



## MEETING MINUTES of the IGNACIO TOWN BOARD

Tuesday, February 18, 2020 – 6:30 PM

Abel F. Atencio Community Room

570 Goddard Avenue, Ignacio, CO 81137

**I. CALL REGULAR MEETING TO ORDER:** Mayor Cox called the meeting to order at 6:30 PM by leading in the pledge of allegiance.

### II. ROLL CALL

**Present:** Mayor Stella Cox, Trustee Edward Box III, Trustee Sharon Craig, Trustee Sandra Maez

**Absent:** Mayor Pro Tem Alison deKay, Trustee Tom Atencio, Trustee Dixie Melton (all excused absences)

**Guests:** Chris May, Clark Craig, Mandy Brown, James Brown, Brent Turner, Ena Millich arrived at 6:58 PM

### III. PUBLIC COMMENTS

James Brown – Is it possible to include the current gas rate on the utility bill? Staff will research this. Setting ground rules for complaint forms. Mr. Brown sent a complaint to Mayor Cox's town email and asked why there was no response. Mayor Cox apologized for not responding and stated that she did not respond because it was handled by staff. Budget question from last month. Ms. Dunton answered the question. Why does Mark Garcia not have a Town business service license? Mr. Brown stated it appears to be selective enforcement of the Town Code. Mayor Cox stated she will take this under advisement. Becker Hill by the Park – public works put gravel in the potholes; requested Town not put gravel there due to the beginning of motorcycle season. Mr. Howlett stated he will look at this.

### IV. CONSENT AGENDA

A. Regular Town Board Meeting Minutes of January 21, 2020

B. Financial Records – Check Register for January 2020

**Action:** Trustee Craig moved to approve the consent agenda; Trustee Maez seconded the motion. The motion passed unanimously.

### V. UNFINISHED BUSINESS

A. Resolution 03-2020 – Utility Rate Adjustment

Mr. Garcia gave a background on this resolution. Different rates associated with sewer utility; 10% loss factor was presented in a previous public hearing. Approved rates did not include the 10% loss factor. We are not recouping costs without this loss factor (losing about \$7800-\$7900 per month). Even if we incorporate the 10% loss factor, we still will not recoup all our costs. It will take several months to see how much we are losing if we do incorporate the 10% loss factor; new meters hope to address part of this problem.

**Action:** Trustee Craig moved to approve Resolution 03-2020; Trustee Maez seconded the motion. Mayor requested a roll call vote; the motion passed unanimously.

## **VI. NEW BUSINESS**

### **A. ColoTrust Presentation by Brent Turner, Vice President of Investment Advisory Services**

Mr. Turner presented what ColoTrust is, the history of the Town using this organization previously, and gave information regarding what the Town's options are.

Questions were asked by the audience and addressed by the staff.

### **B. Resolution 04-2020 – Designating Election Official and Election Judges**

Ms. Dunton gave the background on this item. This is a standard Resolution prior to a municipal election.

**Action:** Trustee Craig moved to approve Resolution 04-2020; Trustee Box III seconded the motion. Motion passed unanimously by voice vote.

## **VII. STAFF REPORTS**

### **A. Police Department**

Back to square one on the School Resource Officer. Dr. Fuschetto is aware of this situation. Proposed legislation would provide funding for hiring and putting the officer through training at the academy; that does not help with the current situation, but is something we can look forward to.

### **B. Public Works**

Mr. Howlett gave a brief overview of each of his areas of responsibility. He is looking into phone calls to each residence in order to be in compliance with state regulations concerning public awareness on the gas system.

First half of water meters have been ordered; Public Works will do the installations.

Utility Technical Services, a leak detection survey company, should have results back to the Town two weeks after survey is completed.

Sewer backup by school housing on Becker Hill was fixed.

Monthly park inspections completed.

Street sweeping being done; filling potholes on alleys as weather allows. Will put asphalt patch on the hill that Mr. Brown mentioned.

Stan Cox attended DOT training staff in Durango; all PW employees will attend an excavation and pipeline safety training on March 19.

### **C. Clerk / Treasurer**

Updating rates and rate structures has taken quite a while; it has been good to be able to answer questions as they have come up.

March 12 joint work session may be cancelled; all future sessions have been changed to 6:00 PM arrival time.

Porky's Smokehouse owner will be turning in his liquor license application packet; CBI report should arrive soon. Once all paperwork is received, it will be put on the agenda for the next regular meeting.

Financial reports are in the packet; happy to answer any questions.

D. Town Manager

Department head meeting earlier in the month.

Rate work is ongoing.

Planning Commission still meeting on Land Use Development Code; hope to have a completed draft soon to present to the Board.

Entry signs are up now. Rock bases still need to be completed, as well as lighting packages.

Becker/Goddard Crosswalk meeting in January; letter in packet talks about rights of way. Survey work is complete. Design work has begun. IGA will need to be reviewed with the school board.

Elections coming in April.

Executive Session to discuss Jurisdictional Agreement and Raw Water Easements.

Irrigation tap for Waci-ci. Currently policy allows for abandonment of taps, so they will be allowed to abandon the tap; however, per policy, should they decide they want to reconnect to the tap, they would be required to pay all the years that they did not pay for the service. Tap fees may need to be adjusted as well.

E. Town Attorney

None.

**VIII. TRUSTEE REPORTS**

Trustee Craig signed up for CML Conference; no registration fee due to being on the CML Executive Board. Trustee Box III stated he is considering attendance; Mr. Garcia stated that it is budgeted for a Trustee to attend.

**IX. EXECUTIVE SESSION: C.R.S. 24-6-402-(4)(e) – Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations and/or instructing negotiators.**

Trustee Craig moved to go into executive session; Trustee Box III seconded the motion. The motion passed unanimously by voice vote.

The Board went into Executive Session at 7:44 PM. Upon returning from Executive Session to Open Meeting, Mayor Cox stated that the time was 8:19 PM. The participants in the executive session were: Mark Garcia, Interim Town Manager; Sandra Maez, Trustee; Sharon Craig, Trustee; Edward Box III, Trustee; Mayor Cox; Kirk Phillips, Chief of Police.

Trustee Craig stated that there are directions to staff to effect changes in the raw water easement letter and send it to the Tribe as soon as possible. There is also direction to continue work on the Jurisdictional Agreement and meet with the Town Attorney to discuss the proposed changes.

**X. ADJOURNMENT**

**Action:** Being no further business before the Board, Mayor Cox called for a motion to adjourn. Trustee Craig moved to adjourn the meeting; Trustee Maez seconded; the motion passed unanimously. The meeting was adjourned at 8:22 PM. The next regularly scheduled meeting will be on Monday, March 16, 2020, at 6:30 PM in the Abel F. Atencio Community Room at 570 Goddard Avenue.

*Stella Cox*

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**Stella Cox, Mayor**

*04/20/2020*

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**Date**

*Tuggy Dunton*

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**Attest: Tuggy Dunton, Town Clerk**