



## MEETING MINUTES of the IGNACIO TOWN BOARD

Monday, June 15, 2020 – 6:30 PM

Remote Public Meeting

- I. **CALL REGULAR MEETING TO ORDER:** Mayor Pro Tem deKay called the meeting to order at 6:39 PM. She gave the zoom etiquette information, and observed a Moment of Silence, Moment of Gratitude, and Reflection of Hope.
- II. **ROLL CALL**
  - Present: Mayor Pro Tem Alison deKay, Trustee Tom Atencio (called into the meeting at 7:05 PM), Trustee Edward Box III, Trustee Sharon Craig, Trustee Sandra Maez, Trustee Dixie Melton
  - Absent: Mayor Stella Cox
  - Guests: Chairman Sage, Chris May
- III. **PUBLIC COMMENTS**

None
- IV. **CONSENT AGENDA**
  - A. Regular Town Board Meeting Minutes from May 18, 2020
  - B. Financial Records – Check Register and May Budget to Actual Report

**Action:** Trustee Craig moved to approve the consent agenda; Trustee Melton seconded the motion. The motion passed unanimously.
- V. **NEW BUSINESS**
  - A. None
- VI. **NEW BUSINESS**
  - A. Banking Recommendations

Ms. Wesner stated that finance charges from Wells Fargo have increased exponentially in the past year. She has researched local banks and spoken with Wells Fargo to see if we can save on finance charges and also put money into an interest bearing account. Her recommendation is to move the Town’s money to TBK Bank in Bayfield. TBK will provide a check scanner for daily check deposits and five locking deposit bags for cash deposits; TBK will provide free checking accounts and free financial seminars to Town employees. TBK requires a minimum of \$500,000 in the account to keep the fee-free account status; the remaining money can then be moved to ColoTrust to begin earning interest. Mr. Garcia commended Ms. Wesner’s research efforts; he stated there will need to be policies put in place regarding the cash deposits. Trustee Craig asked about the credit cards that various employees hold; Mr. Garcia stated that those are currently provided by Wells Fargo; TBK will provide those in the future.

**Action:** Trustee Box made the motion to direct staff to move the Town’s money to TBK Bank in Bayfield and follow up with all that the transfer of the account entails. Trustee

Craig seconded the motion. Mayor Pro Tem deKay requested a roll call vote; the motion passed unanimously.

**B. COVID-19 Update – Town Facilities Reopening**

Mr. Garcia stated that the phones are now operational between 10 and 2 daily; phone calls are primarily regarding utility billing and building permits. Staff is keeping up with the work; Public Works and the office staff are doing staggered shifts; the Police Department is fully functional. His recommendation is to continue this pattern for now. The Tribe is still under the Stay At Home Order; Mr. Garcia expressed appreciation to Chairman Sage for the Tribe providing free COVID-19 testing to the citizens of Ignacio.

Mayor Pro Tem deKay echoed Mr. Garcia’s appreciation, and offered Chairman Sage the opportunity to speak. Chairman Sage stated that Council agreed to open the testing to the community because they are concerned about everyone’s safety. She said they had a good turnout and the results have been primarily negative. Mayor Pro Tem deKay stated that the process was smooth. Chairman Sage commented that IMR was the company that provided the testing and they were professional, kind and considerate.

**VII. STAFF REPORTS**

**A. Police Department**

There is an updated Memorandum of Understanding with the Southwest Regional Communications Authority. This is the 800 megahertz radio system that all local first responders, schools and public works departments use; the MOU has not been updated since 2008. Chief Phillips requested that Mayor Pro Tem deKay be able to sign the MOU; the Board concurred.

Pine River Irrigation District dumped large quantities of water in the river about a week ago. On Saturday evening at 9:00 PM they notified the Town that they were opening the dam and releasing 2500 CFS; this is just below flood stage, especially in the lower-lying areas. The Sky Ute Downs had a breach and water spilled into the Downs; thankfully there was no damage. Chief stated that he hopes to receive more advance notice from PRID the next time they plan a release like that.

Governor Polis has signed Senate Bill 217, which is a major overhaul to law enforcement and policing in general. He is reviewing this document with the Attorney General and Chiefs’ Association. He stated that we already meet or exceed many of the requirements that are outlined in this document.

**B. Public Works**

Mr. Howlett stated that he and all of his employees took the free COVID-19 testing that the Tribe provided. He commented that the process was very smooth.

He stated that the playground in the park is now open; it is sanitized daily.

Training on the new water meters is scheduled for next week; he hopes to also begin installing the new meters next week.

Stan Cox has retired from the Public Works Department; June 12 was his last day. Mr. Howlett painted an old gas meter gold and each staff member was able to sign the meter; this was presented to Mr. Cox at a luncheon on Friday.

Trustee Melton asked if it is CDOT's responsibility or the Town's to repair the highway in front of Ms. Millich's dental office. Mr. Garcia stated that the Town will reach out to CDOT based on this complaint and request that they fix the highway.

Trustee Melton asked if we have received a commitment from the School District regarding funding for the signalized intersection. Mr. Garcia stated there is a joint work session with the ISD Board on Thursday, August 13 at 6 PM to discuss this issue.

Mr. Howlett stated that all the senior photos that had lined Goddard Ave will be given to each of the seniors.

Trustee Maez asked if the park behind the rec center is open. Chairman Sage stated that the Tribe is still under a Stay At Home order, so the park is not open. As a sovereign nation, they are doing what they feel is best for their Tribal members.

Chief stated that Saint Ignatius Festival has been cancelled for 2020.

#### C. Town Clerk/Treasurer

Ms. Dunton stated that the Town is still awaiting the final report from the auditors.

The Rose Café submitted their liquor license application and a public hearing needs to be scheduled. Ms. Dunton stated that both she and Mr. Garcia will be out of town on July 20, which is the date of the next regularly scheduled board meeting. Discussion ensued regarding rescheduling the Board meeting; consensus was to schedule the Board Meeting and Public Hearing for July 13.

#### D. Town Manager

Mr. Garcia stated that the Board meetings would continue to be held via Remote Public Meeting. The Board concurred.

He stated that the auditors plan to submit their final report at the July meeting.

The Planning Commission has not met since the Declaration of Emergency was put in place. Mr. Garcia is working with the Chairman of the Planning Commission to schedule a meeting so the Land Use Code work can continue moving forward.

The Town received an offer from a state office to assist with technical support in adopting the updated international building code. The most current code is from 2018. The draft will go first to the Planning Commission for review and Public Hearing, then to the Board for final adoption.

Preliminary design work is done for the signalized intersection at Becker and Goddard.

Work is being done on County Road 320A to get easements transferred into quit claim deeds for road dedications so that improvements can be done and the road can be annexed into the Town. The residents have been very cooperative; they are requesting that County Road 320A be renamed Lunsford Lane when it is annexed into the Town. The Lunsfords owned most of the property at one time, and had dedicated portions of their property for the right-of-way that became County Road 320A.

Mr. Garcia stated that he anticipates hearing on the Broadband and Rock Creek Planning Grants soon.

Sandhya Tillotson has completed all the interviews with the Board and staff members, and will submit her report at the meeting in July.

Zito Media Franchise Agreement expires on June 20; Mr. Garcia is working with them to review and amend the agreement; Mr. Liberman will review the agreement and it will be brought to the Board for approval at the July meeting. Trustee Melton stated that she is not pleased with the quality of Zito Media; in October they will require that an individual purchase their Zito-To-Go app, as well as their internet service to have access to their cable TV. Mr. Garcia stated that this was not included in the draft language of the agreement; he will check into that.

E. Town Attorney

Mayor Pro Tem deKay stated that she was glad to see Mr. Liberman at the meeting and expressed condolences to his family for the loss of their son. Mr. Liberman acknowledged the difficulty of the past few weeks. He stated he has been working on the Cable agreement with Mr. Garcia.

Mr. Garcia stated that Mr. Liberman has requested donations be made to a charitable organization in lieu of flowers. He asked the Board if the Town could make a donation; the Board concurred by show of hands.

**VIII. TRUSTEE REPORTS**

Trustee Craig stated that the Chamber of Commerce is still planning to do Green Chili Fest on September 12. The annual meeting for CML will be held on June 25; there are seven candidates for the three positions representing small communities on the executive Board. Both she and the Town Manager of Bayfield are running for one of the seats; she hopes one of them is able to represent rural Southwest Colorado.

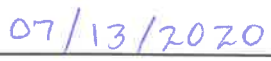
Mr. Garcia stated that he has requested staff to drill deeper into the sales tax numbers. Our sales tax numbers are still strong; we will be monitoring this to see the impact from COVID-19 and the Stay-At-Home and Safer-At-Home Orders that are in place.

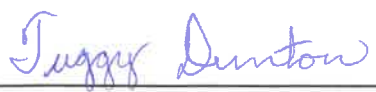
Mayor Pro Tem deKay stated that the School District plans to open normally in the fall. Some parents may opt for a virtual learning option through the school district.

**IX. ADJOURNMENT**

**Action:** Being no further business before the Board, Mayor Pro Tem deKay called for a motion to adjourn the meeting. Trustee Craig so moved; Trustee Box III seconded the motion. The motion passed unanimously and the meeting was adjourned at 7:40 PM. The next regularly scheduled meeting will be on Monday, July 13, 2020, at 6:30 PM via Remote Public Meeting.

  
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Stella Cox, Mayor

  
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Date

  
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Attest: Tuggy Dunton, Town Clerk