	12	EA	\$2,000	\$24,000
Fire Hydrants	3	EA	\$8,000	\$24,000

Sewer Infrastructure

Sewer Main	1,200	LF	\$70	\$84,000
Manhole	6	EA	\$5,000	\$30,000
Service Lines	82	EA	\$2,000	\$164,000

Drainage Infrastructure

Storm Drains (12" CMP)	1,100	LF	\$70	\$77,000
Inlets and Manholes	8	EA	\$5,000	\$40,000
Detention Pond	1	LS	\$10,000	\$10,000

Dry Utilities

Natural Gas Main Connection / Extension	1	ALLOW	\$50,000	\$50,000
Gas Meters and Services (SFR and TH)	24	EA	\$1,500	\$36,000
Gas Meters and Services (Apartments)	58	EA	\$750	\$43,500
Electric Main Connection / Extension	1	ALLOW	\$50,000	\$50,000
Electric Meters and Services (SFR and TH)	24	EA	\$1,500	\$36,000
Electric Meters and Services (Apartments)	58	EA	\$750	\$43,500
Street Lighting	1	ALLOW	\$45,000	\$45,000
Communications Main Connection / Extension	1	ALLOW	\$5,000	\$5,000

*No fees for utility connections are included

Utilities Sub-Total \$1,045,000
Total Hard Costs \$2,159,150

General Construction Costs			
Construction Survey	% of hard costs	2%	\$43,190
Mobilization	% of hard costs	7%	\$151,150
Stormwater Management	% of hard costs	5%	\$107,960
Materials Testing	% of hard costs	2%	\$43,190

Sub-Total \$345,490

Total Construction Costs \$2,504,640

7% Design Fees \$175,330

5% Constr Admin \$125,240

20% Contingency \$500,930

TOTAL DEVELOPMENT COST \$3,306,140

		% of costs	Cost by type	\$/unit
Townhomes	24	42%	\$1,388,579	\$57,857
Single Family			\$0	
Apartments	58	58%	\$1,917,561	\$33,061
Total Units	82	100%	\$3,306,140	\$40,319
Cost / unit			\$40,319	

RESOLUTION NO. 01-2021

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF IGNACIO, COLORADO REGARDING THE DESIGNATION OF PUBLIC POSTING LOCATIONS FOR POSTING MEETING NOTICES FOR THE 2021 CALENDAR YEAR.

WHEREAS, the Colorado Open Meetings Law requires that all meetings at which the adoption of any proposed Town policy or other formal action be held only after full and timely notice to the public; and

WHEREAS, Section 24-6-402(2)(c) requires the Board of Trustees to designate a public place for posting notices of any such meeting; and

WHEREAS, the Town has been posting agenda notices both at the physical official public posting locations and on the Town's website for many years; and

WHEREAS, the Colorado Legislature passed House Bill 19-1087 with the intent "...that local governments transition from posting physical notices of public meetings in physical locations to posting notices on a website...to the greatest extent practicable"; and

WHEREAS, the Board of Trustees believes that posting notices on the Town website is an effective means of dissemination and provides convenience for certain residents; and

WHEREAS, the Board of Trustees will also designate a public place within its boundaries for posting of full and timely notices to the public.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF IGNACIO, COLORADO THAT:

- 1) The Town Board of Trustees hereby designates the Town's Website (www.townofignacio.com) as the official place for the posting of full and timely notice to the public.
- 2) The Town Clerk shall also post such notices on the Abel F. Atencio Community Room door which is located at 570 Goddard Avenue, Ignacio Colorado.
- 3) The Town Clerk shall also post such notices at the US Post Office and the Ignacio Community Library, both located within the corporate boundaries.
- 4) All such notices, except those of emergency meetings shall be posted at these designated places at least twenty-four hours prior to the holding of the respective meeting.

ADOPTED THIS 11th DAY OF JANUARY, 2021.

Stella Cox, Mayor

Attest:

Tuggy Dunton, Town Clerk

RESOLUTION 02-2021

A RESOLUTION OF THE TOWN OF IGNACIO RETAINING THE CURRENT MONTHLY RATE OF SURCHARGE APPLICABLE TO THE PROVISION OF E-911 SERVICES FOR THE YEAR 2021

WHEREAS, the Emergency Telephone Service Association (E911 Association) of La Plata County was previously established and authorized pursuant to that certain Intergovernmental Agreement dated July 31, 2001, to which the Town of Ignacio is a party, to provide emergency telephone service to hard wired telephone users and wireless users; and

WHEREAS, C.R.S. 29-11-100.5 et seq. Authorizes the imposition of a monthly surcharge on all telephone exchanges, including wireless communication access, for the provision of emergency telephone service; and

WHEREAS, the E911 Association is authorized to impose and collect a surcharge on hard wire telephone lines and wireless communications accesses to fund the cost of operating and maintaining the emergency communications center and the cost of acquiring needed capital and equipment, as determined by the E911 Association; and

WHEREAS, C.R.S. 29-11-102 and 29-11-103 requires that the Board of Trustees shall establish the rate of the above-referenced surcharge by December 31st of each year for the following year; and

WHEREAS, the Board of the E911 Association met on December 9, 2020, to review the existing surcharge and has determined that the current surcharge in the amount of \$1.30 is adequate to meet the needs and to fully protect the public welfare, safety, and interests; and

WHEREAS, the Board of the E911 Association has recommended to the Town of Ignacio Board of Trustees that the surcharge remain at the present rate of \$1.30 for hard wire telephone lines and wireless communication access;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of Trustees of the Town of Ignacio, Colorado, that:

1. The E911 Association is hereby authorized to continue to collect a surcharge amount not to exceed one dollar and thirty cents (\$1.30) per month per exchange access facility or wireless communication access in those areas of La Plata County for which emergency telephone service will be provided.
2. The foregoing charge may be imposed only upon service users whose address is in those portions of La Plata County's jurisdiction for which emergency telephone service is provided and shall not be imposed upon any state or local government entity.

3. Such surcharges shall be effective as of January 1, 2021, upon concurrence and adoption of the rate by the City of Durango, Town of Bayfield, La Plata County and the Southern Ute Indian Tribe as signatories to the Intergovernmental Agreement dated July 31, 2001.
4. The proceeds of the foregoing surcharge shall be utilized to pay for emergency telephone service as set forth in C.R.S. 29-11-104(2).
5. The process for collection of such surcharges and any legal action to enforce the collection hereof shall be as set forth in C.R.S. 29-11-102 and 29-11-103.

Approved and adopted this 11th day of January, 2021.

TOWN OF IGNACIO, COLORADO

Stella Cox, Mayor

ATTEST:

Tuggy Dunton, Town Clerk

Ignacio Police Department
Monthly Report – January 2021
BY: Kirk Phillips 

As you are aware, we investigated a Homicide on New Years Eve. It took all of our resources and we asked for assistance from the Colorado Bureau of Investigation. Our officers did a very good job. More information to follow.

I will have at our next Board meeting, statistics for the year that will show a lower number of calls for service, but the crimes against persons is up 30%.

Officers continue to fill their training requirements as mandated by POST, with an emphasis on perishable skills, i.e., Arrest Control, Driving skills and Firearms training.

And in the times were going through, I attended my 250th Zoom meeting on Friday (01/08/2021).

If you have questions, please don't hesitate to call me at 563-4206 ext. 301
Thanks.

Town of Ignacio Public Works and Building Division

December

Staff Report

Gas System

- Monthly meter reads.
- No issues.

Water System

- Monthly meter reads.
- 294 New meters installed.
- No issues.

Sewer System

- Flushed south end of Town.
- No issues.

Parks & Recreation

- Park inspection of equipment (Campbell, Shoshone)
- Sprinkler systems has already been winterized.

Irrigation System & Storm Drains

- Irrigation system has already been winterized.
- Storm drains were flushed for the year.

Streets & Right of Way

- Working with Mark on the street light install (Hwy 172 & Becker)
- Several Historical lights on Goddard were having electrical issues. I'm working with an electrician to fix the problem.
- Installed a new stop for the road runner bus Infront of the library.
- Trash containers maintenance thru out the CBD.
- Christmas decorations on Goddard.

Equipment

- Bucket truck still has a small issue with the electrical.
- Start to look at replacing the bucket truck.
- All equipment ready for winter snow.
- Rebuild sweeper vacuum system.



Sweeper blower wheel.



Guys putting new housing and blower wheel back on sweeper.



Sweeper back together.



Town Clerk / Treasurer Report

January 2021

Honorable Mayor and Trustees,

Welcome to the New Year! I am hoping for good things in the year ahead.

Utility Billing:

I will be updating the utility billing program with our new rates in preparation for the January usage billing that will go out on February 5. The 2021 Rate Sheet is attached for your review.

A new thing this year: we have added the option for people to receive their bills via email if they prefer.

Licensing:

Animal: 36 current, 20 overdue

Business: 51 current, 16 overdue

Business Service: 50 current, 1 overdue

Town of Ignacio Online:

The new website platform should go live on Wednesday, January 13. I am sure there will be items that need to be updated once it is live, and I am hoping the transition will be fully completed by the end of this month.

Liquor Licensing:

No renewals at this time.

The Liquor Enforcement Division is waiving all renewal fees from December 7, 2020 through December 7, 2021. Some communities are doing the same, following the LED's example of which fees would be waived and which ones would not. If the Board opted to waive fees for the same time period, the total anticipated revenue loss would be \$300.00. If you would like to waive the fees, I will put that as an action item on the agenda for February.

Treasurer:

The finance reports for the month of December 2020 were included in the consent agenda.

The final 2021 Budget was completed and submitted to the State. A copy of the Final Budget is included in your packet. Hard copies will be printed and available in the office by the end of this week. Please make an appointment to come pick up your copy for your notebook, and be sure to pick up any mail as well. Thanks.

Minutes:

At the December meeting I was requested to check into the possibility of uploading the recording of the Board Meeting to our website, and also what other communities do. I cannot upload the recording, but I can upload a link where the recording can be accessed. Other communities do not take their recordings down. My suggestion is that we keep the recordings for the same period of time as we have minutes available on the website, which is three years. Please inform me on how you would like me to proceed.

Meetings Attended:

I attended the Chamber of Commerce Board Meeting.

Events:

The 2021 Joint Work Sessions with the La Plata Board of County Commissioners are scheduled for March 11, May 13, and November 11 at 6:00 PM. They will send Webinar invitations directly to each of you.

I would be happy to answer any questions you may have. Thank you.

Tuggy

TOWN OF IGNACIO

2021 UTILITY RATE SHEET

SUUD Plant Investment Fee (PIF)

WATER	GAS
5/8" \$7,967.00	Res. \$971.00
3/4" \$11,344.00	Com. \$1,930.00
1" \$14,181.00	Com. \$2,413.00
1/2" \$31,909.00	Com. \$2,892.00
2" \$56,731.00	Com. \$3,860.00
3" \$127,552.00	
4" or larger tap: Negotiable	

Town of Ignacio Water and Gas Tap Fees

	<u>In Town</u>	<u>Out of Town</u>
3/4"	\$1500.00	\$1,700.00
Inspection Fee for New Taps: \$50.00 per new service		
Water Meter - \$200.00		
Gas Meter - \$231.00		

Water Rates

	<u>In-Town</u>	<u>Out-of-Town</u>
Base Charge:	\$26.48	\$26.48
Minimum Usage:	1000 gallons	1000 gallons
Rate:	\$6.00 per thousand gallons plus 10% Loss Factor and 5% Capital Factor	
	Examples: 1000 gallons = \$33.38; 3000 gallons = \$47.18; 6000 gallons = \$67.88	
Hydrant Water Rate:	\$5.00/1000 gal	
RTS Fee:	\$26.48	

Gas Rates

	<u>In-Town</u>	<u>Out-of-Town</u>
Base Charge:	\$23.75	\$23.75
Gas Usage Charge:	SUUD Monthly Rate plus 10% capital factor	

Sewer Rates

SUUD PIF: \$9,566.00

Town of Ignacio Tap Fee: \$900.00
Town for Inspection Fee: \$50.00

	<u>In-Town</u>	<u>Out-of-Town</u>
Base Charge:	\$14.84	\$14.84
Rate:	\$17.02 per thousand gallons* plus 10% Loss Factor and 5% Capital Factor	
*Note: Usage is based on prior year average winter monthly (Dec/Jan/Feb) water use and rate will be fixed for 12 months		
Standby Fee:	\$30.09	

Irrigation Rates

Town of Ignacio Tap Fee: \$237-1 inch; \$387-2 inch
Town for Inspection Fee: \$50.00

Rate: \$26.00 (per month for six months)

Trash Rates

TR1 (1 cart)	\$11.40 (\$9.19 To Transit Waste + \$2.21 To Town)
TR2 (2 carts)	\$17.50 (\$9.19 + \$3.89 (for 2 nd polycart) + \$4.42)
TR3 (3 carts)	\$23.60 (\$9.19 + \$7.78 (for 2 nd & 3 rd polycart) + \$6.63)

Recycling Rates

35 Gallon Poly Cart:	\$6.00
64 Gallon Poly Cart:	\$8.00
96 Gallon Poly Cart:	\$12.00

Note: This service is voluntary and customers must sign up at Town Hall.

Liquor Enforcement Division Fee Schedule

Attention:

Due to Senate Bill 20B-001 the below highlighted fees for new applications, renewal, late renewal, reissuance renewal, and COVID-19 Temporary Modification fees for specific liquor license types will be waived from December 7, 2020 to December 7, 2021.

***** Concurrent review fee of \$100.00 will not be waived and still needs to be paid to the state. If you have any questions please contact dor_liqlicensing@state.co.us**

Application Fees

	Local Fee	State Fee
Application Fee	up to \$1000.00	\$1,550.00
Application Fee with Concurrent Review	up to \$1000.00	\$1,650.00***
Application Fee Transfer of Ownership	\$750.00	\$1,550.00
Application Fee Additional Liquor-Licensed Drugstore	up to \$1000.00	\$1,300.00
Application Fee Additional Liquor-Licensed Drugstore with Concurrent Review	up to \$1000.00	\$1,400.00
Application Fee Manager Permit	N/A	\$100.00
Application Late Renewal Fee (Not more than 90-days of license expiration date)	\$500.00	\$500.00
Application Reissue Fee (More than 90-days but less than 180-days of the license expiration date)	\$500.00	\$500.00
Application Reissue Fine (More than 90-days but less than 180-days of the license expiration date)	\$25.00 a day beyond 90-day expiration date	\$25.00 a day beyond 90-day expiration date
Annual Renewal Application Fee	\$100.00	\$0.00
Annual Art Gallery Fee	\$100.00	\$0.00

Retail License Fees

	Local Fee City	State Fee City	Local Fee County	State Fee County
Art	\$41.25	\$308.75	\$41.25	\$308.75
Beer & Wine	\$48.75	\$351.25	\$63.75	\$436.25
Brew Pub	\$75.00	\$750.00	\$75.00	\$750.00
Club	\$41.25	\$308.75	\$41.25	\$308.75
Distillery Pub	\$75.00	\$750.00	\$75.00	\$750.00
Hotel & Restaurant	\$75.00	\$500.00	\$75.00	\$500.00
Hotel Restaurant with one Optional Premises	\$75.00	\$600.00	\$75.00	\$600.00
Each Additional OP License		\$100.00		\$100.00
Resort Complex	\$75.00	\$500.00	\$75.00	\$500.00
Campus Liquor Complex	\$75.00	\$500.00	\$75.00	\$500.00
Related Facility – Resort Complex	\$15.00	\$160.00	\$15.00	\$160.00
Related Facility – Campus Liquor Complex	\$15.00	\$160.00	\$15.00	\$160.00
Liquor-Licensed Drugstore	\$22.50	\$227.50	\$37.50	\$312.50
Lodging & Entertainment	\$75.00	\$500.00	\$75.00	\$500.00
Optional Premises	\$75.00	\$500.00	\$75.00	\$500.00
Racetrack	\$75.00	\$500.00	\$75.00	\$500.00
Retail Gaming Tavern	\$75.00	\$500.00	\$75.00	\$500.00
Retail Liquor Store	\$22.50	\$227.50	\$37.50	\$312.50
Tavern	\$75.00	\$500.00	\$75.00	\$500.00
Vintner's Restaurant	\$75.00	\$750.00	\$75.00	\$750.00
Fermented Malt Beverage On Premises	\$3.75	\$96.25	\$7.50	\$117.50
Fermented Malt Beverage Off Premises	\$3.75	\$96.25	\$7.50	\$117.50
Fermented Malt Beverage On/Off Premises	\$3.75	\$96.25	\$7.50	\$117.50

Local and State Issued Permit Fees

	Local Fee City	Local Fee County	State Fee
Art Gallery Permit	\$3.75	\$3.75	\$71.25
Bed & Breakfast Permit	\$3.75	\$3.75	\$71.25
Each Resort-Complex-Related FacilityPermit	\$15.00	\$15.00	\$160.00
Special Event Permit			
Malt, Vinous and Spirituous Liquor	\$100.00	\$100.00	\$25.00 Per Day
Fermented Malt Beverage (3.2% Beer)	\$100.00	\$100.00	\$10.00 Per Day
Mini Bar Permit with Hotel RestaurantLicense	\$48.75	\$48.75	\$276.25

State License Fees

	Fee
Limited Winery License	\$70.00
Manufacturer's License (Distillery or Rectifier)	
On or after August 10, 2016, and before August 10, 2017	\$675.00
On or after August 10,2017	\$300.00
Manufacturer's License (Brewery)	\$300.00
Manufacturer's License (Winery)	\$300.00
Nonresident Manufacturer's License (MaltLiquor)	\$300.00
Importer License	\$300.00
Wholesaler's Liquor License	
On or after August 10, 2016, and before August 10, 2017	\$800.00
On or after August 10,2017	\$550.00
Wholesaler's Beer License	\$550.00
Public Transportation (dining, club or parlor car; plane; bus or other vehicle)	\$75.00

Additional Fees

	Local Fee	State Fee
Alternating Proprietor Licensed Premises	N/A	\$150.00
Change of Location	Not to exceed \$750.00	\$150.00
Change of Trade Name/CorporateName	N/A	\$50.00
Corporate/LLC Change (Per Person)	\$100.00	\$100.00**
Duplicate License	N/A	\$50.00
Add Optional Premises to Hotel & RestaurantLicense	N/A	\$100.00
Limited LiabilityChange	N/A	\$100.00
Manager Registration (Hotel & Restaurant; Tavern; Lodging & Entertainment; Campus Liquor Complex)	\$75.00	\$75.00
Master File Background	N/A	\$250.00
Master File Location Fee (PerLocation)	N/A	\$25.00
Modification of Premises	N/A	\$150.00
Sole Source Registration	N/A	\$100.00

**** The State Fee of \$100 only pertains to state-only issued licenses and does not apply to licenses issued by local licensing authorities.**

State Only Issued Permits

	Fee
Winery Direct Shipper Permit	\$100.00
Wine Packaging Permit	\$200.00
Wine Festival Permit	\$25.00
Branch Warehouse or Warehouse StoragePermit	\$100.00
Retail Warehouse Storage Permit	\$100.00
Manager Permit Registration (Liquor-LicensedDrugstore)	\$100.00



Tuggy Dunton <tdunton@townofignacio.com>

LED - FAQ Regarding Application Processing and SB 20B-001

1 message

LED <dor_led@state.co.us>

Fri, Dec 18, 2020 at 2:12 PM

Reply-To: dor_led@state.co.us

To: Tuggy Dunton <tdunton@townofignacio.com>



COLORADO

Department of Revenue

Specialized Business Group—
Liquor & Tobacco

December 18, 2020

Liquor Enforcement Division FAQ Regarding Application Processing and SB 20B-001

Dear Liquor Licensing Clerks,

On December 10, 2020, Director Michelle Stone-Principato conducted a virtual briefing and Q&A on SB 20B-001. There were many good questions asked in the session, and the Division would like to provide a synopsis of the most frequently asked questions.

Q 1: How does the bill affect state fees for licenses?

A: Please see Bulletin 20-27 or the Bill for a complete list of license types affected. Applications for license types found on the list will have their Application and License fee waived for New applications, but not Transfers. The LED will also be waiving Renewal fees, Late Renewal fees, and the Reissue fees for the license types found on the list (see Q 4 below).

Q 2: Does the bill require Local Licensing Authorities to waive any application or license fees?

A: No.

Q 3: How do you determine if a new license application will have its fees waived?

A: Applications for new licenses that are eligible for a fee waiver (see Bulletin 20-27 and the Bill) that were received in your office December 7, 2020 or after will receive the waiver from the State. Applications that were submitted to your office prior to December 7, 2020 will not be considered for the waiver. The waiver for new license applications will end December 7, 2021. Transfer applications for any license type are not eligible for a fee waiver from the State.

Q 4: What about renewal applications and late fees for late renewal applications?

A: Renewal applications are due to the local licensing authority 45 days before the license expiration date. This is reflected in the "Due Date" field on the DR 8400 renewal form.

If the "Due Date" on the form is on or after December 7, 2020, the licensee should receive the fee waiver provided by SB 20B-001 from the State.

Also, in an effort to provide relief to licensee's as soon as possible, the LED is reviewing on a case by case basis renewals that had a "Due Date" prior to December 7, 2020, but were submitted to your office on or after that date. If it is decided the fee should be waived for a renewal application that falls into this category, the licensee will receive the waiver for this renewal period, but not the next.

Each licensee is only eligible for one waiver in the twelve month period between December 7, 2020 and December 7, 2021. No waivers will be granted for licenses with a "Due Date" after December 7, 2021.

Late fees for licensees with "Due Dates" after December 7, 2020 will be waived by the State, along with any other fee or fine associated with late renewal applications.

Q 5: What if I received a new license application or renewal for applicable license types before December 7, 2020 in my office, are the fees waived?

A: The Bill's effective date is December 7, 2020, so any application for a new license received in your office before that date will owe the application and license fees. This relief is for 12 months and should cover all current licensee renewals. If a licensee paid their renewal early and it is within this time period covered in Q3 above, communicate with LED at dor_liqlicensing@state.co.us so we can review the file in a case by case manner and issue a waiver in this specific instance.

Q 6: Is there a physical form to fill out to be eligible for the waiver?

A: No.

Q 7: Are Manager Registration fees waived?

A: No.

Q 8: Are Concurrent Review fees waived?

A: No.

Q 9: Is the waiver automatic and is paperwork still required?

A: Yes, the waiver is automatic at the state level, and yes, all paperwork is still required to be submitted.

Q 10: Can Local License Authorities waive license and application fees?

A: This would be up to your jurisdiction. Please consult your Municipal or County decision makers and advisors.

Q 11: Will the renewal application form the LED mails to licensees reflect a fee?

A: The renewal application form will still have fees that are applicable listed

in the box in the upper right corner. If a fee is waived, there will be a stamp across the top of the application denoting this.

Q 12: Can someone renew twice in the 12 month period covered by the bill and have their renewal fee waived?

A: No. The Bill's effective date was December 7, 2020 and should allow for each licensee with a license type found on the list in Bulletin 20-27 and the Bill one fee waiver in the 12 month time frame between December 7, 2020 and December 7, 2021. See Q 4 above for more information.

Q 13: Does the Bill include waivers for transfer applications?

A: No.

Q 14: Will application fees for COVID 19 modifications be waived?

A: Application fees for COVID 19 modifications will be waived if the application was received in your office on or after December 7, 2020. All other modifications still require the requisite fees.

Q 15: Are other types of modifications or permits applied for using the form DR 8442 application also subject to having their fees waived?

A: No, COVID 19 modifications are the only permit that is eligible for a fee waiver. All other registrations, permits, and changes still require a fee.

Q 16: Can we just email renewals now since payment is not required?

A: Yes, you can email the forms to dor_renewals@state.co.us

Q 17: Can we email applications that don't require a fee?

A: Yes, you can email applications that are subject to the fee waiver to dor_liqlicensing@state.co.us. There is a 25 megabyte file size limit. Please mail all other applications with payment as you have done in the past.

Q 18: Can you email all renewed licenses to Local Licensing Authorities?

A: The LED's current process is to mail approved renewals to the Local Licensing Authority. This is due to procedure and system efficiencies that have been developed over time that are not yet available for us to duplicate the process with email. The LED continues to seek pathways for more digital services, and will update you of any progress.

Please see the link to LED Bulletin 20-27 here:

<https://www.colorado.gov/pacific/sites/default/files/Bulletin%2020-27%20No%20Fee%20Schedule%20Attached%2012.8.20.pdf>

Please see the link to SB 20B-001 here:

<https://leg.colorado.gov/bills/sb20b-001>

Please see the link to the current fee schedule with updates in yellow/check mark here:

<https://www.colorado.gov/pacific/sites/default/files/DR%208500%20%281%29%2012.9.2020.pdf>

Thank You,

Colorado Liquor Enforcement Division

P.O. Box 173350, Denver, CO 80217, United States

You may [unsubscribe](#) or [change your contact details](#) at any time.

Powered by:



Type of License	Occupational Tax	Local Liquor License Fee	Renewal Fee	Total Due
New Application				\$575.00
Bar / Tavern	\$250.00	\$75.00	\$75.00	\$400.00
Hotel / Restaurant	\$250.00	\$75.00	\$75.00	\$400.00
Retail Store	\$150.00	\$22.50	\$75.00	\$247.50

Name	License Type	Expires	License	Renewal	Occupational Tax	Possible 2021 Waiver
Pinon Liquors	Retail	Jan 3	22.5	75	150	0
TP Lounge	Tavern	May 8	75	75	250	75
Porky's Smokehouse	Hotel/Restaurant	June 4	75	75	250	75
Family Dollar	FMB Retail	June 24	22.5	75	150	0
The Rose Café	Hotel/Restaurant	Aug 2	75	75	250	75
Wells Liquor South	Retail	Sept 29	22.5	75	150	0
Sidekick Lounge	Tavern	Dec 8	75	75	250	75
TOTAL			367.5	525	1450	300



Town of Ignacio

ANNUAL BUDGET

Fiscal Year Ending December 31, 2021

Board of Trustees

Stella Cox, Mayor

Alison deKay, Mayor Pro-Tem

Tom Atencio

Edward Box, III

Sharon Craig

Dixie Melton

Sandra Maez

Town Manager

Mark Garcia

Finance Coordinator

Dee Wesner



Town of Ignacio

Staff Contact Information

Town of Ignacio

540 Goddard Avenue, PO Box 459, Ignacio, CO 81137

Phone: 970-563-9494

Fax: 970-563-9498

info@townofignacio.com

www.colorado.gov/ignacio

Town Manager

Mark Garcia

mgarcia@townofignacio.com

Chief of Police

Kirk Phillips

kphillips@townofignacio.com

Town Clerk/Treasurer

Tuggy Dunton

tdunton@townofignacio.com

Public Works Director

Shane Roukema

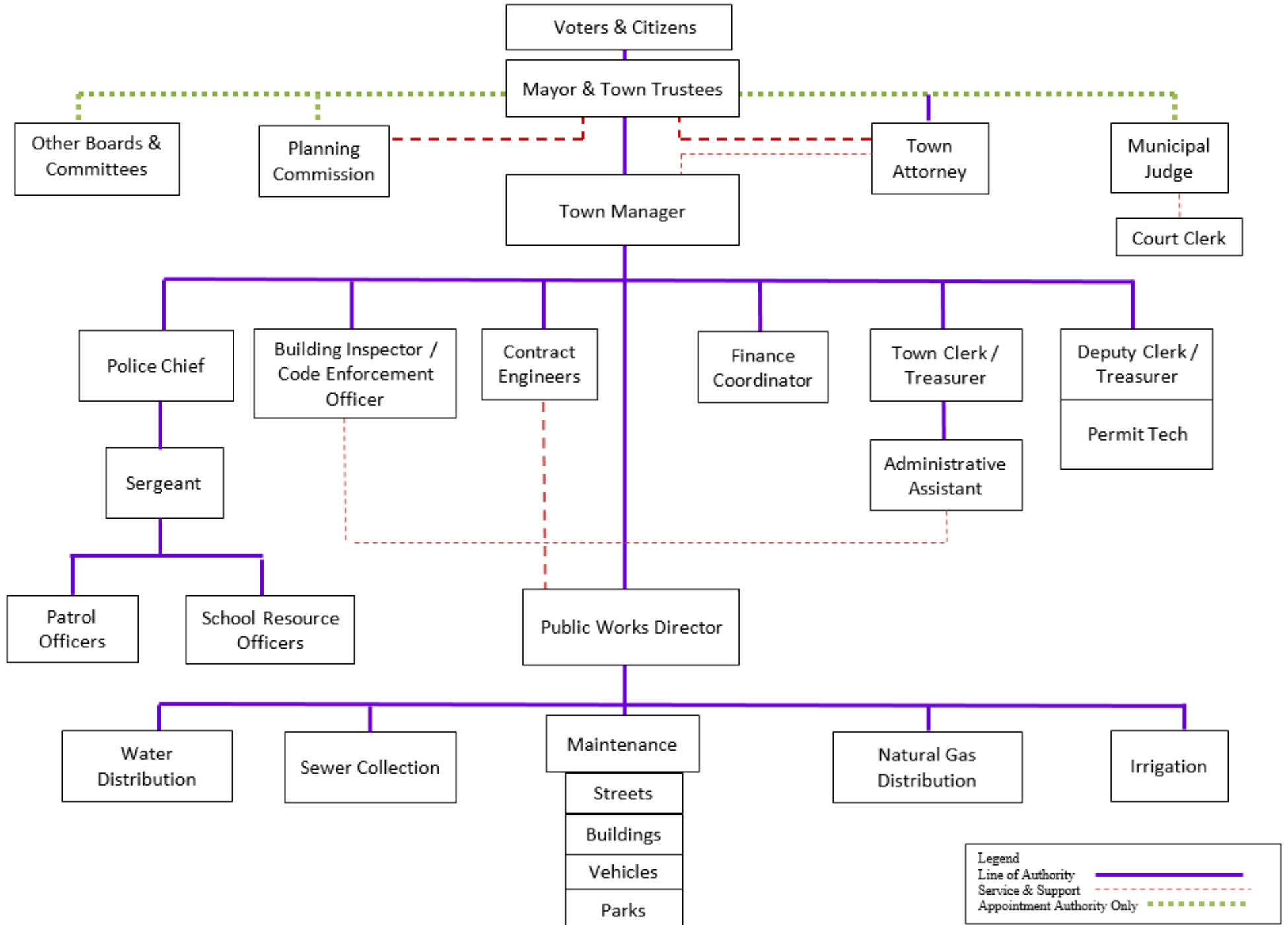
sroukema@townofignacio.com

Finance Coordinator

Dee Wesner

dwesner@townofignacio.com

ORGANIZATION CHART





Town of Ignacio

2021 Budget Message

INTRODUCTION

The Town of Ignacio budget provides financial information for a 3-year period and finances that are separated into nine (9) funds, which are separated into two (2) groups associated with Government services and Enterprise services. Specifically, the budget details:

1. The 2019 actual revenues, expenses, and fund balances documented from the 2019 audited financial statements, which were completed in September of 2020.
2. The 2020 budgeted and estimated revenues, expenses, and fund balances, with the estimated revenues, expenses and fund balances determined from year-to-date financials and estimates for the remainder of 2020.
3. The 2021 budget with anticipated revenues, planned expenditures and estimated fund balances.

The 2019 actuals and the 2020 estimated financials illustrate sound fiscal health for the Town government funds. Sales tax collections continue to increase yearly and both the 2019 and 2020 budgets projected conservative sales tax growth, which was exceeded in both years. Similarly, expenses have been within budget for administration and other departments. The water and sewer enterprise funds however show signs of weakness, which is due to treatment expenses from the Southern Ute Utility Division (SUUD). The SUUD costs and associated rates are the highest in the region. The Town Board has consciously decided to keep rates as low as possible in these funds in order to assist Town customers, and the General Fund has also been tapped to cover some of these Enterprise expenses.

The 2021 budget details another year of fiscal responsibility that depicts modest revenue growth and expenditures associated with usual Town services and a couple of capital improvement projects.

REVENUES

The 2021 General Fund revenues are derived from taxes, licenses and permits, grants, fines and fees, other income and reimbursed expenditures from the Enterprise Funds. The Town and County sales taxes are the largest sources of revenue for the Town. Sales taxes remain relatively stable and are trending upward for 2020 with an estimated year-end total of \$1,411,129. This number is up from \$1,222,024 collected in 2019. This represents a 15.47% increase for the year. The Town Board continues to conservatively project sales tax revenue and the 2021 sales tax



Town of Ignacio

2021 Budget Message

projections total \$1,210,000, which are higher than budgeted in 2020 (\$1,150,000), but still less than what is anticipated to be collected in 2020.

The Town is seeking grant funding again in 2021, which will be used for Public Safety expenses and capital improvement projects for parks and infrastructure. Grant funding will be utilized for one FTE police officer working on specific projects. The capital improvement projects will utilize the Conservation Trust and Capital Improvement Funds for grant management and match contributions needed for Ben Nighthorse Park and broadband implementation.

The Town and Ignacio School District (ISD) 11JT have entered into a Memorandum of Understanding for School Resource Officers (SRO) and associated services. The SROs are Town employees, and the District reimburses the Town for these positions.

Funds will be received from ISD and CDOT for the Becker/Goddard Signal Project. The Capital Improvement Fund will be the fund receiving these funds and expensing all project costs.

A 1.0% sales tax is collected for sales within the Town, and these funds are received and restricted to Town Board approved capital expenditures. These funds are denoted in the Capital Improvement Fund revenues.

In previous year's budgets, the Town identified Enterprise Fund Allocations as revenue. The Town will no longer denote these allocations as revenue based on the recommendation of the Town auditor. The total Governmental Fund revenue projection for 2021 is \$1,647,512, and the estimated beginning fund balance is \$1,274,400.

The Water, Gas, Sewer and Irrigation Enterprise Fund revenues are primarily generated by utility payments and fees which are collected monthly. The Town and SUUD completed separate rate analyses in 2019 for water and sewer services, and new rates were incorporated in 2020. These new rate structures are based on water usage, which is used for determining both water and sewer rates.

The Town has been experiencing higher than normal water loss which has an adverse effect on the new rates. The Town has prioritized the installation of new water meters in order to determine whether or not old meters are the source of water loss. Customers have responded to the new rate structure and water usage has declined in 2020. The result of these changes in



Town of Ignacio 2021 Budget Message

2020 is that the Water Fund is functioning in the positive territory, but does not have a significant reserve fund balance.

The Sewer Fund functioned in the red, and required funding from the General Fund to finish the year at zero with no fund balance. SUUD has increased water and sewer rates in 2021. These increases are usually passed onto customers, but the Town did not increase base charge rates in either of these funds.

The Gas and Irrigation Funds reflect steady revenues in 2020, and similar revenues are expected in 2021. Both of these funds maintain satisfactory fund balances. The Town Board is sensitive to utility rate pressure put on customers, and strives to keep rates as low as possible. The Town also understands that the Enterprise Funds need to function in a business manner and without incurring extensive losses. Monitoring of water and sewer usage and associated revenues will be a priority in 2021.

The total Enterprise Fund revenue projection for 2021 is \$1,199,930, and the total estimated beginning fund balance is \$99,044.

EXPENDITURES

The 2021 administrative General Fund expenses are primarily for staff salaries and benefits, plus associated operational costs in the Administrative, Public Safety and Public Works Departments. These expenses total \$1,641,167, which is higher than the \$1,597,957 expended in 2020. Property casualty, worker's compensation and health insurance costs will increase in 2021, and the Town Board authorized a 5.0% merit salary increase for eligible staff in 2021.

The major capital improvement project for 2021 is the installation of a new signal at the Goddard/Becker intersection, which will also utilize funds from Ignacio School District (ISD) and Colorado Department of Transportation (CDOT). This project was budgeted in 2020, but delays are pushing it into 2021.

Park improvements anticipated at Ben Nighthorse Campbell Park and the associated expenses have been allocated in the Conservation Trust Fund.

The Water Fund had a 2020 expense associated with the water meter replacement project, which totaled approximately \$105,000.



Town of Ignacio 2021 Budget Message

2020 planning projects for housing and broadband are expensed from the Economic Development Fund.

The total Governmental Fund expenditures for 2021 are estimated to be \$1,641,647, and the estimated ending fund balance is \$1,280,745.

The Water, Sewer, Gas, and Irrigation Enterprise Fund expenses are primarily for payment of utility products (raw and treated water, natural gas and sewer treatment), which are charged by the Southern Ute Utility Division (SUUD) and the Bureau of Indian Affairs (BIA). Operation and maintenance costs also add to these fund expense totals. No major infrastructure utility projects are planned for 2021, however funds are allocated for engineering studies on water and sewer treatment facilities or alternative services.

All Enterprise Funds are and remain debt free. A broadband plan is due to be completed in early 2021, and will detail options for extending fiber to the premises within Ignacio. Funds totaling \$100,000 have been allocated in the Capital Improvement Fund for potential broadband infrastructure improvements, which, if pursued, will likely result in a multi-year project with grant funding from multiple grant initiatives and programs.

All year-ending Enterprise Fund balances are estimated to be positive, however fund balance totals are low and will remain low until treatment fees are addressed with SUUD. Again, the Town Board is very sensitive to rate pressure imposed on utility customers and will monitor rates and fund financials closely in 2021. The total Enterprise Fund expenditures for 2021 are \$1,151,218, and the estimated total ending fund balance is \$147,756.

SUMMARY

The Town of Ignacio continues to be fiscally conservative in revenue projections and the stronger than estimated sales tax revenues have resulted in a strong financial base for most of the funds. The key to future financial success and growth is a continued stream of sales tax revenue both within the Town and La Plata County. A steady economic base exists within the Town and more business expansion and growth will certainly aid the Town. Overall the Town is in sound financial condition, and able to provide essential Town services for 2021.



Town of Ignacio 2021 Budget Message

Summarized below are the anticipated revenues and expenditures, and the beginning and ending fund balances for 2021:

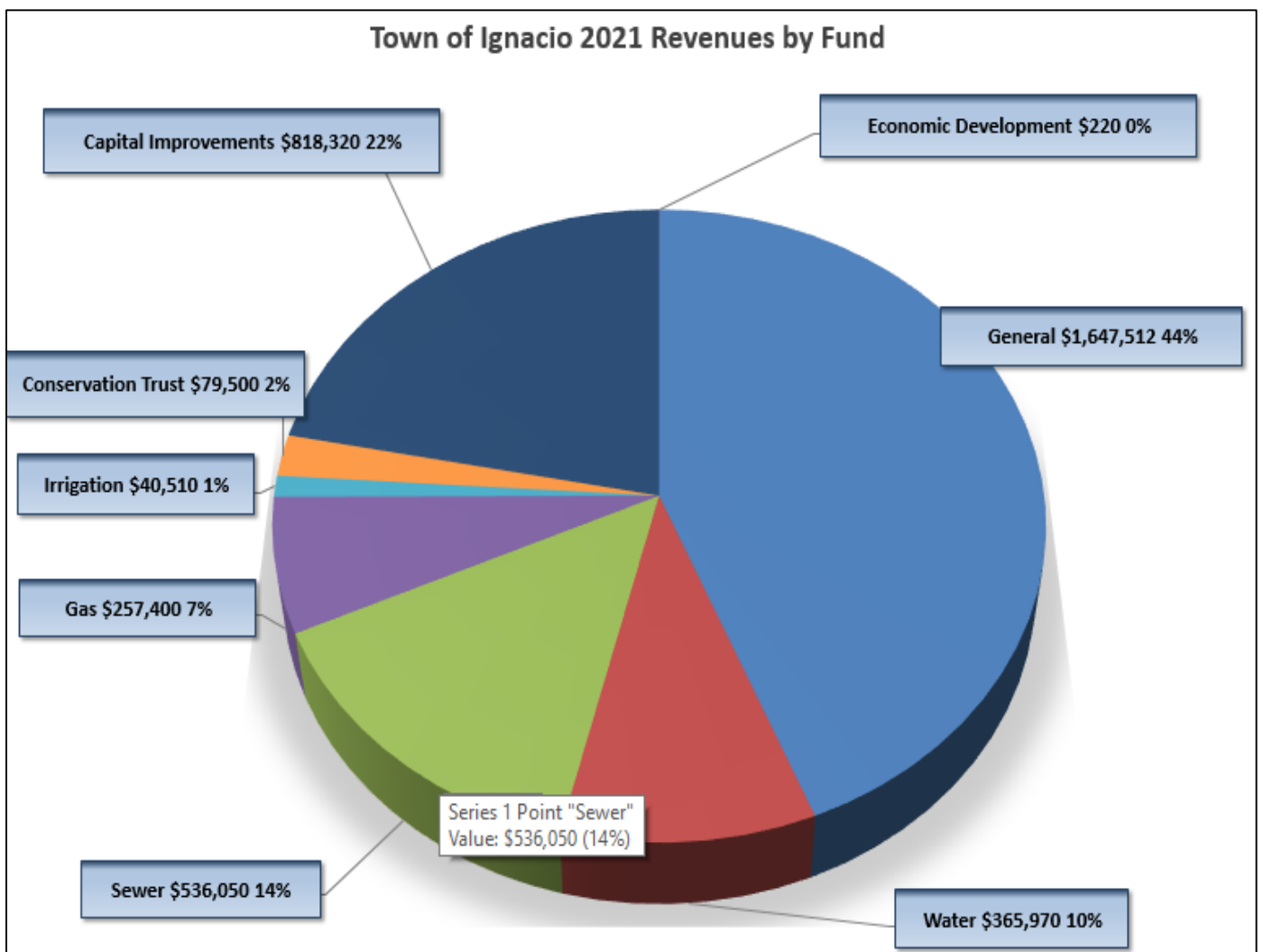
Fund	Estimated Beginning Fund Balance	Revenues	Expenses	Estimated Ending Fund Balance
General Fund	1,274,400	1,647,512	1,641,167	1,280,745
Capital Improvement	316,202	818,320	925,000	209,522
Conservation Trust	69,162	79,500	120,000	28,662
Economic Development	60,663	220	0	60,883
Total Governmental Funds	1,720,427	2,545,552	2,686,167	1,579,811
Water	14,727	365,970	314,457	66,240
Sewer	0	536,050	536,034	16
Gas	73,955	257,400	255,382	75,973
Irrigation	10,362	40,510	45,345	5,527
Total Enterprise Funds	205,543	1,199,930	1,151,218	147,756
Total All Funds	1,819,470	3,745,482	3,837,386	1,727,567

The Town Board and staff are committed to the continued financial stability of the Town of Ignacio, and will work hard to ensure the Town is functioning effectively and efficiently. The future financial picture is positive and showing signs of growth and prosperity for Ignacio, its residents and local businesses.



Town of Ignacio 2021 Revenues by Fund

General	\$1,647,512
Water	\$365,970
Sewer	\$536,050
Gas	\$257,400
Irrigation	\$40,510
Conservation Trust	\$79,500
Capital Improvements	\$818,320
Economic Development	\$220
TOTAL:	\$3,745,482

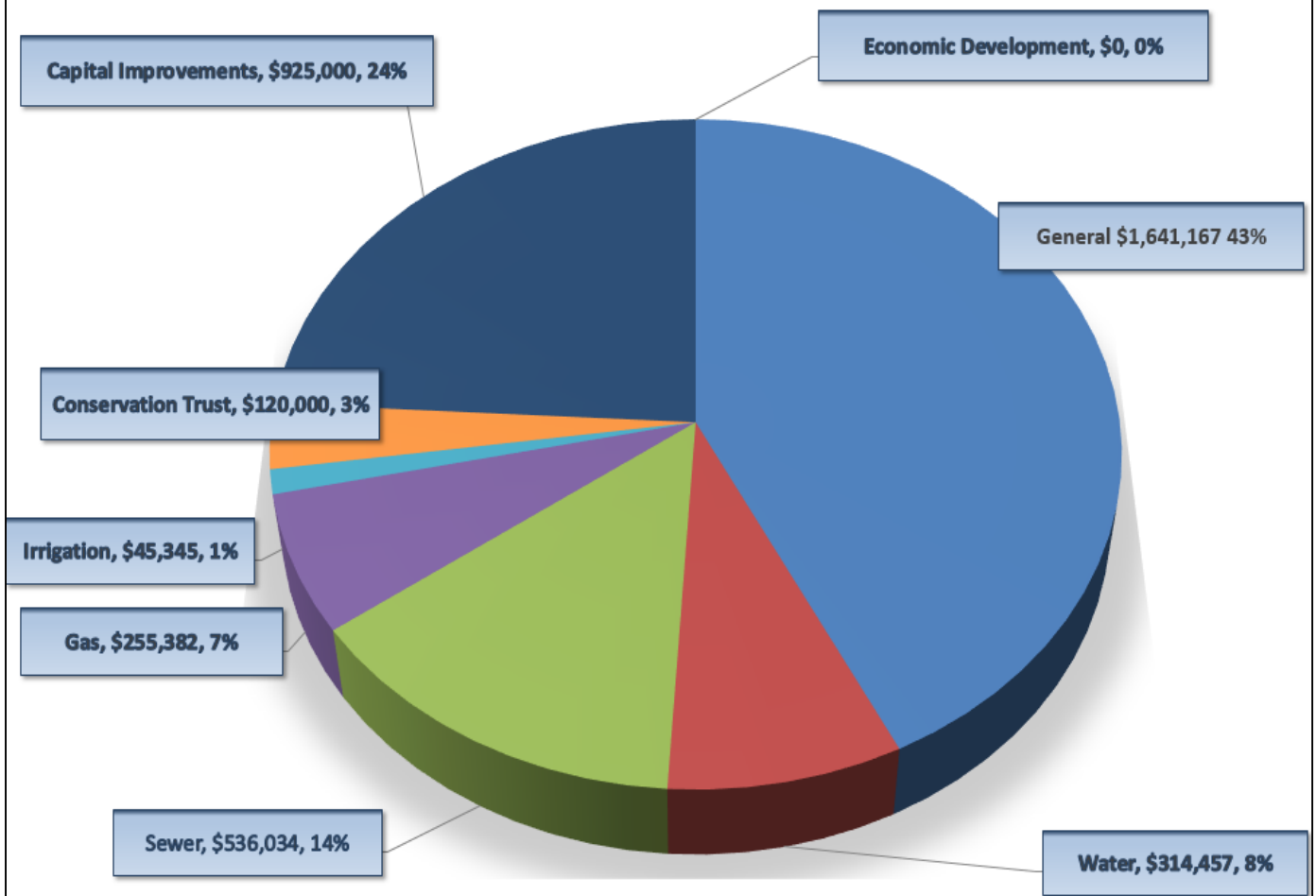




Town of Ignacio 2021 Expenses by Fund

General	\$1,641,167
Water	\$314,457
Sewer	\$536,034
Gas	\$255,382
Irrigation	\$45,345
Conservation Trust	\$120,000
Capital Improvements	\$925,000
Economic Development	\$0
TOTAL:	\$3,837,386

Town of Ignacio 2021 Expenses by Fund





Town of Ignacio General Fund

The General Fund is the primary fund which receives taxes, license fees, permit fees, grant funds, fines and other revenues. The General Fund also expenses typical government activities such as salaries, benefits, insurances, contract labor and necessary maintenance and operation expenses.

The 2021 property tax mill levy is 4.305 mills, and will generate \$37,179 in property tax based on an \$8,636,460 property valuation.

The Town has a 2.0% local sales tax, and also receives 3.55% of the La Plata County's sales tax collections. Total General Fund sales tax collections are estimated to be \$1,210,000 in 2021.

2021 Budget Summary

Beginning Estimated Fund Balance - \$1,274,400

Total General Fund Revenues & Transfers In - \$1,647,512

Total General Fund Expenses & Transfers Out - \$1,641,167

Ending Estimated Fund Balance - \$1,280,745

GENERAL FUND REVENUES							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
Fund #100							
GENERAL GOVERNMENT REVENUES							
Taxes / Unrestricted County-State:							
100.331100	Property Tax		33,192	35,558	34,950	37,179	1
100.331120	Tribe Pmt in Lieu of Taxes		416	-	450	450	1
100.331200	Specific Ownership Tax		3,584	3,000	3,513	3,000	1
100.331310	Town Sales Tax		347,871	330,000	434,440	360,000	2
100.331330	County Sales Tax		874,153	820,000	976,689	850,000	3
100.331420	Cigarette Tax		1,692	1,800	1,457	1,800	
100.331510	CO HUTF Highway Users		31,576	25,478	23,222	22,857	
100.331520	LP Co Motor Vehicle License		3,946	3,000	4,721	5,000	
100.331530	LP County Road & Bridge		2,964	3,000	3,000	3,000	
100.331810	Severance Tax		21,911	12,000	19,865	12,000	
100.331820	Franchise Tax		1,182	500	450	500	
100.331830	Co Fed Mineral Dist. Tax		7,045	10,000	8,010	10,000	
Total Taxes/Unrestricted County-State:			1,329,534	1,244,336	1,510,767	1,305,786	
Licenses & Permits:							
100.332100	Business License Fee		2,400	2,200	2,283	2,200	
100.332110	Liquor License Fee		1,870	1,700	2,893	2,500	
100.332210	Building Permit Fee		4,210	3,000	6,110	4,000	
100.332250	Vendor Permit Fee		195	200	75	200	
100.332260	Animal License Fee		780	300	525	300	
100.332270	Business Service License		2,805	2,250	2,650	2,250	
100.332275	Excavation Permit Fee			50	30	50	
100.332275	Other Permit Fee			100	-	100	
Total Licenses and Permits:			12,260	9,800	14,565	11,600	
Grants / Restricted Funds:							
100.333158	HIDTA		90,336	93,000	92,030	100,440	4
100.333159	HIDTA - OT Hrs				-		
100.333400	LGGF Gaming Grant		126,880	138,455	138,455	46,016	5
100.333405	DS (Drug & Seizure) Monies		4,163	5,000	-	5,000	
100.333530	Snow Removal		1,875	2,000	-	2,000	6
100.333590	DOLA Coronavirus Relief Fund				60,053		
Total Grants / Restricted Funds:			223,255	238,455	290,538	153,456	
Fines / Fees:							
100.334110	Court Costs/Fines/Citations		921	1,000	690	1,000	
100.334130	Plan / Zone Fees		2,175	1,500	-	1,500	
100.334140	Reproduction Fees		75	20	85	20	
100.334150	Other Legal Service		(10)		-		
100.334160	NSF Fees		275	100	315	100	
100.334170	Notary Public Fees		35	100	15	100	
100.334240	VIN Inspections		130	150	10	150	
100.334400	Residential Trash		38,796	40,000	39,836	40,000	7
100.334401	Recycling		2,274	2,400	2,580	2,400	7
Total for Fines / Fees:			44,672	45,270	43,531	45,270	
Other Income:							
100.336030	BP Dividends		-	-	-	-	
100.336040	Equipment Sales		3,450	3,000	-	-	
100.336050	Misc. Income		5,580	12,000	84	100	8

GENERAL FUND REVENUES							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #100						
	100.336060	Police Department Reimbursemen	12,384	10,000	3,359	4,000	
	100.336061	Resource Officers - School Dist	30,000	120,000	63,000	126,000	9
	100.336100	Interest Income			309	1,200	
	100.336300	Building Space Rental	830	1,000	50	100	
	100.336500	Enterprise Salary & Benefit Alloc	293,050	309,242			
	100.336501	Enterprise General Services Alloc	42,909	41,447			
		Total Other Income:	388,202	496,689	66,802	131,400	
	In House Transfers:						
	100.339100	Transfers In	14,219			-	10
		Total In House Transfers In:	14,219	-	-	-	
	General Fund Total Operating Revenues & Transfers		2,012,142	2,034,550	1,926,203	1,647,512	



Town of Ignacio

Government & Administration

General Government

The Town of Ignacio is a statutory town and operates under the council-manager form of government. This form of government operates with an elected Town Board of Trustees as a policy body and a contracted Town Manager as the chief executive-administrative officer of the town government. In the council-manager form of government, the Board provides legislative direction while the manager is responsible for the day to day operations of the Town based on the Board's policies. The Town Board consists of six trustees and a Mayor who are elected at-large and serve a four-year term. Town Board funding is designated in the Legislative section of the Administrative Budget.

Town Manager

The Town Manager is the Chief Executive Officer of the Town, and is directly responsible to the Town Board for planning, organizing and directing the activities for all Town departments and agencies under his authority. The Town Manager is responsible for hiring and supervising Town employees, preparing and submitting the proposed annual budget, recommending approval and amendments of municipal ordinances and regulations, and implementing policies established by the Town Board.

Town Clerk/Treasurer

The Town Clerk/Treasurer attends all meeting of the Board of Trustees, and makes a true and accurate record of all the proceedings, prepares the meeting agendas, posts all public notices, certifies and records town business including ordinances, resolutions, meeting minutes, official deeds, leases, contracts, and agreements. The Town Clerk/Treasurer is the Chief Election Officer. It is the duty of the Town Clerk/Treasurer to follow the municipal election code in administering all municipal, special, and coordinated elections. The Town Clerk/Treasurer is responsible for the administration and maintenance of liquor licenses, special permits, and business licenses. The Town Clerk/Treasurer manages all utility billing, payroll, accounts payable, and human resource responsibilities.

Finance Coordinator

The Town Finance Coordinator provides services associated with fund management, the annual audit, creating and maintaining the annual budget, and general ledger oversight.

Community Development

The Community Development Department is responsible for land use planning, and building and code enforcement within town limits. The department also provides support to the Town Board and Planning Commission.



Town of Ignacio

Government & Administration

Mission Statement

"Our diversity inspires and challenges us to improve. We strive to partner with all kinds of people and organizations. We also strive to have a clean and safe place to live and work, and to have a beautiful town that honors its southwest heritage and traditions."

Budget Summary

Total General Governmental Administration Expenditures - \$365,621

GENERAL FUND - ADMINISTRATION EXPENSES							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #100						
	Administration Expenses						
	Legislative:						
	100.411000.1150	Town Board Salaries	7,200	7,200	7,200	7,200	
	100.411000.2200	FICA	446	446	446	446	
	100.411000.2250	Medicare	105	104	104	104	
	100.411000.2500	Unemployment Insurance	22	22	22	22	
	100.411000.5800	Travel, Training, Meetings	(231)	3,000	10,000	3,000	
	100.411000.5810	Hosting Joint Meetings	1,591	1,500	-	1,500	
		Total Legislative:	9,133	12,272	17,772	12,272	
	Judicial:						
	100.412000.3200	Professional Service - Judge	750	3,000	850	3,000	
	100.412000.5800	Travel, Training, Meetings	190	1,000	-	1,000	
		Total Judicial:	940	4,000	850	4,000	
	Elections:						
	100.414000.1105	Election Judges	-	1,000	1,000	-	
	100.414000.4600	Election Supplies	76	1,000	185	-	
		Total Elections:	76	2,000	1,185	-	
	Administration Salaries & Benefits:						
	100.415000.1100	Salaries Manager	-	83,200	-	83,200	
	100.415000.1101	Salaries Clerk/Treasurer	53,772	57,325	57,325	60,195	
	100.415000.1102	Salaries Deputy Clerk/Treasurer	41,300	37,856	36,668	39,749	
	100.415000.1103	Salaries Admin Assist/Fin Coord	44,976	51,376	41,605	83,000	
	100.415000.1200	Overtime	-	1,893	116	1,987	11
	100.415000.2100	Health Insurance	14,847	21,012	16,322	15,292	
	100.415000.2101	Life Insurance	77	101	67	67	
	100.415000.2102	Dental Insurance	1,145	1,008	505	504	
	100.415000.2103	Vision Insurance	170	384	72	72	
	100.415000.2104	Aflac	154	1,608	3,733	3,924	
	100.415000.2200	FICA	8,233	14,362	9,200	16,624	
	100.415000.2250	Medicare	1,925	3,359	2,000	3,888	
	100.415000.2300	Retirement	5,256	8,919	4,802	9,157	
	100.415000.2500	Unemployment Insurance	418	689	420	430	
	100.415000.2502	Enterprise Salary / Benefit Alloc.			(122,618)	(165,036)	
		Total Administration Salaries & Benefits:	172,274	283,092	50,217	153,054	
	Administration Operating:						
	100.416000.2600	Workers Compensation Ins.	31,758	37,604	42,252	38,974	12
	100.416000.2700	Insurance / PC	27,605	29,130	30,831	34,414	12
	100.416000.3000	Contract Work	113,361	10,000	113,000	10,000	13
	100.416000.3201	Legal Service - Attorney	4,459	10,000	14,500	10,000	
	100.416000.3203	Prof. Service - Audit	14,250	14,250	15,800	14,250	
	100.416000.4110	Utilities - Water	2,952	2,700	3,219	3,300	
	100.416000.4120	Utilities - Sewer	3,145	3,500	1,485	2,500	
	100.416000.4130	Utilities - Electric	4,118	8,000	8,121	8,200	
	100.416000.4150	Utilities - Gas	2,920	3,000	1,987	2,200	
	100.416000.4160	Telephone	3,440	2,000	3,580	5,912	
	100.416000.4162	Cell Phone - AT&T	6,897	5,500	7,069	7,100	
	100.416000.4164	IT Services & Maintenance	10,973	12,000	12,769	11,769	14

GENERAL FUND - ADMINISTRATION EXPENSES							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #100						
	100.416000.4165	Internet Line	2,886	3,000	2,091	2,315	
	100.416000.4166	IT Equipment & Supplies	9,638	5,000	-	1,000	14
	100.416000.4191	Recording Fees	296	500	116	200	
	100.416000.4304	Building R & M	225	2,500	18,212	2,500	15
	100.416000.4444	Intergovernmental Payments	18,808	19,008	19,008	23,008	16
	100.416000.4950	Misc. Expense	90,361	-	3,982	1,200	17
	100.416000.4951	Community Christmas	-	200	-	200	
	100.416000.4952	Community Support	2,910	1,000	1,569	1,500	
	100.416000.5400	Advertising / Public Notices	465	2,000	1,416	2,500	
	100.416000.5420	Cleaning Service	3,591	3,315	3,399	3,500	
	100.416000.5430	Office Equipment L & M	1,724	1,452	2,334	1,452	
	100.416000.5440	Publication Legal Notice	1,127	500	-	-	
	100.416000.5500	Printing Services	4,600	4,000	3,908	4,000	
	100.416000.5550	Bank Service Charges	1,289	800	1,300	800	
	100.416000.5600	Office Supplies	3,035	4,000	4,358	4,000	
	100.416000.5650	Operating Supplies	3,110	4,000	-	4,000	
	100.416000.5800	Travel, Training, Meetings	2,348	3,000	924	3,000	
	100.416000.5820	Special Events	200	1,000	-	1,000	
	100.416000.6150	Postage	3,772	4,800	3,826	4,500	
	100.416000.6260	Gas, Oil, Etc.	1,261	1,500	896	1,500	
	100.416000.6450	Membership Fees / Subscriptions	7,293	8,000	8,997	8,250	18
	100.416000.6453	FSA	-	-	-	-	
	100.416000.6455	Enterprise General Service Alloc.			(35,642)	(43,999)	
	100.416000.9140	Transfer Out	100,000	-	110,000		19
		Total Administration Operating:	484,816	207,259	405,306	175,045	
	Community Development:						
	100.419000.1104	Building Inspect/Code Enforcem	-	15,000	4,791		20
	100.419000.1200	Overtime	-	-	-		
	100.419000.2100	Health Insurance	-	-			
	100.419000.2101	Life Insurance	-	-			
	100.419000.2102	Dental Insurance	-	-			
	100.419000.2103	Vision Insurance	-	-			
	100.419000.2104	Aflac	-	-			
	100.419000.2200	FICA	70	930	297		
	100.419000.2250	Medicare	16	218	69		
	100.419000.2300	Retirement		-			
	100.419000.2500	Unemployment Insurance	3	45	14		
	100.419000.2501	Prof. Services Planning Services	44,814	20,000	9,780	20,000	20
	100.419000.3205	Prof. Services BldgInsp/CodeEnf	1,122	-	-	-	
	100.419000.5650	Operating Supplies	48	500	-	500	21
	100.419000.5800	Travel, Training, Meetings	450	500	364	500	
	100.419000.6450	Membership Fees/Subscriptions		250	-	250	22
		Total Community Development:	46,523	37,443	15,316	21,250	
		Total Administration Expenses:	713,762	546,066	490,647	365,621	



Town of Ignacio

Public Safety

Public Safety Department

The Ignacio Police Department is committed to enhancing the safety and security of our citizens and schools by providing effective and efficient law enforcement, and promoting community partnerships.

Police services include:

- Town Patrol
- Law Enforcement
- Traffic Enforcement
- School Resource Officers (2)
- Criminal Investigations
- Safety, Security, and Monitoring of Special Events
- Animal Control
- Emergency Response and Other Agency Support

Mission Statement

The mission of the Ignacio Police Department is to enhance the quality of life in the Town of Ignacio by working cooperatively with the public and within the framework of the U.S. Constitution to enforce the laws, preserve the peace, reduce fear, and provide a safe environment within Ignacio.

Budget Summary

Total Public Safety Expenditures - \$1,005,008

GENERAL FUND - PUBLIC SAFETY EXPENSES							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #100						
	Public Safety Salaries & Benefits:						
	100.420000.1106	Salaries Chief	115,760	106,725	108,008	112,070	
	100.420000.1107	Salaries Sergeant	83,358	81,598	82,305	85,675	
	100.420000.1108	Salaries Officers	288,195	313,154	317,882	337,750	23
	100.420000.1110	School Resource Officer	49,137	81,089	63,000	103,215	24
	100.420000.1180	P/T Clerk	2,082	2,000	1,995	2,000	
	100.420000.1200	Overtime	46,633	39,475	35,285	52,664	25
	100.420000.2100	Health Insurance	49,124	80,076	57,107	81,600	
	100.420000.2101	Life Insurance	219	286	240	269	
	100.420000.2102	Dental Insurance	4,953	4,284	6,383	4,032	
	100.420000.2103	Vision Insurance	826	612	943	576	
	100.420000.2104	Aflac	13,486	918	12,838	9,600	
	100.420000.2130	Legal Insurance	1,860	2,000	1,988	2,100	
	100.420000.2200	FICA	129	124	124	124	
	100.420000.2250	Medicare	7,887	8,476	7,870	9,290	
	100.420000.2350	Police Pension	38,380	38,067	34,075	44,764	
	100.420000.2450	Death & Disability	16,213	16,312	14,800	17,884	
	100.420000.2500	Unemployment Insurance	1,755	1,748	1,787	1,916	
	Total Public Safety Salaries & Benefits:		719,997	776,944	746,628	865,531	
	Public Safety Operating:						
	100.421000.3415	Clinic & Hospital	270	500	-	500	
	100.421000.4306	Vehicle R & M	16,365	7,000	7,001	7,000	
	100.421000.4444	Intergovernmental Payments	16,983	16,989	18,397	15,163	26
	100.421000.4950	Misc. Expense	-	300	5,899	300	
	100.421000.4980	Animal Control	634	300	-	300	
	100.421000.5420	Cleaning Service	5,356	585	861	585	
	100.421000.5650	Operating Supplies	2,887	10,000	9,144	10,000	
	100.421000.5800	Travel, Training, Meetings	129	3,000	2,650	3,000	
	100.421000.6110	Uniforms	210	3,000	2,073	3,000	
	100.421000.6140	Other DS Costs	5,600	-	1,661	-	
	100.421000.6160	Dispatch (Radio) Services	-	10,000	-	10,000	
	100.421000.6230	Firearm Supplies	687	1,500	695	1,500	
	100.421000.6260	Gas, Oil, Etc.	16,000	17,000	12,785	17,000	
	100.421000.6450	Membership Fees/Subscriptions	4,014	4,800	4,929	4,930	27
	100.421000.6453	FSA			-		
	100.421000.8400	Contributions to Institutions	100	200	51	200	
	100.421000.9000	Capital Outlay	2,462	-		30,000	28
	100.421000.9010	Capital Outlay - Vehicles	35,317	38,000	33,000	36,000	29
	Total Public Safety Operating:		107,013	113,174	99,146	139,478	
	Total Public Safety Expenses:		827,010	890,118	845,773	1,005,008	



Town of Ignacio

Public Works and Parks

Public Works Department

The Public Works Department is responsible for maintaining and improving the infrastructure of the Town. It is comprised of a Director, Foreman and two (2) Maintenance Workers.

The Public Works Department is responsible for snow plowing and removal, road repairs and improvements, sidewalks, street cleaning, and landscaping. The department oversees Town facility maintenance and repairs. The Public Works Department is also responsible for all water, sewer, gas, and irrigation operation and maintenance requirements. These utilities are specific Enterprise Funds and will have specific information in this budget.

Mission Statement

To operate, maintain, and improve the critical infrastructure within the Town, including water, sewer, gas, and irrigation, and to exceed the service expectations of Ignacio residents and businesses.

Budget Summary

Total Public Works Expenditures - \$253,259

Parks Department

The Parks Department is responsible for all park maintenance and repairs, including cutting grass, spraying weeds, trimming trees, and operating irrigation systems. The Parks Department also maintains Town playgrounds, ballfields, facilities, trails, right-of-ways, and associated equipment. Seasonal staff are hired during the warm months of the year.

Mission Statement

To provide well-maintained parks and facilities for all citizens of Ignacio to enjoy.

Budget Summary

Total Parks Expenditures - \$17,279

GENERAL FUND PUBLIC WORKS - PARKS EXPENSES							
	Fund #100		2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Public Works Salaries & Benefits:						
	100.430000.1109	Salaries Public Works Director	52,967	54,558	49,279	62,400	
	100.430000.1111	Salaries Foreman	49,442	48,672	33,930	42,598	
	100.430000.1112	Salaries Maintenance Worker I	92,182	102,586	90,625	71,198	
	100.430000.1113	Salaries Maintenance Worker II		-	6,634		
	100.430000.1200	Overtime	3,910	7,563	4,478	5,690	30
	100.430000.2100	Health Insurance	35,494	42,324	28,327	35,041	
	100.430000.2101	Life Insurance	151	168	135	134	
	100.430000.2102	Dental Insurance	2,786	2,016	1,760	1,512	
	100.430000.2103	Vision Insurance	392	288	255	216	
	100.430000.2104	Aflac	1,672	1,200	2,938	3,000	
	100.430000.2200	FICA	11,650	12,761	11,126	10,924	
	100.430000.2250	Medicare	2,725	2,984	2,602	2,555	
	100.430000.2300	Retirement	9,138	10,291	8,187	8,810	
	100.430000.2500	Unemployment Insurance	595	617	554	529	
	100.430000.2502	Enterprise Salary / Benefit Alloc.			(110,940)	(148,209)	
	Total Public Works Salaries & Benefits:		263,104	286,028	129,890	96,399	
	Public Works Operating:						
	100.431000.3000	Contract Work	19,918	7,500	6,925	12,500	31
	100.431000.3415	Clinic & Hospital	505	500	420	500	
	100.431000.3910	Residential Trash	28,488	32,000	31,731	32,000	32
	100.431000.3911	Recycle	1,931	2,000	1,428	2,000	
	100.431000.4130	Utilities			241	300	
	100.431000.4225	Rental Equipment / Supplies	65	1,000	126	1,000	
	100.431000.4300	Equipment R & M	672	8,000	5,600	8,000	
	100.431000.4306	Vehicle R & M	3,244	5,000	4,000	5,000	
	100.431000.4308	Bldg. & Prop. R & M	5,130	500	463	500	
	100.431000.4309	Mosquito Control	982	9,010	9,280	9,560	
	100.431000.4313	Street Repairs	8,500	50,000	37,030	50,000	33
	100.431000.4316	Street Lights - Electric	32,685	20,000	16,211	20,000	
	100.431000.4318	Street Signs	14,524	2,000	2,315	2,000	
	100.431000.4365	Seasonal Decorations	856	500	500	500	
	100.431000.4950	Miscellaneous Expense	980	-	2,000		
	100.431000.5800	Travel, Training, Meetings	0	500	1,072	500	
	100.431000.6000	Debt Payment	1,901	-		-	34
	100.431000.6003	R & M Supplies	3,130	4,000	3,298	4,000	
	100.431000.6004	Tools	596	500	1,112	500	
	100.431000.6110	Uniforms	2,613	3,000	2,021	3,000	
	100.431000.6260	Gas, Oil, Etc.	3,982	5,000	5,443	5,000	
	100.431000.7450	Small Equip/Vehicle Purchases					
	Total Public Works Operating:		130,703	151,010	131,217	156,860	
	Parks Expenses:						
	100.452000.1114	Salaries Seasonal Worker	-	-		15,080	
	100.452000.1200	Overtime	-				
	100.452000.2200	FICA	-	-		935	
	100.452000.2250	Medicare	-	-		219	
	100.452000.2500	Unemployment Insurance	-	-		45	
	100.452000.6003	R & M Supplies	638	1,000	258	1,000	

	GENERAL FUND PUBLIC WORKS - PARKS EXPENSES						
	Fund #100		2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	100.452000.7110	Grounds Improvements	5		171		
	100.452000.7180	Trails	-				
		Total Parks Operating:	643	1,000	429	17,279	
	Total Public Works and Parks Expenses:		394,450	438,038	261,536	270,538	

GENERAL FUND TOTALS				
	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Fund #100				
BEGINNING FUND BALANCES	869,234	936,686	946,154	1,274,400
Total Gen Fund Revenues & Transfers In:	2,012,142	2,034,550	1,926,203	1,647,512
Administration Expenses	713,762	546,066	490,647	365,621
Public Safety Expenses	827,010	890,118	845,773	1,005,008
Public Works and Parks Expenses	394,450	438,038	261,536	270,538
Total Gen Fund Expenses & Transfers Out	1,935,222	1,874,222	1,597,957	1,641,167
Total General Fund Net Revenues	76,920	160,328	328,246	6,345
ENDING FUND BALANCE	946,154	1,097,014	1,274,400	1,280,745
TABOR Reserve (3% of Expenditures)	58,057	56,227	47,939	49,235
Unallocated Operating Reserve	888,097	1,040,787	1,226,461	1,231,510
TOTAL ENDING FUND BALANCE	946,154	1,097,014	1,274,400	1,280,745



Town of Ignacio Water Fund

The Water Fund is an Enterprise Fund that accounts for revenues and expenses associated with the operation of the Town's water distribution system. The Southern Ute Utility Division (SUUD) provides treated water, and the Town distributes water to residents and businesses via a network of pipes, valves and meters. The Town operates and maintains this system and completes billing monthly.

The SUUD charges the Town for each gallon of water delivered at three (3) different master meter locations, and the Town bills customers on usage tracked by meters located on all services. A new rate structure was implemented in 2020, which charges for water usage in 1000 gallon increments versus the previous billing which bundled usage in 3000 gallon increments. The metered usage and resulting charges contain a 10% leak factor and 5% capital factor charge. The new rates also incorporate a higher base rate that has been implemented following a detailed rate study in 2018, which indicated the previous base rate was not covering the associated service costs. SUUD also has increased rates significantly which is reflected in the 2020 and 2021 usage rates.

A water meter replacement project totaling \$105,000 was completed in 2020. The Town is also studying options for providing their own water treatment, and funding has been allocated in this budget to complete this work.

Budget Summary

Beginning Estimated Fund Balance - \$14,727

Total Water Fund Revenues - \$365,970

Total Water Fund Expenditures - \$314,457

Ending Estimated Fund Balance - \$66,240

WATER FUND							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #610						
	REVENUES						
	Fines / Fees / Utilities:						
	610.334120	Late Fees	10,371	10,000	2,050	5,000	
	610.334419	Reconnect Fees	3,200	2,500	750	1,500	
	610.334420	Metered Water Sales	191,225	340,000	245,227	318,795	
	610.334430	Tap Fees	9,242	7,600	-	7,600	
	610.334440	Ready to Serve Fees	8,275	8,000	8,848	8,000	
	610.334495	Special Meter Read			-		
	610.333449	Infrastructure DOLA Grant	269,184		-		35
		Total Fines / Fees / Utilities:	491,497	368,100	256,875	340,895	
	Other Income:						
	610.336100	Interest Income				75	
		Total Other Income:	-	-	-	75	
	In House Transfers:						
		Transfers In from Capital Improv. Fund		25,000	-	25,000	36
		Transfers In from General Fund	50,000		50,000		37
	610.339100	Transfers In from Gas Fund	105,000	42,000	42,000		38
		Total In House Transfers:	155,000	67,000	92,000	25,000	
		Total Water Revenue	646,497	435,100	348,875	365,970	
	EXPENSES						
	Water Operations:						
	610.610416.3000	Contract	5,941	2,500	1,100	7,500	
	610.610416.3204	Prof. Service - Engineer	-	25,000	1,519	25,000	
	610.610416.5800	Training, Travel & Meetings	243	500	754	500	
	610.610416.5901	Enterprise Salary & Benefit Allocation	77,085	91,705	91,705	92,886	
	610.610416.5902	Enterprise General Services Allocation	15,994	15,351	15,351	16,296	
	610.610416.6000	Debt Payment	-	-		-	
	610.610416.6003	R & M Supplies	1,384	1,500	827	1,500	
	610.610416.6004	Tools	-	500	50	500	
	610.610416.6025	Water Tests	2,559	3,000	2,455	3,000	
	610.610416.6100	Purchased Water	125,199	220,000	126,670	167,000	39
	610.610416.6450	Membership Fees/Subscriptions	275	275	565	275	
	610.610416.7450	Small Equipment Purchases	374	-			
	610.610416.9000	Capital Outlay	409,334	84,000	107,411		40
		Total Water Operations:	638,388	444,331	348,407	314,457	
		Total Water Expenses	638,388	444,331	348,407	314,457	
		Water Fund Beginning Fund Balance	6,150	69,377	14,259	14,727	
		Revenues	646,497	435,100	348,875	365,970	
		Expenses	638,388	444,331	348,407	314,457	
		Water Fund Subtotal	14,259	60,146	14,727	66,240	



Town of Ignacio Sewer Fund

The Sewer Fund is an Enterprise Fund that accounts for revenues and expenses associated with the operation of the Town's sewer collection system. The SUUD has a treatment facility located south of Ignacio that treats all sewer flows generated by residents and businesses. Wastewater is collected via a gravity feed collection system comprised of a network of pipes, manholes and valves. The wastewater is piped directly to the SUUD treatment facility. The Town operates and maintains their collection system, and bills monthly for the service.

A new rate structure was implemented in 2020. The SUUD charges the town for wastewater treatment and has changed their billing method, which previously was based on Equivalent Residential Taps (ERT's). A new SUUD billing rate for Town wastewater treatment has been established that is based on prior year winter average monthly water usage for December, January and February. The Town will utilize average customer water usage for the same period, and also has a 10% loss factor and a 5% capital factor charged on all usage totals. The new rates also incorporate a higher base rate that has been implemented following a detailed rate study in 2018, which indicated the previous base rate was not covering the associated service costs.

The General Fund transferred \$60,000 into this fund in 2020 to supplement depleted funds. The Town is studying options for providing their own wastewater treatment, and funding has been allocated in this budget to complete this work. No capital projects are planned in 2021.

Budget Summary

Beginning Estimated Fund Balance - \$0

Total Sewer Fund Revenues - \$536,050

Total Sewer Fund Expenditures - \$536,034

Ending Estimated Fund Balance - \$16

SEWER FUND							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #630						
	REVENUES						
	Fines / Fees / Utilities:						
	630.334430	Tap Fees	2,850	2,500	-	2,500	
	630.334460	Sewage Collection	508,900	550,000	433,841	508,550	
		Total Fines / Fees / Utilities:	511,750	552,500	433,841	511,050	
	Other Income:						
	630.336100	Interest Income				-	
		Total Other Income:	-	-	-	-	
	In House Transfers:						
		Transfer In CIP Fund		25,000		25,000	41
		Transfer In General Fund	50,000		60,000		41
	630.339100	Transfer In Gas Fund	275,000				41
		Total In House Transfers:	325,000	25,000	60,000	25,000	
		Total Sewer Operating Revenue	836,750	577,500	493,841	536,050	
	EXPENSES						
	Sewer Operations:						
	630.630416.3000	Contract				5,000	
	630.630416.3204	Prof. Service - Engineer/Filming	28,951	27,000	4,933	25,000	
	630.630416.5800	Travel, Training, Meetings	43	500	-	500	
	630.630416.5901	Enterprise Salary & Benefit Alloc	87,222	91,705	16,021	84,886	
	630.630416.5902	Enterprise General Services Allo	7,997	7,675	1,870	8,148	
	630.630416.6000	Debt Payment	297,193	-		-	42
	630.630416.6003	R & M Supplies	411	2,000	2,486	2,000	
	630.630416.6004	Tools	-	500	-	500	
	630.630416.6240	SUIT - Treatment	445,636	453,564	450,925	415,000	43
	630.630416.7450	Small Equipment Purchases		-			
		Total Sewer Operations	867,453	582,944	476,234	536,034	
		Total Sewer Fund Expense:	867,453	582,944	476,234	536,034	
		Sewer Fund Beginning Fund Balance	13,096	28,335	(17,607)	0	
		Revenues	836,750	577,500	493,841	536,050	
		Expenses	867,453	582,944	476,234	536,034	
		Sewer Fund Subtotal	(17,607)	22,891	0	16	



Town of Ignacio Gas Fund

The Gas Fund is an Enterprise Fund that accounts for revenues and expenses associated with the operation of the Town's natural gas distribution system. The SUUD provides natural gas, and the Town distributes natural gas to residents and businesses via a zoned network of pipes, valves and meters. The Town operates and maintains this system, and completes billing monthly.

The SUUD charges the town for gas by MCF (Million Cubic Foot) and at a monthly rate based on the EPI flat market rate plus 10% and with a Btu adjustment. The Town bills customers for gas usage tracked by meters located on all services. A new rate was established for 2020, which now adjusts rates monthly using the SUUD rate plus a 10% capital factor. A base rate also was implemented, which replaces the facility fee and has been increased based on the 2018 rate analysis, which indicated the facility fee was not covering all the associated costs. The new rate structure has resulted in savings for most customers.

Gas Fund reserves have been used for various utility project expenditures in prior years, and also for the payoff of water, sewer and irrigation loans. Utilization of these reserves has resulted in the payoff of all debt. No natural gas capital projects are budgeted for 2021.

Budget Summary

Beginning Estimated Fund Balance - \$73,955

Total Gas Fund Revenue - \$257,400

Total Gas Fund Expenditures - \$255,382

Ending Estimated Fund Balance - \$75,973

	GAS FUND						
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #620						
	REVENUES						
	Grants / Restricted Funds						
	Total Grants / Restricted Funds:		-	-	-	-	
	Fines / Fees / Utilities:						
	620.334412	Gas Residential	283,429	150,000	164,953	160,000	
	620.334413	Gas Commercial	188,586	100,000	63,689	75,000	
	620.334415	Gas Stand-By Fees	4,941	3,500	11,856	5,000	
	620.334430	Tap Fees	7,574		-		
	620.334470	Gas Taxes	22,693	10,000	16,198	17,000	
	Total Fines / Fees / Utilities:		507,222	263,500	256,696	257,000	
	In House Transfers:						
		Transfer In General Fund					
	Total In House Transfers:		-	-	-	-	
	Other Income:						
	620.336100	Interest Income	1		-	400	
	Total Other Income:		1	-	-	400	
	Total Gas Fund Revenue		507,223	263,500	256,696	257,400	
	EXPENSES						
	Gas Fund Operations:						
	620.620416.3000	Contract Work	190	1,000	850	6,000	
	620.620416.3204	Prof. Service - Engineer	-				
	620.620416.3410	CDOT Physicals, Drug Test	-	500		500	
	620.620416.4300	Equipment R & M		1,000		1,000	
	620.620416.4306	Vehicle R & M		500		500	
	620.620416.4950	Misc Expense	62	500		500	
	620.620416.5800	Travel, Training, Meetings	1,457	1,500		1,500	
	620.620416.5901	Enterprise Salary & Benefit A	87,222	91,705	91,705	92,886	
	620.620416.5902	Enterprise General Services	15,994	15,351	15,351	16,296	
	620.620416.6003	R & M Supplies	285	2,000	1,414	2,000	
	620.620416.6004	Tools	-		56		
	620.620416.6210	Natural Gas Purchases	106,805	115,000	93,865	115,000	44
	620.620416.6220	Gas Sales Tax	20,639	10,000	15,110	15,500	
	620.620416.6250	Energy Outreach Colorado	1,344	2,000	671	1,500	45
	620.620416.6260	Gas, Oil, Etc.	1,396	2,000	-	2,000	
	620.620416.6450	Membership Fees / Subscri	81	200	38	200	
	620.620416.8400	Contribution					
	620.620416.9000	Capital Outlay - Gas Line					46
	620.620416.9010	Capital Outlay - Vehicle					
	620.620416.9140	Transfer Out	400,000	42,000	42,000		47
	Total Gas Fund Operations:		635,475	285,256	261,060	255,382	
	Total Gas Fund Expenses & Transfers		635,475	285,256	261,060	255,382	
	Gas Fund Beginning Fund Balance		206,572	102,141	78,320	73,955	
		Revenues	507,223	263,500	256,696	257,400	

	GAS FUND						
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #620						
		Expenses	635,475	285,256	261,060	255,382	
		Gas Fund Subtotal	78,320	80,385	73,955	75,973	
		Gas Ending Fund Balance	78,320	80,385	73,955	75,973	



Town of Ignacio Irrigation Fund

The Irrigation Fund is an Enterprise Fund that accounts for revenues and expenses associated with the delivery of raw irrigation water to Town residents and businesses. The Town has raw water rights in the Los Pinos River and with the Bureau of Indian Affairs (BIA) who oversee the allocation and distribution of allocated water rights. The water is collected and transported via pipelines that connect to the Los Pinos River and the Goodnight Ditch. The water is stored in a recently expanded and lined storage pond and distributed to customers via a network of pipelines, risers and valves. In 2019, a new pump station was installed along with a new by-pass pipeline.

The irrigation system operates for six (6) months from May to October, and customers are billed a flat monthly rate for this service. Rate analysis completed in 2018 indicated a need for increased rates, so they increased from \$20/month to \$26/month in 2020. No rate increase will occur in 2021.

The Town continues to work on improvements that were incorporated in 2019, and refining system operations and operational parameters created by the different water delivery locations and the different irrigation zones throughout Town.

Budget Summary

Beginning Estimated Fund Balance - \$10,362

Total Irrigation Fund Revenues - \$40,510

Total Irrigation Fund Expenditures - \$45,345

Ending Estimated Fund Balance - \$5,527

IRRIGATION FUND							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #640						
	REVENUES						
	Fines / Fees / Utilities:						
	640.334430	Tap Fees	711	500	237	500	
	640.334480	Irrigation Water Charges	30,920	50,000	39,819	40,000	
	640.334481	Irrig. Infrast. Impr. Proj. Grant Funds	4,875				48
		Total Fines / Fees / Utilities:	36,506	50,500	40,056	40,500	
	Other Income:						
	640.336100	Interest Income			-	10	
		Total Other Income:	-	-	-	10	
	In House Transfers:						
	640.339100	Transfer In	100,000				49
		Total In House Transfers:	100,000	-	-	-	
		Total Irrigation Fund Revenue	136,506	50,500	40,056	40,510	
	EXPENSES						
	Irrigation Operations:						
	640.640416.3000	Contract Work	1,150	1,000	-	2,000	
	640.640416.3204	Prof. Service - Engineer	2,751	500	-	500	
	640.640416.4315	BIA Water Rights		3,000	2,814	3,000	50
	640.640416.5400	Advertising/Public Notices					
	640.640416.5901	Enterprise Salary & Benefit Allocation	31,383	34,127	34,127	34,585	
	640.640416.5902	Enterprise General Services Allocation	2,924	3,070	3,070	3,259	
	640.640416.6000	Debt Payment		-		-	51
	640.640416.6003	R & M Supplies	2,114	3,000	1,504	2,000	
	640.640416.9000	Capital Outlay - Infrast. Impr. Proj.	113,718	5,000			52
		Total Irrigation Operations:	154,040	49,697	41,515	45,345	
		Total Irrigation Fund Expenses	154,040	49,697	41,515	45,345	
		Irrigation Fund Beginning Fund Balance	29,355	5,690	11,821	10,362	
		Revenues	136,506	50,500	40,056	40,510	
		Expenses	154,040	49,697	41,515	45,345	
		Irrigation Fund Subtotal	11,821	6,493	10,362	5,527	



Town of Ignacio

Conservation Trust Fund

The Conservation Trust Fund accounts for the state of Colorado lottery proceeds that are received from the Great Outdoors Colorado (GOCO). These restricted funds are received annually, and earmarked for specific recreation and outdoor capital expenses like Town parks, trails, and open spaces. The Town has not expended any funds for a few years with the intention of growing the fund balance for a future project.

A park improvement grant from GOCO will be sought in 2021 for improvements to the Ben Nighthorse Campbell Park. The improvements are budgeted at \$120,000 and will be funded equally by grant and reserve funds.

Budget Summary

Beginning Estimated Fund Balance - \$69,162

Total Conservation Trust Fund Revenues - \$79,500

Total Conservation Trust Fund Expenditures - \$120,000

Ending Estimated Fund Balance - \$28,662

CONSERVATION TRUST FUND							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #400						
	REVENUES						
	Grants / Restricted Funds:						
	400.333100	GOCO Grant		20,000		72,000	53
	400.333580	Lottery Funds	8,306		7,467	7,200	
	Total Grants / Restricted Funds:		8,306	20,000	7,467	79,200	
	Other Income:						
	400.336100	Interest Income			-	300	
	Total Other Income:		-	-	-	300	
	Total Conservation Trust Fund Revenue		8,306	20,000	7,467	79,500	
	EXPENSES						
	Conservation Trust:						
	400.700452.9000	GOCO Grant Expenditure	-	40,000	-	120,000	53
	Total Conservation Trust Fund Expenses		-	40,000	-	120,000	
	Conservation Trust Fund Beginning Fund Balance		53,390	54,631	61,696	69,162	
		Revenues	8,306	20,000	7,467	79,500	
		Expenses	-	40,000	-	120,000	
	Conservation Trust Fund Ending Fund Balance		61,696	34,631	69,162	28,662	



Town of Ignacio Capital Improvement Fund

The Capital Improvement Fund is a restricted fund used for specific capital improvement projects, and receives revenues from a 1.0% sales tax and from various grants. The Town Board annually approves projects, and these expenses are allocated in this fund and expensed accordingly.

The sales tax revenue projection for 2021 is \$180,000, which is less than the projected \$217,220 sales tax revenue collected in 2020. Sales tax collections continue to be strong and better than projected resulting in fund balance growth.

The Goddard/Becker Intersection Signal project is again budgeted for 2021, and includes \$110,000 from the Ignacio School District and \$528,000 from CDOT. The total project is estimated to cost \$750,000. Engineering and design work was completed in 2020 totaling \$85,000. The project will be bid, awarded and completed in 2021.

Funds totaling \$100,000 are budgeted in 2021 to further the completed broadband plan that identified the extension of fiber to the premises within the Town of Ignacio. Several grant opportunities exist, and these funds will be leveraged to complete the estimated \$3M broadband project defined in the broadband plan. This is a multi-year project.

Funds are also allocated for engineering studies on water and sewer treatment options. These funds were budgeted in 2020, but were not expended.

Budget Summary

Beginning Estimated Fund Balance - \$316,202

Total Revenues - \$818,320

Total Expenditures - \$925,000

Ending Estimated Fund Balance - \$209,522

CAPITAL IMPROVEMENT FUND							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #300						
	REVENUES						
	Grants / Restricted Funds						
	300.333415	Sales Tax Revenue	174,887	165,000	217,220	180,000	54
		ISD Contribution				110,000	54
		CDOT Contribution				528,000	54
	Total Grants / Restricted Funds:		174,887	165,000	217,220	818,000	
	Other Income:						
	300.336100	Interest Income			-	320	
	Total Other Income:		-	-	-	320	
	In House Transfers:						
	300.339100	Transfer In Utility Funds					
	Total In House Transfers:		-	-	-	-	
	Total Capital Fund Revenues		174,887	165,000	217,220	818,320	
	EXPENSES						
	Capital Improvement:						
	300.930000.3204	Prof. Service - Engineer				25,000	
	300.930000.6454	CIP Transfer Out	100,000	50,000		50,000	55
	300.930000.9202	Goddard/Becker Crosswalk Pro	11,654	150,000	85,000	750,000	56
	300.930000.9230	Capital Projects				100,000	
	Total Capital Improvement Expenses		111,654	200,000	85,000	925,000	
	Capital Improvement Fund Beginning Fund Balance		120,749	182,138	183,982	316,202	
		Revenues	174,887	165,000	217,220	818,320	
		Expenses	111,654	200,000	85,000	925,000	
	ENDING FUND BALANCE		183,982	147,138	316,202	209,522	
		<i>Restricted Operating Reserve</i>	<i>183,982</i>	<i>147,138</i>	<i>316,202</i>	<i>209,522</i>	
	Capital Improvement Fund Ending Fund Balance		183,982	147,138	316,202	209,522	



Town of Ignacio

Economic Development Fund

The Economic Development Fund utilizes funds that are aimed at supporting and stimulating economic development. The fund has some reserves established from past land sales that are earmarked for affordable housing, and additional funding is obtained through economic development based grants. No dedicated funding source exists for this fund.

Two (2) planning projects were funded in 2020 and leveraged grant funds for the completion of plans associated with future housing and broadband development. Grant funding will account for \$50,000, which will be matched equally with reserve funds. No projects or expenses have been budgeted for 2021.

Budget Summary

Beginning Estimated Fund Balance - \$60,663

Total Revenues - \$220

Total Expenditures - \$0

Ending Estimated Fund Balance - \$60,883

ECONOMIC DEVELOPMENT FUND							
			2019 Actual	2020 Budget	2020 Estimates	2021 Budget	Notes
	Fund #500						
	REVENUES						
	Grants / Restricted Funds:						
	500.333851	DOLA Land Use Code Update	23,604	-	-	-	57
	500.333851	DOLA Broadband Grant		25,000	25,000	-	57
	500.333851	DOLA Housing Study Grant		25,000	25,000		57
	Total Grants / Restricted Funds:		23,604	50,000	50,000	-	
	Other Income:						
	500.336100	Interest Income	1	10		220	
	Total Other Income:		1	10	-	220	
	In House Transfers:						
	500.339100	Transfers In					58
	Total In House Transfers:		-	-	-	-	
	Total Economic Development Fund Revenues		23,605	50,010	50,000	220	
	EXPENSES						
	500.500463.3207	Planning Grants	44,595	100,000	100,000		59
	Total		44,595	100,000	100,000	-	
	Total Economic Development Fund Expenses		44,595	100,000	100,000	-	
	Economic Development Fund Beginning Fund Balance		131,653	105,259	110,663	60,663	
		Revenues	23,605	50,010	50,000	220	
		Expenses	44,595	100,000	100,000	-	
	ENDING FUND BALANCE		110,663	55,269	60,663	60,883	
			-			-	
	Economic Development Fund Ending Fund Balance		110,663	55,269	60,663	60,883	



Town of Ignacio Funds Summary

The table below is the 2021 Fund Summary for all nine (9) funds with details on beginning and ending fund balances, and anticipated revenues and expenditures. Both of the Government and Enterprise Funds show increasing fund balances by year-end 2021.

2021 FUND SUMMARY

	Estimated Beginning Fund Balance	REVENUES	EXPENSES	Estimated Ending Fund Balance
<u>Government Funds</u>				
General Fund	1,274,400	1,647,512	1,641,167	1,280,745
Capital Improvement Fund	316,202	818,320	925,000	209,522
Economic Development Fund	60,663	220	0	60,883
Conservation Trust Fund	69,162	79,500	120,000	28,662
Total Governmental Funds	1,720,427	2,545,552	2,686,167	1,579,811
<u>Enterprise Funds</u>				
Water Fund	14,727	365,970	314,457	66,240
Sewer Fund	0	536,050	536,034	16
Gas Fund	73,955	257,400	255,382	75,973
Irrigation Fund	10,362	40,510	45,345	5,527
Total Enterprise Funds	205,543	1,199,930	1,151,218	147,756
Total All Funds	1,819,470	3,745,482	3,837,386	1,727,567



Town of Ignacio

Debt Services

The Town of Ignacio continues to be debt free in 2021. All Water, Sewer, and Irrigation bonds were paid in full as of December 31, 2019.

- Those notes totaled over \$834,600.00, and were due to mature in 2038.
- Early payment of those debts resulted in savings of approximately \$210,000 in future interest payments.

The Town has been paying loan debt for more than 20 consecutive years. We continue to celebrate the milestone and payment in full of all debt in all funds.



Town of Ignacio

Enterprise Salary & Benefit and General Service Allocations

The General Fund pays for all employee salaries and benefits and a number of general service expenses that are shared with the Enterprise Funds. An allocation spreadsheet estimates time served by all Town employees working in the respective Enterprise Funds and also accounts for shared expenses.

Administrative staff work on utility billing, bill collections, accounts payable, payroll and other management services, so there is a salary and benefit expense that is calculated in the allocation spreadsheet. Similarly, Public Works employees work in respective Enterprise Funds which require daily operations and maintenance, so their salary and benefit expenses are also tabulated in the allocation spreadsheet. Examples of benefit expenses are health insurance, retirement and employer costs (i.e. FICA, Medicare, unemployment insurance.) These expenses are denoted as the Enterprise Salary & Benefit Allocation.

The General Service expenses are also included in the allocation spreadsheet, and an estimate of the relevant share of these expenses is calculated. Examples of shared General Services expenses are workman's compensation and property/casualty insurance, utility costs, IT and internet support, Town Board management, Town attorney services, audits, office supplies and uniforms. These expenses are denoted as the Enterprise General Service Allocation.

The Enterprise Salary & Benefit Allocation and General Service Allocations were denoted as revenue in 2019 and 2020. In 2021, they will not show as revenue, but will be allocated to offset appropriate expenses in the General Fund. The allocation spreadsheet details all this information, and is updated annually during the budget process.

2021 Enterprise Salary & Benefit and General Service Allocations							
Manager Salary & Benefits	103,574	Admin - 58%	60,073	General Service Expenses		Amounts	
		Water - 12%	12,429	Town Board			7,772
		Sewer - 12%	12,429	Audit			14,250
		Gas - 12%	12,429	Workman Comp			38,974
		Irrigation - 6%	6,214	Insurance / PC			34,414
Clerk/Treasurer Salary & Benefit	77,590	Admin - 58%	45,002	Utilities Water			3,300
		Water - 12%	9,311	Utilities Sewer			2,500
		Sewer - 12%	9,311	Utilities Electric			8,200
		Gas - 12%	9,311	Utilities Gas			2,200
		Irrigation - 6%	4,655	Telephone			5,912
Dep Clerk/Treasurer Salary & Benefit	54,496	Admin - 40%	21,799	Cell Phone			7,100
		Water - 18%	9,809	IT Services & Maintenance			11,769
		Sewer - 18%	9,809	Internet Line			2,315
		Gas - 18%	9,809	IT Equipment & Supplies			1,000
		Irrigation - 6%	3,270	Advertising/Public Notice			2,500
Admin Assist/Fin Cord Salary & Benefit	93,749	Admin - 40%	37,499	Office Equipment L&M			1,452
		Water - 18%	16,875	Printing Services			4,000
		Sewer - 18%	16,875	Bank Service Charges			800
		Gas - 18%	16,875	Uniforms			6,000
		Irrigation - 6%	5,625	Office Supplies			4,000
PW Director Salary & Benefits	80,081	Public Works - 40%	32,032	Postage			4,500
		Water - 18%	14,415	Total			162,958
		Sewer - 18%	14,415	2021 General Services Allocation			
		Gas - 18%	14,415	Administration	37%		60,295
		Irrigation - 6%	4,805	Public Work (Streets&Parks)	16%		26,073
Foreman	57,715	Public Works - 40%	23,086	Public Safety	20%		32,592
		Water - 18%	10,389	Irrigation	2%		3,259
		Sewer - 18%	10,389	Sewer	5%		8,148
		Gas - 18%	10,389	Gas	10%		16,296
		Irrigation - 6%	3,463	Water	10%		16,296
MW I (2 FTE)	109,219	Public Works - 40%	43,687	Total	100%		162,958
		Water - 18%	19,659				
		Sewer - 18%	19,659	Enterprise General Service Allocation	27%		43,999
		Gas - 18%	19,659				
		Irrigation - 6%	6,553	2021 Enterprise Salary & Benefit Allocation			
MW II	0	Public Works - 40%	0	Admin (non-Enterprise)			164,374
		Water - 18%	0	Admin (Enterprise Shares)			165,036
		Sewer - 18%	0	Public Works (non-Enterprise)			98,806
		Gas - 28%	0	Public Works (Enterprise)			148,209
		Irrigation - 6%	0		Total		576,424
TOTALS:	576,424		576,424	Water			92,886
				Sewer			92,886
				Gas			92,886
				Irrigation			34,585
				Admin (non-Enterprise)			-114,416
				Public Works Enterprise S&B Alloc.			-43,687



Town of Ignacio Budget Footnotes

The column titled Notes lists the numbers associated with additional information that is detailed in the enclosed table. These notes provide information on revenues and expenses for activity in any of the three (3) years covered by this budget.

Note #	BUDGET NOTES
1	2019 mill levy was 3.977; 2020 mill levy was 4.197; 2021 mill levy will is 4.305.
2	Town sales tax rate is 2%.
3	Town receives 3.55% of the 2% La Plata County sales tax.
4	Grant Funding for a full-time officer salary, benefits and overtime hours.
5	Local Government Limited Gaming Impact Grant.
6	Snow removal compensation from CDOT and Library.
7	Residential trash billing and recycling revenue.
8	2019 Municipal Code Grant; 2020 & 2021 Miscellaneous Income.
9	Reimbursement from Ignacio School District for School Resource Officers.
10	All Impact Fees (\$14,219) were expended in 2019; Impact Fees were repealed in 2018.
11	Overtime calculated at 5% of Deputy Clerk's salary.
12	CIRSA WC and Property & Casualty Insurance for Town and Enterprise Funds.
13	Contracted Town Manager (offset by Admin Manager Salary) and other contract expenses.
14	IT for Town Administration, Public Safety, Public Works and Enterprise Funds.
15	Town Hall flooring replacement \$15,638 (budgeted 10K in 2019 but project completed in 2020).
16	2020: SOCO \$15,000, Axis \$1000, Comm. Connections \$1200 & Homesfund \$1808; 2021: SOCO \$15,000, Axis \$1000, Comm. Connections \$2500, Homesfund \$1808, Ignacio Creative District \$1000 and SASO \$1700.
17	2019 includes Capital Outlay Cedar Street property acquisition (\$89,770).
18	CML, R9, SWCCOG, La Plata Economic Alliance, Chamber, CMCA, Durango Herald, Fort Lewis CSBDC, CGFOA, Amazon.
19	2019 Transfers Out (\$50K each) to Water & Sewer Funds for fund balance support; 2020 Transfers out \$60K to Sewer Fund and \$50K to Water Fund for fund balance support.
20	2020: Building Inspector/Code Enforcement Officer and Contract Planner.



Town of Ignacio Budget Footnotes

21	Census materials.
22	Colorado/International Code Council Membership.
23	Salaries for 5 full-time officers with one position funded through HIDTA.
24	Two Resource Officer for Ignacio School District but second is estimated for half of the 2021 year.
25	Overtime is calculated at 10% of officer-only salaries.
26	2019, 2020: IGA Detox \$7189 & Youth Services Contributions \$9800; 2021: IGA Detox \$5362.50 & Youth Services Contributions \$9800.
27	RMS eForce, CCNC, Wolfcom, Lexipol, CPPA, and Colorado Association of Chiefs of Police (CACP).
28	2019: IPD Supplies; 2021: Radios for IPD.
29	2021: IPD car purchase and outfitting.
30	Overtime is calculated at 5% of salaries except PW Director who is exempt.
31	Tree trimming and jetting/roding services.
32	Trash hauling fees charged to the Town.
33	Street paving, patching, crack sealing.
34	No debt at this time.
35	2019: EIAF grant funds for water infrastructure project.
36	2020: CI Fund Transfer In for Facility Study; 2021: CI Fund Transfer In for Facility Study.
37	2019: General Fund Transfer In for fund support; 2020: General Fund Transfer In for fund support.
38	2019: Gas Fund Transfer In for EIAF Grant Match on water infrastructure project; 2020: Gas Fund Transfer In for water meter replacement project.
39	Purchased water expense from SUUD with new water rates in October 2019.
40	2019: Water infrastructure project and meter register replacement. Total project budget is \$444,500; 2020: \$107,000 water meter replacement.
41	2019: Transfer In from General Fund and Transfer In from Gas Fund for Sewer Loan Debt payment in full; 2020: Transfer In \$60K from General Fund; 2021: Transfer In \$25K from CI Fund for Engineering Study.
42	Sewer Revenue Bond payment in full. No debt at this time.
43	Wastewater treatment cost from SUUD with new rate structure in October 2019.
44	Natural gas purchased from SUUD.



Town of Ignacio Budget Footnotes

45	Energy Outreach contributions for low income customer gas bill payment assistance.
46	No Capital Outlay at this time.
47	2019: Transfer out \$110,000 to Water Fund for infrastructure project; 2020: Transfer out \$42,000 to Water Fund for water meter replacement.
48	2019: Irrigation infrastructure project grant proceeds from SW Water Conservation District and CWCB.
49	2019: Transfer in from Capital Improvement Fund \$100,000 for infrastructure project.
50	Raw water irrigation charge from the Bureau of Indian Affairs.
51	No debt at this time.
52	Irrigation infrastructure improvement project expenses. Project was over-budget.
53	2021: GOCO Planning Grant for Ben Nighthorse Campbell Park (60/40% Funding/Match).
54	Sales Tax Revenue (1%) restricted for Capital Improvements. 2021: ISD \$110K and CDOT \$528K contributions for the Becker/Goddard Intersection Improvement Project.
55	2019: Transfer Out to Irrigation Fund for Infrastructure Improvement Project; 2020/2021: Transfers out for water and sewer facility studies (\$25,000 each).
56	Becker/Goddard Street intersection project expenses for 2019/2020/2021.
57	2019: DOLA Grant for Land Use Code update; 2020: DOLA Broadband and Rock Creek Housing Study Grants (\$25,000 each).
58	No Transfers In at this time.
59	2019: DOLA Planning Grant for Land Use Code update; 2020: Rock Creek Housing Study and Broadband Planning projects.



Town of Ignacio

Glossary of Terms

Accrual – Under the accrual basis of accounting, revenues are accounted for when earned and expenses are recorded as incurred.

Assessed Valuation – The valuation set upon real estate and certain personal property by the La Plata County Assessor as a basis for levying property taxes.

Asset – Resources owned or held by the Town which have monetary value.

Audit – An annual accounting review of the Town’s financial operations by an independent party, as required by state law.

Available (Undesignated) Fund Balance – Funds remaining from the prior year that are available for appropriation and expenditure.

Balanced Budget – Refers to a balance between revenues and expenditures and may include the use of reserves to meet revenues needed to equal expenditures.

Beginning Fund Balance – Refers to funds remaining from previous years.

Bond – A debt instrument which has a specified amount and terms for repayment.

Budget – A financial plan for a specified year indicating all anticipated revenues and expenses for the budget period. The Town’s budget is based on a calendar year beginning January 1st and ending December 31st.

Budget Calendar – The schedule of key dates that the Town follows while preparing and adopting the annual budget.

Business License Fee – A fee collected for conducting business within the Town.

Capital Improvement Fund – Capital improvement funds are restricted governmental funds used for the acquisition of property and/or for construction of Town infrastructure.

Capital Outlay – Expenditures for acquisition of operating equipment, furnishings, machinery, vehicles, other assets, and major construction infrastructure expenditures.

Charges for Services – Charges are associated with the delivery of public services to customers and include utilities, notary services, etc.

Cigarette Tax – Colorado state tax on the sales of cigarettes collected and proportionally distributed to local government based on the sales and tax collected within the municipality.



Town of Ignacio

Glossary of Terms

Conservation Trust Revenue – Revenue from Colorado lottery proceeds which is distributed directly to local governments based on population. Revenues are restricted to be used for acquiring and maintaining parks, recreation facilities and open space.

Contingency – A budgetary reserve that is not designated for a specific purpose. The contingency amount is set aside for emergencies or unforeseen expenditures.

Debt Service – Principal and interest payments on outstanding bonds and borrowed funds.

Department – The organization unit of government that is functionally unique to the delivery of services. The Town departments are: Administration, Public Safety, Public Works and Parks.

Employee Benefits – Benefits extended to a full-time Town employee, which include vacation, sick and holiday leave, health insurance and retirement contributions.

Encumbrance – The commitment of appropriated funds to purchase an item or service.

Ending Fund Balance – The remaining fund balance that results from the sum of the beginning fund balance and the net of the yearly total of revenues and expenditures.

Enterprise Fund – These are proprietary funds that are associated with Town services that are managed in a business sense and include water, sewer, natural gas and irrigation utility services. These funds have dedicated funding and assigned expenditures unique to each enterprise, and maintain a sufficient fund balance to adequately maintain and operate the enterprise. These funds are independent from the Town General Fund.

Expense – Charges incurred for operations, maintenance, interest or other charges.

Federal Mineral Lease Revenue – Revenues from the leases of federal lands for mineral extraction, which is collected by the State and distributed using a defined formula. Annual revenue varies due to market and industry activity and variables.

Fire & Police Pension Association (FPPA) – A statewide retirement program providing defined benefit plan coverage for Town police officers.

Fiscal Year – A 12-month period designated as the operating year for accounting and budgetary purposes. The Town's fiscal year is January 1 to December 31.

Full Time Equivalent Positions (FTE) – Full-time employees work 2,080 hours per year and a full-time position is denoted as one (1) FTE. Part-time employees can be converted into the decimal equivalent, and a part-time employee working 20 hours per week would be a 0.5 FTE.



Town of Ignacio

Glossary of Terms

Fund – A fiscal entity with revenues and expenses that are segregated for the purpose of carrying out a specific purpose or activity based on legal or administrative restrictions.

General Fund – This fund is the Town’s primary operating fund, and is used to account for revenues and expenditures associated with local government services and operations.

Grants – Contributions and cash from another government, private or non-profit entity. They are generally restricted to be used for a specific purpose or activity.

Highway Users Tax (HUTF) – A Colorado state tax collected from gasoline sales and disbursed to local governments for use on streets and roads.

Infrastructure – The physical assets of the Town including streets, water, sewer and natural gas piping and equipment, public buildings and parks.

Interest Income – Income earned on cash and investments held in interest bearing accounts.

Intergovernmental Agreement (IGA) – Agreements between governmental entities as authorized by state law.

Intergovernmental Revenue – Funds received from federal, state and other local governmental sources in the form of grants, shared revenues and payments in lieu of taxes.

International City/County Management Association-Retirement Corporation (ICMA-RC) – A leading professional association that supports local government and provides retirement plans and related services to Town employees.

Liquor License – A license approved by the state and local government authorizing the sale of alcoholic beverages and subject to imposed regulations.

Long Term Debt – Debt with a maturity of more than five (5) years after the date of issuance.

Mill Levy – The property tax rate established by the Town in accordance with statutory and constitutional restrictions.

Net Assets – Total of all assets minus all liabilities.

Operating Expenses – The cost for personnel, benefits, supplies, equipment and other related expenses required for the delivery of services.



Town of Ignacio

Glossary of Terms

Property Tax – Property tax received by the Town is the sum of property taxes within the incorporated boundaries. Property tax is calculated using the Town mill levy multiplied by the assessed property valuations as determined by the La Plata County Assessor’s office.

Reserve – An account used to set aside revenues that are not required for expenditures or to earmark revenues for a specific future purpose.

Revenue – Income the Town receives from taxes, grants, collection of fees and fines, utility payments and other miscellaneous sources.

Specific Ownership Tax – Taxes collected from motor vehicle registrations in La Plata county and paid to the Town based on a proportion of county property tax levied in the prior year.

Severance Tax – A Colorado tax imposed on the removal of nonrenewable resources such as crude oil and coalbed methane. The State collects and distributes this tax using a defined formula and annual revenue varies due to market and industry activity and variables.

TABOR – The Taxpayer’s Bill of Rights is a State of Colorado constitutional amendment passed in 1992, which restricts revenues for all levels of government (i.e. state, county, local governments, special and school districts.)

Transfers – The movement of money between funds necessary to reimburse costs or provide financial support.

RESOLUTION NO. 11-2020

**A RESOLUTION TO SET MILL LEVIES NECESSARY TO DETERMINE
PROPERTY TAX REQUIRED TO HELP DEFRAY THE COSTS OF
GOVERNMENT FOR THE TOWN OF IGNACIO, COLORADO,
FOR THE 2021 BUDGET YEAR**

WHEREAS, the Ignacio Town Board of Trustees will adopt the annual budget in accordance with the Local Government Budget Law, on December 14, 2020, and;

WHEREAS, the 2020 valuation for assessment for the Town of Ignacio as certified by the La Plata County Assessor is \$8,636,460.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Ignacio, Colorado:

Section 1. For the purpose of meeting general operating expenses of the Town of Ignacio during the 2021 budget year, there is hereby levied a tax of 4.305 mills upon each dollar of the total assessed valuation for all taxable property within the Town for the year 2021.

Section 2. The Budget Officer is hereby authorized and directed to certify the mill levies for the Town of Ignacio, and forward this Resolution to the La Plata County Assessor/Treasurer upon approval by the Ignacio Board of Trustees.

ADOPTED, this 14th day of December 2020.

TOWN OF IGNACIO, COLORADO



Stella Cox, Mayor

ATTEST:



Tuggy Dunton, Town Clerk

CERTIFICATION OF TAX LEVIES for NON-SCHOOL GovernmentsTO: County Commissioners¹ of La Plata County, Colorado.On behalf of the Town of Ignacio,(taxing entity)^Athe Town Board of Trustees(governing body)^Bof the Town of Ignacio(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ assessed valuation of:

8,636,460

(GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of:

8,636,460

(NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)
USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: 12/15/2020 for budget/fiscal year 2021
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)**LEVY²****REVENUE²**

1. General Operating Expenses ^H	<u>4.305</u> mills	\$ <u>37,180</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< > mills	\$ < <u>0</u> >
SUBTOTAL FOR GENERAL OPERATING:	<u>4.305</u> mills	\$ <u>37,180</u>
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	_____ mills	\$ _____
7. Other ^N (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____

TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]4.305

mills

\$

37180

Contact person: (print) Tuggy Dunton Daytime phone: (970) 563-9494

Signed: Tuggy Dunton Title: Clerk/Treasurer

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).

RESOLUTION NO. 12-2020

A RESOLUTION SUMMARIZING BUDGETED REVENUES AND EXPENDITURES FOR ALL FUNDS AND ADOPTING A BUDGET FOR THE TOWN OF IGNACIO, COLORADO, FOR THE 2021 CALENDAR YEAR.

WHEREAS, the Ignacio Board of Trustees and Town staff have worked to prepare and submit the proposed budget of said governing body at the proper time, and;

WHEREAS, the Town Staff prepared a proposed budget and published notice of a public hearing to review the proposed 2021 Town of Ignacio budget, and;

WHEREAS, upon due and proper notice, the draft budget was presented during the published public hearing on September 21, 2020, and subject budget was available for public review at Town Hall during business hours, and;

WHEREAS, noticed work sessions with the Board of Trustees were completed to refine the budget and adjust revenues and expenditures in accordance with department and capital improvement needs, and;

WHEREAS, a final budget has been reviewed by the Board of Trustees and is now ready for adoption, and details estimated revenues and expenditures for all funds for the 2021 calendar year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF IGNACIO:

Section 1. Estimated expenditures for each fund are as follows:

General Fund	\$ 1,641,167
Conservation Trust Fund	\$ 120,000
Capital Improvement Fund	\$ 925,000
Economic Development Fund	\$ 0
Water Fund	\$ 314,457
Gas Fund	\$ 255,382
Sewer Fund	\$ 536,034
Irrigation Fund	\$ 45,345
Total	\$ 3,837,385

Section 2. Estimated revenues and beginning fund balances for each fund are as follows:

General Fund:

From sources other than General Property Tax	\$ 1,610,333
General Property Tax	\$ 37,179
Estimated Beginning Balance	\$ 1,274,400
Total	\$ 2,921,912

Conservation Trust Fund:

Lottery Income	\$ 7,500
<u>Estimated Beginning Balance</u>	<u>\$ 69,162</u>
Total	\$ 76,662

Capital Improvement Fund:

CIP Income/Project Funding	\$ 818,320
<u>Estimated Beginning Balance</u>	<u>\$ 316,202</u>
Total	\$ 1,134,522

Economic Development Fund:

Income	\$ 220
<u>Estimated Beginning Balance</u>	<u>\$ 60,663</u>
Total	\$ 60,883

Water Fund:

Fees	\$ 5,000
Transfer In	\$ 25,000
Metered Sales	\$ 318,795
Ready to serve fees	\$ 8,000
Reconnect fees	\$ 1,500
Tap Fees	\$ 7,600
<u>Estimated Beginning Balance</u>	<u>\$ 14,727</u>
Total	\$ 380,622

Gas Fund:

Gas sales residential	\$ 160,000
Gas sales commercial	\$ 75,000
Gas stand-by fee	\$ 5,000
Gas taxes	\$ 17,000
<u>Estimated Beginning Balance</u>	<u>\$ 73,955</u>
Total	\$ 330,955

Sewer Fund:

Tap Fees	\$ 2,500
Sewage Collection	\$ 508,550
Transfers In	\$ 25,000
<u>Estimated Beginning Balance</u>	<u>\$ 0</u>
Total	\$ 536,050

Irrigation Fund:

Unmetered water	\$ 40,000
Tap Fees	\$ 500
<u>Estimated Beginning Balance</u>	<u>\$ 10,362</u>
Total	\$ 50,862

Section 3. The budget as herein above summarized by fund, is hereby approved and adopted as the budget of the Town of Ignacio for the 2021 calendar year.

Section 4. The budget hereby approved and adopted shall be signed by Mayor Stella Cox and made a part of the public records of the Town.

ADOPTED, this 14th day of December, 2020.

TOWN OF IGNACIO, COLORADO



Stella Cox, Mayor

ATTEST:



Tuggy Dunton, Town Clerk

ORDINANCE NO. 345

AN ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF IGNACIO, COLORADO FOR THE 2021 BUDGET YEAR.

WHEREAS, the Board of Trustees has made provisions for revenues in an amount equal to or greater than the total proposed expenditures as set forth in the 2021 budget, and;

WHEREAS, in order to ensure the essential operations of the Town and as required by law, the necessary revenues are appropriated into the budget as described below.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Town of Ignacio Colorado;

Section 1. The following sums are hereby appropriated from the revenues of respective funds for the expenditures and purposes detailed in the 2021 Town of Ignacio Budget.

GENERAL FUND:

Administration, Public Safety and Public Works Expenses	\$ 1,641,167
Transfers Out	<u>\$ 0</u>
Total	\$ 1,641,167

CONSERVATION TRUST FUND:

Operating expenses	\$ 120,000
Transfers Out	<u>\$ 0</u>
Total	\$ 120,000

CAPITAL IMPROVEMENT FUND:

Capital Projects	\$ 875,000
Transfers Out	<u>\$ 50,000</u>
Total	\$ 925,000

ECONOMIC DEVELOPMENT FUND:

Operating expenses	\$ 0
Transfers	<u>\$ 0</u>
Total	\$ 0

WATER FUND:

Current Operating expenses	\$ 314,457
Capital Projects	\$ 0
Transfers	<u>\$ 0</u>
Total	\$ 314,457

GAS FUND:

Current Operating expenses	\$ 255,382
Capital Projects	\$ 0
Transfers Out	\$ 0
Total	\$ 255,382

SEWER FUND:

Current operating expenses	\$ 536,034
Capital Projects	\$ 0
Transfers	\$ 0
Total	\$ 536,034

IRRIGATION FUND:


Current operating expenses	\$ 45,345
Capital Projects	\$ 0
Transfers	\$ 0
Total	\$ 45,345

ADOPTED, this 14th day of December, 2020.

TOWN OF IGNACIO, COLORADO


Stella Cox, Mayor

ATTEST:


Tuggy Dunton, Town Clerk



Town of Ignacio Certification of Approved Budget

I, Tuggy Dunton, Town Clerk/Treasurer, certify that the attached document is a true and accurate copy of the adopted 2021 budget for the Town of Ignacio.

Tuggy Dunton

Tuggy Dunton
Town Clerk/Treasurer

01/05/2021

Date



Town Managers Report

DATE: January 08, 2021

REPORT PERIOD: December 12, 2020 – January 08, 2021

Happy New Year! This report focuses on items within the Town Board Meeting Agenda and also on work completed during the report period listed above.

TOWN BOARD MEETING AGENDA ITEMS

V. UNFINISHED BUSINESS:

- A. Rock Creek Housing Plan Update: There is information in your packet pertaining to the selected conceptual plans and a cost estimate for each concept. Nancy from SEH will walk us through the work and answer any questions. Please look this over and contact me with any questions.
- B. Broadband Plan Update: NEO Connect has been working on finishing our plan and communicating with potential partners for the fiber to the premises build. Additionally, we are working on a Request for Qualifications for vetting potential partners who we are seeking for this project. The DORA grant deadline is January 15th. We will discuss this plan in more detail during the meeting and specifically the grant that we are focusing on for broadband infrastructure.
- C. Board Strategic Planning Update: Sandhya and I have been working on the Mission and Vision information that resulted from our last work session, as well as the overall draft plan. We will have information for you to review and discuss during the meeting.

VI. NEW BUSINESS:

- A. Resolution 01-2021 – Designation of Meeting Posting Locations for 2021: This resolution is identical to the resolution approved in 2020 and denotes Town Hall, Post Office and Library as posting locations. We also post meeting agendas on our website but this isn't stipulated in the resolution. Please contact Tuggy or I with any questions.
- B. Resolution 02-2021 – E911 Surcharge for 2021: This resolution again is identical to the resolution approved in 2020 and establishes the E-911 surcharge at \$1.30, which is the same as 2020.
- C. COVID-19 Update – This is a recurring agenda item intended to address related items.
 - a. Vaccination Pod in Ignacio – There has been an organized effort to standup vaccination pods in communities around La Plata County, and work is underway on a pod for Ignacio and the surrounding area. This pod will provide vaccines for eligible recipients (70+ years of age) via a drive-thru or walk-in location. A committee has been formed and led by Dixie Melton and has support from Los Pinos Fire District, Ignacio School District and the Town. The pod is working in conjunction with efforts underway in La Plata County and Bayfield and supported by San Juan Basin Health. We will have more information

on specifics such as eligible recipients, dates, locations, registration information and more in the next week and will be sharing this info via the Town website and local PSA's. The pod is working towards vaccinations on January 23-24, 2021, but these dates are not firm at this time. This effort is rapidly developing and again we will provide specific information when available.

- b. CVRF Reimbursements – The Town has received an additional \$25,000 in funds and staff will be working with citizens and businesses on eligible reimbursements. The deadline for distribution of funds was extended to December 31, 2021, so the major push to expend funds by yearend has lapsed and provided us with some breathing room. Please direct any citizens or businesses to Town Hall if they have documentable COVID hardships. We have received new laptop computers for your remote work and meeting connections. We will be providing those in the next couple of weeks.

VII.D TOWN MANAGER REPORT

Staff Work: Staff continues to work remotely and around Town and Town Hall with staggered crews and shifts, all with the intention of reducing contact and maintaining social distancing. It is imperative we continue to be diligent in our actions in order to keep workers and family safe. We continue to communicate through various channels and maintain regular communications. Moral continues to remain steady with no visible problems. We will continue to work through this changed environment and the issues as they present themselves.

Planning Commission: The Planning Commission (PC) is scheduled to meet remotely on January 13, 2021. We have not met since March of 2020. The PC is now down to three members with Bill Bard's term expiring in 2020. The PC will be working on the draft Land Use and Development Code (LUDC). I hope to have a draft finalized and forwarded to the Town Board for review and approval. There is no other pressing PC business at this time.

Project/Grant Work: Work on all grants continues including grant administration work. Details are listed below on each specific grant:

- Becker/Goddard Intersection – The project is scheduled to go to bid within the week once we are approved by a bid agency. Ideally, we will bid the project for a month and then review bids in February and move to bid award after that period.
- Broadband Planning Grant – This project was discussed in a previous agenda item.
- Rock Creek Development Planning Grant – This project was discussed in a previous agenda item.

Planning/Building: Requests for building permits and associated information continues to be fielded by Morgan, Shane and I, and has slowed down with the end of the typical building season. We will focus on new ICC code adoptions in early 2021 and a review of the other relevant code elements.

Zito Media License Agreement: The cable franchise agreement with Zito is still under review. We will continue to operate under the current agreement until a new agreement is approved.

Raw Water Irrigation Easement: Preliminary work on this easement continues with review of easements and other criteria needed for submittal to the BIA.

Jurisdiction Agreement: No work has occurred on this agreement.

MEETINGS ATTENDED – I continue to have numerous conference calls and webinars regarding the local and state response to the COVID-19 crisis. I am also exchanging multiple emails and phone calls on related town matters and projects.

Please contact me with any questions on the above material or if in need of anything. Thanks!